

# Ministry Meeting Minutes

## March 2023

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### Administrative Support

Attendance: Amanda Long, Clint Damuth, Cherie James, Nancy Guy, Ed Gluckowski (by phone)

Meeting convened at 7:15 in conference room

Minutes of the January and February meetings were approved.

Liaison Reports:

Clint Damuth reported that he had met with Summer

Nancy Guy reported that she had met with both Kathy and Chi-Yi.

Cherie James reported that she had met with Saul and is working to schedule time with David.

Amanda Long has met with Emma and is working on timing to meet with Linda.

Preschool Update:

Fall registration opened on February 15. All toddler classes are full, the 2.5 classes are both full. The 3 day and 5 day 3 year old classes are full. There are several opening for 2 day 3s. The 4 day 4 year old classes are full, there are a several openings in one of the 5 day 4 year old class. Currently there are 10 students registered for kindergarten.

Registration for summer camps begins on March 15. There are three camps:

Farm Animals: June 6-8 and 13-15

Ocean Fun: July 11-13 and 18-20

Insect World: August 8-10 and 15-17

Upcoming Staff Time Away:

March: Emma March 13-17 (vacation), April 19-May 5 (Greece trip), May 11-15 (vacation)

Staff birthdays. None in next month. Amanda reported that she delivered a card and gift card to Linda for her birthday.

Adjourn at 8:40.

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### Christian Education

Meeting Start 7:10 pm

Marshall Miller, Cherokee Adams, and Summer Moore in attendance

Summer opened with prayer

Shared updates:

### **Volunteer Training Update**

- 2 meetings (Thursday and Sunday)
  - Total: 20 total in attendance
- Specific pieces of training incoming

### **VBS (July 24-28)**

- Planning starts this month
- Planning team vs During team

### **Easter**

- Lent Study in full swing
- JAM still ongoing. Invited families to dinner
- Easter Egg Hunt 10:30am on Easter Sunday
- Egg stuffing next meeting

### **Montreat**

- Sign-up started
- 1 youth currently signed up
- 2 more planning to come

Meeting ended 7:35

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## **Community Service**

Attendance: Emma, Connie, Lynne, and Martha

Pastor Report: Emma is working on our program for Mr.Rogers Day.

Easter Baskets: Baskets will be collected until Palm Sunday.

Angel tags: No report at this time.;

Blood Drive: No report at this time.

Faith Works: During January 2023 Faith Works completed seven different projects. The projects involved HVAC repairs, rodent control, a broken water line, installation of a new sink and drain

and plumbing, floor and roof repairs. The total repairs cost \$920. Labor costs were donated. During the month of February 2023 faith works completed three different projects. The projects involved HVAC repairs, installing a chimney cap, floor repairs, replacing missing siding. repairing for a front porch and the repairing of an exterior leak, a damaged ceiling and joist. The total cost for the repairs was \$1880.00. Labor costs were donated. Bob will be retiring from the projects but will still do lunches with Bobbie.

Food Pantry: 16 families, 39 adults and 29 children. \$847.05 was spent. \$547.05 was donated and \$300.00 from the food pantry money.

Collections of 116 cans was donated from Thoroughgood elementary, this month's donations from Harborgate and a preschool donation of a new wagon for collections.

Samaritan House: No report.

School Supplies: The back packs given to the easter basket collection will be held for our next school supply collection.

Winter Shelter: Dates are being asked about for next year. We don't have the dates yet.

Thanksgiving baskets: no report given.

JCOC: no report given at this time.

VHS: Mindy is working on getting a date for a bingo night.

Sandwiches: St. Columba received 336 sandwiches from us.

St. Columba: We will have a fundraiser dinner here at Bayside Church on April 29th. The price is \$25 per person.

Souper Bowl Sunday: We had a very successful Souper Bowl Sunday.

Close with prayer: Connie Schreiber and meeting adjourned.

Minutes: Connie Schreiber

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### Congregational Care

Moderator – Rose Ann Wehr

Attendees: Emma Ouellette, Annette Conley, Paul Jesberg, Sandy Odom

Opened meeting @ 7:10

Old business-

**Membership** – any update – New paperwork has been submitted by members and is being worked on and update will be given at March Session Meeting

**Card Ministry** – Michael Raymer – sending cards- it was asked if we could get list of remaining months for Birthdays to see if we can make sure no deceased members are on the list prior to it being put in Newsletter -RW to contact Linda Vogl to get list and share with members to see if we can get updated-

**Prayer Shawl** -cards we share with prayer shawls –just needed to print more -sent to Linda Vogl and she will have printed and put in Congregational Care box -RW will put in closet.

**Baby Love Ministry** – we need to update -has old information – sent revision to Linda Vogl who has corrected and added Emma to the card as well as changed the contact details -she will print and place in Congregational care box and RW will place in closet -will speak with Terri to see if she would still like to make up the gifts for the minsters to hand out when a baby is born. Emma notated she will need one soon for one of the Pre-school families.

**Easter**- Easter Brunch will be on Sunday April 9<sup>th</sup> –9:15-10:30 -Easter Egg Hunt will be at 10:30 (Summer handling this portion)

Set up Saturday April 8<sup>th</sup> -will coordinate with Holly and anyone else that can help. We have calendar free so that we can set up at any time on the 8<sup>th</sup>.

Decorations: we have decorations and plastic pink tablecloths left over and Holly Odom has agreed to help with decorations for the brunch.

Two services 9:00 and 11:00

Brunch -make sign for attendance with menu – will give sign to Annette Conley to make and put in atrium – will need 5 sheets -with headers as follows:

**Sign up sheet**

**Breakfast Casseroles**

**Fruit** – fresh or cups

**Sweet breads** – banana bread/Danish/muffins etc.

**Bagels and cream cheese**

We will provide coffee, orange juice

### **Any other new business to discuss**

Suggestions and begin planning for 2023 – potluck / picnic / fall picnic/carnival /food trucks  
Mother’s Day /Father’s Day – any new ideas this year – Everyone is agreement that we give flowers out to women of Bayside on Mother’s Day and new Pens for the Father’s Day -everyone seems to love those pens.

Work with Summer and Youth to do easy potluck -pizza and skit or talent show – just talking to her about it and thinking might be something nice to plan for summer or back to school/church school in September.

Discussed if we will ever go back to Fresh Flowers in church and then flowers to be broken down so that we can help deliver to members of the church -will bring up and discuss with worship ministry next time I see Chris Pascuzzi.

Discussed Anniversary Celebration -more to come but will most likely be held in September or October. Emma and David to discuss and we will help with planning, but it will not be totally Congregational Care putting on the luncheon /dinner whichever is decided.

Close with prayer

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## Evangelism

The meeting commenced at 6:15 p.m. In attendance were: Rev. Emma Ouellette, Caroline Tetschner, Peggy Damuth and John Dannemann.

POSTCARD MAILERS – We discussed this upcoming proposal for church “invite” mailer postcards to help promote and spread the word about Bayside. The postcards would be a relatively simple set up with bulleted info to include church website, worship services, location, perhaps a QR code. Caroline is contacting Brenda for history info and to determine if this is something her office can assist with again (believe they helped with new area addresses), might it be possible to have them produced by Mar. 30 in time for Easter mailing? LONG RANGE on this subject, talked about having a drone photo of all members in a group waving, as a human touch/welcoming aspect to such a mailer. Caroline is coordinating with a photographer friend of hers, Terence, to see if this is something he can do, and if so cost?

LIVING NATIVITY – We have put down the deposit for the manger animals to secure the dates of Dec. 9 and 10 for Living Nativity.

The meeting ended at 6:50 with prayer from Peggy.

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## Global Mission

No minutes received.

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## Property

**Attendees:** Bob Allen, Ben Hubbard, Larry Wehr, Clifton Furedy, Rick Rudell, Eugene Towler, Steve Baker and Paul K. Verburg

**Opened Meeting** with Prayer at 7:10 pm.

### Active Projects:

1. Building Security Status: Rick has contacted Allen Perry from the Virginia Beach Police department about having an analysis done on our current security later in the year. Rick will let us know the dates and the different types of training once they are scheduled by the police department.
2. Buildings Diagrams: Ben has had a meeting with Daniel Swain about the drawings and which ones should be copied. It was noted that the diagrams for the new Sanctuary were not on site and the occupancy permit for the chancel was not in compliance after the renovation. Ben is going to contact George Wong concerning the missing drawings.
3. Roof & Flooding in Fellowship/Kitchen Area: Ben is continuing to monitor the moisture readings. As of this date, we still do not know the solution to our water problem. We are in the process of determining where all drainage systems empty onto the property.

### Maintenance Updates:

1. Plumbing: The boys bathroom in the preschool has an issue which is being addressed.

2. HVAC: The contract for the replacement of the RTU (Roof Top Unit) for air conditioning and heating of several meeting rooms and the room that the Bayside Session meets in has been signed. The equipment has been ordered and we will be notified when it arrives so an installation date can be determined.
3. Painting: Several projects have been put on hold until spring.
4. Fellowship Hall folding chair seats: Project is on hold.
5. Sunday school chairs: Project is on hold.
6. Mold in the bell room: Eugene is going to have a flooring company in to review the situation.
7. Fellowship Hall American Flag: Paul will check with Thom Sare to see where we stand on the project.
8. Outdoor Electric Sign: Paul will research and provide a report to property.
9. Boy Scout request for a shed to be built on the property near their trailers. They will be contacted to prepare a report and present it to the committee at our next meeting.
10. Outside Light Base replacement and painting: The project has been completed.
11. Spring yard cleanup: The date for the Spring cleanup is 4-1-2023.
12. Coke machine: The project has been completed.

**Closed Meeting** with Prayer at 8:30 pm.

**Next Meeting:** April 4, 2023

**Minutes Recorded** by Paul K. Verburg Moderator

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## Stewardship

In attendance on March 7<sup>th</sup>- Betsy Davis, Richard Guy, Ed Spillman, and Tom Winter

The meeting was opened with prayer.

Our incoming treasurer Tom Winter was welcomed to the ministry! Tom and Sheryl continue their training to take over this job April 1<sup>st</sup>. They have provided a short bio of themselves to go out with the session documents and also possibly the April Binnacle. Tom shared his experience as a lifelong Presbyterian and son of a retired Presbyterian minister, who recently turned 100. We are blessed to have their time and talents on this ministry.

Ed went over the treasurer's report and balance sheet for February. Things are progressing as usual. A few expenses which were high were noted with explanations. Ed will review the voucher procedure with the session and will need approximately 10 minutes for this at the upcoming session meeting. Richard presented the historical financial data for review.

The Cannell estate is close to being concluded. There will be a meeting of Executor Powell Peters, Church attorney and registered agent Neil Bonney, and president of the corporation Betsy Davis later this week to accept, review and sign (hopefully) final documents.

2 motions will be presented at the next session meeting from stewardship. One is to vote on the new treasurers and the other is to update the wording of the motion which was passed last February 2022 regarding the transfers to and from the General Fund and Ops reserve Fund. Ed will explain this.

It was decided that our next 2 ministry meetings will take place on the second Tuesday of the month which will be April 11 and May 9, 2023.

Betsy closed us with prayer at 7:50pm.

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## Worship

Present: Chris, Marie, Sperry, Wayne, Chi Yi (via Zoom)

- Preparation for Holy Week
  1. Chris to order lilies & palms from florist, repeating last years order
    1. Decision was made to go with real lilies versus artificial
  2. Chris checking with Nancy Guy RE: interest in renewing the flower guild
- Maundy Thursday
  1. Chris to ask Tom Sare if he will hang large black drape
- February Attendance

<b>FEB</b>	<b>DATE</b>	<b>9am</b>	<b>11am</b>	<b>Special</b>	<b>Total</b>	<b>Comments</b>
	2/5		121		121	Combined worship, annual mtg
	2/12	34	128		162	Scout Sunday
	2/19	49	54		103	
	2/22			49		Ash Wednesday
	2/26	30	60		90	
<b>Total</b>		113	363	49	476	
	<b>AVG</b>	38	91	49	119	

- Music Report
  1. Chi Yi offered thanks to Clint, Sarah, Chris for joining the choir for the combined service
  2. Request: if the prelude is to be sung by one of the choirs can we have the words displayed on the screens?
    1. Being to hear and read the words typically improves one's ability to comprehend the message
  3. Discussion about communion Sundays when children's choir is singing.
    1. Request to have communion table set up before 9:15am or after 9:50am so as not to interfere with children's choir practice
  4. Handbell choir will perform this Sunday, 3/12/23
- Other Business

1. Discussion RE: name badges
  1. Emma is currently putting together a list and will place an order
  2. Continue this discussion at the April meeting
    1. Value of wearing name badges
- b. Friendship Registry
  - i. Encourage congregants and guests to fill out each Sunday
  - ii. Data is collected at both services
- c. Easter Cross Tree
  1. Group checked on location and condition
  2. Wayne to set out after choir practice, Saturday, 4/8
  3. Container of plastic flowers will be placed by the cross
    1. Encourage all to place flowers
- c. Easter banner
  - i. Chris to ask Eugene to hang it

Respectfully submitted by Wayne Pollock, 3/11/23