

Ministry Meeting Minutes

March 2021

In the time of the COVID 19 Quarantine

Administrative Support

Janet Baker, Clint Damuth, Ed Glucowksi, Cherie James, Amanda Long, Kay Niman-Meyers, and David Rollins were present via Zoom.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God. Vision: Changing lives by growing Christian disciples and Living God's Word.

Shared joys and concerns of the group. Prayers for Janet's family in loss of her Dad and joy in grandson Elijah's birth, the loss of Cherie's friend/colleague of 20 years, Kay in new diagnosis, the Long family, and the joy in a renovated sanctuary.

Amanda opened the meeting with prayer.

February minutes were approved.

Preschool report:

Fall 2021 Registration begins Tuesday, March 23rd

Openings: Toddler classes have several days full, the rest still have available spots
2-day 3's openings, 3 and 5-day 3's full, 4-day 4's class is full and several 5-day 4's have openings

Registration begins Tuesday, March 23rd

Summer Camp 1: "Farm Animals" June 8, 9, 10, 15, 16 and 17th

Summer Camp 2: "Dr. Seuss" July 13, 14, 15, 20, 21 and 22nd

Summer Camp 3: "Insects" August 10, 11, 12, 17, 18 and 19th

2021 Liaisons/Update

David- Amanda
Emma – Amanda
Chi Yi – Janet
Lacy – Clint
Linda – Kay
Eugene – Ed
Saul – Cherie
Kathy – Cherie
David B - Ed

Ministry members reported interactions with staff members and plans to meet as vaccinations are on the uptick. All members will continue to touch base with staff members to support them as they experience COVID weariness.

Business:

2020 Vision Update: Received full approval from the city inspector for sanctuary occupancy.

Previous discussion regarding the need for a laptop have been resolved. Not needed at this point.

Briefly discussed future in person ministry meetings. Settled on continuing zoom meetings for the time being. We'll revisit as we gradually return to normalcy after putting COVID behind us.

Discussed scholarship opportunities for Lacy and have the following motion for session:

The Administrative Support Ministry moves that a scholarship in the amount of \$1500, from the Louise Robinson Benevolence Fund, be awarded to Lacy Schimmel to pursue her educational goals.

Revisited Ministry expectations of staff advocacy and support; sharing the following reminder:

R - take RESPONSIBILITY for what you say and feel without blaming others

E - use EMPATHETIC listening

S - be SENSITIVE to differences in communication styles

P - PONDER what you hear and feel before you speak

E - EXAMINE your own assumptions and perceptions

C - keep CONFIDENTIALITY

T - TRUST ambiguity because we are not here to debate who is right or wrong

Upcoming Staff Time Away and Birthdays

Kathy	Birthday	5 March
Emma	Off	12 March
Emma	Con Ed	18 March
David	Vacation	6 – 12 April
Saul	Birthday	9 April
Administrative	Professionals Day	21 April
Emma	Con Ed	22 April
Chi Yi	Birthday	5 May
Lacy	Vacation	18 – 31 May
Emma	Con Ed	20 May

Clint closed the meeting with song!

Christian Education

No minutes received.

Community Service

Call to Order: The meeting was called to order by Connie Schreiber and attendance was taken. Those present were Connie Schreiber, Lynne Owen, Martha Rudell, and Di Ricks.

Session Highlights:

Session passed a motion to give \$3070.00 to Community Service Ministry to help pay for food for Winter Shelter guests who are housed in hotels this winter (due to the pandemic), under the direction of People In Need Ministry. Connie and Lynne delivered the check and several bags of food from our food pantry supply to the PIN Ministry headquarters. Our ministry is very grateful that the endowment committee granted our request for money to pay for food for our assigned week.

Session passed a motion to allow church groups of 15 or less to meet in church rooms.

The Sanctuary is finished and we are all encouraged to take a look when we are in the building.

Correspondence: We received a thank you note from Samaritan House for their quarterly payment.

Agencies and Reports:

Angel Tags: Lynne Owen, no report.

Beach Health: Bill Warden gave me a report on the phone before the meeting. He says Beach Health Clinic has not been as busy since Medicaid Expansion in Virginia and because the Homeless Resource Center has hired people to provide health care at the new center, however they still appreciate the money we send them. They are, as always, in need of donations of toilet paper and paper towels. Bill announced he has retired from his work at the clinic and George Wong will be our new liaison with the clinic.

Red Cross Blood Drive: Martha Rudell announced that today there is a Blood Drive at Haygood Methodist Church.

Easter Baskets: Connie Schreiber and Lynne Owen reported on the new covid safety plan for baskets this year. Instead of collecting Easter items and assembling them as a group, this year we are asking for baskets already assembled. We have provided directions for how to shop at the Dollar Tree for all the items needed and to wrap the finished baskets in a cellophane Easter Bag. The Collection box is in the atrium and the baskets are due March 24, 2021.

Faith Works: Martha Rudell: No report.

Food Pantry: Lynne Owen reported that we provided food for 19 families, (33 adults and 25 children) in the past month. \$676.33 was spent and \$637.07 of that was donated.

Good News Jail Ministry: Audre Cannell reported to me on the phone that she will no longer be able to do that job.

JCOOC: Connie Schreiber reported that they are getting ready for their building project to begin.

Meals on Wheels: Connie Schreiber reported that as far as we know no other members of our congregation are volunteering there except her right now. We will investigate if any others are and decide if it should still be listed as a community service activity.

Samaritan House: Susie Fulcher was not able to join the meeting but sent me the following report:

“ I won’t be able to attend the Community Service Zoom Meeting tonight, so I wanted to update you on Samaritan House. Things are going surprising well, considering Covid restraints and no in-person fund-raising in 2020. Nevertheless, you should know that calls to the Domestic Violence hotline were up 80% during the year. Cases of human trafficking were also up, although I don’t have numbers. Samaritan House staff has continued to provide services throughout the pandemic. Things may look different but the mission continues.”

“We did not have a baby/toddler drive at Bayside Presbyterian last year, but I think we should plan on doing one this coming May. Hopefully, there will be a return to in-person worship and an increased number of people at the church by then. I would like to provide options. Drop off donations of baby things and gently used toddler clothes to the church. Or consider getting a check or gift card to the church office. If we get cash/check donations, I will go to Wal-Mart and purchase diapers and/or anything else that’s urgently needed.”

School Supplies: Lynne Owen and Connie Schreiber, no report.

Sentara Bible Study: Lynne Owen. Due to Covid they are still not meeting.

Seton House: Connie Schreiber has agreed to contact them and give a report.

St. Columba Ministry: Lynne Owen reported 298 sandwiches and 4 cases of water were given to St. Columba last month.

Thanksgiving Baskets: We still need a new chair person for this project. Thom Sare has offered to help with the project since he has done it for several years and is also involved in the Boy Scout Food Drive.

Winter Shelter: Connie Schreiber and Lynne Owen: Lynne reported that Winter Shelter was able to provide shelter for 115 throughout the season and 40 more in the last weeks. Connie reported that our week was February 24-March 3, which has been completed. If they can get funding, PIN hopes to continue housing some of the people for as long as possible. PIN appreciated Bayside’s gift of \$3070.00 to provide meals for the homeless during our week.

Virginia Supportive Housing: Di Ricks reported that due illness the coordinator will be leaving . A replacement has not been announced. Because of Covid restrictions we have not been able to do any service projects with the residents, but hope we can again soon.

Next Meeting: April 6, 2021. Our members agreed to meet on Zoom again next month and possibly longer, until it stays light longer.

Meeting adjourned: Due to Zoom technical difficulties our meeting ended abruptly before the closing prayer. Here it is.

Closing Prayer: Dear God, We thank you for our dedicated committee members, the support of our generous congregation, and support and guidance from our ever helpful church staff. This month we also ask for technical help for our zoom challenged moderator. Amen

Congregational Care

No minutes received.

Evangelism

In attendance - John Dannemann, Peggy Damuth, John Hamilton, Brenda Reid, Rev. Emma Ouellette, and Caroline Tetschner.

We welcomed Caroline to our group and thank you so much Caroline.

Not in attendance – Butch Brenton, Russ Brown.

Peggy opened with prayer – 7:04

New Business

Sanctuary finished and looks magnificent.

Thank you for all for achieving this great way to enhance Bayside's appearance for our community.

Discussed several opportunities to engage more people to attend Bayside Presbyterian.

The most discussed was when we will opened the church for attendance and what we can do to maximize attendance within the social distancing guidelines. Easter weekend was discussed but at least by summer will be our goal per Emma.

A fall event was discussed for the time frame of October 17th or October 24th. These dates are still in discussing. Will tie in with Fall Harvest, possibly have everyone bring can goods, etc. will possibly give attendees a goody bag that we did prior to this pandemic. Continue to man the visitor counter. Also ideas were discussed for getting the children involved with kid's projects. We will continue to build on these ideas as we move forward into spring.

We all agreed that we need to use our signs more to let people know in our community that we're here. Other marketing type ideas were discussed, use of post cards, the goody bags, brochures, etc. Ministry agreed that we will need to update our brochure.

Caroline ended the meeting with prayer at 8:05.

Global Mission

No minutes received.

Property

The virtual meeting was held using Zoom. Those present were Bob Allen, Betsy Davis, Les Parr, Rick Rudell, Eugene Towler, Clif Furedy, Steve Baker, Ben Hubbard, and Tom Weeks.

Items Discussed and Actions Taken:

The meeting opened at 7:00 with prayer.

Preschool is registering students for next year. No preschool related building issues. Building now open to small groups. BPMO held its Saturday morning breakfast and bible study Saturday Feb 27th in fellowship hall; each brought own food, maintained social distancing, and wore masks. All but two in the group had already received at least one vaccination.

Property installs and maintains the A/V equipment and we rely almost exclusively on Sperry. Sperry is knowledgeable, dependable, and generous with his time but it's a risk to rely on just one person. Everyone needs a break occasionally and sometimes we get sick. Property is looking at ways to address this. Ideally, we'd have a person in the church with an aptitude and interest in A/V systems assist Sperry and learn the system. It would be a great opportunity for a younger person to learn a marketable skill. However, if we can't find someone in the church, we may have to hire someone from outside. Members of the group also suggested looking at community college students or member of military.

Discussed need for volunteers to operate sanctuary A/V equipment. Agreed that Property is responsible for installation and maintenance of A/V system but not operating the system. Operating the sound board, recording the service, and providing input to the sanctuary screens will require two people at the A/V desk at the rear of the sanctuary every Sunday once we start in-person services and should be considered an essential part of the worship service and planned for, just like ushering or counting the offering. Worship Ministry should be lead on setting up an A/V operator schedule, similar that done for ushering or counting offering. Operating the A/V equipment requires some training. We have an opportunity to get some people trained now while recording choir, praise band, and sermons before in-person services resume. Not everyone can be trained this way before we start in-person services, but those that get trained can then train others during the in-person services.

Next outside clean-up effort on March 20th. Scouts have been notified and will help. Dumpster will be available.

Nuckols Tree Service, the tree trimming contractor, removed large limb over playground, cut back hollies, trimmed canopies around light poles, and did other misc tree work March 1. Contract was not specific about misc work, but Bob and Rick were present to ensure everything needed was accomplished.

During pew refurbishing, contractor inadvertently stained floors and splattered walls in Adult Education Rooms. On off hours, Eugene and David Black stripped and refinished floors and

removed splatter from walls. Contractor reimbursed Eugene and David.

Repairs

Sanctuary faded and water damaged windowsills being refinished.
At Feb meeting Property approved \$800 to accomplish.

Painting

Approved painting of Adult Wing rooms 506, 508, and 512 for \$2300. Repair and refinishing of stained wood doors is included.

Vision 2020 Sanctuary

- Property requesting warranty requirements from piano and organ manufacturers to ensure any action taken on climate control does not void warranties.
- Discussed need for half wall or curtain to enclose new/relocated AV equipment at rear of sanctuary. Informed that Chris Pascuzzi is looking into having curtain made. Property can help with installation of rail or pipe to hang curtain. Curtain is ideal because allows access to equipment and half wall would not.
- Decided extra pews removed for sanctuary mods and currently stored in atrium should be disposed of as soon as possible so atrium is clear for reopening to in-person services. Leslie is having email sent making available to any Bayside church member for free and will also offer free on Next Door.

Fellowship Hall A/V Upgrade

Worship Ministry received gift to upgrade fellowship A/V equipment. Clif is Property representative on team tasked to determine best way forward. No action to date.

The meeting closed at 8:00 PM with prayer.



Stewardship

No minutes received.



Worship

No minutes received.