

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
17 May 2022

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00. Members present, constituting a quorum, were Moderator Associate Pastor Rev. Emma Ouellette, Clerk and Elder Amanda Long and Elders Cherokee Adams, Annette Conley, Ed Gluckowski, Benjamin Hubbard, Ashley McLeod, Bob Orcutt, Chris Pascuzzi, Connie Schreiber, Karyn Simonelli, Caroline Tetschner, Paul Verburg, and Rose Ann Wehr.

Session Members not in attendance: Will Albertoli, Brenda Reid and Elizabethe Velasquez.

Staff Member Present: Chi-Yi Chen Wolbrink, Director of Music

Staff Members Absent: Rev. Dr. David Rollins

Visitors to the meeting: none

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared, and Rev. Ouellette opened with prayer.

DEVOTION was shared by Elder Cherokee Adams.

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: Jay and Linda Muscatello, Letter of Transfer
2. Baptism Requests: None
3. Church Wedding Requests: None

Motion: It is moved by the Elder Orcutt that we accept Jay and Linda Muscatello with joy and thanksgiving. **The Motion Passed**

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Today's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from April Session meeting and the agenda for today's Stated Meeting. **The Motion Passed**

STATISTICS

1. Reception of New Members: None

- 2. Baptisms: None
- 3. Church Weddings: None
- 4. Member Transfers: None
- 5. Member Deaths: 4/5/22 - Linda Greene
- 6. Roll Removal Request: None

Month	Date	9:00 AM	9:00 (OL)	11:00 AM	11:00 (OL)	Combined	Comb. OL	Total	Comments
Apr	3-Apr					104	90	194	
	10-Apr	22	73	90	182			367	Palm Sunday
	14-Apr							67	Maundy Thursday
	17-Apr	42	106	240	160			548	Easter Sunday
	24-Apr	30	78	86	81			275	
								0	
Total		94	257	416	423	104	90	1451	
	AVG	31	86	139	141	104	90	363	

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

Treasurer's Report – We are at 131% of estimates for pledge and 76% (up from 59%) for non-pledge. Non-pledge looks good for this time of year. Pledge is way over.*
 Tenant Donations are running a bit ahead – good news.*

Expenses –

Property charged replacement of Wall Packs (outside light support – almost \$5K) to building maintenance. So – that category is almost spent for the year. Gas cost is running hot (\$3K higher than 2020 and \$700 higher than 2021). Water and sewer is also running a bit hot.*
 Section leaders and Praise Team Musicians are both running way too hot. They are budgeted on a straight line (for comparison) and both have an increasing rate of expenditure each month this year. At the current (April) rate (if it just stabilized) – together the budget lines will exceed the total by \$6,800. Course corrections (if required) will need to be done soon to live within the annual budget – or a plan to utilize other Worship budget categories to cover these 2.*

Balance Sheet – The General Fund (GF) is \$232K. *

Motion: It is moved by the Elder Verburg that we accept the treasurer's report and thanksgiving. **The Motion Passed**

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022 – Commissioner Needed

- Tuesday July 19th 10am – Second Presbyterian – Norfolk
 - Elders Rose Ann Wehr and Connie Schreiber were elected at April Meeting
- Tuesday October 18th 10am – Bethany Presbyterian – Zuni
 - Elder Cherokee Adams has volunteered- 1 commission still needed

NEW BUSINESS

1. 2023 Budget – please begin the process of working on budgets for next year. Budgets are due August.

CONTINUING BUSINESS

1. Devotions 2022 – please contact Amanda to sign up
 - Need devotion volunteer for June meeting – Chris
 - Devotions for the remainder of the year were scheduled and will be posted on the website.
2. Communion Server Sign Up
3. Usher Sign Up
4. Sunday Elder Responsibilities –
 - Schedule and Responsibilities posted on website
 - Review of responsibilities will be walked through at the June meeting.
 - See Elder Verburg with questions.

SESSION RETREAT FOLLOW UP

The SWAT analysis will be shared with elders and posted on website. We were asked to share with our ministry and have a discussion with the ministries and we will follow up at the June meeting.

There was discussion around the follow up for retreat and how we move forward.

Communication was discussed as one of the top items. We have congregants that are contacting us. Elders were asked what they have heard.

Elder Verburg shared –

Are we a church that needs 2 ministers?

Why are we replacing Lacy's position? Could parents not take over the program we have.

Budget short falls in last 2 years – do we need to think about reducing budgets

Concerns about property and the need to replace HVAC

Stats and budget more public – available

Elder Hubbard shared –

Youth presence – asked about VBS – no communications about VBS yet

Suggested a smaller group working through the problems and issues

Rev. Ouellette shared that there are upcoming communications about VBS

Elder McLeod shared –

We need to find ways to communicate with congregants in different and out of the box ways. Is this Evangelism, Admin – How do we tell our story better?

Elder Connelly shared –

Great sermons, wonderful music

Following up on the sermon regarding Love – what can we do to love on the congregants

Elder Verburg shared –
More people are coming back to church

Elder McLeod shared –
Worship was discussing friendship registers

Elder Orcutt shared –
Looking at different ways to communicate – we need to do a mixture of ways to communicate. One size doesn't fit all.

Elder Simonelli shared –
That maybe we could have a QR code in the pews that would open the most recent communications.

Elder Verburg shared –
Elders need to step up and address the negatives and focus on positives

Elder Hubbard shared –
We have not accomplished anything tonight
Are we going to list the SWAT – we can't accomplish this during the session meeting
To get through the list we need more time

Rev. Ouellette asked perhaps what we need another retreat. To break out into smaller groups

Elder Connelly shared –
Having a second retreat as an action retreat
Process for how to handle questions and questions

Elder Schreiber shared –
Maybe for our focus this coming month is to talk positively about the church and work to focus on negative.

Elder Connelly shared –
Let's leave each month with a charge – something to focus on

Rev. Ouellette shared that is a great idea, but we need to also hold space for those that do have a concern. Let's end each session meeting a question that we need to think about and work through the following month.

Elder Wehr shared –
Maybe we need to start with who is still active. A reach out to members.

Elder McLeod shared –
Perhaps elders needed to be given a list to connect.
Materials will be sent out – a blank copy of the SWAT and the completed SWAT
Each - strength, weakness and opportunity by ministry
How do handle confront someone who is struggling or unhappy

Rev. Ouellette recapped the above.
The question she suggested could be – What is the best form of communication you use – or suits you best. Feel free to ask others and ministry.
She shared that other churches in our presbytery have Apps.

Elder Hubbard asked who would be responsible for the agenda next month and to have more than just information but topics. Rev. Ouellette shared that she would be responsible for the next agenda.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

*Thank you to everyone's big help on Easter Sunday activities and Service, I would love to have everyone's feedback:

1. what was good things we want to do again next Easter Sunday?
2. What we can do better for next year Easter Service?

*Children Choir /JAM are on schedule (Wednesday 5:45-6:15, Sunday 9:30-9:50 Children choir rehearsal), thank you to the co-directors James Nicholson and Brenna Miller directed the wonderful singing on Youth Sunday, James Nicholson graduated from ODU on May 7th, this Sunday will be his last Sunday with us. Children choir will continue to have rehearsal until May 27th, hopefully we will join Sanctuary Choir sing on Pentecost Sunday on June 5th.

*Sanctuary Choir sings until June 5th Pentecost Sunday, considering the new thing for this coming Summer worship (10am) to form a "Summer Walk in Choir", the invitation will be everyone, intergenerational (Children choir and up) , rehearsal will be 9am, we will rehearse Songs /Hymns are going to sing at 10am worship.

The invitation please see as below:

Music Ministry's Walk-in Choir!

Summer worship at Bayside begins June 12th!

Join the Music Ministry's Walk-in Choir!

The Walk –in Choir invites anyone who wishes to sing! This is the perfect opportunity to try out a choir membership without a long-term commitment.

When: Sunday morning at 9am from July 3rd through September 4th.

Who: Ages 6 and up!

Why: The music will be fun to sing, and accessible for everyone!

If you are interested or have questions, please contact the Director of Music Ministries, Chi Yi Chen Wolbrink: cwolbrink@baysidepresby.org

We are looking forward to seeing you in the Walk-in Choir!

*Handbell Choir will play June 5th Sunday, this will be the last Sunday of this season, we are planning to have handbell maintainess workshop on June 8th.

Thank you to the handy men, Ray Comstock and Tom Sare for their help!

*Thank you to Jay Muscatello, Jordan Simonelli and Andrew James, for their work on updating Choral Music Library every Tuesday afternoon.

Associate Pastor

Rev. Emma Ouellette

Pastor / Head of Staff

Rev. Dr. David Rollins

Since our last meeting here are some of the ways that I have shared my gifts in ministry with, among, and along-side the people of Bayside Presbyterian Church. Along with Emma we completed the Lord's Prayer book study we offered in Lent. We held a Maundy Thursday worship service, and planned, prepared, and delivered two incredible Easter worship experiences.

I attended to my normal functions leading staff meetings, preparing for worship, visiting with the ministry teams for which I serve as the staff liaison. I took the staff to lunch to celebrate Lacy's time

among us. I also worked with Christian Education and Administrative support to have a nice send off gift for Lacy. I planned and organized Bayside's first ever food truck rally, which I believe was an incredible success.

I attended some evening meetings as part of my service on the Administrative Commission for Great Bridge Presbyterian Church. I visited with another church session in the presbytery where I serve as their liaison to the Commission on Ministry. I attended the Bayside ecumenical council meeting. I also had a number of one-on-one meetings with staff and made several pastoral phone calls and a number of in-person visits.

Highlight Sunday services coming months:

*June 5th -Pentecost

*June 12th-September 4th-*Summer Worship at 10am*

*July 4th -Immigration Sunday

* August 31-VBS Sunday? (Still need to determine)

*September 11-back 9&11am two services

*October 2nd-World Communion Sunday, Peace& Global Witness Offering

* Preschool Kindergartener class is going to graduate on May 27th .

***Serve wider church:**

1. Given a presentation on Asian song, Hymn Society monthly zoom gathering, May 17th
2. June 25-July 2, planning team meeting for PAM 2023, 2024 conference. Montreat NC.
3. Co-Director on Music Worship PAM conference 2024. Zoom meeting every other Mondays.
 4. presentation on Asian Church music at Hymn Society 100th Anniversary conference July 17-20. Washington DC.

***Outside professional connections:**

1. Bellissima Female Choir, Tuesday evenings, three concerts on May 3, 8, and June 5th.
2. Westminster Canterbury Sunday afternoon service, 4pm, May 15th
3. Accompanist for NSU Voice Department, May

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

shared update on DCE Search

CLOSING WITH PRAYER – at 8:30

Next Meeting – June 21, 2022

Devotion Chris Pascuzzi