

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
19 March 2022 @Session Retreat

The Session of Bayside Presbyterian Church met in a Stated Meeting at 9:00 am. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders, Will Albertoli, Annette Conley, Ed Gluckowski, Benjamin Hubbard, Ashley McLeod, Bob Orcutt, Karyn Simonelli, Caroline Tetschner, Paul Verberg, and Rose Ann Wehr.

Session Members not in attendance: Cherokee Adams, Chris Pascuzz, Brenda Reid, Connie Schreiber and Elizabethe Velasquez.

Staff Member Present: Associate Pastor Rev. Emma Ouellette, Chi-Yi Chen Wolbrink, Director of Music and.

Staff Members not in attendance and Lacy Schimmel, Director of Youth and Family Outreach, Treasurer Ed Spillman

Visitors to the meeting – none.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared, and Rev. Rollins opened the meeting with prayer.

DEVOTION was shared by Elder Bob Orcutt.

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
2. Baptism Requests: None
3. Church Wedding Requests: None

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Today's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from February's Session meeting and the agenda for today's Stated Meeting.

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: None
6. Roll Removal Request: None

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

Treasurer's Report – We are at 110% of estimates for pledge and 46% for non-pledge – still holding a positive overall ending balance because of the \$48K in pre-paid pledges. Pre-School was provided a grant (Child Care Stabilization Grant Program) from the Virginia Department of Education. They have paid bonuses with it, are fully funding the fence replacement we were going to split the cost on – and they provided an extra \$5,000 donation to the church.

Property is running slightly ahead of plan – snow removal is the biggest cause.

DEC Conference is where half of Session Retreat was charged – and \$400 of credit is posted back as of 1 March.

Balance Sheet – The General Fund (GF) is \$319K

Motion: Stewardship moves that the session approve the movement of General Funds monies to the Operations Reserve fund leaving the balance of the General fund at \$170,000 plus any pre-paid pledges that have been received. **The Motion Passed.**

Motion Elder Orcutt moved that we approve and accept the report as presented.
The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022 – Commissioner's Needed

- Tuesday April 19th 10am – Yorkminster Presbyterian - Yorktown
- Tuesday July 19th 10am – Second Presbyterian - Grafton
- Tuesday October 18th 10am – Bethany Presbyterian – Zuni

Motion: Elder moves that Elder Caroline Tetschner, and an elder to be named (Connie Schreiber or Bob Orcutt) be elected as commission to the April PEVA. **The Motion Passed.**

We had discussion around the structure of PEVA meetings and how/what business is done in those meeting.

NEW BUSINESS

1. Request from Westminster Canterbury to use our facilities for their F & J sale

Rev. Rollins shared the Westminster Canterbury would like to request use of the space for their annual sale (garage sale type). It was asked if they would be making a donation

August 1st -4th Set up

August 5th – 6th Sale

Motion: Elder McLeod moved that we allow Westminster Canterbury to use the building on August 1st through the 6th. **The Motion Passed.**

2. **Motion:** Endowment moves that \$3000 be moved to the Worship budget for enhanced music experience for Easter. **The motion passed.**

There was discussion about why this wasn't coming from the music funds – reviewed why we are going from Endowment instead of the other funds. Endowment is used to cover additional expenses that meet the Endowment requirements.

Background: During this Covid 19 pandemic, Bayside Presbyterian Church has remained connected to its congregation through careful in-person worship, live streaming of church services, Ministry and Session Zoom meetings. This was accomplished through the diligent efforts of our church staff and audiovisual volunteers. The viewership through Facebook and YouTube has developed and is stable.

Even with the efforts of the Bayside staff and audiovisual team for online worship, we believe the most rewarding Christian fellowship occurs when congregants join in-person worship. There is no substitute for joyously interacting with your church staff, family, and friends.

This year's budget was adequate in maintaining a vibrant 2021 music program. Easter Sunday will be a wonderful occasion where many congregants will take the opportunity to leave their homes to come together for in-person worship. The message from the pulpit will no doubt be special for the season and inspire those witnessing & celebrating the risen Lord. An expansive and supporting musical element will add much as it will inspire and raise the spirits of our congregation.

Since the Christmas worship, the Director of Music and the Worship Ministry has been developing a plan to provide an unforgettable musical experience for the Easter Worship Service. The planning has incorporated celebratory worship from Prelude to Postlude music selections from Handel's Messiah part II & III. We will coordinate the talent from the Virginia Symphony string quartet (\$1,000), a brass quartet (\$1,250), timpani accentuation (\$250), and 2 vocal soloists (\$500). They will add to the musical offerings from our Sanctuary Choir and Praise Team.

The Music and Worship Ministry would like to request \$3,000 in support from the Endowment Fund for this enhanced church and community outreach.

This special funding request fits well with the statement and purpose of the terms of our Endowment Fund. We will reach out to our congregation, church friends and the unchurched in the surrounding neighborhoods as we spread the good news of the risen Lord.

It is the perfect opportunity to showcase our Vision 2020 Sanctuary to the community. It will be an acoustic gift to our community. We will reach out to the community through social media, appropriate signage and community newsletters.

The support by the Endowment Committee and Session is greatly appreciated.

Submitted by Director of Music Ministry: Chi Yi Wolbrink, and Moderator of Worship: Chris Pascuzzi

3. Donation Policy: The Property Ministry decided that this was not under our control and we are referring this to Stewardship. It was brought up that groups using the premises should be giving a donation and not paying rent as this could affect our tax-exempt status with the IRS.
4. Suggestion Box: The Property Ministry discussed and decided that we do not need a box for Property. This is being sent back to Session to discuss if one is needed for the Church.

CONTINUING BUSINESS

1. Devotions 2022 – please contact Amanda to sign up
 - Need Devotion Volunteer for May Meeting
2. Communion Server Sign Up
3. Building Use Request – Request form posted on website
 - Stephanie Slate, teacher at Thoroughgood Elementary School
 - Art Camp
 - 1 week – M- Th, 9:00 am – 12:00 pm
 - Possible Dates: June 27-30 or July 18-21 * Updated to August maybe *
 - Cost: \$139 per person – covers supplies, snacks and instruction
 - i. There are a few scholarships available

The session decided that we would be agreeable for her to have the workshop in August.

Motion: Elder Connelly moved that we approve the use of the space in August on a mutually agreeable date to be coordinated with the Church Administrator. **The motion passed.**

4. Leslie Parr plaque: The Ministry discussed and is still in agreement that a plaque should be hung above the door or on the wall because of Leslie's many years of service and devotion to Bayside. It was noted that we have honored others with the planting of trees and there is a plaque on the wall outside of the kitchen honoring one of our members.

This has been held until April after a discussion with the family. Elder Verburg will be contacting the family to review.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Thankful new members

Music wing is being used by a couple of outside groups and they both give back to the church.

The donations are going to be used to do maintenance for the instruments.

Tomorrow the children will be singing for Mr. Rodgers Sunday.

10-12 participating in youth choir – grateful for Brenna and James leading the children’s choir.

Thank you for the extra funds for Easter Sunday – excited to have more instruments and groups to participate.

Grateful for Sarah Williams and her coordinating the timpani drums from ODU. ODU loans them to us via Sarah.

I am serving at Worship Music and Arts at Montreat.

Director of Youth and Family Outreach

Mrs. Lacy Randall

Away at Youth Retreat

Associate Pastor

Rev. Emma Ouellette

Pastor / Head of Staff

Rev. Dr. David Rollins

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Discussion was held around social meeting posts and a possible Next Door. Elder Tetschner advised she would be happy to help with social meeting posts.

Elder Connelly volunteered to update the building board in the main hall.

Session Retreat

We reviewed Our Iceberg is Melting video

CLOSING WITH PRAYER

Next Meeting – April 19, 2022

Devotion Elder Paul Verburg