

# Minutes of the Stated Session Meeting

Bayside Presbyterian Church  
21 September 2021 7:00 PM Via Zoom

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm via Zoom due to the current COVID-19 social distancing restrictions. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk Amanda Long and Elders Cherokee Adams, Will Albertolli, Ed Gluckowski, Benjamin Hubbard, Michele Parker, Brenda Reid, Di Ricks, Ed Spillman, Tom Weeks, and Rose Ann Wehr.

Session Members not in attendance: Richard Guy, Ashley McLeod, Bob Orcutt, Thom Sare, Connie Schreiber, Karyn Simonelli, Caroline Tetschner and Braden Wicks.

Staff Member Present: Associate Pastor Rev. Emma Ouellette and Lacy Schimmel, Director of Youth and Family Outreach

Staff Members not in attendance: Chi-Yi Chen Wolbrink, Director of Music

Visitors to the meeting – none.

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

## **SHARING OF JOYS AND CONCERNS – OPENING PRAYER**

Joys and concerns were shared, and Rev. Rollins opened with prayer.

**DEVOTION** was shared by Elder Will Albertolli

## **REQUESTS FOR SESSION APPROVAL**

1. New Member Requests: None
2. Baptism Requests: None
3. Church Wedding Requests: None

## **SESSIONAL RECORDS**

Clerk of Session

1. Minutes from the last Stated Session Meeting – June 15, 2021
2. Minutes from the Congregational Meeting – September 12, 2021
3. Tonight's Agenda

**Motion:** It is moved by the Clerk that the Session approve the minutes from August's Session meeting, the Congregational meeting and the agenda for today's Stated Meeting. **The Motion Passed.**

## **STATISTICS**

1. Reception of New Members:      None
2. Baptisms:                              None
3. Church Weddings:                  None
4. Member Transfers:                None
5. Member Deaths:                    None
6. Roll Removal Request:            None

## **INVITATION CELEBRATION:**

Sharing of invitations to Bayside services, events and programs.  
Upcoming opportunities?

Thanks to Peggy Damuth for the invitation that led to a new baptism this past Sunday.

## **FINANCIAL REPORT AND ISSUES:**

Balance Sheet & Treasurer's Report (posted to website)

TR – At 97% non-pledge and 111% pledge – we are doing as well as can be expected for 2021 as of end of Aug. The categories which require attendance to achieve are way behind and not likely at this stage to catch up. We are getting some trickle of funds in tenant, visitor and loose cash donations.

You may note a difference this month in the Director of Education benefits line. Upon marriage, Lacy (congratulations again) has changed her health insurance options – dropping the church insurance in favor of her husband's. Medical insurance in the Service is pretty good. This saves the church \$7,000 a year – of which – for any employee who chooses this option - the employee gets \$2,000 as an offset and inducement.

There are no other specific lines I am overly concerned with. Admin has 3 lines that deal with ADP. Overall they are OK. Property still has a couple lines running hot – but overall they are within budget. Worship is pushing the envelope but staying within budget – even if barely.

BS – No issues. The General Fund remains healthy for now.

We passed our cash audit.

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We recommend Stewardship apply to Session for Edna Etheridge funds for paying AV person support costs in “live broadcast” of our services – the remainder of this year and all next year. The cost is \$35/hr – 2 hrs/wk projected for this year and then expanding to the Contemporary Service next year doubling his hours. \$1,470 for 2021 and \$5,670 for 2022. The control of Robert's hours is through David. Not sure yet whether Admin, Worship or Property will control his budget and (Property/Worship) the AV system. Will submit as a motion for Session approval

in Oct.

**Motion:** Elder Will Albertolli moved that we accept the treasurer's report with thanksgiving. **The motion passed.**

**COMMUNICATIONS:** (Members, PCUSA, PEVA, Other): None

### **PEVA / CHURCH INFORMATION**

1. October PEVA Meeting – Commissioner's Needed – Tuesday October 19<sup>th</sup>,  
First Presbyterian Church, Virginia Beach. **Motion Needed.**

Elder Wicks was a possible from the last meeting. We will send out an email to see if we can get volunteers.

### **CONTINUING BUSINESS**

1. 2022 Asking Budgets

2022 Budgets - We have all but one ministry's budget – thank you all very much. We will be reviewing them and watching the pledge season unfold very carefully – as well as the end of this year with respect to making future forecasts. We will likely provide a draft budget for Oct Session meeting and initiate some discussions.

We received our first pledge!

### **NEW BUSINESS**

1. Bring a Friend Sunday – October 17<sup>th</sup>.

Rev. Ouellette shared that we will have business size cards that can be used as invitations to friends, family, etc. They will be passed out this Sunday. It shares the date and a little bit about BPC. What we really need help with is serving refreshments and giving tours. You don't need to be an expert on the history, but just show visitors around and share why the church is special to you. This is an open house style day.

### **STAFF REPORTS**

**Director of Music Ministries**

Chi-Yi Chen Wolbrink

#### **Weekly Schedule**

- Sunday: 8 am Preparation  
9:30-9:50 am, Joyful Singers & Laudate Domino  
11 am -12 pm, In-traditional service

- 12:10-1:10pm, Handbell Choir rehearsal
- Monday: 9 am-4 pm, in office
- Tuesday: 9 am-5 pm, in office
- Wednesday: 9-10 am, preparations  
10:10 am-12:30 pm, Preschool chapel and music classes  
5:45-6:15 pm, Joyful Singers & Laudate Domino  
7:00-8:30 pm, Sanctuary Choir rehearsal
- Thursday: 10:10 am-12 pm, Preschool chapel & Music classes  
12-1 pm, Handbell choir rehearsal

### Extra/New Activities:

1. The Sanctuary Choir resumed regular Wednesday night rehearsal on August 25<sup>th</sup>. We are very appreciative to have our very young singer, Lily Nguyen, senior singer, Bill Warden, and two guest singers (Carrie Weston from Military & Family Life Counselor and Anna Frautch from Academy of Music), Gabrielle Chen as the violinist, two trumpeters and the instructor from the School of Music at Little Creek Naval Base joined us for our celebration service on September 12.
2. The Handbell choir is going to divide into two small groups (Sunday & Thursday) for rehearsal this fall due to the Covid and Delta variant concerns. So far we have 11 ringers.
3. The Children's Choir started rehearsal during JAM on Sep15<sup>th</sup>. They practice Wednesdays from 5:45-6:15 pm and Sundays from 9:30-9:50 am.
4. I resumed the music teaching at Preschool. This involved writing a new music curriculum for limited space in each classroom when they are not able to come to the Music Wing.
5. Our youth community service is going to continue this coming fall. We are grateful for those young people who come every Tuesday afternoon for one or two hours.



### Serving the Wider Church:

1. I am on the Presbyterian Association of Musicians 2023 Conference Planning Team. This meeting is going to be at PCUSA central office in Louisville, KY, on **October 10-13<sup>th</sup>**. The virtual monthly meeting is still on the last Thursday of every month.
2. I am recording a video for the Presbyterian Association of Musicians on **“What is a worship and music conference, from the perspective of a medium-sized church.”** In the video, I am hoping the music & worship conference will be able to encourage our

young worshipers to have an important role during the conference and involve church projects .... etc.

3. Subbing as service musician at the Westminster -Candleberry 4 pm Sunday service on September 12.

**Vacation:**

September 17th-23rd

**Director of Youth and Family Outreach**

Ms. Lacy Schimmel

JAM started Wednesday with 5 children.

Wednesday at the Well started but only the families were present.

We started Youth Group on the 12<sup>th</sup>, we have had 5 so far and are looking for a couple more.

Youth Retreat with PEVA youth is coming up.

**Associate Pastor**

Rev. Emma Ouellette

Over the past month we have been busy with preparing for fall and the church celebration. I have worked closely with the Evangelism team as we plan our Bring a Friend to church Sunday in October. We have had to design, order, and prep a lot of things in order to bring this Sunday together.

I've continued with my work with the Presbytery on the Committee of Preparation for Ministry. I find the work very fulfilling and exciting to watch the new generation of pastor come up.

One thing I am very excited about is branching out and exploring how we can use Online tools to expand Ministry at Bayside. Because of Covid we were forced to develop an online presence and this will be the norm for church now. We will still have the in person activities, but by having a bigger online presence we will be able to keep in touch with people and reach more people. This starts with looking at how we use our website and our facebook pages. It also begs us to look at how we use zoom, and how we can use it better. These are questions I have been brewing on for a while now, and I hope to dive into them more.

I have also worked on liturgy for the rest of 2021 and as a staff we have started to look forward at advent and the different seasons to come.

As always it is a pleasure and a blessing to do ministry alongside you at Bayside.

**Pastor / Head of Staff**

Rev. Dr. David Rollins

Over the past month I have continued to try to live into my calling at Bayside. I have participated in multiple one on one conversations with staff and ministry team leaders. I have led staff meetings and helped prepare for our worship services. I help get Robert Merhand (our new audio/video) person on board. I also enjoyed a little continuing education time in Montreat, NC.

In addition to my service here I spent numerous hours with my service to the Presbytery of Eastern Virginia serving on an Administrative Commission for Great Bridge Presbyterian Church. It is my hope, prayer, and belief that the work of the commission will be completed by November or December of this year.

I continue to give thanks to God for where I have been called to serve and those, I serve alongside both on staff and in the congregation.

**SUPPLEMENTAL MINISTRY REPORTS**

(Items/issues not included in Ministry Minutes)

None

**CLOSED WITH PRAYER at 7:30 by Rev. Ouellette**

Next Meeting – October 19, 2021

Elder Cherokee Adams Devotion