

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
17 January 2023

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm. Members present, constituting a quorum, were Moderator Associate Pastor Rev. Emma Ouellette, Elders Cherokee Adams, Annette Conley, Betsy Davis, Nancy Guy, Benjamin Hubbard, Paula Jesberg, Marshall Miller, Chris Pascuzzi, Wayne Pollock, Connie Schreiber, Caroline Tetschner, Paul Verburg, and RoseAnn Wehr.

Session Members not in attendance: Elder and Clerk Amanda Long, Elders Lynne Owen, Jordan Simonelli, and Karyn Simonelli.

Staff Member Present: Summer Moore, Director of Faith Formation.

Staff Members Not Present: Rev. Dr. David Rollins and Chi-Yi Chen Wolbrink, Director of Music, and

Visitors to the meeting

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

ELECTION OF TEMPORARY CLERK

Motion: Elder Guy moves that Elder Cherokee Adams be elected temporary clerk due to the absence of Elder and Clerk Amanda Long. **Elder Verburg 2nded The motion passed.**

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared, and Rev. Ouellette opened with prayer.

DEVOTION was shared by Elder Cherokee Adams.

ICEBREAKER

Elder Annette Conley

Elders made nametags and added words to represent our hopes and goals for this Session.

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
2. Baptism Requests: None
3. Reaffirmation of Faith Requests: None
4. Church Wedding Requests: None

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Minutes from the January 8, 2023 Called Congregational Meeting
3. Today's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from December's Session meeting, the January 8, 2023, Called Congregational Meeting and the agenda for today's Stated Meeting. **Added Patrick Long seminary scholarship and electing Ed as Treasurer for 3 months. The Motion Passed.**

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: None
6. Roll Removal Request: None

In Person Attendance

Month	Date	9:00 AM	11:00 AM	Combined	Special	Total	Comments
Dec	4-Dec			181		181	Cantata
	11-Dec	26	83			109	
	18-Dec	50	109			159	
	21-Dec				68	68	Longest Night
	24-Dec				230	230	4:00 Family
	24-Dec				133	133	7:00 Lessons and Carols
	25-Dec				37	37	Christmas Day
Total Reg SVC		76	192	181	468	560	
	AVG	38	96		156	140	
Total All SVC						917	

Online Statistics

Date	Time	People Notified	Live Viewers	Total Viewers
4-Dec		No Early Service		
4-Dec	10:00 AM	317	10	8
11-Dec	9:00 AM	139	9	5
11-Dec	11:00 AM	146	10	8
18-Dec	9:00 AM	96	5	4
18-Dec	11:00 AM	137	8	8
24-Dec	4:00 PM	127	10	8
24-Dec	7:00 PM	163	8	4
25-Dec	11:00 AM	Service not streamed		

Christian Education Statistics

Dates	Nursery Attn	Nursery Help	Kid SS Attn	Kid SS Help	Youth Group Attn	Youth Group Help	Adult SS (Verse by Verse)	Dates	Wednesday JAM	JAM Help
4-Dec	3	1	11	3	3	2	7	7-Dec	6	2
11-Dec	2	1	5	3	5	2	7	14-Dec	9	2
18-Dec		1	8	2	5	2	5	21-Dec	n/a	n/a
25-Dec		1	n/a	n/a	n/a	n/a	n/a	28-Dec	n/a	n/a

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

TR – We ended 2022 at 103% of estimates for pledge and a whopping 155% for non-pledge. Thank you so much to everyone attending and contributing (time, talent and treasure) to Bayside Presbyterian Church.

Expenses -

We made the approved adjustment to Property for their budget – with compensating adjustments to G/F Projected Loss – thus keeping the budget balanced. As you can clearly see – due to the generosity of our congregation and some underspending in other areas, we were easily able to absorb this increase.

Our property and casualty insurance (under the new owner of Church Mutual) bill came in approximately \$3,000 higher than budgeted. It would be nice if someone could review our policy and requirements and see if we are paying too much. Inquiries within Property and Stewardship have not found anyone confident they can perform this task.

The only Ministry over-executing the budget (at the last minute) was Worship – by just over \$1,000.

BS – The General Fund (GF) is \$272K. It may change slightly as final year end documents are received. We require \$170,000 at the beginning of the year – the remainder to be placed in Operations Reserve. We will move the excess before the end of January. The balance in our savings account (Ops Reserve) will be over \$210,000.

Budget work– Approved. Posted final pledge vs non-pledge value. The overall budget will remain the same.

Endowment MM has \$3,000 in it which has been approved to be spent on Easter 2023 – will be

moved.

CD rates have improved significantly – now 4.5%. Waiting the end of year statements to post close out and change of the 2 TowneBank CDs (also now at 4.5%).

Motion: Elder Verburg moves that we accept the treasurer's report as presented. Elder Pascuzzi 2nded. **The motion passed.**

Discussion: Elder Hubbard asked if the insurance bill had been paid.

Ed said that it had been. Had been sent to the property.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022

- Saturday January 28, 2023, 10am – First United Presbyterian – Norfolk
 - Elders Rose Ann Wehr and Annette Conley were elected commissioners and Elder at the November 2022 meeting.
 - Elder Wehr advised that she may not be able to attend. Elder Simonelli volunteered and was elected as an alternate.
- Tuesday April 25, 2023, 10am – Williamsburg Presbyterian – Williamsburg
- Tuesday July 25, 2023, 10am – Wycliffe Presbyterian – Virginia Beach
- Tuesday October 24, 2023, 10am – Bayside Presbyterian – Virginia Beach
 - Note: Please add to your calendars as many volunteers will be needed.

NEW BUSINESS

1. Session 2023

- Review Roster Details – please review and respond to the email
- Devotions 2023 – email the clerk if interested – updated list on the website

2. Communion Motion

Motion: Worship ministry moves that the Sacrament of Communion be shared on the first Sunday of the month for traditional/combined services and third Sunday for the contemporary services, as well as additional appropriate special services as determined by the pastoral staff. **Elder Verburg** asked why we have communion is on the 3rd Sunday when we have it on the 1st. **Elder Pascuzzi** explained the history. **The Motion Passed.**

3. Terms of Call – Housing Allowance

Motion: Admin Support Ministry moves the following 2022 housing allowances for Rev. Dr. David Rollins (\$35,700) and Rev. Emma Ouellette (\$20,000). Elder Verburg asked if this was

in Admin's budget? **The Motion Passed.**

4. Scholarship: To Patrick for Seminary

Motion: Patrick has requested \$4,000. Bertholf Education Fund would be emptied of 3,906.17. **Elder Guy** moved to assist him with that scholarship account.

Elder Verburg asked how much was given for his trip to Israel. How much does he need to break even?

Elder Jesburg asked if it had accrued any interest or if it was needed for any other use. **Ed** explained that is the only use of that fund is for seminary students.

Elder Hubbard asked what is the time frame is for his school time. **Pastor Ouellette** explained that is until May 2023.

Elder Guy brought the idea Patrick do a presentation about what he learned while he was in Israel.

Elder Hubbard asked to who does the check get made out to. **Pastor Ouellette** explained that all the money goes through Louisville Theological Seminary to then be dispersed to Patrick to pay out.

The Motion Passed

5. Stewardship:

Motion: Electing Ed Spillman as Treasurer for 3 months (Jan, Feb, Mar). **The Motion Passed.**

CONTINUING BUSINESS

1. Annual Congregational Meeting – **February 5, 2023**

Thank you from the clerk for your adjustment to the deadline. The report is complete and ready for the meeting.

2. Elder Sunday Assignments/Schedule – Follow Up

Elder Paul Verburg

SESSION RETREAT FOLLOW UP

1. Report: Ad Hoc for Phase 1 of membership update committee

Elder Paula Jesberg

Elder Jesberg shared that it has been a long time coming. It started off with Linda Wallace sending cards and calling people for their birthdays and seeing people who had passed on the list. Active Member policy is listed on our homepage. The rolls aren't quite cleaned up, but it is coming. We put out a survey, but not everyone returned it. The current total is 217. Because we did not get every survey back, we are resending 50 surveys with return envelopes. **Elder Tetschner** asked if it is individuals or families. **Elder Jesberg** said it was individuals. Work going forward will be to cross-check the current statistics with the year-end statements with the Treasurer. We will then cross check with the current directory. If we don't get the surveys back, we will call. We will then update the directory.

Pastor Ouellette shared that it will be a long process. However, the Session should expect a larger role as soon as this report is complete.

Elder Guy asked if we are asking what we can do for them rather than what they can do for us.

Elder Tetschner talked about Buddy Checks at the American Legion and how they were beneficial for keeping track of people.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

No pre-meeting report provided. On vacation.

Director of Faith Formation

Summer Moore

I experienced my first Christmas and New Year season at Bayside! Finishing out the advent series with the JAM kids, the Christmas eve mini curriculum with kids Sunday school, and the stand-alone Christmas lessons with the youth meant meaningful conversation to end the year. Christian education met to plan and map out attainable goals for 2023, which includes working towards more regular programming for adults and families, as well as recruiting/training volunteers for programs. We are looking forward to scheduled events with Bayside's children and youth all semester, as well as opportunities to spend time together outside of church. Youth group and Sunday school restarted 1/8, and JAM restarted on 1/11. **Cherokee edit:** Tacked on that there will be volunteer training for Sunday School teachers.

Associate Pastor

Rev. Emma Ouellette

Last month I shared with the session about the joy of going back to school. However, it became clear during the first day of orientation that classes would interfere with my responsibilities at Bayside. So, I chose not to continue with the program. I still plan to look into returning to school at some point, when it's right and when I find the right program.

I continue as the moderator of CPM for the presbytery. I enjoy this role and the work we do. However, this is my last year on the committee. It will be a year of administrative work to pass everything on to the next moderator.

On January 29th I will be holding a New Members class. We have had an interest in 2 individuals for sure about joining the church and have several others who are trying to see if the time works for them and their families. I continue to communicate with all these individuals to help answer questions and guide them through the process.

We will have 2 new members joining on January 22nd during the 9:00am worship service, and we will also have a baptism.

While David and Linda are out of town this month, I'm taking on a few more responsibilities, but always here for you if you need someone to talk to. Remember we are all in this wonderful, crazy call to ministry together.

Joyfully,

Emma

Pastor / Head of Staff

Rev. Dr. David Rollins

I will miss you at session meeting this month, but you will remain in my thoughts and prayers. I

will be away for some study leave and will be beginning my time in the mountains of Montreat, NC. I am going to be outlining upcoming worship services, reading 3 books on leadership, and be receiving some counsel from trusted colleagues in ministry. I look forward to updating in greater detail at our February meeting. I give thanks to God for all you do to serve Christ.

Peace,

David

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Elder Schreiber requested assistance with Winter Shelter.

CLOSING WITH PRAYER

Next Meeting – February 21, 2023 7pm

Devotion Elder Wayne Pollock

Cherokee Edit: Paul noted under the congregational care minutes his name is spelled incorrectly.