

# Agenda of the Stated Session Meeting

Bayside Presbyterian Church  
19 September 2023

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

## **SHARING OF JOYS AND CONCERNS – OPENING PRAYER**

**TEMPORARY CLERK** – Motion Needed

## **DEVOTION**

Elder Chris Pascuzzi

## **REQUESTS FOR SESSION APPROVAL**

1. New Member Requests: Karen Dickenson – Letter of Transfer
1. Baptism Requests: None
2. Reaffirmation of Faith Requests: None
3. Church Wedding Requests: None

## **SESSIONAL RECORDS**

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Called Congregational Meeting 8/27/23
3. Called Session Meeting 8/30/23
4. Today's Agenda

**Motion:** It is moved by the Clerk that the Session approve the minutes from August's Session meeting, Called Congregational Meeting (8/27/23), Called Session Meeting (8/30/23) and the agenda for today's Stated Meeting.

## **STATISTICS**

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: None
6. Roll Removal Request: Paul and Jackie Verburg

## Worship Attendance

\*note change in Facebook and we are having issues reporting the online views – research and problem solving is in progress\*

Month	Date	10:00 AM	Special	Total	Comments
Aug	6-Aug	108		108	
	13-Aug	123		123	
	20-Aug	138		138	
	27-Aug	90		90	
				0	
Total		459		459	
	AVG	115		115	

Christian Education Statistics – will begin reporting again in September.

## **FINANCIAL REPORT AND ISSUES:**

Balance Sheet & Treasurer's Report (posted to website)

**Motion needed.**

**COMMUNICATIONS:** (Members, PCUSA, PEVA, Other):

None

## **PEVA / CHURCH INFORMATION**

### 1. PEVA Meetings 2022

- Tuesday October 24, 2023, 10am – Bayside Presbyterian – Virginia Beach
  - Elders Owen and Adams elected as commissioners at the August meeting.
  - Note: Please add to your calendars as many volunteers will be needed.
  - Last PEVA Presbytery Meeting prior to Rev. Hendricks retirement – potentially larger than normal attendance
- Saturday January 27, 2024, 10am – Great Bridge Presbyterian – Chesapeake
- Tuesday, April 23, 2024, 10 am – Kirkwood Presbyterian – Yorktown
- Tuesday, July 23, 2024, 10 am – Carver Memorial Presbyterian – Newport News

## **NEW BUSINESS**

### 1. PEVA Exit Interview

Rev. Emma Ouellette

## **PASTOR TRANSITION**

### 1. Communication Plan

- a. Next communication – announce Transition Team and restate process?
  - i. Who to complete
  - ii. How to send
  - iii. When to communicate

## 2. Pulpit Supply

Sept 17 - Rev. Al Butzer  
Oct 1- Rev. Martha Mitchell  
Oct 15 - Rev. Al Butzer  
Nov 5 - TBD  
Nov 12 - Rev. Jenny Spivey  
Dec 31 - TBD

## 3. Transition Team Update

Elders Pascuzzi and Davis

The Transition Team met for the first time Sunday, September 10 at 10 AM. In attendance were Janet Baker, Neil Bonney, Tom Sare, George Wong, Peggy Damuth, Chris Pascuzzi and Betsy Davis.

George Wong will be the moderator for the group and Chris Pascuzzi is the recording secretary.

We will be meeting with Kelly Gangwer, our PEVA liaison following the 9:00 service on September 17 where she will answer the questions we have about getting our search for our interim underway.

## 4. Assistance Requests

- a. Congregational Care – List of Volunteers
- b. Liturgists/Lay Readers

## **CONTINUING BUSINESS**

### 1. 2024 Budgets – due end of September

Elder Betsy Davis

### 2. Matthew 25

- a. Communication Plan
- b. Link to Information <https://www.presbyterianmission.org/ministries/matthew-25/>
- c. Matthew 25 Summit – January 16-18 – Atlanta GA
  - i. Link for details and information - [Matthew 25 Summit](#)

### 3. Elder of the Month

- a. New Lead
- b. Review Process/Responsibilities?

### 4. Congregant Letter Follow

Elder Miller and Jesberg

### 5. Congregational Care Motion Regarding Active Membership Rolls

- a. The multi-page motion is posted on the website for review

## 6. Responsibility for Ewell Road Sign

### **MISSION AND VISION PLANNING**

**Why** - *Bayside Presbyterian seeks to know and share the heart and Word of Jesus Christ. We are working together to make our community and the world a better place, by loving and serving all people.*

Reports:

1. Hospitality (Paula, Annette, RoseAnn, Caroline)
2. Community Service (Nancy, Wayne, Chris, Betsy, Connie)
3. Advertising (Cherokee, Marshall, Caroline)
4. Webinars (Marshall, Caroline, Paula, Summer)

### **STAFF REPORTS**

#### **Director of Music Ministries**

**Chi-Yi Chen Wolbrink**

\*The Handbell Choir starts its fall rehearsal schedule at 6:15pm on September 6<sup>th</sup>. We are going to participate in the Handbell Workshop led by David Harris, the Director of the Raleigh Ringers (R&R) from 3:30-4:30pm on Saturday, September 23<sup>rd</sup> followed by the concert that evening. The Handbell Workshop will also include Haygood United Methodist and Kings Grant Presbyterian Church handbell choirs.

\*Sanctuary Choir's first regular rehearsal is at 7pm on September 6<sup>th</sup>.

\*Children's Choir rehearsals start at 5:45pm on September 13<sup>th</sup>.

\*Thank you to the Property Ministry and Damuth Trane company for continuing to inquire about the humidity in the Music Wing after new flooring and painting was completed. The cleaning project is still in process.

\*We've sold out all 310 tickets from Eventbrite e-tickets and printed tickets. On September 7<sup>th</sup>, ticket sales closed. There are 15 printed tickets which will be for sale on the concert day. For the preparation checklist, please see the report from Worship Ministry.

Highlights of Sunday services for the coming months:

Oct 01	70 <sup>th</sup> Anniversary celebration Consecration Sunday, World Communion Sunday, Children Choir /Praise Team/ Sanctuary Choir/guest musician
Nov 5	Combined Service; Daylight saving time ends.
Nov 26	Christ the King Sunday
Dec 3	First Sunday in Advent, Christmas Cantata
Dec10	Human Rights Day

\* I am working with Emma and Summer on the transition for the coming year, including Sunday music, seasonal music, and the process of inviting the String Quartet from VSO and more.

Service for the wider church:

PAM 2024: Co-director and planning team, Zoom meeting every other Monday.

An invitation from Emmanuel College of Victoria University in the University of Toronto to co-author an essay with Rev. Dr. Jonathan Seitz for a volume to honor Rev. Dr. I-to Loh, the former President of Tainan Theological College and Seminary. Please see the attached letter.

Outside professional connections:

Adjunct Professor, Norfolk State University, Music Department, Fall 2023. The semester starts on August 21<sup>st</sup> to -December 2<sup>nd</sup>

Continuing Education and Vacation

Attending the Hymn Society Webinar series on “The World Sings” & “The Hundred Year Sings” lectures

Monthly Presbyterian Association of Musicians (PAM) and Hymn Society webinars.

*Tentatively planning trip to Taiwan, December 26, 2023-Jan 16, 2024*

**Director of Faith Formation**

**Summer Moore**

This past month I have spent time organizing school year events with Christian Education, with volunteers, and with staff. We will collaborate with Congregational Care to add attractions to the 70<sup>th</sup> anniversary celebration. We look forward to the return of JAM, children’s Sunday school, and youth group, as well as a new adult Sunday school class. I have worked with the website team to gather info about Bayside’s past and present to help our web designer begin our creative process. I have worked with women at the church to clean out several Christian education closets, which has familiarized me with our vast array of supplies. I have collaborated with staff and volunteers to begin preparing a confirmation class schedule for the winter, which will engage several of the youth at the church.

**Associate Pastor**

**Rev. Emma Ouellette**

Over the past month, we said goodbye to David. During this time I was able to have many conversations with him about matters of the church that I would now take over or oversee. This transition does put more on my plate, but as I have stated many times to you before I am happy to rise to this occasion and be in ministry with you. I believe that together we will be able to move this church forward through this transition while we pray for our interim to be identified and begin their work. This, however, doesn’t mean I will be doing everything David did. I ask for patience and support while we all figure out the new structure we are in.

This past month I also had the opportunity to attend the Synod of Mid-Atlantic. As I write this I haven’t been to the meeting, but I am looking forward to attending and learning more about the wider church. My role at the meeting is to represent the CPM for our presbytery. There will be conversations about Theological Education, pastor shortage, and church growth. These are all topics I am excited about and I look forward to being apart of the conversation.

This month I have also done many pastoral visits and phone calls, preached and worked on worship through the fall, but overall it’s been a process of getting organized with new responsibilities and saying goodbye to my friend and colleague, David.

I promise to be as open as possible with you all and I hope you will do so with me. We are partners on this journey and I know God has equipped us for this moment.

Joyfully,  
Emma

**SUPPLEMENTAL MINISTRY REPORTS**  
(Items/issues not included in Ministry Minutes)

**CLOSING WITH PRAYER**

Next Meeting October 17, 2023, 7:00pm

Devotion Elder Ben Hubbard