

Agenda of the Stated Session Meeting

Bayside Presbyterian Church
20 April 2021 7:00 PM Via Zoom

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm via Zoom due to the current COVID-19 social distancing restrictions. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk Amanda Long and Elders, Will Albertoli, Ed Gluckowski, Richard Guy, Benjamin Hubbard, Bob Orcutt, Michele Parker, Di Ricks, Connie Schreiber, Karyn Simonelli, Ed Spillman, Tom Weeks, Rose Ann Wehr, and Braden Wicks.

Session Members not in attendance: Cherokee Adams, Russ Brown, Ashley McLeod, Brenda Reid, Thom Sare and Caroline Tetschner.

Staff Member Present: Associate Pastor Rev. Emma Ouellette, and Chi-Yi Chen Wolbrink, Director of Music

Staff Members Not Present: Lacy Schimmel, Director of Youth and Family Outreach,

Visitors to the meeting – None.

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared, and Rev. Rollins opened with prayer.

DEVOTION was shared by Elder Rose Ann Wehr.

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
2. Baptism Requests: None
3. Church Wedding Requests: None

SESSIONAL RECORDS

1. Minutes from the last Stated Session Meeting
2. Tonight's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from last month's Session meeting and the agenda for today's Stated Meeting. **The Motion Passed.**

STATISTICS

1. Reception of New Members: None
2. Baptisms: None

- | | |
|--------------------------|----------------|
| 3. Church Weddings: | None |
| 4. Member Transfers: | None |
| 5. Member Deaths: | None |
| 6. Roll Removal Request: | Michael Raymer |

INVITATION CELEBRATION:

Sharing of invitations to Bayside services, events and programs.

Rev. Rollins praised Elder Tetschner for her post about worship service this prior Sunday.

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report

Balance Sheet – The General Fund is \$215K – nice and healthy – down \$23K from Feb which was up \$23K from Jan.

The 2020 Vision Fund is almost \$13K – with risers being committed to at over \$7K.

No questions.

Treasurer's Report

Section Leaders – a bit heavy last month – expect Easter - will settle down slightly, but will continue high due to having both recorded and live Service requirements.

Non-Pledge – dragging behind – 50% of this month's projected collections vs 58% last month. Will start doing an in-depth review and analysis in May – for report to June Session.

PPP – Grant approved last week – letter from bank, loan paid off this week. Will place last year's COVID impact into the Treasurer's Report this month.

Motion: Elder Albertoli moves that we accept the financial report with praise and thanksgiving.
The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

1. PEVA meeting report – Elder Schreiber shared a brief report on the PEVA meeting today. PEVA accepted a candidate to become a Ministry of Word and Sacrament. They also discussed congregational vitality – a coaching method. Next meeting is July 20th at 10 – place is still pending. PEVA approved money from church property sales to use the money for other small churches.

CONTINUING BUSINESS

1. 2020 Vision Updates
 - AV Update and Staffing/Volunteers
 - 3 groups having good conversations about how to staff the AV position. More to come.
 - Training sessions are coming from Onyx for the equipment.

Elder Weeks shared that we can learn a lot from other churches. He shared that they all generally have 3 people to run the equipment on Sunday mornings.

Elder Guy shared the following:

Funding possibility for new A/V system technician is Edna Etheridge Fund for initial startup. Then transition to appropriate ministry budget. Startup could be the rest of this year and/or also include next year. The fund states “this fund not be used in the normal operations.” It is for encouraging “faithful living through Bible study, special preaching, worship, teaching, and other education opportunities as provided by recognized Christian leaders and teachers as recommended by the Senior Pastor and approved by Session of Bayside Presbyterian Church for the glory of God and the strengthening of the church.”

Stewardship and the Treasurer believe this trial period and initial expansion of BPC qualifies.

Elder Schreiber asked how the new system will differ from what we have done in the past. Rev. Rollins shared that we were showing a live shot of the service in the atrium. Now to live stream and have recording and recorded pieces, it will take more equipment and volunteers and the potential staff position.

Elder Albertoli asked if we have reached out to other churches and Rev. Rollins shared that we have and are.

More to come.

2. Devotion volunteers needed for June, August, and October to December. Please email the clerk to sign up for a month. Elder Parker volunteered for June.
3. Email Motion regarding in person worship – dated 3/25/21 – The motion passed with 16 yes, 1 abstained, and 2 elders not voting.

Motion: The worship committee moves that session allow Bayside Presbyterian head of staff to move forward with resuming in person worship services on April 11, 2021, using the same guidelines session approved previously on June 19, 2020, with the exception that services will be held in the sanctuary verses fellowship hall. **The Motion Passed.**

NEW BUSINESS

1. Size of Session - [143. Is there an optimum size for a Church Board? | ChurchBoardChair.ca](#)

Rev. Rollins shared that we will discuss this at a later meeting, just wanted to start sharing information.

2. Shepherding Program

Rev. Ouellette shared that this is a time to discuss and ask questions on the document that was shared in advance of the meeting.

Elder Ricks – asked if we had a sense of the number of family units – we don't have an exact count available at the meeting.

Elder Schreiber asked if we will be asking for volunteers from the congregation and previous elders. Rev. Ouellette confirmed we would. We are just starting with leaders and session and will then branch out.

Elder Spillman suggested breaking it up to Senior and Junior Shepherds. (maybe 4-5 families for Jr. instead of 10-12), thinking that perhaps 10-12 might be overwhelming to some shepherds. Rev. Ouellette confirmed that it is not a “meaningful touch” monthly, but throughout the year. But confirmed we can look at that option.

Rev. Ricks asked about how they will assigned. Rev. Ouellette advised it would be random and not intended for shepherds to only get people they know but will be away to make new relationships.

This will begin to be rolled out in the next few weeks.

3. **Motion:** The Administrative Support Ministry moves that a scholarship in the amount of \$1500, from the Louise Robinson Benevolence Fund, be awarded to Lacy Schimmel to pursue her educational goals. **The Motion Passed.**

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Weekly Schedule

- Sunday: 8:15am preparation
9-9:45 am, Section leaders' rehearsal
10-11 am, in-person service
11-12 pm Handbell small group rehearsal
- Monday: 9am-4pm, in office
- Tuesday: 9am-4pm, in office
- Wednesday: 9am-4pm
12:00 pm, Kindergarten Music
1:00 pm, Handbell Small group
5:00 pm, In-person Children's Choir during JAM
6:00-8:15 pm, “Today is our Singing day” in-person with the Sanctuary Choir rehearsal, recording hymns and anthems for online service. Rehearsal with the other small group for in-person upcoming Sunday service.
- Thursday: 9am-4pm, in office
10:30 am, Worship recording

Extra/New Activities:

1. An invitation for Bayside families to participate in our summer worship services (article for the Binnacle):

“ am taking this opportunity to invite you and the members of your family to participate in our summer worship services. There are many different scenarios as to how this could happen. The members of your family could share in reading the Bible verses during the in-person service. If you have musicians or singers in your family, they could share those talents as part of our service. You may have other ideas as to how your family might participate in an in-person service during the summer. I would love to discuss this opportunity with you and the members of your family. In order to have adequate time to prepare and perhaps select music together, we would need to meet at least two weeks prior to when your family will participate in a service.

Summer worship begins on June 6th and ends on September 5th. Your participation will inspire others and will shine a light on our faith life at Bayside! We welcome all ages for this opportunity. Please join us in giving back to our own Bayside community. Contact Chi Yi Chen Wolbrink : cwolbrink@baysidepresby.org or Lacy Schimmel: lschimmel@baysidepresby.org.

2. Sanctuary Choir section leaders take turns (one or two singers) leading the hymns or songs sung at the in-person service until we are able to Live Stream from the Sanctuary.
3. The Sanctuary Choir has been back rehearsing in-person and recording the online service since April 14th.
4. Two handbell small groups will be ringing April 25 and May 23 at the in-person services. The last rehearsal will be June 2nd.
5. The Children’s Choir will be rehearsing in-person from April 14 through May 19th.
6. The new Viscount organ chancel was digitally tuned on April 6-8 and will have pipes tuned in two weeks.

Serving the Wider Church:

1. I will be the one of the hosts for a seminar for a “Music & Worship “class with Austin Seminary in Texas on April 21.
2. Our Section leaders recorded music for a “Good Friday service” on the PCUSA service.
3. I participated in a monthly planning team meeting (last Thursday) for 2023 Music, Arts and Worship Annual Montreat conference.
4. I will be serving for the Music, Arts and Worship Annual Montreat conference June 20-25th which will be in-person.

Continue Education:

1. I will participate in a live Theology in Asian America: Race, Justice, and Politics in Transpacific Context Webinar on Friday, April 23.
2. I will participate in annual online conference of Hymn & Congregational Songs of North America on July 11-15.

Director of Youth and Family Outreach

Ms. Lacy Schimmel

- We started meeting in-person for JAM on April 14th,
- We continue to meet in-person for youth group on Sunday nights, and are planning on attending Montreat this year in-person, there is still spots and time to sign up.
- Scholarship applications are now ready and were send out by email on Monday, there are copies available in the office if needed.
- We will need Sunday school teachers in the Fall, I have one teacher for each of our children's classes, I would like to get at least 1-2 more for each age group (4K&K, and 1st-5th grade).
- Starting to plan for VBS, what it will look like this year, who will volunteer, what guidelines will we have to follow.
- Continue to help with recording for services.
- Enjoyed being able to see the children at the Easter service, and last Sunday.
- Will virtually be attending the Art, Recreation, and Worship conference this year on May 3rd -5th.

Associate Pastor

Rev. Emma Ouellette

This past month we saw Holy Week, Easter, and the return to In-Person worship. During this month I helped with getting things organized for those events. I also worked on liturgy for the spring and finished up the Lenten book study with David.

I've continued my work with presbytery's Committee on Preparation for ministry conducting many interviews of potential candidates for the ministry of Word and Sacrament. A fulfilling job that continues to remind me that the future of the church is bright!

I've worked on the Shepherd program, did pastoral visits and phone calls, attended monthly meetings, and did my monthly preaching. It was a full month with a lot of excitement for what is to come. Being back to in person worship has brought a small sense of normalcy back after a long year of uncertainty.

I'm excited to being rolling out the Shepherd Program in the next month, doing training and getting our communications for the congregation together.

As always if there are any questions you have for me don't hesitate to reach out.

Respectfully Submitted

Pastor / Head of Staff

Rev. Dr. David Rollins

- Worked with worship ministry, staff, and volunteers to implement outdoor Easter worship. Began in person worship services.
- Received my certificate for completing my C.A.S.T. and am no part of the P.E.V.A. coaching network.
- Met one on one on a regular basis with full time staff.
- Moderated staff meetings.
- Worked with Emma and Chi to plan and deliver worship services.
- Made a few hospital visits and a number of phone calls to members.

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Rev. Ouellette shared that in October we will be having a “bring a friend” to church open house. More to come from Evangelism.

Rev. Rollins shared that the ministry teams need to make sure that the reports from your ministry are included in the ministry meeting minutes each month.

Elder Parker thanked Rev. Rollins for visiting her sister today. Rev. Rollins shared that he is grateful that they can visit in the hospital again.

Elder Wicks asked for prayers for this country in times of turmoil.

CLOSING WITH PRAYER – Rev. Ouellette closed the meeting with prayer at 7:50

Next Meeting – May 18, 2021 7pm

Elder Tom Weeks Devotion