

# Minutes of the Stated Session Meeting

Bayside Presbyterian Church  
25 January 2022 7:00 PM Via Zoom

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm via Zoom due to the current COVID-19 social distancing restrictions. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders Cherokee Adams, Will Albertoli, Annette Conley, Ed Gluckowski, Benjamin Hubbard, Chris Pascuzzi, Connie Schreiber, Elizabeth Velasquez, Paul Verburg, and Rose Ann Wehr.

Session Members not in attendance: Ashley McLeod, Bob Orcutt, Brenda Reid, Karyn Simonelli, Caroline Tetschner, and Tom Weeks.

Staff Member Present: Associate Pastor Rev. Emma Ouellette, and Lacy Randall, Director of Youth and Family Outreach, and Treasurer Ed Spillman.

Staff Members not in attendance: Chi-Yi Chen Wolbrink, Director of Music

Visitors to the meeting - None

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

## **SHARING OF JOYS AND CONCERNS – OPENING PRAYER**

Joys and concerns were shared and Rev. Rollins opened with prayer.

**DEVOTION** was shared by Elder Rose Ann Wehr

## **REQUESTS FOR SESSION APPROVAL**

1. New Member Requests: None
2. Baptism Requests: Camden Young Owen, Son of Alex Owen, March 13, 2022
3. Church Wedding Requests: None

**Motion:** Elder Schreiber moved that we approve the baptism request for Camden Young Owen at the 11am service of worship on March 13, 2022. **The Motion Passed.**

## **SESSIONAL RECORDS**

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Tonight's Agenda  
Updated to include Baptism request.

**Motion:** It is moved by the Clerk that the Session approve the minutes from December's Session meeting and the updated agenda for today's Stated Meeting.  
**The Motion Passed.**

## **STATISTICS**

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: None
6. Roll Removal Request: None

## **FINANCIAL REPORT AND ISSUES:**

Balance Sheet & Treasurer's Report (posted to website)

**Treasurer's Report** – We ended the year at 115% of pledge and 104% of non-pledge. Wow. We had a couple congregants share some added resources with us this past year – that was very generous. All the categories requiring attendance are well short of their goals.

We underspent a number of areas – mainly due to COVID impacts. We would hope to spend closer to plan in 2022.

**Balance Sheet** – The General Fund (GF) is \$293K.

In other funds

The COVID Fund Balance will all be utilized throughout the year in 2022's operations budget as a general funding source.

The A/V operator is now being paid from the A/V Operator Fund - funded for the next 5 years by a generous benefactor.

We have also created a Fellowship Hall A/V renovations fund and moved the \$25K from non-budget fund to this fund. The process of spending it on its intended purpose has taken longer than expected so it needs to be cleared out of the non-budget account and provided better visibility.

The 2020 Sanctuary Fund continues to collect contributions – and seems to have at least 2 ideas on how to spend it. So, it will be around a bit longer.

**Motion:** Elder Albertoli moved that we accept the report with thanksgiving. **The Motion Passed.**

**COMMUNICATIONS:** (Members, PCUSA, PEVA, Other):

None

## **PEVA / CHURCH INFORMATION**

1. PEVA Meetings 2022 – Commissioner's Needed
  - Tuesday April 19<sup>th</sup> 10am – Yorkminster Presbyterian - VAB
  - Tuesday July 19<sup>th</sup> 10am – Second Presbyterian - Grafton
  - Tuesday October 18<sup>th</sup> 10am – Bethany Presbyterian – Zuni

A brief summary of the recent PEVA meeting was shared by Elder Long and Rev. Ouellette.

2. Annual Report to PCUSA – Posted on Website – Motion Needed.

**Motion:** The clerk moves that the 2021 Annual Statistical Report to the PCUSA be approved.  
**The Motion Passed.**

### **NEW BUSINESS**

1. Devotions 2022 – please contact Amanda to sign up
  - a. Need Devotion Volunteer for Feb Meeting  
Elder Annette Conley volunteered for February.
2. Contact Information – Session Roster is posted, please review and provide updates
3. Communion Server Sign Up – Worship Elder Pascuzzi shared that we will be receiving a Sign Up Genius link to sign up for a slot or multiple slots. The earliest we would need volunteers is March. The link will be sent in the next few days.

4. Communion

**Motion:** Worship ministry moves that the Sacrament of Communion be shared on the first Sunday of the month for traditional/combined services and third Sunday for the contemporary services, as well as additional appropriate special services as determined by the pastoral staff. **The Motion Passed.**

5. Terms of Call – Housing Allowance

**Motion:** Admin Support Ministry moves the following 2022 housing allowances for Rev. Dr. David Rollins (\$35,700) and Rev. Emma Ouellette (\$20,000). **The Motion Passed.**

### **CONTINUING BUSINESS**

Elder Conley asked if we have reached out to the congregation and outreach that the session needs to participate in. Rev. Rollins shared that the staff reached out to all members and Rev. Rollins wrote notes to all members. Rev. Ouellette shared that Congregational Care is revisiting the topic of Congregational Care. Any volunteers to help with the topic would be appreciated.

### **STAFF REPORTS**

#### **Director of Music Ministries**

Chi-Yi Chen Wolbrink

1. Sanctuary Choir and handbell choir are not having in person rehearsals January, we are doing the zoom checking every other week to stay connected! Handbell choir ringers are watching and learning how to repair each handbell's spring /clapper, this will be the main job when we back in person gathering.
2. Our Chorale Scholar Katie Wesley is moving to Washington State, due to her husband Mark Wesley's military assignment, Katie will sing on this coming Sunday to say goodbye to us,
3. Children Choir /JAM are on schedule (Wednesday 5:45-6:15, Sunday 9:30-9:50 Children choir rehearsal) so far, we are following the public school in person.
4. Wayne Pollock is joined Worship Ministry Committee.
5. Highlight Sunday services coming months:

February 6<sup>th</sup>- Combine service Kim Coyle's Ordination  
March 2<sup>nd</sup>- Ash Wednesday service (6:30pm?)  
March 6<sup>th</sup> – Combine service  
March 20<sup>th</sup> -Mr. Roger Day (Children Choir Singing)  
April 3<sup>rd</sup> – Combine service  
April 10<sup>th</sup> Palm Sunday  
April 14<sup>th</sup> -Maundy Thursday service (Handbell Choir & Sanctuary Choir)  
April 17<sup>th</sup> – Easter Sunday, 11am service is planning to have selection music from Handel's  
"Messiah" on part II and III  
May 1<sup>st</sup>- Combine service  
June 19<sup>th</sup> -Pentecost

**Director of Youth and Family Outreach**

Mrs. Lacy Randall

Lacy shared things are running smoothly – 6-12 Jam Kids participate each week. The youth group is meeting 4-5 regular participants – Montreat information will be coming out for July. The PEVA Youth Retreat will be going there in March.

Looking for Sunday School teachers and volunteers. Lacy will share the curriculum and easy to lead. So please help if you are able.

**Associate Pastor**

Rev. Emma Ouellette

Working on liturgy as far out as possible. Ash Wednesday is only 4 weeks away. Lent planning is in progress. She is participating in a workshop given by PEVA on Online and In Person Community.

She continues to work with PEVA on the Committee on Preparation for Ministry. She shared information for the upcoming Ordination for Kim Coyle.

**Pastor / Head of Staff**

Rev. Dr. David Rollins

Emma and I have begun discussions on the best way to handle our worship service for Ash Wednesday. I have outlined scripture passages and made hymn selections for our worship services through April 2022. I am working to identify a time and a place for a session "retreat." This will allow to take an in depth look at where we are and make some concrete plans for the future. I give thanks to God for a week at Montreat where I was able to spend time with colleagues, reflect on sermons and theology, and enjoy some sabbath. I continue in my role on the Commission on Ministry for the Presbytery of Eastern Virginia and the Administrative Commission for Great Bridge Presbyterian Church.

**SUPPLEMENTAL MINISTRY REPORTS**

(Items/issues not included in Ministry Minutes)

The memorial for Les Parr is still on schedule but it may be postponed due to weather. Please watch for a communication if that is to occur. There will be a section for elders to sit with family. Please sit in the space provided for Elders.

Elder Schreiber shared that Winter Shelter went really well. The only COVID cases were only with volunteers. They did see an increase with the guest and have now moved into hotels as the numbers

have risen.

Clerk Long shared a request to please send reports to her by the Friday prior to session and that any items not received would not be included in the written reports. She also shared that it is the responsibility of the ministry moderators to ensure that ministry minutes are received in time to be posted. There are many in the congregation that use those reports to stay connected and to be informed. It is not acceptable for reports to not be received and that information not to be shared with the congregation. We have gone months without reports from several ministries and we need to ensure that going forward they are sent as required.

**CLOSING WITH PRAYER** – Rev. Ouellette closed the meeting with prayer at 7:38pm

Next Meeting – February 15, 2022

Devotion Elder Annette Conley