

Ministry Meeting Minutes

February 2022

Administrative Support

Janet Baker, Clint Damuth, Ed Glucowski, Cherie James, Amanda Long and David Rollins met at 7:15 via zoom.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Shared joys and concerns:

January minutes were approved.

Liaisons provided updates on staff personnel and confirmed Liaisons for 2022.

David – Amanda	Eugene – Ed
Emma – Amanda	Saul – Cherie
Chi Yi – Janet	Kathy – Cherie
Lacy – Clint	David B – Ed
Linda – Janet	

All ministry members are encouraged to continue to engage with their Staff member for continued support.

Preschool Update:

REGISTRATION FOR FALL OF 2021:

Wednesday, February 16th: Currently enrolled students

Tuesday, February 22nd: Waitlist and Church members

Wednesday, February 23rd: Open Registration

SUMMER CAMP 2022 – (Ages 2 to 6)

Three 2 week camps (Tuesdays, Wednesdays and Thursdays) 9 AM TO 12 NOON.

Total fee for each camp is \$120. Each camp has a \$40 non-refundable deposit and the remainder of the camp fee of \$80 is due when the camps start.

Registration starts Tuesday, March 15th

Camps Titles and dates to be announced soon

Discussed the need to form a search committee for Lacy's position. (Session, Christian Ed, Admin discussion). Time will be here before we know it. We need to get this process rolling.

David added that yes, we need to meet with Christian Ed, (Cherokee Adams, Michelle Parker, Ellie Velasquez) Need to determine our needs as a congregation. Conversation is driven by CE and Admin and then channeled to session. Past two searches, DCEs are few and far between. We will also need to plan to fill any gaps in the event that our new person isn't onboard when Lacy leaves.

Amanda will look for any documents that she may have regarding job descriptions, but David will have an easier way to lay hands on those kinds of documents. He will work to pull those documents and send to Amanda for distribution to the rest of Admin Support.

Amanda, Clint & Ed and the rest of admin as they are able will be included in correspondence as we start beginning conversations in a search process. Other voices also needed, i.e. young families, Church school facilitators, etc. Amanda will get things moving, expect correspondence soon.

Upcoming Staff time away/birthdays:

Linda Birthday 19 February

Amanda closed the meeting with prayer.

Christian Education

The meeting started at 7:13 pm

Cherokee Adams, Michele Parker, Lacy Randall, and Ellie Velasquez

VBS

- Kit was shipped from Group VBS on 2/1/22. It was pre-ordered following January's meeting
- Will discuss next month what VBS will look like in July

Lacy

- Will be on vacation the week of the 13th and at Youth Retreat in Williamsburg on the 20th.
- Last Sunday will be Youth Sunday 5/2/22

Youth Group

- Youth Retreat is scheduled for 3/18/22- 3/20/22 at Great Wolf Lodge in Williamsburg. Cherokee and Lacy will attend.
- Cherokee covering Youth Group on the 13th, but no Youth Group on the 20th.
- Do need Sunday School for 3/20/22
- Youth Sunday will be 5/2/22

Easter

- Planning to have the Easter Egg Hunt before the 11 am service
- Hiding Eggs before 9 am service
 - Triangle Area for the younger age group
 - Field by choir room and preschool rooms for older age group

Meeting ended at 7:29 pm

Community Service

Attendance: Di Ricks, Connie Schreiber, Paul Verburg, Sandy Ronan, Mindy Liebau

Call to Order: Connie Schreiber

Correspondence: Thank you letters from Good News Jail and Prison Ministry, Faith Works Coalition, Foodbank of Southeastern Virginia, Seton Youth Shelters, and PIN Ministries.

Session Notes: Baptism of Camden Young Owen, grandson of Lynne and William Owen on March 13, 2022, Session retreat has been postponed due to Covid concerns, Kim Coyle will be ordained here Sunday, Feb. 6, 2022, and Les Parr's funeral will be postponed until Feb. 5, 2022.

Minister's Report: Emma was not able to attend but contacted me and offered to get the Easter Basket Collection publicized in the Binnacle.

Agency and Project Reports:

Angel Tags: Lynne Owen. No report at this time of year.

Red Cross Blood Drive: The next blood drive at Bayside will be March 1, 2022. Martha is no longer in this ministry but will continue with blood drive until we get a replacement.

Easter Baskets: Connie and Lynne plan to collect completed Easter Baskets as we did last year beginning the Middle of March until Palm Sunday.

Faith Works: Paul Verburg did not have a current report from Bob Brenton but will ask him for one.

Food Pantry: Lynne emailed her report. Last month We shopped for 16 families, 31 adults, and 26 children, \$813.49 was spent, \$338.49 was donated by shoppers, and \$475.00 came from food pantry budget. Di Ricks had reported that Third Presbyterian Church in Norfolk had a need for food and we shared some from our pantry.

Caroling: Joyce Ward, no report at this time of year.

Samaritan House: Susie Fulcher reported that ground was broken last week for construction of The Hallow, a licensed residential facility for underaged victims of human trafficking. The Hallow will be a one of a kind venture in Virginia.

St. Columba: Lynne emailed a report that 180 sandwiches were taken to St. Columba.

Thanksgiving: Mindy Liebau has joined our ministry and is considering taking charge of Thanksgiving Baskets project. Martha is willing to pass on any information she needs.

Seton House: No report.

Winter Shelter: We served an average of 46 guests a day from Dec. 29, 2021 through January 5, 2022. All went well. Two weeks later many of the guests tested positive for Covid and they were placed in Hotels, like last year.

Closing Prayer: Connie Schreiber

Meeting Adjourned: Next meeting will possibly meet in person. I will contact you closer to that time.

Congregational Care

No meeting held.

Evangelism

No minutes received.

Global Mission

No minutes received.

Property

Attendees (Zoom): Bob Allen, Steve Baker, Clifton Furedy, Ben Hubbard, Eugene Towler, Paul Verburg

Opened with Prayer at 7:15 pm. following a 15 minute meeting (Zoom) with Ministry members led by Rev. Dr. David Rollins.

Building Security Status

- Rick Rudell, who has been working on these issues, did not attend this Ministry meeting due to health issues. Therefore, there was no report on the church access control use and policy.
- Eugene reported that he met with White Electric regarding replacement of the 6-8 existing Pack Lights on the building. He discussed scope of work to upgrade by replacing these existing lighting fixtures in the same locations with LED lighting fixtures. Eugene will be requesting a final scope of work and pricing for this work from an electric contractor.
- Eugene met with an electrician regarding the condition of the existing 6 yard mounted pole lights that are 30+ years old. The electrician noted that there is rust and other evidence of material decay in these 6 poles. The suggestion from the electrician is that these 6 poles be replaced with new poles and LED lighting fixtures that are mounted 4' to 5' higher than the existing mounting so that the lighting fixtures shine from 30 feet high. This will provide additional lighting to the entire parking lot. The electrician who was consulted gave a "budget" priced of \$15,000-\$20,000 for this work.
- Eugene has made contact with Virginia Power to install a street light on the existing

Virginia Power Light Pole at the Ewell Road entrance. Virginia Power will be required to provide this Ministry a final cost estimate and schedule to perform this work.

Active Projects – There are currently no ongoing active construction or maintenance projects on the church premises.

Maintenance updates

- Window replacements - in Preschool area; completed on Jan 3, 2022.
- HVAC - The HVAC unit that serves the prayer room and Room 504 will receive service work from the contractor the week of Jan 1, 2022.
- Roof Leaks – Eugene has a scheduled meeting with International Roofing on Feb 3, 2022 to have another roofer examine the existing leak in the multi-purpose room access hall.
- Preschool – Information has been received by Eugene from Preschool management that the Preschool is to receive a \$30,000 grant to replace the existing preschool playground fence and for teacher bonuses uses. Eugene will speak with Vicky and determine specifics on when the money will be paid and what, if any, are limitations on its use by the Preschool.
- Snow removal – As an informational item, Eugene reported that he was able to locate a contractor that performed snow removal on the church parking lots on Saturday morning following the 6” snow for the sum of \$2200. There was no snow removal with the second lighter 1” snow. The church does not maintain a contractual relationship with any specific contractor to perform needed snow clearance work.

New Items

- Eugene received communication from a church member regarding a “suggestion box” be available to church members. Eugene is to recontact this member and inquire if the suggestion box is for only property related matters.
- Attached is an email received by a Property Ministry member regarding a naming suggestion for the church kitchen in Les Parr’s name. The Ministry members unanimously agreed that such a proposal was beyond the scope of authority of the Property Ministry and directed that it be forwarded to the Session with the Property Meeting minutes for distribution by the Session. The email suggesting the kitchen naming is attached.

Stewardship

No minutes received.

Worship

Present (via Zoom meeting):

Chris Pascuzzi, Chi Yi Chen Wollbrink, Mary Jo Kennedy, Wayne Pollock, Dardy Long, Saul Fox, Sperry Davis

Absent:

Janet Martin, Marie Parr

The meeting started at 7:10 pm with a discussion of hearing devices. Sperry reported that the new hearing devices have been procured. Regular worship attendees will be able to have their own set to use each week.

A Sign Up Genius list for Communion servers for the Combined service and the Contemporary service will be posted online and open for current Session members to have first choice of dates. The start date, which may be March, has yet to be determined. Worship will also be looking for someone to take charge of organizing Communion servers/prep helpers.

Chi Yi will present the motion to Endowment to secure additional funds for special Easter Music. She intends for the choir and outside musicians to present Parts 2 and 3 of Handel's Messiah. This will be worthy of additional publicity as this part is not as commonly performed as the more familiar Part 1 which is a popular Christmas offering.

There was also discussion regarding the use of Praise Team musician funds to pay the new bass player and that we should consider a line item for 2023 for music for combined services and special services as those incorporate both traditional and contemporary music.

One of the highlights of Chi Yi's report was that we had over 250 folks watching the service online on January 30 when the weather was bad. On average more people are worshipping online than in person.

Chris Pascuzzi closed the meeting with prayer at 7:45 pm