

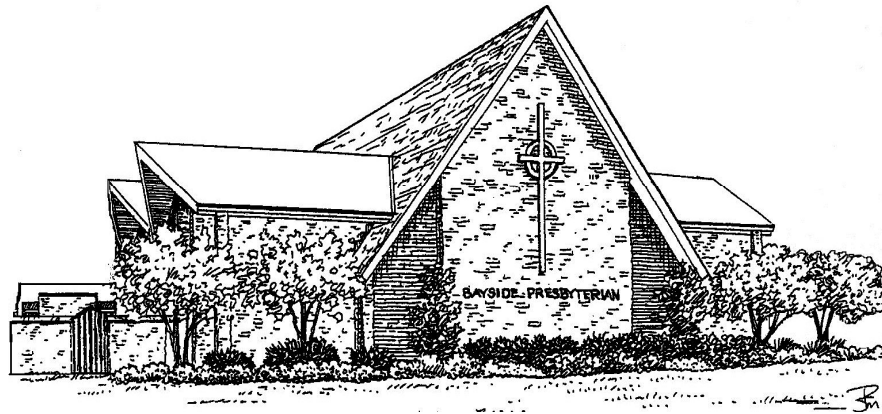
Bayside Presbyterian Church

Our Mission

*We are a covenant community
of Christ's people seeking to know
and do the will of God.*

Our Vision

*Changing lives by growing Christian disciples,
and living God's word.*



*Annual Congregational Meeting
2013*

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Supplements

- 1. Bayside Presbyterian Church Bylaws**
- 2. Bayside Presbyterian Church Manual of Administrative Operations**

**Bayside Presbyterian Church
Congregational Meeting
Agenda**

**Sunday, February 3
11:15 am**

- I. Call to Order**
- II. Opening Prayer**
- III. Declaration of Quorum**
- IV. Purpose of Meeting**
- V. Items of Business**
 - a. Statistics**
 - b. Budget**
 - c. Churchwide Nominating Committee**
 - d. Terms of Call**

(informational purposes only)
 - e. Bayside Presbyterian Church Bylaws**
 - f. Bayside Presbyterian Church Manual of Administrative Operations**
- VI. Reports of Bayside Directors**
- VII. Reports of Church Ministries**
- VIII. Other Business**
- IX. Adjournment and Closing Prayer**

Our Mission

*We are a covenant community of Christ's people
seeking to know and to do the will of God.*

Our Vision

*Changing lives by growing Christian disciples,
and living God's word.*

We are led by Jesus Christ, the head of the Church, who challenges us to live into his **Great Commission:**

"Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to observe all things that I have commanded you." Matthew 28:19-20

and his **Great Commandment:**

"You shall love the Lord your God with all your heart, and with all your soul, and with all your mind, and with all your strength. Love your neighbor as yourself." Mark 12:29-31

Christ calls us to respond to his challenges by using the resources with which God has blessed us.

We believe we are called:

To participate in meaningful worship.

(Worship Ministry)

To grow in knowledge of God and self.

(Christian Education Ministry)

To provide a supportive, loving, and caring ministry.

(Congregational Care Ministry)

To proclaim God's healing and reconciling love here and around the world.

(Evangelism Ministry)

To reach out and serve others in word and deed.

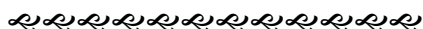
(Community Service Ministry, Witness Ministry)

To exercise good stewardship of God's creation and blessings.

(Administrative Support Ministry, Property Ministry, Stewardship Ministry)



The Book of Order notes that, “congregations should elect persons of wisdom and maturity of faith, having demonstrated skills in leadership and being compassionate in spirit.” Bayside has a rich tradition of elders sharing their gifts and serving well. We express our heartfelt thanks to *Ann Baker, Clancy Holland, John Jeffcoat, Amanda Long, Marie Parr, and Walter Martin*, for hearing God’s call and responding with faithful service. Elder *George Zuidema* served faithfully until joining the circle of the saints. “Well done, good and faithful servant.” (*Matthew 25:23a*) Elder *Jim Watrous* served faithfully until he relocated to North Carolina, and Youth Elder, *Guy Rawls* served a one year term, ending in September of 2012. We give thanks to God for how they all shared their time and talents.



Circle of the Saints

Eternal God, we praise your name for these and all your servants who have kept the faith, finished their course, and are at rest in you. Help us to abide in their fellowship and to follow their example, that, with them, we may share the feast that Christ has prepared for us all. We trust that you are with us always, O God, in our grief and our celebration. In the name of Jesus Christ, in whom love lives forever we pray. Amen.

- Kathryn Brockman
- Marian (Billie) Childress
- Ruth Cole
- Catherine Cook
- Jane Curtis
- Joseph Ficarra
- Edwin Gearhart
- James Miracle
- Mollie Naismith
- William (Bill) Pennypacker
- Sondra Rose
- Josephus Smith
- Shirley Terry
- George Zuidema

Statistics and Budget

Membership

Prior Active Members		824	
Gains			
Youth Confirmation	13		
New Adult Members	9	22	
Losses			
Transfers/Inactives	14		
Deaths	14	<u>28</u>	

Current Active Members **818**

Baptisms

Infant	4
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Results of the 2012 Stewardship Campaign

Estimates of Giving	194
Estimated Income (2013)	\$ 681,933

Budget

	2012 Budget	2012 Actual	2013 Budget
Estimates of Giving	\$ 648,280	\$ 664,551	\$ 681,933
Other Income	<u>140,620</u>	<u>142,945</u>	<u>93,540</u>
Total	\$ 788,900	\$ 807,496	\$ 775,473

Ministry Budgets

Administrative Support	550,000	520,474	550,000
Christian Education	16,500	15,742	16,500
Community Service	28,000	27,847	28,000
Congregational Care	3,000	3,395	3,000
Evangelism	6,000	3,448	6,000
Property	87,350	82,906	87,350
Session	1,000	696	1,000
Stewardship	5,550	3,909	5,550
Witness	75,650	74,103	75,650
Worship	<u>15,850</u>	<u>11,900</u>	<u>27,850</u>
Total	\$ 788,900	\$ 744,420	\$ 800,900

Mission Giving

Validated Mission – Presbyterian Church (USA)	\$ 70,050
Local Mission	37,846
Other Mission	46,156
Theological Education Fund	<u>3,000</u>
	\$ 157,052

**Churchwide Nominating Committee
2013**

“Ruling elders and deacons shall be nominated by a committee elected by the congregation, drawn from and representative of its membership. Congregations may provide by their own rule for a congregational nominating committee, provided that the committee shall consist of at least three active members of the congregation, and shall include at least one ruling elder who is currently serving on the session. The pastor shall serve ex officio and without vote.”
(Book of Order G-2.0401)

Janet Baker	Congregation at Large
Gary Crossman	Session
Louise Gordon	Congregation at Large
Patrick Long	Session (Youth Representative)
Ashley McLeod	Presbyterian Women
Janet Straddeck	Session
Chris Viano	Presbyterian Men
Rev. Dr. David N. Rollins	Pastor (Ex Officio)

Terms of Call

(No congregational vote is required – informational purposes only)

Rev. Dr. David N. Rollins

	<u>2012</u>	<u>2013</u>
Effective Salary		
Cash Salary	\$ 53,550	\$ 53,550
Housing	<u>35,700</u>	<u>35,700</u>
Total Effective Salary	89,250	89,250
Pension Dues	28,783	29,452.50
SECA (FICA)	6,828	6,828
Professional Reimbursement	5,000	5,000
Continuing Education Allowance	2,500	2,500
Supplemental Benefit Package	<u>3,500</u>	<u>3,500</u>
Total Cost to the Church	\$ 135,861	\$ 136,530.50

Report of the Pastor
Head of Staff
Rev. Dr. David N. Rollins

2012 was a year of changes and transition. Early in the year, the session held their annual retreat, which was led by Ken McFadden from Union Theological Seminary. Elders then spent another Saturday working to discern a new vision statement, “Changing Lives by Growing Christian Disciples and Living God’s Word.” It is a wonderful statement, as is Bayside’s mission statement, “We are a covenant community of Christ’s people seeking to know and do the will of God.” Together these statements celebrate who we are and where God is calling us to go.

In 2012, we said goodbye to Rev. Jenny McDevitt and Dan Wiard. I celebrate the ministry they enjoyed at Bayside, and look forward to what God is doing in our midst, and what will unfold in the future. God holds both us and the future in his hands.

In 2012, I was able to strengthen my gifts for ministry through a variety of continuing education opportunities. In January, I attended the Disciple Making Conference. In June, I participated in the Music and Worship Conference at Montreat. I returned to Montreat in September and earned my training as a facilitator for healthy congregations.

I thank God for the year that has past and seek God’s guidance as we continue to move forward in mission and ministry.

Peace,

David Rollins

Report of the Director of Music Ministries

Catherine M. Grant

Greetings to our faithful brothers and sisters in Christ in Bayside Presbyterian Church:

The year 2012 has borne out many of our hopes for music ministries. Our traditional worship continues to grow in energy and enthusiasm as our section leaders lend their talents in leadership of the Sanctuary Choir (a long-term goal). The choir is gaining a wonderful, well-blended sound, and we are growing in musicianship and in numbers. One of the section leaders also serves as song-leader for 8:15 am worship.

The Sail On worship service continues to grow with the addition of a paid drummer to the Praise Team.

Handbells continue to rehearse and play in services from time to time. In the 2013, the Bells of Bayside will be practicing for the upcoming Area III Festival in Ocean City, MD. We are always open to adding new ringers, also, so that we can continue to ring all five octaves of our bells!

Music outreach to the community continues by sharing our facilities with community music groups. The Virginia Children's Chorus will again hold their spring concert in our sanctuary in May 2013, for the third time. *Bellissima!*, a women's choral group, rehearses in our choir room for about ten weeks in the fall and spring. The Academy of Music holds their Sonata Festival here, and the Lion's Club holds the first round of their annual Bland Contest at Bayside. Several piano and voice teachers hold their students' recitals here, also.

Thanks to all who help make worship happen, from the ministry members, greeters and ushers at the doors, to singers and ringers, players and preachers and pray-ers and readers, communion preparers and servers, pew straighteners, candle oil fillers, acolytes, soundboard operators, PowerPoint operators, flower arrangers, poinsettia and Easter lily tree arrangers, child care givers, an endless list!

Worship Ministry continues its oversight of almost everything related to worship. We welcome Janet Straddeck, Jenny Conway and Theresa Cipriano as elders on Worship Ministry in 2013, and look forward to the next year of worship at Bayside Presbyterian Church. We enjoyed beautiful new decorations during the Advent-Christmas-Epiphany season this year, thanks to the hard work of many helpers!

May God continue to richly bless our efforts in Worship Ministry, and in ministry and mission in the world. To God alone be the glory!

Report of the Director Bayside Preschool

Kathy Armstrong

Bayside Presbyterian Preschool and Kindergarten had an exciting year full of lots of learning, sharing, singing, reciting and most of all fun. We started the year off with our Annual Registration beginning on Wednesday, January 18, for the fall of 2012. At the start of preschool in September, all of our preschool classes were full and we only had several openings in our kindergarten class. The following list shows some of the more interesting things we accomplished during 2012:

1. For our Community Service Projects, we collected toothbrushes and toothpaste, Easter baskets and fillers, school supplies, new white socks for the homeless, Thanksgiving turkeys and food items and Christmas Stockings and stuffers, some of which went to help out at St. Columba Ministries. We also collected animal food and supplies and donated the items to Virginia Beach SPCA.
2. In March, the preschool celebrated transportation with our annual Transportation Fair on Friday, March 30. The children enjoyed learning about many types of vehicles including a bus, a police car, a boat, trucks, cars and a Virginia Beach Fire truck. Thanks to all who participated.
3. Ms. Katie directed the children in all of our 3's, 4's and kindergarten classes in our Spring Program, "The Light of the World" on May 10, and our Christmas Program, "We Celebrate Christmas" on December 6.
4. The preschool hosted 3 summer camps during our summer break which included "Ocean Adventures" in June, "Going Green" in July, and "Down on the Farm" in August. We had lots of learning and summer fun.
5. The classes all enjoyed special visitors which included "Buckets" the fire safety clown in April, "Bird Lady" Nancy Cooper in April, "White Feather", a Native American Indian in November and Santa in December.

All of our staff, children and their families are thankful for being a part of Bayside Presbyterian Church and are looking forward to a great new year at Bayside.

Administrative Support Ministry

Amanda Long, Moderator

The Administrative Support Ministry is responsible for ensuring that Bayside has the appropriate staff to support the mission and vision of the church. In coordination with other ministries, they provide support, guidance, performance reviews, and strive to ensure effective communication among all staff members. The ministry worked very hard this year to be a support system to the staff at Bayside Presbyterian Church. Each staff member was assigned a liaison to be a point of contact, and to provide guidance, and support.

Liaisons for 2012 were as follows:

Rev. David Rollins – John Jeffcoat
Rev. Jenny McDevitt – Amanda Long
Linda Godoy – Brenda Reid/Amanda Long
Dan Wiard – Janet Baker
Katie Grant – Clint Damuth
Saul Fox – Clint Damuth
Kathy Armstrong – Tracy Davis
Eugene Towler – John Jeffcoat
David Black – Cherie James

The Administrative Support Ministry conducted yearly appraisals for 2012. The appraisals are a time to provide the staff feedback on their performance, set goals for the next year and to review the job description to ensure it is still relevant and in support of the mission of the church.

The ministry continued to support the Bayside Presbyterian Preschool and received monthly reports from its director, Kathy Armstrong. We continue to review and evaluate the relationship between the preschool and the church.

The ministry worked with Property and Eugene Towler to hire our new custodian, David Black. We began the process of reviewing and updating the Associate Pastor and Director of Christian Education job descriptions as we begin the search to fill the positions vacated by Rev. Jenny McDevitt and Dan Wiard.

The Administrative Support Ministry would like to recognize Brenda Reid for her faithful service on the ministry. Brenda's time and talents were a blessing to the ministry.

The following are the ministry goals:

1. Conduct yearly staff evaluations and goal setting.
2. Provide staff support through quarterly meetings with staff liaisons and monthly touch points.
3. Provide quarterly staff appreciation events including an annual church-wide staff appreciation dinner.
4. In support of individual staff goals, provide the necessary ways and means for continuing education and training.
5. Through coordination with other ministries, continue to evaluate the staffing needs to support the church's mission and vision.

Christian Education Ministry *Gary Crossman, Moderator*

Administration

The Education Ministry contained from 5 to 8 members, including Dan Wiard, the Director of Christian Education. It was moderated by elder Gary Crossman and included elders, Anne Baker and Mary Hubbard. Beth Armistead performed most of the secretarial duties. Under the guidance of Dan, the ministry changed the name of Sunday School to Sunday Discipleship and weekday programs to Weekday Discipleship to better address the mission of Bayside. This year's goals were to increase Sunday Discipleship attendance across all ages, continue development of an ongoing small group study format, and increase the enrollment in all children's programs. Moderate increases in participation were realized and efforts will continue. At the end of the year, the Director of Christian Education, Dan Wiard, resigned from his position to accept a position in at a church in Richmond. While we will miss his leadership, we wish Dan and his family God's blessing in the future. We will miss them.

Curriculum & Educational Opportunities

Children:

Last year there was a renewed emphasis on children with the creation of the Children's Ministry Task Force. This task force met frequently during 2012 to address particular needs of our Children's Program. The Wednesday afternoon program, JAM (Jesus and Me), continued through the Spring with a spaghetti dinner and youth and adult programs. The JAM program continued in the fall of 2012. The following are events and programs that impacted the life and discipleship of children and families at Bayside:

1. Children's Sunday School (Grades K-2 and 3-5) used *Feasting on the Word* curriculum which utilizes the church's worship service scriptures for each Sunday.
2. The JAM program on Wednesday afternoon consistently had 35 to 40 children in attendance with music, study, service, crafts and recreational activities.
3. Children did projects to successfully raise funds for the Heifer Project.
4. Children participated in the *Children at the Lord's Table* program, learning the meaning of Communion.
5. A successful daytime Vacation Bible School program, *Marketplace 29AD*, was held in July with as many as 65 daily participants in the week-long program.

Youth:

The youth have been busy with fellowship, study, and mission. Many youth continue to help with the younger children during worship services each week. During 2011, the Bayside Parent Youth Council (BPLYC) was established to organize and coordinate the youth program, including youth leadership development. BPLYC continues to be involved in our youth programs. In addition, middle and high school youth have participated in the following:

1. Both high school and junior high school students used *Feasting on the Word* curriculum in Sunday school. This material connects scripture from each week's worship service with education in Sunday school.
2. Youth very ably led Sunday worship on May 6.
3. Youth supported JCOC in local mission.

4. Youth and advisors participated in multiple mission trips outside the local area including Philadelphia and Ticul, Mexico, as well as the PCUSA's Montreat Youth Conference.
5. Graduating high school seniors were recognized at worship services and with a breakfast sponsored by the Christian Education Ministry.
6. Thirteen youth were confirmed on May 20, indicating a strong level of youth activity in the church.

Adults:

Adults continue to grow in their spiritual and Biblical knowledge through the Sunday Discipleship program, mid-week learning opportunities, and fellowship. Many classes continued their ongoing format; others have introduced new curricula. Sunday school classes continue to be offered at two separate times: 9:15 and 10:15 am. This has made some classes very small.

1. At least four adult Sunday Discipleship curricula are offered at 10:15 and two at 9:15.
2. Sisters in Spirit continued their midweek women's study.
3. The *Financial Peace University* program on financial planning and stewardship was offered in the spring and again in the fall.
4. The Wednesday evening program for adults which began in September 2011 continued through the spring of 2012.

Church-wide:

The Christian Education Ministry joins with other ministries to enrich the spiritual lives of the members of Bayside as well as the surrounding community. Throughout the year, our ministry has offered support for church-wide events during Lent, Pentecost and Advent.

1. One of the ministry's responsibilities, the church library, continues to modernize its facilities and its Biblically-based computer software for children. A new book shelf and commemorative plaque in honor and memory of Carolyn Graham was donated to the library by Sisters in Spirit. Carolyn left her collection of religious books to the library.
2. The ministry is working hard to fill the void left by Dan while we search for a new Director of Christian Education.
3. The current moderator welcomes elders Mary Hubbard and Amy Colthorpe as co-moderators for 2013.

Community Services Ministry

Bob Brenton, Moderator

Bayside Presbyterian provided food, clothing, and shelter to hundreds of families and individuals again this year. Our congregation has shown generous support for all our programs.

The Community Service Ministry sponsored thirteen activities in 2012:

- Angel Tag Ministry provided 212 Christmas gifts to (mostly) children
- Bible Study for Sentara Senior Care Center was conducted twice monthly
- Community Day of Service was new this year; over 120 congregants participated in a variety of service activities in our neighborhood
- Collection of layette items for the Crisis Pregnancy Center
- Easter Basket Program delivered over 100 lovely baskets to children
- The Food Pantry Ministry provided three days of meals to 158 families **and** collected excess restaurant food for our pantry and delivery to migrant families on the Eastern Shore (supporting a ministry of Bayside Baptist Church)
- Meals on Wheels program delivered over 1000 meals to the elderly
- Panera Bread Ministry packaged and distributed over 150 pounds of bread each week to three other church Food Pantries as well as our own
- Red Cross quarterly Blood Drive collected 110 units of blood
- Delicious meals were prepared and served quarterly to the JCOC soup kitchen, serving over 100 folks each time
- School Supplies Collection collected several hundred pounds of school supplies and delivered them to schools in our area
- Thanksgiving Basket program provided a generous Thanksgiving dinner to 94 families
- The Winter Shelter program sheltered 69 homeless folks during the winter and provided three meals each day, many warm coats and other clothing and toiletry items

We financially supported ten community agencies in the Tidewater area. These agencies minister to battered women and families, support homeless individuals and families, serve those with no health care, help teenagers in trouble, assist those unable to make basic home repairs, those in jail, and challenged adults who need life skills training.

- Beach Health Care
- The Dwelling Place
- Faith Works Coalition
- Good News Jail and Prison Ministry
- Judeo-Christian Outreach Center
- Samaritan House
- Seton Youth Shelters
- St. Columba Ecumenical Ministries
- Volunteers of America
- Zuni Presbyterian Training Center

Congregational Care Ministry *Marie Parr, Moderator*

This past year has been an exciting time for the Congregational Care Ministry. The major accomplishments this year have been:

1. Hosting the first potluck luncheon in May, when the First Sunday combined service concept began. We started the orderly system of calling the random numbers of tables for people to get in line for their food.
2. Mothers were recognized on Mother's Day with a carnation given out by children of the church.
3. Fathers were recognized on Father's Day with a pack of Lifesavers given out by children of the church.
4. Pictures were taken in July and August for our new pictorial directory. The directory has been sent to the publisher, and we hope to have a finished product by March 2013. This has been a major undertaking by many people working diligently on the directory.
5. The annual picnic was held on Sunday, September 16. This was the second picnic headed up by Keith Phillips and was a huge success just like last year. The committee that worked on the picnic was not large, but they made the picnic an enjoyable time for our church members. Evangelism Ministry gave us \$300 to help defray the cost of inviting military members to join us at our picnic. Anyone in the congregation is welcomed to participate and help with the church picnic.
6. One big undertaking of our ministry this year was to start a Stephen Ministry program at Bayside. In June, Amanda Long and Marie Parr attended the Stephen Ministry Leader Conference in Orlando, FL, and in July, Paula Jesberg went to Dallas, TX, to attend the same conference. In July and August, short meetings were held to inform the congregation about the purpose and benefit of having a Stephen Ministry program at Bayside. The purpose of these meetings was to find out if there was an interest in our members for starting a Stephen Ministry program. The results were much greater than we had expected. We have 15 members of our church and one from Baylake United Methodist Church that are going through the Stephen Ministry training program. We are more than half-way through the 50-hour training required by the Stephen Ministry organization. We will have the Stephen Ministers installed at our April Combined Worship Service. The purpose of the Stephen Ministry program is to provide one-on-one, confidential care for those in need of someone to talk with and share whatever problems they are having.
7. Bayside's Care Team is one area where our ministry has opportunity for improvement. Visits to shut-ins and those in hospitals, nursing homes, and rehab facilities have been made when flowers were delivered by several members. Linda Wallace does an excellent job calling members of our church on their birthdays and anniversaries, and sending cards to those in the hospitals, nursing homes, and rehab facilities. Rides for some members to church, doctor appointments, etc. were provided for several members of our congregation.
8. Bayside's Prayer Team has been a vital link to keeping us informed about members of our congregation that need prayer, as well as friends and relatives of our members needing prayer under the coordination of Nancy Hamilton.
9. Our Military Honor Wall in the Atrium is a tribute to members of our church family who are deployed. All active military personnel are listed in the Helmsman weekly and the Binnacle each month. We need to keep these members in our prayers on an ongoing basis.

Evangelism Ministry

Terri Dannemann, Peggy Damuth, Moderators

The Evangelism Ministry has worked to support Bayside Presbyterian Church's mission of being a covenant community of Christ's people seeking to know and do the will of God during the past year. One of our ministry's moderators attended the special called session meeting in which the session members and the church administrators collectively formed a vision statement to facilitate our mission and guide our future efforts. It states that we, the members of Bayside, strive to "Change lives by growing Christian disciples and living God's word." The Evangelism Ministry examined the new vision statement and has tried to embody the essence of these two directives by providing a welcoming, inviting, and nurturing experience to all who visit and join our Bayside family.

This year we planned and hosted three events for our members and for our community.

- The Second Annual E-Cycle Event and Youth Mission Fundraiser
- The First Election Day Hospitality Station offering Coffee and Doughnuts to Voters
- The Traditional Bayside Living Nativity with Live Animals, Narration, and Refreshments

It is important to note that we were all prepared to do the Second Annual Car Seat Safety Event in October but were unable to get the Virginia Beach Fire Department to commit to a Saturday in October to inspect car seats. It has not been determined yet if we want to try to get them to do it another month in 2013.

The E-Cycle Event and Youth Fundraiser was a big success and raised more money than last year for our Youth's Mission Trips. Rave reviews were received by both volunteers and participants. The free hotdogs were a hit as well!

The Election Day Hospitality Station was very well received by our members and neighbors who came to vote at Bayside. This was a first time event and will be considered for future elections.

The Living Nativity event was advertised. Evangelism members gave minutes-for-mission to our congregation and corresponded with local newspapers, civic leagues, and churches. Our sign-up poster for volunteers was made available to Bayside's Youth Group for Sunday night performances and we encouraged others to sign up as well. We set up the static display for the Living Nativity. Ministry members and volunteers organized the costumes. This was a huge church-wide event that was exemplary of our Evangelism Outreach and good old Christian fellowship.

Two programs that the Evangelism Ministry facilitated this year were:

- Small Groups Program
- Visitor to New Member Classes

Small Group Workshops began almost two years ago with leaders attending training classes and then agreeing to sponsor a Small Group. Three small groups resulted from the workshops: **Middle Ground** for parents in the middle raising children and caring for aging family members, **Paper Crafting** cards which are mailed to deployed military so they have a blank hand-decorated card to send back to friends and family, and **Genealogy Workshops**, providing sources for investigating family roots. The **Bayside Buddies** group and the **Faith and Art** classes were already in existence prior to this **Small Groups Program's** conception. The Evangelism Ministry was asked to oversee the formation and growth of these small groups last year and a sixth group, **Flower Arranging**, has formed since then. A **Cooking** small group is planning to meet for the first time in January. *A Connection to the Grapevine having Biblical Basis* is used as the theme for these gatherings which promote fellowship, study, and sharing with church members as well as friends and neighbors.

Visitors to New Member Classes were developed with Evangelism Ministry members input, by our latest Associate Pastor, Jenny McDevitt . Jenny held two new member classes, *Belonging and Believing*, which were attended and supported by Evangelism Ministry members.

The Evangelism Ministry is always looking for new ways to include our Military Neighbors and Friends in who we are and what we do here at Bayside Presbyterian Church. We paired up with the Congregational Care Ministry to invite the military to our Fall Picnic in October by advertising in the *Flagship* publication, and by word of mouth. We also helped support the picnic by donating \$300 of our funds, earmarked for Military Outreach, to help pay for the food provided at the event.

We have ordered more Bayside Presbyterian bookmarks and pens this year to use for all church events. We ordered and bought a new "Combined Service" banner. We submitted a proposal for new signage on the corner of Independence and Ewell to the Capital Campaign Project coordinator.

In closing, 2012 was a most productive year and we will continually examine what we have done and what we can do differently to grow more Christian disciples here at Bayside Presbyterian Church and to reach out others around the world.

Property Ministry
Bob Allen, Moderator

The year was a good one. The winter was relatively warm, there were no catastrophic weather events, and most of the roof leaks and equipment failures we had were repairable. We were able to remain within our budget, and even had some funds left over that we could use as a down payment for some 2013 upgrades. In addition to supporting three Sunday services, Bayside Presbyterian Church has weekly religious study programs, fellowship dinners, and a preschool. More than 50 community organizations use the church's facilities, including the Red Cross for blood drives, Sentara Living, VOA for the Winter Shelter, Boy Scouts and Girl Scouts, garden and civic clubs, and a variety of organizations and associations that meet weekly and monthly. Additionally, our facility is both a designated voting precinct and disaster shelter. Hundreds of people walk the halls of our church every week.

Our electrical bills averaged nearly \$2000 per month, water and sewage bill \$1100 every two months, gas bill \$400 per month, and refuse collection \$175 per month. Our ground maintenance was \$580 per month. We maintained a fire and security system, had a pest control contract and maintained a church van. Our paper and cleaning supplies and maintenance of our kitchen equipment and appliances cost \$6000. Our big ticket items: heating, ventilation and air conditioning (HVAC) maintenance and building maintenance was only \$6000. Savings enabled us to provide \$20,000 toward the replacement of two HVAC systems for 2013.

Property's concern is our growing list of deferred maintenance/replacement items:

- (1) a replacement for our deteriorating roof over the adult wing (est. \$48k)
- (2) replacement of 5 of 16 HVAC units which are 20 (plus) years of age (est.\$100k)
- (3) installation of new floors in the Fellowship Hall and youth activity room (est. \$30k)
- (4) new windows for the youth activity room (est. \$16k)
- (5) painting of office spaces and hallways (est. \$6.5k)

These projects have been proposed for the Capital Campaign. Other projects being considered are the refurbishment of six bathrooms in the adult, preschool and youth wings of the church.

This year we installed railings in the sanctuary (donated by caring church members), painted and replaced the carpet in the Preschool wing (contracted by the Preschool), installed a planter (coordinated by Jim Watrous), purchased 15 new tables, trimmed and removed several overgrown trees, repaired some electrical circuits and roof leaks, moved many chairs and tables (with the help of church members), helped clean up and plant shrubs and flowers around the church (with the help of Scouts, SODs and other church members and friends) and helped in the kitchen (with the assistance of many caring Christians).

There are many ways all of us can help Bayside Presbyterian Church use its assets efficiently, and conservation is one. If anyone sees a property related problem or has a suggestion, please contact the Property Ministry or maintenance staff.

We are very grateful for the help and support received from the congregation.

Stewardship Ministry
Bob Prestridge, Moderator

The Stewardship Ministry is responsible for the following:

- Formulating the annual budget in conjunction with the treasurer, for presentation to and approval by the session.
- Representing stewardship/finance interests as a standing member of the Endowment Committee.
- Coordinating annual awarding of youth scholarships for undergraduate work in higher education institutions by our youth members.
- Planning and managing the annual stewardship campaign.
- Distribution of giving envelopes prior to each calendar/budget year.
- Monitoring the monthly cash flow of the budgetary process for all ministries, in conjunction with the treasurer.
- Coordinating the monthly teller schedule of volunteers to count the weekly offerings

In 2012, three youth members of Bayside applied for youth scholarships to institutions of higher learning, and each of the three was awarded a scholarship of \$1,000.

The stewardship program for 2012 culminated on Consecration Sunday, October 7, with our guest preacher, Rev. Caroline Jinkins assisting Dr. Rollins in the worship service and delivering our stewardship sermon. This year's average pledge was an increase of over 15% from pledges received in 2011, thanks to the New Consecration Sunday Program and the generosity of our members.

Endowment Committee
John Jeffcoat, Moderator

The Session, acting on behalf of the congregation, established the Endowment Committee for the purpose of administering the Endowment Fund, including the receiving, promoting, investing, expending, and managing the donations of the fund. The Endowment Fund Committee functions under the general oversight of the Session.

The objectives of the fund are to maximize the long-term, total return of funds invested, consistent with a total return investment practice and prudent investor guidelines, and to provide a reliable, growing source of funds for distribution pursuant to a spending rate of not more than 5% of the fund value on an annual basis.

To this end, the committee received several requests for fund distributions in 2012, and after prayerful consideration, recommended the following distributions, which were approved by Session:

Support of the Medical Clinic for our sister church in Kinshasa	\$7,000
Assistance to Royster Memorial Presbyterian Church related to fire damage	\$5,000
Scholarship augmentation for eligible church members	\$3,000

The Endowment Fund started the year with a fair market value of approximately \$454,864.25, and ended the year with a balance of approximately \$459,228.75.

Witness Ministry
Walter Martin, Moderator

Bayside's Witness Ministry carried out a year of wonderful work. We started out with our annual Mission Dinner with wonderful presentations by the youth and other mission travelers. For those who missed it, we had an inspiring good time. We were blessed by the work of Henrietta Heifer and her efforts with the Lenten Heifer Project. Funds were also used to support the efforts of PEVA and our sister churches in the Congo. The stamps project has been taken over with our gratitude by Jim Eckroade. Bob Orcutt continues to be an inspiration to us all with his work in the Clean Water Project, Youth Mission trip to Ticul, and continued youth support. Becky Wheeler conducted a super effort in the Christmas Shoe Box Campaign and 65 boxes were delivered to Boone, NC. Other efforts supported the missionary in Belfast, Ireland as well as contributions to Union Theological Seminary.

I was blessed with the support of Jim Reid and Carl Stein and their knowledge was of great help to me as moderator.

Worship Ministry *Janet Straddeck, Moderator*

We are grateful for the continued support of our pastor, Rev. Dr. David Rollins, as we seek to do the work of the Worship Ministry. We were saddened to lose our Associate Pastor, Rev. Jennifer McDevitt, who accepted a call to Village Presbyterian Church in Kansas. A search team for a new associate pastor has been selected, and we support them with our prayers as they work through the selection process.

Bayside Presbyterian continues to offer three worship services each Sunday: a contemporary service, *Sail On*, at 9:15 am, and traditional services at 8:15 and 11:15 am. Our *Sail On* service has a Praise Team of singers and instrumentalists; our traditional services have the Sanctuary Choir with section leaders, special music and the Bell Choirs. The members of the Worship Ministry believe the addition of section leaders to the choir has been vital to our music program and has led to tremendous results. The leaders and choir members have become a well-blended group, demonstrating confidence, musicality, and an expanded repertoire of music sung for the enhancement of our worship services. In June, we began First Sunday, a combined service at 10:15 am on the first Sunday of the month. Holy Communion was served at this service, and the various ministries of our church took turns hosting the dinner which followed the service.

Our ministry works with Dr. Rollins, Katie Grant, Saul Fox and the Education Ministry with regard to establishing times for worship and Sunday school, the order of worship, and special services. We coordinate the preparation of the Sanctuary, Fellowship Hall and Prayer Room for services of worship, as needed. Subject to Session approval, the ministry prepares the schedule for the elders who will serve communion for the year, which includes special services, and we ensure people are scheduled to help prepare the elements and to clean up afterward.

This year, we invited the congregation to beautify the Sanctuary with flowers, and ensured the flower calendar was filled for the remainder of the year. We are actively working to fill up the calendar for 2013. Aside from the flowers we enjoy on Sunday morning, the ministry orders all flowers required for special services, including all the wreaths and poinsettias for Christmas, lilies for Easter, and palms for Palm Sunday. This year, Buck and Betty Steere graciously gave to Bayside the beautiful Christmas tree you saw in the Atrium. We purchased large artificial wreaths for the Sanctuary and Atrium to replace some of the live wreaths, in an effort to make more efficient use of our funding. We are blessed to have volunteers who have the gifts to decorate them. The three angels gracing the entry were new this year and we think they are beautiful. What a lovely sight to see when we enter the Atrium. We are grateful to Tom Sare, who built the platform to support the angels, as well as Teresa Cipriano who decorated them. All of the window arrangements in the Sanctuary and Fellowship Hall were provided by volunteers who have the talent to do such beautiful work.

Worship is responsible for establishing the schedule for ushers for the entire year, and ensuring we have lay readers for services. Greeters are scheduled for every Sunday for the 11:15 am service. Em Chapman is the Greeter Extraordinaire for the 8:15 am service. This past year we honored our Boy Scouts on Scout Sunday, prepared for extra services during Lent and on Ash Wednesday, paraded with palms on Palm Sunday, celebrated Christ's resurrection on Easter Sunday, hosted the May Music Luncheon, decorated the church and sang Christmas carols during Advent, and celebrated Christ's birth at three services on Christmas Eve.

Bayside Presbyterian Men's Organization
Bob Rumney, President

This year the Bible Studies were Acts, Romans, Isaiah, Battles of the Bible, and the video, "Are you a Fan or a Follower of Jesus Christ?"

January 28

Reinactor, Ken Maynard, presented Paul's letter to the Colossians. A donation of \$100 was made to Savior Martial Arts in appreciation.

February 11

Bayside Boy Scouts cooked breakfast for the Annual Valentine's Day Breakfast.

February 25

A donation of \$250 was made to the Wounded Warrior Project

March 24

Our breakfast meeting was held in conjunction with the Community Service Day.

May 5

A donation of \$300 was made to purchase four new white tables for Fellowship Hall.

May 19

A donation of \$300 was made to the Youth Toy Making Project.

June 16

Men of Faith Awards were made to John Hamilton, Bob Rumney, Fred White, Chris Viano, and Neil Bonney. Neil Bonney was selected as the Bayside nominee for the Man of the Year Award. This nomination was forwarded to the National Presbyterian Men's Organization.

July 28

During July, four men attended the Synod Men's Conference at Massanetta Springs.

September 22

A check for \$1000 was received from the daughter of Roger Melick for support of the youth and Boy Scout projects.

October 6

The following nominees for officer positions were made: Lin Haskins (Moderator), Bill Warden (Vice-Moderator), Bob Orcutt (Treasurer), Bernie Hobson (Secretary). The Annual Roy Brun Golf Tournament has held on October 20. One thousand dollars (\$1000) was raised for youth projects.

December 1

Bob Orcutt reported that 350 wooden toys were made by the youth of the church, to be given away for Christmas. Seventy-five dollars (\$75) was donated to the project.

December 15

The decision was made to continue with the Battles of the Bible next year. Two hundred dollars (\$200) was donated to the Salvation Army and Massanetta Springs.

Bayside Presbyterian Women's Organization

Betsy Davis, Moderator

The Presbyterian Women of Bayside Presbyterian Church continued their faith journey in many and various ways. We are comprised of 103 members in seven Circles. The Circles meet once a month from September through May for the purpose of Bible study, fellowship and community service. In the spring of 2012, we finished a study of the Beatitudes. This fall the Circles began a study of the General Epistles. Joyfully, we support each other in these small groups of women. Our stories are varied, our hearts are open, and we are thankful for the support of the church. The highlights of this year are as follows.

- In March, PW baked about 1800 cookies for the Community Day of Service. Members also cleaned and helped restock the Food Pantry on this day.
- On a weekly basis, the PW maintains the literature in the pew racks in the sanctuary.
- PW held a Spring Gathering in June in our Fellowship Hall. We gathered for brunch, worship and installation of officers for the upcoming year.
- We supported our church at a number of memorial services during the year with our time and talents at memorial receptions.
- Circles continued to support our church's Food Pantry with donations and food items and funds.
- PW continued our college student ministry. Eight college freshmen from our church were "adopted" by the Circles and received monthly cards and care packages.
- Through our budget we supported ten local charities for a total amount of \$2700. We continued to participate in the following special offerings throughout the year: Least Coin, Sunnyside Links, PW Thank Offering and PW Birthday Offering.
- In August we held an evening potluck dinner and had a Bible Study overview that was presented by Dan Wiard.
- In November, Circle 8 hosted an Elegant Autumn Tea in the church's Fellowship Hall. A delightful time was had by all, with entertainment provided by the Silver Tappers.
- In December, the Circles baked cookies for the guests and performers at our annual Living Nativity.