

Agenda of the Stated Session Meeting

Bayside Presbyterian Church
15 November 2022

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

DEVOTION

Elder RoseAnn Wehr

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
2. Baptism Requests: None
3. Reaffirmation of Faith Requests: None
4. Church Wedding Requests: None

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Minutes from the November 6, 2022 Congregational Meeting
3. Today's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from October's Session meeting, the November 6, 2022 Congregational Meeting and the agenda for today's Stated Meeting.

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: Margaret Felts
5. Member Deaths: None
6. Roll Removal Request: None

Month	Date	9:00 AM	11:00 AM	Combined	Total	Comments
Oct	2-Oct			114	114	
	9-Oct	36	56		92	
	16-Oct	21	70		91	
	23-Oct	41	68		109	
	30-Oct	25	78		103	
Total		123	272	114	509	
	AVG	31	68		102	

Online Statistics

Date	Time	People Notified	Live Viewers	Total Viewers
2-Oct	9:00 AM	No Early Service		
2-Oct	11:00 AM	159	10	12
9-Oct	9:00 AM	60	5	10
9-Oct	11:00 AM	68	Recorded	4
16-Oct	9:00 AM	63	3	4
16-Oct	11:00 AM	45	7	9
23-Oct	9:00 AM	61	4	7
23-Oct	11:00 AM	49	7	9
30-Oct	9:00 AM	49	3	5
30-Oct	11:00 AM	145	7	9

Christian Education Statistics

Dates	Nursery Attendance	Nursery Help	Kid SS Attendance	Kid SS Help	Youth Group Attendance	Youth Group Help	Dates	Wednesday JAM	JAM Help
2-Oct	3	1	11	3	0	2	5-Oct	8	2
9-Oct	4	1	9	2	5	2	12-Oct	6	3
16-Oct	3	1	7	4	10	2	19-Oct	7	2
23-Oct	4	1	3	1	4	2	26-Oct	6	2
30-Oct	1	1	6	1	6	2	2-Nov	7	2

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

Motion needed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022

- Tuesday October 25th 10am – Bethany Presbyterian – Zuni
 - Elders Cherokee Adams and Bob Orcutt report on meeting
- Saturday January 28, 2023, 10am – First United Presbyterian – Norfolk
 - Commissioners needed
- Tuesday April 25, 2023, 10am – Williamsburg Presbyterian – Williamsburg
- Tuesday July 25, 2023, 10am – Wycliffe Presbyterian – Virginia Beach
- Tuesday October 24, 2023, 10am – Bayside Presbyterian – Virginia Beach

NEW BUSINESS

1. Annual Congregational Meeting – February 6, 2023 – Motion Needed
 - a. Annual Reports due to clerk no later than January 15, 2023
2. Property will be submitting a motion for review regarding 2022 budget
3. Elder Sunday Assignments/Schedule
4. Nominating Committee – 2 elders from the class of 2023 are needed to serve as co-moderators for next year's nominating committee. Motion Needed
5. Music Scholarship Program – document posted to website

6. **Endowment Motion 1:** Bayside Presbyterian Church **accepts** Audre Cannell's gift as stipulated in Audre P. Cannell Revocable Trust and will abide by her trust terms:

“The funds to be held in an endowment fund known as the Donald T. and Audre P. Cannell Endowment Fund. The endowed fund shall be invested as the governing body of the Church may deem best. Distributions from the permanent endowed fund shall be made each year in accordance with the spending policies of the Church for restricted endowments and shall be used for the support of the following ministries, or their successors, at the Church: education, music, community service, congregational care, evangelism, property, witness and worship. It is the Grantor's desire for the Church to honor her long standing love for the work of the Food Pantry. The funds are not to be used for administrative support such as salaries, utilities, etc. The fund, for purposes of investment, may be combined with other funds of the Church, but the fund shall be accounted for separately.”

Specifically, the Endowment Committee shall manage these funds, invested as other endowment funds. The fund shall be accounted for separately and Session shall approve the distribution and use. At a minimum, as long as the fund exists, \$1,000 per year shall be provided to the Food Pantry.

7. **Endowment Motion: Funds available** annually from the Donald T. and Audre P. Cannell Endowment Fund shall be limited to 5% of the fund's balance 1 Jan of the year of execution (for the first year of establishment – the value of the fund when established within Endowment). Expenditure from Endowment will be withdrawal of the amount approved by Session each year, placed in the (non-Endowment) Audre and Don Cannell Fund on Bayside Presbyterian Church's balance sheet. From these funds \$1,000 per year will be provided to Food Pantry and Session will decide how to utilize the balance, in accordance with the fund's restrictions on spending.
8. **Endowment Motion 3:** Separate from Audre's gift in Motions 1 & 2, Don Cannell left approximately \$50,000 to Bayside Presbyterian Church to be utilized as Session determined. It does not require acceptance by motion, since there are no stipulations to its use. Stewardship recommends the following distribution of these funds – up to \$50,000 (any additional funds should be reviewed for distribution - any shortfall will be reduced from the Property Fund piece.):

\$1K to Food Pantry

\$3K Minister's Special Benevolence Fund

\$25K Property Fund

\$21K initial deposit to a new fund – Audre and Don Cannell Fund (separate from the Donald T. and Audre P. Endowment Fund). This fund is a set aside for use as Session determines – as long it is in accordance with guidance on use of Audre’s gift.

Some possible ideas on how to allocate the fund in the future: a. Purchasing the core food items for potluck lunches; b. scholarships for individuals not able to pay for session retreat costs; c. breakfast/brunch items in the Fellowship Hall to encourage Sunday morning fellowship; d. refresh the Bertholf scholarship fund to help our youth through ministry studies; e. benevolence fund refresh; f. emergent property projects when appropriate; g. the Bell Ringers and so on.... These are just examples of things this fund could be utilized during a year to solve unbudgeted issues.

CONTINUING BUSINESS

1. 2023 Budget – Proposed budget posted to website

SESSION RETREAT FOLLOW UP

1. Homework Follow-up
2. Real Estate Information – Information from Elder Reid has been sent to Rev. Ouellette and Evangelism
3. Quarterly Luncheon Follow Up

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Director of Faith Formation

Summer Moore

This month I have continued to teach Sunday school, lead JAM, contribute a children’s message to Sunday service, select curriculum, and organize youth group on Sunday nights. I worked with Pastor Emma to collect data on Sundays from current members of BPC through a Google survey. Pastor David and Pastor Emma have helped me run JAM every week by coordinating dinner and running games. Chi Yi, Brenna, and I collaborated throughout the month to prepare choir students to sing with the adult choir in the combined service. Lynne Owen, Linda Vogl, and the Spillmans have been helping me organize data for the annual peanut fundraiser. I have been actively recruiting help from the youth/youth families to populate the peanut selling table for the upcoming month, as well as the Living Nativity outreach in December. Cherokee and I took the youth to Virginia Wesleyan’s combined youth service at the end of October, attended the marching band performance of an active youth, and strategized about service and fellowship opportunities for youth in the spring. Cherokee and I recently registered for the newest Montreat conference for young adults called Manna in January. We are hoping it could be a focal point for young adult ministry at BPC in the near future. In general, I am acclimating to the service opportunities our committees provide, and look forward to Christian Education’s collaboration with many others.

Associate Pastor

Rev. Emma Ouellette

Pastor / Head of Staff

Rev. Dr. David Rollins

Here is an overview of some of the ways my time serving Christ with you was spent.

Led weekly staff meetings

Met one on one with Chi, Linda, Summer, Eugene, and Emma

Met one on one with a number of members

Offered Grief counseling, planned, prepared, and led a funeral service

Began elder training for the class of 2025

Attended a couple of Commission on Ministry meetings

Led weekly pre-school chapel

Planned, prepared, and led worship for four Sundays

Outlined some continuing education time for January 2023

Made some pastoral calls and visits

Met with my coach

Outlined worship and planned preaching schedule through February 2023

Assisted Summer with J.A.M. on some Wednesday nights

Prayed daily for Bayside and its members

Respectfully submitted,

David

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

CLOSING WITH PRAYER

Next Meeting – December 20, 2022 7pm

Devotion Elder Amanda Long