

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
19 April 2022 Session Retreat

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders Cherokee Adams, Will Albertoli, Annette Conley, Ed Gluckowski, Benjamin Hubbard, Bob Orcutt, Chris Pascuzzi, Connie Schreiber, Paul Verburg, and Rose Ann Wehr.

Session Members not in attendance: Brenda Reid, Ashley McLeod, Karyn Simonelli, Caroline Tetschner, and Elizabeth Velasquez

Staff Member Present: Associate Pastor Rev. Emma Ouellette, and Lacy Schimmel, Director of Youth and Family Outreach, Chi-Yi Chen Wolbrink, Director of Music

Visitors to the meeting – none.

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared, and Rev. Rollins opened with prayer at 7:10pm.

DEVOTION was shared by Elder Paul Verburg.

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: Michael Raymer
2. Baptism Requests: Lucy Karaoguz, Daughter of Christine and Adam Karaoguz
August 7th
3. Church Wedding Requests: None

Motion: Elder Adams moved that we approved the baptism request for Lucy Karaoguz.
The motion passed.

Congregant Michael Raymer shared his desire to rejoin Bayside, feeling called to return to this church family.

Motion: Elder Wehr moved that we accept the membership for Michael Raymer.
The motion passed.

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Today's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from March's Session meeting and the agenda for today's Stated Meeting. **The motion passed.**

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: 02/1/2022 - Tom Weeks
5. Member Deaths: 12/30/21 - Charlie Arado 1/13/22 - Helen Romesburg,
1/15/22- Leslie Parr
6. Roll Removal Request: None

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

Rev. Rollins shared the treasurers report. General fund is down due to the transfer of the funds as session approved in the prior meeting.

Treasurer's Report – We are at 119% of estimates for pledge and 54% for non-pledge. *

Income now reflects the transfer of \$71,184.35 from the General Fund to Operations Reserve. Church Windows does not allow some back room transfer between funds. They must be moved via "income" and/or "expense" from to the other. In this case – we have negative income from the General Fund (as opposed to an expense) and positive to Operations Reserve.

Admin Computer Equip/Software is running 396% of plan – this is due to a decision to purchase 3 years' worth of data backup (Carbonite) for Church Windows (best overall price). *

Education DCE Conferences is 352% of plan – this is a charge for part of the retreat that was canceled. (normally the Youth utilizes the house on Saturday evening and Sunday). *

Property is running slightly ahead of plan – snow removal is the biggest cause and now the annual pest control contract pushed Grounds Maint higher and a roof repair put building maintenance at 186%. *

Worship Keyboard Maintenance is -\$500 due to a payment from a group that utilizes the pianos for lessons.

Balance Sheet – The General Fund (GF) is \$247K. *

Operations Reserve balance (our savings account) is now \$109K. *

Motion needed. Elder Verburg moved that the report be received and approved as presented with thanksgiving. **The motion passed.**

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

Elder Orcutt shared a report from PEVA.

Make note of Coleman Gilchrist and David and Emma's ordination anniversaries.
Add written report.

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022 – Commissioner's Needed
 - Tuesday July 19th 10am – Hampton
 - Elder Wehr and Schreiber have volunteered.
 - **Motion:** Elder Orcutt moved...
 - Tuesday October 18th 10am – Bethany Presbyterian – Zuni
 - Elder Adams volunteered for this meeting.

NEW BUSINESS

1. PEVA Request – Bayside has been asked to host the October 17, 2023, Stated PEVA Meeting

Motion: Elder Adams moved that we approve the hosting of the October 17, 2023 stated PEVA meeting. **The motion passed.**

CONTINUING BUSINESS

1. Devotions 2022 – please contact Amanda to sign up
 - Need Devotion Volunteer for May Meeting – Cherokee Adams volunteered.
2. Communion Server Sign Up
3. George Wong has assumed the responsibility of organizing elders. Elder Pascuzzi passed around a sign up for ushers for the remainder of 2022.
4. Email Motion: April 7, 2022 (14 replies received – all yea)
 - **Motion:** Global Mission moves that the loose plate offering from Easter 2022 be used to support the work of Presbyterian Disaster Assistance in the Ukraine.
The Motion Passed

SESSION RETREAT FOLLOW UP

Rev. Rollins shared information about the letter about the needs for financial and volunteered support.

Rev. Rollins shared Sunday Elder Duties request – There is a request to have 2 elders present on each Sunday – to be a point person. There was a document passed with a list of responsibilities. Elder Verburg is willing to serve as the 2nd person until everyone is trained. A sign up will be passed around next meeting.

Sunday Elder Duties

1. Open Church
2. Sweep the front entrance if needed
3. Make and turn on coffee and hot water
4. Stock the coffee bar
5. Greet as people come into church
6. Man the welcome center if needed
7. Clean up coffee bar
8. Make sure the lights are off and building is locked
9. Help with communion if needed.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

1. Music Wings has been lifting the mask restriction to the optional masking on singing.
2. Children Choir /JAM are on schedule (Wednesday 5:45-6:15, Sunday 9:30-9:50 Children choir rehearsal), thank you to the co-directors James Nicholson and Brenna Miller directed the wonderful singing on Mr. Roger's Sunday March 20th. The last Sunday sing in this season will be May 1st, Youth Sunday. The last rehearsal will be end May 24th.
3. Highlight Sunday services coming months:
 - *May 1st-Youth Sunday, Combine service (Children Choir, Sanctuary Choir, Praise Team)
 - *June 5th -Pentecost
4. James Nicholson graduate voice performance is April 24th 4pm, at OUD Chandler Center.
5. Thank you to our instrument's musicians -Chesapeake String Quartet and Brass Quintet from faculties of Army School of Music, guests Singer's soloist Professor Gregory Gardner (NSU), Savannah Rai, Alexis Giles, Isaac Wilkerson, and John Diefenbacher join Sanctuary choir on Easter Sunday.
6. Preschool the end of year music concert is planning to film around coming May.
7. Upcoming away time, April 24th and 25th. Lisa Smith will be subbing organist.
8. Upcoming Con-Ed, June 19-24, Music&Art&Worship PAM annual conference, Montreat NC
9. Serve wider church, June 25-July 2, planning team meeting for PAM 2023, 2024 conference. Montreat NC.
10. Giving presentation on Asian Church music at Hymn Society 100th Anniversary conference July 17-20. Washington DC.
11. Outside professional connections:
 - Recording hymns and Songs (Sanctuary Choir) for Nationwide PCUSA pastors /Church musician virtual Friday morning prayers, April 5, 2022
 - Chesapeake District High School Choral assessment. March 25, 26.
 - Messiah Lenten concert-St. John Episcopal Church, Hampton, April 10th
 - Easter Vigil service, First Lutheran Church, Norfolk. April 16, 7pm
 - Princeton Theological Seminary Spring Concert, in honoring retirement for Rev. Jan Ammons, April 24th, 2022
 - Bellissima Female Choir, Tuesday evenings, 4 concerts on May 3, 8, 15 and June 5th.

- Norfolk State University recital classes on April 15 (Fri, 29, Voice department Jury, May 2nd)

Director of Youth and Family Outreach

Mrs. Lacy Randall

This is last session meeting. She will be here the next 2 Sundays, and her last Sunday will be Youth Sunday. Elder Adams is covering youth group and Michele Parker is covering Sunday School and Montreat Youth trip. Looking for a volunteer to lead VBS.

Youth group is still going strong and will be doing all the readings for Youth Sundays. 16 children participated in the Easter Egg hunt.

Looking for JAM coverage after music on Wednesdays.

Associate Pastor

Rev. Emma Ouellette

Rev. Ouellette had some time away on vacation and then some continuing education time – then that was followed by COVID diagnosis.

She shared that the Mr. Rogers Sunday was a success. Good response and feedback.

The first week of May she will be reading and grading ordination exams. She is excited to serve the wider church.

The Lenten Study went well.

Pastor / Head of Staff

Rev. Dr. David Rollins

I am actually writing this report in the middle of Holy Week. One of the busiest weeks in the life of the church. I am pausing briefly to take note of where I have been and what I have been doing. On top of all the normal things like staff meetings, one on ones with staff, worship planning, sermon preparation, drop-in visits, and phone calls, I have met with the transition that is working to make sure all the bases are covered as Lacy moves on to her new career. I have met with the search team that is updating the job description and will begin the process of looking for who God is calling next in that role, as well as really evaluating what is most important for that role for Bayside at this time. Emma and I are finishing up our Lenten Study on The Lord's Prayer and working to with Emma on Maundy Thursday. On top of those things, I have been finalizing the plans for our first ever food truck rally.

I continue my service on both the Commission on Ministry for the Presbytery of Eastern Virginia, as well as the Administrative Commission for Great Bridge Presbyterian Church. I am also one of the trained coaches for clergy for the presbytery. Personally, I meet with a coach for guidance about once a month. Next month I will be going to St. Louis, Missouri for executive training. Beyond ministry Libby, Mac, and I continue to prepare for his transition to college. He will be attending FGCU in Fort Meyers, FL.

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Elder Verburg shared that he spoke to the family, and they are excited and felt it would be a great way to honor Leslie Parr.

Motion: Elder Verburg moved that a plaque be approved in honor of the gifts of Leslie Parr. **The motion passed.**

Elder Long shared an update on Patrick's seminary journey and thanked the session and Bayside for their continued support.

Rev. Rollins shared how well this church has encouraged and so many that have been called into ministry.

Rev. Connelly suggested that we have a designated topic for the session retreat continuing conversation.

CLOSING WITH PRAYER

Next Meeting – May 17, 2022

Devotion Cherokee Adams