

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
15 February 2022 7:00 PM

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders Cherokee Adams, Will Albertoli, Annette Conley, Ed Gluckowski, Benjamin Hubbard, Bob Orcutt, Chris Pascuzzi, Connie Schreiber, Karyn Simonelli, Caroline Tetschner, Paul Verberg, and Rose Ann Wehr.

Session Members not in attendance: Ashley McLeod, Brenda Reid, and Elizabeth Velasquez.

Staff Member Present: Associate Pastor Rev. Emma Ouellette, and Lacy Schimmel, Director of Youth and Family Outreach and Treasurer Ed Spillman.

Staff Not Present: Chi-Yi Chen Wolbrink, Director of Music

Visitors to the meeting – none.

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared, and Rev. Rollins opened with prayer.

DEVOTION was shared by Elder Annette Conley

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
2. Baptism Requests: None
3. Church Wedding Requests: None

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Minutes from the Annual Congregational Meeting February 6, 2022
3. Minutes from the Annual Meeting of the Corporation February 6, 2022
4. Tonight's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from January's Session meeting, the Annual Congregational Meeting held February 6, 2022, the Annual Meeting of the Corporation held February 6, 2022, and the agenda for today's Stated Meeting. **The Motion Passed**

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: None
6. Roll Removal Request: None

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report (posted to website)

Treasurer's Report – We are at 88% of estimates for pledge and 44% for non-pledge – still holding a positive overall ending balance because of the \$48K in pre-paid pledges.

Snow removal was \$2,200 – not really budgeted since we do not do it every year. That puts Grounds Maintenance in the hole to start the year.

Balance Sheet – The General Fund (GF) is \$303K.

We will move COVID Funds into the TR every 2-3 months (reducing transactions).

Motion: Elder Orcutt moved that we accept the report with thanksgiving. **The Motion Passed.**

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA Meetings 2022 – Commissioner's Needed
 - Tuesday April 19th 10am – Yorkminster Presbyterian - Yorktown
 - Tuesday July 19th 10am – Second Presbyterian - Grafton
 - Tuesday October 18th 10am – Bethany Presbyterian – Zuni

NEW BUSINESS

1. Devotions 2022 – please contact Amanda to sign up
Need Devotion Volunteer for March Meeting – Elder Orcutt volunteered for March
2. Community Food Truck Rally
Rev. Rollins shared that the staff is looking to plan and is asking session to endorse the event. Not just for BPC but the community around the church as well.
Motion: Elder Connelly moved that we approve the event for summer (May/June). **The motion passed.**

3. Session Retreat – March 19th – Bayside Fellowship Hall – Save the date – Morning (9-12) followed by lunch. This will serve as our session meeting for the month of March.
4. Communion Server Sign Up – Elder Pascuzzi shared that we will begin communion in March. A sign-up sheet was passed around. An electronic sign up will be shared at a later date.
5. Building Use Request – Request form posted on website
 - Stephanie Slate, teacher at Thoroughgood Elementary School
 - Art Camp
 - 1 week – M- Th, 9:00 am – 12:00 pm
 - Possible Dates: June 27-30 or July 18-21
 - Cost: \$139 per person – covers supplies, snacks and instruction
 - i. There are a few scholarships available

Elder Long agreed to call her to ask the following questions- profit? #of students? Maybe coordinate as a church event.

Property may want to explore a minimum fee for space use.

6. There was discussion about “business” style cards for use to hand out as a form of invitation. We discussed ordering cards or having cards printed in the office for those that request them.
7. **Motion:** In order to have the General Fund better operate as the Church’s checking account and the Operations Reserve Fund better operate as the Church’s savings account, Stewardship moves that, as of each January 1, the balance in the General Fund be set at \$170,000 plus any pre-paid pledges that have been received, and that any excess above that amount in the General Fund be transferred to (or any shortfall in the General Fund be transferred from) the Operations Reserve Fund. The annual adjusting transfer shall be reported to the Session by the Treasurer at the January Session meeting. Any other funds transfers during the year between the General Fund and the Operations Reserve Fund must have the prior approval of the Session. **The Motion Passed.**

Discussion/Example:

We should start a new procedure for funds management between the General Fund and the Operations Reserve Fund. We have discussed the General Fund acting like our church operations checkbook. We are going to make the Operations Reserve Fund act as our church operations savings account. We have said our GF should be above \$130K to be healthy. In normal years our collections lag for the first few months and being behind \$40K is fairly common before the contributions start kicking in – catching up to plan by the end of the year. Therefore \$130K plus \$40K equals \$170K as a good starting balance for the GF. We must also ensure monies already given to us for 2022 pledges are accounted for, thus we add the prepaids. For the beginning of 2022, we take \$170K plus all prepaid pledges (\$48,461.10) – and \$218,461.10 is our GF starting balance. As of the 11 January TR, the remainder (\$74,567.24) will be transferred to Operations Reserve Fund giving us a savings account balance of \$112,829.79.

CONTINUING BUSINESS

None

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

1. Sanctuary Choir started back in person rehearsal on February 8th, two handbell groups started back in person rehearsal on the February 9th and February 13th.
2. Katie and her husband Mark, has moved to Washington State February 10th. Mark Wesley was recently promoted so the Navy will have new responsibilities at his new assignment. While the Sanctuary Choir will be missing Katie's sweet voice, and the Children's Choir will be missing her leadership, we can be thankful for the time we had together. Happily, this week, we can welcome Brenna Miller who now joins the Sanctuary Choir.
3. Children Choir /JAM are on schedule (Wednesday 5:45-6:15, Sunday 9:30-9:50 Children choir rehearsal) , we are planning to sing on Mr. Roger's Sunday March 20th.
4. Highlight Sunday services coming months:

March 2nd- Ash Wednesday service 7pm (handbell small group/Sanctuary choir)

March 6th – Combine service

March 20th -Mr. Roger Day (Children Choir Singing)

April 3rd – Combine service

April 10th Palm Sunday

April 14th -Maundy Thursday service (Handbell Choir & Sanctuary Choir) 7pm

April 17th – Easter Sunday, 11am service is planning to have selection music from Handel's "Messiah" on part II and III

May 1st- Combine service

June 19th -Pentecost

5. Upcoming Continue Education:
"Poems for a Dangerous Time: A Gathering Around the Psalms " ,Montreat NC February 20-22, 2022
6. Worship Committee has passed the proposal and sent to Endowment committee on February 10th, here is the proposal:

Endowment Fund Support: Easter Sunday Worship

During this Covid 19 pandemic, Bayside Presbyterian Church has remained connected to its congregation through careful in-person worship, live streaming of church services, Ministry and Session Zoom meetings. This was accomplished through the diligent efforts of our church staff and audiovisual volunteers. The viewership through Facebook and YouTube has developed and is stable.

Even with the efforts of the Bayside staff and audiovisual team for online worship, we

believe the most rewarding Christian fellowship occurs when congregants join in-person worship. There is no substitute for joyously interacting with your church staff, family, and friends.

This year's budget was adequate in maintaining a vibrant 2021 music program. Easter Sunday will be a wonderful occasion where many congregants will take the opportunity to leave their homes to come together for in-person worship. The message from the pulpit will no doubt be special for the season and inspire those witnessing & celebrating the risen Lord. An expansive and supporting musical element will add much as it will inspire and raise the spirits of our congregation.

Since the Christmas worship, the Director of Music and the Worship Ministry has been developing a plan to provide an unforgettable musical experience for the Easter Worship Service. The planning has incorporated celebratory worship from Prelude to Postlude music selections from Handel's Messiah part II & III. We will coordinate the talent from the Virginia Symphony string quartet (\$1,000), a brass quartet (\$1,250), timpani accentuation (\$250), and 2 vocal soloists (\$500). They will add to the musical offerings from our Sanctuary Choir and Praise Team.

The Music and Worship Ministry would like to request \$3,000 in support from the Endowment Fund for this enhanced church and community outreach.

This special funding request fits well with the statement and purpose of the terms of our Endowment Fund. We will reach out to our congregation, church friends and the unchurched in the surrounding neighborhoods as we spread the good news of the risen Lord.

It is the perfect opportunity to showcase our Vision 2020 Sanctuary to the community. It will be an acoustic gift to our community. We will reach out to the community through social media, appropriate signage and community newsletters.

The support by the Endowment Committee and Session is greatly appreciated.

Director of Music Ministry: Chi Yi Wolbrink, Moderator of Worship: Chris Pascuzzi

Director of Youth and Family Outreach

Mrs. Lacy Randall

Lacy shared that VBS kit came in, working on that at ministry meeting in March
PEVA youth retreat at Great Wolf in March. 3 currently signed up
Montreat July 10-16
Sunday school and JAM are going well. Quite a few turn out each week.

Associate Pastor

Rev. Emma Ouellette

Emma shared on behalf of Evangelism we need to get the Welcome Center back in operation – looking for volunteering

Leaning into Lent – Ash Wednesday – Zoom Lenten Study on The Lord’s Prayer
PEVA CPM work continues – enjoys the work and the building of leadership qualities.
Looking into the Hybrid church – the staff did a webinar last week – lots of questions and eager to look ahead.

Pastor / Head of Staff

Rev. Dr. David Rollins

Currently, Emma and I are preparing to lead an Ash Wednesday worship service and teach a class on zoom during Lent about the Lord’s prayer. We are continuing to explore ways to use our technology to enhance the worship experience and make our worshipers at home feel better connected to the community. I have outlined worship through April, and I will have most of the year outlined by the end of next week. Most years I have been able to outline my calendar for the year in January or February but since we do not yet know where Mac will be going to college, move in dates, etc. I have not been able to do that. As soon as dates are finalized, I will give them to you.

I continue to serve on the C.O.M. for the presbytery of Eastern Virginia as well as the Administrative Commission for Great Bridge Presbyterian Church. I continue to give God thanks for the people I have been called into ministry to serve alongside. Bayside is an incredible church with wonderful gifts, in the pews, on session, and on the staff.

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Anonymous email suggesting that the kitchen be renamed in Les Parr’s honor. The discussion will be held at the next meeting. A suggestion was made maybe to not rename the kitchen, but to have a plaque honoring him in the kitchen.

Elder Schreiber advised we will be doing the Easter baskets that same way as last year. Premade baskets.

Budget – Video by Ed Spillman regarding the budget and how we move forward as a church - we will work on getting the link posted for the session members that were not able to attend.

Rev. Ouellette closed the meeting with prayer at 8:10pm.

Next Meeting – March 15, 2022

Devotion Elder Bob Orcutt