

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
21 February 2023

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders Cherokee Adams, Annette Conley, Betsy Davis, Nancy Guy, Benjamin Hubbard, Paula Jesberg, Marshall Miller, Lynne Owen, Chris Pascuzzi, Wayne Pollock, Connie Schreiber, Jordan Simonelli, Karyn Simonelli, Paul Verburg, and RoseAnn Wehr.

Session Members not in attendance: Caroline Tetschner

Staff Member Present: Associate Pastor Rev. Emma Ouellette, Chi-Yi Chen Wolbrink, Director of Music, and Summer Moore, Director of Faith Formation.

Visitors to the meeting Rick Ruddel.

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared and Rev. Rollins opened with prayer.

DEVOTION was shared by Elder Wayne Pollack.

MASSANETTA SPRINGS

Rev. Valena Hoy

Rev. Hoy had an emergency and will reschedule to a later date.

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: Julea Glaser- Letter of Transfer
Jennifer Porciuncula- Letter of Transfer
Rosanne Bachman- Reaffirmation of Faith
1. Baptism Requests: None
2. Reaffirmation of Faith Requests: None
3. Church Wedding Requests: None

Motion: It is moved by Elder Adams that we approve the requests for membership with joy and thanksgiving. **The motion passed.**

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Today's Agenda

Two adjustments were made to the January minutes. Adding clarification on the question Elder Hubbard made regarding the insurance bill and to clarify that the Bertoff fund is solely used for

the purpose of support seminary students.

Motion: It is moved by the Clerk that the Session approve the corrected minutes from January’s Session meeting and the agenda for today’s Stated Meeting. **The motion passed.**

STATISTICS

- 1. Reception of New Members: None
- 2. Baptisms: None
- 3. Church Weddings: None
- 4. Member Transfers: None
- 5. Member Deaths: None
- 6. Roll Removal Request: None

It was noted that baptisms and deaths in January were not reported as appropriate and will be corrected in the next meeting’s agenda and minutes.

Worship Attendance

note change in Facebook and we are having issues reporting the online views – research and problem solving is in progress

Month	Date	9:00 AM	People Viewed	Live Viewers	Total Viewers	11:00 AM	People Viewed	Live Viewers	Total Viewers	Special	Total
Jan	1-Jan					84					84
	8-Jan	35				101					136
	15-Jan	31				86					117
	22-Jan	37				86					123
	29-Jan	32				74					106
Total		135				431	0	0			566
	AVG	34	0			108	0	0			142

Christian Education Statistics

Dates	Nursery Attn	Nursery Help	Kid SS Attn	Kid SS Help	Youth Group Attn	Youth Group Help	(Verse by Verse)	Dates	Wednesday JAM	JAM Help
1-Jan	0	1	n/a	n/a	n/a	n/a	6	4-Jan	n/a	n/a
8-Jan	1	1	3	3	7	2	7	11-Jan	8	2
15-Jan	2	1	7	3		1	8	18-Jan	8	1
22-Jan	3	1	8	2		5	0	25-Jan	8	1
29-Jan	1	1	9	2		4	8	1-Feb	9	2

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer’s Report (posted to website)

Treasurer’s Report –

2022 (old business)

Our property and casualty insurance (new owner) bill came in approximately \$3,000 higher than

budgeted. Paul Verburg is helping to have these policies reviewed.

We moved an additional \$102,128 from GF to Ops Reserve and the starting balance for the General Fund in 2023 is \$170,000 – as approved by session.

2023 – (JAN)

Property – Utilities may need extra attention – starting out very hot across the board (in particular electricity).

Balance Sheet – The General Fund (GF) is \$172K. Ops Reserve is \$211K.

Motion: It is moved by Elder Verburg that we approve the report thanksgiving.

The motion passed.

Motion: Elder Verburg moved that we accept the final 2022 financial report.

The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022

- Tuesday April 25, 2023, 10am – Williamsburg Presbyterian – Williamsburg
 - Elder Hubbard and Elder Guy volunteered

Motion: Elder Adams moves that we accept Elders Hubbard and Guy as the commissioners for the April PEVA meeting. **The motion passed.**
- Tuesday July 25, 2023, 10am – Wycliffe Presbyterian – Virginia Beach
- Tuesday October 24, 2023, 10am – Bayside Presbyterian – Virginia Beach
 - Note: Please add to your calendars as many volunteers will be needed.

Elders Simonelli and Elder Conley reported on the recent PEVA meeting. Sharing highlights of the meeting. Full report can be found on the PEVA website. <http://www.pcusa-peva.org/md>

NEW BUSINESS

1. Robert and Mary Covington Request

They are requesting to hold a drive for Ronald McDonald House in Norfolk. This is similar to a drive Robert organized a couple of years ago for frontline workers.

Motion: Elder Guy moved that we approve the request for Robert and Mary Covington to hold a drive for Ronald McDonald House. **The motion passed.**

2. Property Request to move funds. Prior discussion to move the remaining 2020 Vision funds to property for building maintenance was discussed previously and tabled – Elder Verburg requested that the funds be moved to the Property fund.

Elder Davis spoke in favor of the move. Elder Guy asked what happens to the funds if they are not moved. It was advised that the funds would remain in the 2020 Vision fund until session

votes to move it. She also asked to confirm the amount. The amount is \$8895.03.

Motion: Property moves that we transfer the remaining 2020 funds to the Property line item to support the maintenance of the building and grounds. **The Motion Passed.**

CONTINUING BUSINESS

1. Elder Sunday Assignments/Schedule – Follow Up Elder Paul Verburg

Elder Verburg provided documents listing out the Sunday Elder Duties – will be posted on the website as well, as well as a copy in the coffee bar. He volunteered to walk anyone through if they feel it would be helpful. He advised that there are keys in the usher’s box that will open any door that is needed.

2. Report: Ad Hoc for Phase One of membership update Elder Paula Jesberg

Elder Jesberg advised that in November 2014 then Associate Pastor Kate Rascoe ask that 54 individuals be removed from the roles. Another request was made in November 2016 as well to remove 158 numbers. She advised that she has reviewed the session minutes back to that date and was not able to find any documentation of any action being made. She also noted the Annual Statistical report differs greatly from the information that the Ad Hoc team is finding.

Elder Jesberg advised in 2016 the Active Membership Policy was adopted and approved by session in December of 2016. It includes that after the annual meeting the membership numbers should be updated – per our internal policy and guidelines.

She shared her concerns on the decline in membership and who will carry the banner.

Elder Jesberg provided the following report.

MEMBERSHIP REVIEW – INTERIM REPORT – AD HOC COMMITTEE-Bayside Presbyterian Church FEBRUARY 21, 2023

INDIVIDUALS

Current Total Confirmed Active	217	
Re-Send Survey	65	(49 Surnames Addressed/Return Envelope)
POTENTIAL (Confirmed Active)	282	
POTENTIAL (-4 DEATHS)	278	

BREAKDOWN OF CONFIRMED

Living Alone	63	(Mostly women/30 independent/broad age span)
Health Issues	20	
Facility Residence	31	

AD HOC WORK TO BE DONE

Tabulate Returned Surveys		
Recommended for Phase 2 Letters	63	(listed to date)

SESSION PHASE 2-IMPLEMENT ACTIVE MEMBERSHIP POLICY TO UPDATE ROLLS

CONGREGATIONAL CARE

Continue to set up member demographics for Ministry Purposes
Committee to make phone contact for information not provided to date
Reprint **UPDATED DIRECTORY**

Note: Since 2014 membership listed at 796 – **93** Deaths were reported through 2/5/23
(Not including 4 noted above 2/21/23)

Question about if the annual statistical report will be updated. Clerk Long advised that it would be updated as appropriate.

Elder Guy asked about spouses and how they are reporting as she and her spouse both received requests to update. Elder Verberg advised that there is room for improvement and that there is some adjustments that need to be made. The committee is using the latest directory on members and composition of the congregation.

It was confirmed again that we do not pay Presbytery per capita – we pay as a mission giving and it is not based on numbers.

Elder Owen asked what tool is used to track membership. Rev. Rollins and Rev. Ouellette advised we use Church Windows and it is maintained by the church administrator

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

*The Children's Choir rehearsals resumed on Jan 11. The choir sang in worship on February 5, alone and with the adult choir. We are planning to sing March 5, 19 (Mr. Rogers Sunday), April 2 (Palm Sunday), May 7, and the Christmas Eve 4pm service. Rehearsals are Wednesdays from 5:45-6:15pm.

*Please welcome Demetrius Rollack! He joined the Sanctuary Choir on Jan 11. Demetrius is a senior in Music Education at NSU. He plans to join the Marine Corps band. (Is this correct?)

*The Handbell Choir is planning to lead worship on March 12.

* Preschooler and Kindergarten music classes are going well. We are preparing for the Spring Concert, Thursday, May 4 at 5pm. The theme is "*The Beautiful World.*"

*Brass Quintet from the faculty of (Which school of music? ODU?, NSU? Navy?) School of Music will join us on Easter Sunday at the 11am service.

*Update on Raleigh Ringers: our deposit was received for September 23, 2022. The concert information has posted and advertised on Raleigh Ringer website.

*Reaching out to David Walker, percussion professor at ODU, as we look for a replacement for Sarah Williams. Sarah is playing in California from March through May. Then she will move back to Richmond. Sarah is considering joining the military in August. Chi Yi updated that Sarah

may actually be able to stay through mid-May at this time per a conversation that she had today.

*Music planning for Sunday services from Lent through May.

*New Smart TV in the Choir room provided by a loving donor on December 21, 2022.

*Reaching out to ODU & NSU to find a percussionist and guitarist for both services ASAP.

*Reaching out to newly retired Church Musician, Janet Phelps from Kings Grant PC, to support Bayside PC as an organist and pianist this summer as I serve the wider church through the Presbyterian Association of Musicians (PAM) conference at Montreat.

*Reaching out to Dr. Tonya Holland, Music Director at Kings Grant PC, to discuss the possibility of having a combined musical event, like a choir retreat, Hymn Festival, etc.

Highlights of Sunday services for the coming months:

February 19: Transfiguration Sunday
February 22: Ash Wednesday, 7pm
February 26: First Sunday of Lent
March 5: Second Sunday of Lent
March 12: Third Sunday of Lent
March 19: Fourth Sunday of Lent/Mr. Rogers Sunday
March 26: Fifth Sunday of Lent
April 2: Palm Sunday
April 6: Maundy Thursday, 7pm
April 9: Easter Sunday, 9am, 11am

*Continuing Education:

Monthly Presbyterian Association of Musicians (PAM) and Hymn Society webinars.

*Service for the wider church:

PAM 2024: Co-director and planning team, Zoom meeting every other Monday.

PAM 2023: Planning team Zoom meeting, monthly,
Serve the PAM Planning Team at Montreat: June 18-July 1st

*Outside professional connections:

Adjunct Professor, Norfolk State University, Music Department, Spring 2023

Concert celebrating African American heritage, February, 4, Chrysler Museum

Accompanist for the National Association of Teachers of Singing (NATS) at ODU, auditions and competition, February 25

*Vacation coming up

None

Director of Faith Formation

Summer Moore

In the past month, I helped to facilitate kids Sunday school, Wednesday night JAM, youth group, and prepared a few Children's messages for Sunday service. Pastor David and Pastor Emma have consistently helped me coordinate food and event running during JAM. I opened registration for our youth summer trip to Montreat, which included advertising and communication with youth parents. Cherokee and I attended the first ever young adult conference at Montreat, 1/27-1/29. It is called the Manna retreat, and we both agreed on the high potential of this trip for PEVA young

adults in the near future. To prepare for my absence during the retreat, I trained Heather and Tyler Stefkovich on the particulars of teaching Sunday school. They have been volunteering with me on and off for the whole fall, but that Sunday was their first opportunity to lead Sunday school without me. They did well! Our youth group meetings have taken place in and out of the church building. We met to ice skate together at Iceland, and students had the opportunity to attend a documentary on prayer in secular films at the Naro. We are slowly completing a round of Alpha: a curriculum explaining the basics of Christianity to the church and the unchurched. I have continued to attend the performances and games of Bayside youth. I have been preparing for volunteer interest meetings happening 2/23 and 2/26, which will outline opportunities for volunteers in family ministries at Bayside. Finally, I have been collaborating with Bayside staff to prepare for a Lenten study starting 3/1.

Summer added that Jordan helped to lead youth while she was away. She appreciates her willingness and shared that she did a great job.

Associate Pastor

Rev. Emma Ouellette

Some highlights from this past month:

- Preached twice
- Had a new members class with 3 individuals
- Worked on Liturgy for the spring
- Put together Ash Wednesday service
- Provided pastoral care through visits and phone calls
- Officiated at 2 funerals (one non-member and one member)
- Continued my work with the CPM for the Presbytery
- Continued to be a liaison for the Ad Hoc committee working on membership

I will be taking February 23-28th off and will return ready for Lent. I look forward to our Lenten book study on Jesus' I Am statements. This book study will be hybrid. We will meet in person but have an online option to join the class. This is the first time we will offer a class in this way and I'm excited to see how we can use this hybrid model for more ministry as we go forward. As always it's an honor to serve alongside you.

Emma added that she is going to also be able to go to Iona for a pilgrimage. She is very excited to have this opportunity. Emma shared that she uses a good deal of Iona materials in her liturgy and is looking forward.

Pastor / Head of Staff

Rev. Dr. David Rollins

In January I spent some time meeting with a mentor Bill Cockrill and my study group in Montreat, NC. I outlined worship services and the preaching schedule through May of this year and read three books the most profound for me was "Think Again" by Adam Grant. In fact, it is a book I would like the session to read together this year. David asked that all active elders read this book. He feels it would be very beneficial to our service of the church.

I continue to meet with staff one on one and lead staff meetings. Together we have worked to make Wednesday nights a success and Emma and I are sharing a book study during Lent, "Jesus Revealed" by Matt Rawle for adults. This will be our first hybrid study available in-person and on zoom. I have been looking at potential speakers and the best date to have our next Etheridge speaker, more details will be shared as things begin to take place.

I have led or participated in two memorial services recently and have another to lead on March 1. I have made a number of phone calls and visits this past month to hospital, homebound, and members recovering from various ailments. Please let Emma or I know when you hear about someone who is in the hospital or would appreciate a pastoral visit.

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Elder Adams shared that she has heard a couple of things from visitors to the building. She has received feedback that we are sometimes perceived as abrasive. She encouraged us to be graceful and welcoming.

Elder Conley asked if we would have an Elder Retreat – Rev. Rollins advised that we will as he is looking for good dates.

Elder Simonelli shared that Global Missions is looking for some younger members to the committee. Let her know if you have any suggestions or names to share.

Elder Schreiber shared that this time last month she was a bit panicked about Winter Shelter, but it turned out wonderfully.

Rev. Rollins shared that we received a communication from a congregant. It was not received in time for inclusion in this month's meeting, but copies were distributed to the session, a copy will be posted to the website, along with the communications that preceded this response. It will be reviewed/discussed at the next meeting.

CLOSING WITH PRAYER at 7:55 by Rev. Ouellette

Next Meeting – March 21, 2023 7pm

Devotion Elder Rose Ann Wehr