

# Ministry Meeting Minutes

## December 2021

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### Administrative Support

No minutes received.

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### Christian Education

No minutes received.

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### Community Service

Attendance: Joyce Ward, Connie Schreiber, Lynne Owen, Martha Rudell, Thom Sare, and Emma Ouellette.

Session Notes: Living Nativity on Dec. 11 and 12, 2021. Volunteers are needed.

Youth Peanut sale will end December 19, 2021.

Session retreat will be in Sandbridge January 28-29 2022.

Report from Emma: There will be two Christmas Eve Services this year, 4:00 PM and 7:00 PM

Report from Treasurer: Paul Verburg, absent, no report.

#### Agencies and Projects:

**Angel Tags:** Lynne Owen reported 230 gifts were given this year.

**Red Cross:** Martha Rudell reported that the next blood drive was changed to Haygood Methodist Church January 4, 2022 because Winter Shelter will be at our church that week.

**Caroling:** Joyce Ward reported that we will not be caroling at the Bayside Health Care Center this year due to Covid.

**Easter Baskets:** No report

**Faith Works:** No report

**Food Pantry:** Lynne Owen reported that we gave food to 25 families; 49 adults, 44 children. \$914.88 was spent and \$379.80 of that was donated. We discussed asking to make room 514 a permanent storage area for food pantry. Later Lynne did research on it and decided to wait on the decision until we make some decisions on the Food Drive and Thanksgiving Basket project for next year.

**JCOC:** Connie Schreiber reported that JCOC had a food drive for Thanksgiving. We did not participate because we were having our own annual food drive with the Boy Scouts.

**Samaritan House:** Susie Fulcher, no report.

**School supplies:** Connie Schreiber and Lynne Owen, no report.

**St. Columba:** Lynne Owen reported that we delivered 240 sandwiches and 3 cases of water.

**Seton House:** No report.

**Thanksgiving Baskets:** Martha Rudell reported that The Boy Scout food drive brought in 6000 pounds of food. 1,678 pounds of it was given to the Food Bank. We gave Thanksgiving food to 36 families that called the church from the community and from Independence Middle School. Giving gift cards for groceries was appreciated instead of giving turkeys.

**Winter Shelter:** Connie Schreiber and Lynne Owen. We have cooks for all 7 dinners and breakfasts. Our ministry will cook for New Years Eve with Joyce Ward heading it up and the following volunteers, Lynne Owen, Connie Schreiber, Thom Sare. We have a sign up board in the Atrium and hope many more volunteers will sign up to donate food and work shifts on all 7 mornings and evenings from December 29, 2021 – January 5, 2022.

**Meeting Adjourned.**

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### Congregational Care

Old business -cards sent to the families of those members that have passed -Linda Wallace takes care of sending them as well as her Birthday and Anniversary calls to each BPC member

New Business:

Discuss 2022 events:

Easter 2022 – April 17<sup>th</sup> – wait and see for Brunch details depending on COVID

Fall Picnic – possible date Sept 11<sup>th</sup> or 18<sup>th</sup> – coordinate with Kick off for Sunday School – TBD -will work with Education as we have in past.

Need to recruit some members for our ministry as well as see what needs of the congregation are now -things have changed so much with Covid -we are dealing with different congregation and needs Thinking of sending out questionnaire for Congregation to fill out and let us know what they want from Congregational care – go with what needs of people are – not just agenda we have always done. Keep the things that work and change what isn't working.

Discussion was held and it was brought up that we need to know the demographics of ages of those we are going to ask what they need and want so we have a clearer view of what our congregation members really need. I asked the member to send me any suggestions or anything they would like to see on questionnaire, and I will hopefully have a draft of what we would like to send out and then we can all approve and decide when we will send out and how.

We are also researching need for a Grief Support Group -to meet for 3-6 weeks and then as needed -with so many of our Congregation losing their significant others or friends and family –

need might be there for them. might be something we put in questionnaire and see if need is there for our Congregation.

Thom Sare also said December would be his last meeting on Congregational Care -he offered to help with any future endeavors we may have. We wished him well and know he will volunteer if we ever need his help.

Small Reception for Dot Pennypacker funeral – Jan 8<sup>th</sup>, 2:00 – Paula confirmed she and Dot’s daughter have spoken and she feels will be small and she can handle. Told her to let us know if she needs any help.

Was great seeing Paula-she had some surgery and is recovering well.

Closed meeting with devotion and prayer.

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### **Evangelism**

No minutes received.

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### **Global Mission**

No minutes received.

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### **Property**

Les Parr, Rick Rudell, Steve Baker, Ben Hubbard, Eugene Towler, Clif Furedy, and Tom Weeks met in the church.

The meeting was opened at 7:15 with prayer for guidance of the ministry’s maintenance and improvement of the church property.

#### **Items Discussed and Actions Taken:**

##### **Building Access**

- Rick provided update on development of access control policy for church use by members and by outside groups. He explained that the NET2 security software being used to program access cards allows access to be limited to any of 6 time zones. Zones range from the morning or afternoon of a specific day to 24 hr access every day. Rick said that he had all the support documents needed to complete the policy development.
- Group discussed options for locking the building doors after Sunday worship service is underway. Determined it would be difficult to set security system to lock and unlock due to changes in service starting times. Also, church needs to appear welcoming to late arriving members and guests. Worship Ministry had previously agreed that one usher would be available at each service to unlock door for any late arrivals but Property reassessing whether the risks warrant the extra effort by the ushers.

## **Active Projects**

### **Landscape Projects:**

- Contractor fixed one leak in columbarium sprinkler piping but, when pressurized, another leak was noted. Leak coming from under concrete slab. Contractor provided estimate to reroute piping so slab will not need to be broken up. Eugene said the work scheduled to start 12/9/21.

### **General Maintenance Updates**

- Preschool - Leaking window in room 309. Also, the leaking window and three adjacent windows have fogged glass. Glass in the three adjacent windows (each same size) replaced by contractor but size of leaking window is slightly different and must be reordered. Contractor will replace glass in leaking window and will also recaulk to prevent leaks.
- Painting – There are currently no ongoing painting projects.
- Roof Leaks, Choir Room ceiling leak and water on floor at entrance to Fellowship hallway at kitchen; Centimark Roofing, company that replaced the roofs 10-15 years ago, inspected roof in area of leaks and found scupper detached from building, cracks in masonry expansion joint caulking, and debris on roof. Centimark provided estimate to fix defects. Group was unsure whether removal of debris was included in estimate or whether Centimark expects Bayside to remove debris. Also, Ben emphasized that the durability of the expansion joint caulking repair is dependent on the quality of the caulk used and on Centimark personnel completely removing the old caulk. Ben and Eugene will meet with Centimark to ensure best available caulk is used and that Centimark understands that all old caulk must be removed before recaulking. (The cost of the caulk is insignificant compared with the labor to install.) Ben and Eugene will also ensure that the Centimark inspection included the flashing lap joints on top of the wall above the expansion joints. Also, in their estimate, Centimark proposed a yearly preventative maintenance program for \$1350 but wasn't specific about what the program included. When meeting with Centimark, Ben and Eugene will determine what is included in program so Property can determine if beneficial to Bayside.

### **New Items**

- Staff and member training for AED (Auto External Defibrillator) located in narthex; Lacy's husband Curtis, who trains Navy personnel in AED use, volunteered to train Bayside members and staff. Training was scheduled for December 2<sup>nd</sup> but postponed due to Curtis becoming ill. Training is being rescheduled.
- Eugene reported that outside group that had previously been barred from using building now requesting to again be allowed to use building. Several on Property familiar with problems resulting group's past use of building recommended not approving based on group primarily wanting Bayside as place to hold large party. Property disapproved use.

The meeting was closed with prayer at 8 pm.



**Stewardship**

No minutes received.



**Worship**

No minutes received.