

# Ministry Meeting Minutes

## November 2021

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### Administrative Support

No meeting was held

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### Christian Education

No minutes received.

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### Community Service

Correspondence: Seton House and Good News Jail and Prison Ministry

Attendance: Lynne Owen, Connie Schreiber, Martha Rudell, Paul Verburg, and Emma Ouellette.

Report from Minister: Emma Ouellette:

1. She has announced angel tags and Thanksgiving baskets for the past few weeks and offered to do more announcements in special email, phone tree, and facebook.
2. Due to the change of date for food drive and basket assembly she will be able to help.
3. She spoke to Lacy about the youth group helping.
4. As of Tuesday the office has 19 basket requests.
5. We now have a donation of \$200 for turkeys and a couple of gift cards.
6. The preschool has had a lot of donations.
7. She will talk to Lynne about angel tags to help families from church.

Treasurer: Paul Verburg will send our first payment of \$200 to PIN as well as our usual quarterly payments to charities we are budgeted for.

Agencies and Projects:

Angel Tags: Lynne does not have a total for angel tags yet.

Red Cross: Martha reported there will be a blood drive here on Nov. 9, 2021 from 2 to 9.

Caroling: Joyce was absent. No report.

Easter Baskets: Lynne and Connie had no report.

Faith Works: Paul turned in a report on 9 projects completed in September, 2021. Most jobs involved Heating, AC, and plumbing.

Food Pantry: Lynne reported that we gave food to 13 families in October, 29 adults and 20 children. \$599.57 was spent, \$274.49 donated from shoppers, and \$325.03 from food pantry cash.

JCOC: Connie reported JCOC had a fundraiser gala and has not heard how much was made from it. They are collecting food for Thanksgiving but since we are also collecting and giving out Thanksgiving baskets we will not participate in their collection.

Samaritan House: Susie was absent with not report.

School Supplies: Connie and Lynne. No report

St. Columba: Lynne reported that we gave 246 sandwiches to St. Columba in October.

Seton House: Connie did not reach them and had no report.

Thanksgiving Baskets: Martha and Paul reported 20 families have signed up. So far we have the youth group, The Boy Scouts, and The Malaysian Group volunteering along with some members of our committee and congregation.

Winter Shelter: Lynne and Connie: We will have a zoom meeting next Wednesday night at 7:00 PM with PIN for more information about Winter Shelter. We have several churches agreeing to make dinners during our week.

Closing Prayer: Emma Ouellette

Adjourned: Connie Schreiber, Moderator

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### Congregational Care

No meeting held.

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### Evangelism

No minutes received.

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### Global Mission

Attending: Will Albertolli , Mark Schrieber and Bob Orcutt

Bob opened with Prayer.

Mark gave an update on Our Congo Mission and the Schrieber School. He mentioned the pandemic is still strong in The Congo.

Bob and Will discussed our Peru Living Waters Mission. Both locations are up and running smoothly. The Juan Guerra installation has received accreditation and is able to sell water outside the original church location. They have two employees running the operation and delivering the water daily.

We discussed future plans for LWW mission.

We discussed future Ministry assignments. We all agree that we need some new blood on the ministry. We need to get people trained and ready to work once the pandemic slows.

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## Property

A virtual meeting was held using Zoom. Those present were Bob Allen, Les Parr, Rick Rudell, Steve Baker, Ben Hubbard, Eugene Towler, Clif Furedy, and Tom Weeks.

The meeting was opened at 7:00 with prayer for guidance of the ministry's maintenance and improvement of the church property.

### **Items Discussed and Actions Taken:**

#### **Building Access**

- Rick is developing policy for church use by members and by outside groups. He led discussion on proposed policy and provided policy outline. One recommendation was locking front and side doors after Sunday Worship begins. Worship Ministry agreed that one usher would be available at each service to unlock door for any late arriving guests.

### **Active Projects**

#### **Landscape Projects:**

- Contractor fixed one leak in columbarium sprinkler piping but, when pressurized, another leak was noted. Leak coming from under concrete slab. Contractor providing estimate to reroute piping so slab will not need to be broken up.
- Church Mutual Insurance Company walking church grounds with Eugene this week to identify any areas of concern.

#### **General Maintenance Updates**

- Preschool - Leaking window in room 309. Inspection by Eugene and contractor determined recaulking needed to prevent leakage. Also, leaking window and four adjacent windows have fogged glass. Eugene recaulking leaking window and contractor replacing fogged glass (double pane, \$1300 total). Preschool paying \$800 of replacement cost.
- Painting – There are currently no ongoing painting projects.

- Roof Leaks -The Choir Room ceiling leaks and source has not been identified. Also, water on floor at entrance to Fellowship hallway at kitchen continues to appear after heavy rains. Eugene inspecting with Centimark Roofing, company that replaced the roofs 10-15 years ago, to pinpoint location of leaks.

### New Items

- Bayside has an AED (Auto External Defibrillator) located in narthex. It's been several years since training was provided for staff and members. Special Events Provider of Emergency Medical Services originally supplied the AED and was contacted about training. However, Eugene recommended we consider asking Lacy's husband, Curtis, to provide training. Curtis provides AED training for the Navy. Purpose of training will not be to provide recertification, but just familiarity with using an AED. Target of training would be those most likely to be present during an emergency when the AED is needed (church and preschool staff) but others in congregation would be encouraged to attend also.

The meeting was closed with prayer at 7:45 pm.

Submitted by Tom Weeks, Property Moderator.

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Stewardship

No minutes received.

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Worship

No minutes received.