

Agenda of the Stated Session Meeting

Bayside Presbyterian Church
17 October 2023

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

DEVOTION

Elder Ben Hubbard

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
1. Baptism Requests: None
2. Reaffirmation of Faith Requests: None
3. Church Wedding Requests: None

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Called Congregational Meeting 10/1/23
3. Today's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from September Session meeting, Called Congregational Meeting (10/1/23), and the agenda for today's Stated Meeting.

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: Walter J. Martin 9/17/23
6. Roll Removal Request: None

Worship Attendance

note change in Facebook and we are having issues reporting the online views – research and problem solving is in progress

Month	Date	9:00 AM	11:00 AM	Total	Comments
Sept	3-Sep		95	95	Labor Day Weekend / Last 10:00
	10-Sep	35	77	112	
	17-Sep	38	94	132	
	24-Sep	24	96	120	
Total		97	362	459	
	AVG	32	91	115	

Christian Education Statistics –

Dates	Nursery Attn	Nursery Help	Kid SS Attn	Kid SS Help	Youth Group Attn	Youth Group Help	(Verse by Verse)	Luke-Gut s	Present Word	Dates	Wednesday JAM	JAM Help
3-Sep	2	1								13-Sep	8	1
10-Sep	3	1	3	1						20-Sep	6	1
17-Sep	7	1	8	1	3	2				27-Sep	5	1
24-Sep	2	1	8	1	3	2		6		4-Oct	6	1

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

Motion needed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022

- Tuesday October 24, 2023, 10am – Bayside Presbyterian – Virginia Beach
 - Elders Owen and Adams elected as commissioners at the August meeting.
 - Note: Please add to your calendars as many volunteers will be needed.
 - Last PEVA Presbytery Meeting prior to Rev. Hendricks retirement – potentially larger than normal attendance

Rev Ouellette sent the following email on 9/28

I had a very nice meeting with our Stated Clerk John Tamm and the Admin Assistant Jessica Fitzgerald on Tuesday morning. During that meeting we went over all the needs the Presbytery has for this upcoming meeting. We also went over where Bayside needs to help as hosts. Below is a recap of what is needed.

The meeting begins at 10:00 a.m., people will start arriving around 9:00 a.m. I am asking for volunteers (especially ushers and registration workers) to be here by 8:30 a.m. The meeting should only go till 2, and that includes lunch. This will be one of the longer meetings due to the retirement of Liza Hendricks, our General Presbyter.

Below are the volunteer positions and how many volunteers are needed.

Parking Attendants (2-4 volunteers)

These individuals will help to direct traffic into the parking lot and around the parking lot. The presbytery does provide signs to place at the entrances that say “PEVA parking”.

Ushers (6-8 volunteers)

Ushers serve as greeters in the building, helping to direct people to areas around the church and answer any questions. Ushers also collect the offering during the meeting (a regular offering collection). Two of those Ushers, who are not related, will then count the offering and report it back to the stated clerk for announcement.

Registration (6 volunteers)

Registration volunteers will sit at the registration table to help check people in for the meeting. One of the volunteers will collect the money for the meal tickets.

Childcare (1-2)

Childcare is available for the presbytery meeting. This will be for children under 7 years of age. Parents have till October 19th to let our office know if they will need childcare for the meeting.

Media/AV (2-3)

These individuals will run the sounds and the media for the meeting. There are a couple of videos that will be played during the meeting and of course, projecting the hymns on the screens.

Food/Kitchen (no less than 6)

We are to provide snacks before the meeting. This usually is fruit, bagels, etc. Small continental breakfast-type food. Coffee and hot water as also appreciated during this time. The snacks before the meeting will be out at the coffee bar in the atrium.

We also provide a lunch. This will take place in the fellowship hall. Beverages can be water, tea, lemonade, etc. Individuals who help with the kitchen will help with making sure that the food in the service line stays filled. Lunch is usually done through a service line that doesn't require servers, but we can have servers if we so wish.

For lunch, Eugene will be making his AMAZING pulled pork for BBQ sandwiches. He will also make his baked beans and get the buns. We will need to fill in the rest, some more sides, and maybe a salad (or salad fixings). They ask that we keep in mind individuals who are diabetic, gluten-free, and vegetarian.

A cake will be provided for Liza's retirement, however, some other snacks might help to give options.

Please think about where you might like to help for this event. I really appreciate all the support and help as we prepare to host.

Please respond to me no later than October 13th if you can help!!

- Saturday January 27, 2024, 10am – Great Bridge Presbyterian – Chesapeake
- Tuesday, April 23, 2024, 10 am – Kirkwood Presbyterian – Yorktown
- Tuesday, July 23, 2024, 10 am – Carver Memorial Presbyterian – Newport News

NEW BUSINESS

1. New Worship opportunity- Taizé Worship once a month Staff
2. All Saints Day – Volunteers Needed – Nov. 5th Rev. Ouellette

PASTOR TRANSITION

1. Communication Plan Elders Pascuzzi and Davis
 1. Update – what is next and when
2. Pulpit Supply

Nov 5 – Summer Moore
Nov 12 - Rev. Jenny Spivey
Dec 31 - TBD
3. Transition Team Update Elders Pascuzzi and Davis
4. Assistance Requests
 1. Congregational Care – List of Volunteers
 2. Liturgists/Lay Readers
5. Exit Interview Update COM Liaison Kelley Gangwer

CONTINUING BUSINESS

1. 2024 Budgets Elder Betsy Davis
2. Matthew 25
 - a. Link to Information <https://www.presbyterianmission.org/ministries/matthew-25/>
 - b. Communication Update Elders Adams, Miller, Simonelli
 - c. Matthew 25 Summit – January 16-18 – Atlanta GA
 - i. Link for details and information - [Matthew 25 Summit](#)
3. Congregant Letter Follow Elders Guy, Miller and Jesberg
4. Membership Roll Review Update Elder Paula Jesberg

MISSION AND VISION PLANNING

Why - *Bayside Presbyterian seeks to know and share the heart and Word of Jesus Christ. We are working together to make our community and the world a better place, by loving and serving all people.*

Reports:

1. Hospitality (Paula, Annette, RoseAnn, Caroline)
2. Community Service (Nancy, Wayne, Chris, Betsy, Connie)
3. Advertising (Cherokee, Marshall, Caroline)
4. Webinars (Marshall, Caroline, Summer)

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Highlights of Raleigh Ringers Concert:

- Great team
- Men's group cleaned the parking lot during the rain
- Scouts-8 of different ages plus three adults
- Four volunteers helped load equipment and wrap it up until almost midnight.
- Sperry Davis came for the RR rehearsal for sound checking. Steve Baker & Robert were on the AV station.
- Eugene Towle, Dana Towler, Linda Vogl, Martha Rudell and Paula Jesberg set up and prepared the food & drink for almost 50 people.
- Outreach to Haygood UMC and Kings Grant PC handbell choir.
- Over 300 in the audience

Five points for us to discuss:

- **1. *What were the good things we want to do again next year?***
- **2. *What we can do better for the next big event?***
- **3. *What can we do less of?***
- **4. *Is there anything we should stop doing?***
- **5. *What should we do the same?***

*Children's Choir is going to sing at "Blessings of The Pets" .at 2pm, October 22nd.

* Damuth Trane Company is still working on the humidity in the Music Wing.

Highlights of Sunday services for the coming months:

Nov 5	Combined Service; Daylight saving time ends.
Nov 26	Christ the King Sunday
Dec 3	First Sunday in Advent, Christmas Cantata
Dec10	Human Rights Day

Outreach

- Home Schooling group to participate in the "Blessings of the Pets."
- Meeting new clergy and music director of Christ St. Luke for future opportunity to work an event together.
- Meeting with Norfolk Street Choir Director Robert Shoup.

Service for the Wider Church:

- Subbing for the Organist/Pianist for Westminster Canterbury service at 4 pm , October 22.
- PAM 2024: Co-director and planning team, Zoom meeting on the first and third Thursdays.

Outside professional connections:

Adjunct Professor, Norfolk State University, Music Department, Fall 2023. The semester starts on August 21st to December 2nd

Continuing Education and Vacation

Monthly Presbyterian Association of Musicians (PAM) and Hymn Society webinars.
Compensate labor day and one or two days depending on the office needs, Trip to Taiwan scheduled for December 26, 2023-Jan 16, 2024.

Director of Faith Formation**Summer Moore**

This month I have restarted running Sunday school, JAM, and youth group, in addition to contributing a children's message weekly to the services. I have collaborated with other staff to run events such as the Raleigh Ringers, and our 70th celebration at Bayside. I have planned youth specific events outside the church with Cherokee in the hopes of building community amongst our youth. I have also collaborated with Congregational care to put together a Bayside trunk or treat at the end of the month. I have strategized with many other ministry professionals on how to care for Bayside in our time of transition, and have adjusted ministry goals accordingly.

Summer

Associate Pastor**Rev. Emma Ouellette**

This past month has been extremely busy. I report the following:

- Preached twice
- Led weekly staff meetings
- Helped to organize the 70th Anniversary worship service
- Coordinated with the Presbytery on the Oct 24th meeting Bayside is hosting
- Provided pastoral care in many ways and in many forms (calls, home visits, hospital visits, office visits)
- Prepared the new officer training
- Prepared the Pet Blessing service
- Met with the COM (committee on ministry) about the transition at Bayside
- Led weekly chapel for the Preschool
- Participated in the Rev. Lyndsey McCall-Gilliam Installation service as the new Associate Pastor at Wycliffe Presbyterian Church. Lyndsey is a good friend and a wonderful partner in ministry through the presbytery. I served on the Administrative Commission for this worship service.

- Continued as Moderator of the Presbytery's Committee on Preparation for Ministry. I have 2 more months in the position.

These are just some of the things I worked on this month. During this transition time, I appreciate your prayers and your help in the ways you can in order to move the church along in a calm and productive way. I look forward to the Advent and Christmas season, which we are preparing for right now. And as always, I look forward to the continued ministry we will do together here at Bayside.

Please know that I will be out of town for a Continuing education retreat and vacation from November 4-18th. During this time Summer Moore will preach on November 5th, with the Rev. Dr. Mary Newbern Williams joining worship to preside over Communion. On November 12th the Rev. Jenny Spivey, chaplain at Westminster Canterbury, will preach.

Right now, I have one of those two weeks covered for an on-call pastor. Rev. Vernon Murray will be the on-call pastor from November 4-11. I will inform you when the second week is confirmed.

Emma

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

CLOSING WITH PRAYER

Next Meeting November 21st, 7:00pm

Devotion Summer Moore