

Minutes of the Stated Session Meeting

Bayside Presbyterian Church
17 November 2020 7:00 PM Via Zoom

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm via Zoom due to the current COVID-19 social distancing restrictions. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders Cherokee Adams, Will Albertoli, Butch Brenton, Clif Furedy, Ed Gluckowski, Richard Guy, Ashley McLeod, Bob Orcutt, Michele Parker, Chris Pascuzzi, Mike Raymer, , Di Ricks, Thom Sare, Ed Spillman, and Rose Ann Wehr

Session Members not in attendance: Kay Niman Meyers, Brenda Reid and Matthew Wicks

Staff Member Present: Associate Pastor Rev. Emma Ouellette, and Lacy Schimmel, Director of Youth and Family Outreach.

Staff Members Not Present: Chi-Yi Chen Wolbrink, Director of Music

Visitors to the meeting Marie Parr, Paul Verburg, Mary Jo Kennedy and Incoming Elder Caroline Tetschner,

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Joys and concerns were shared and Rev. Rollins opened with prayer.

DEVOTION was shared by Elder Rose Ann Wehr.

EXAMINATION OF INCOMING ELDERS

Incoming Elder Tetschner shared her faith journey and statement of faith. The elder were examined by the session.

Motion: Elder Orcutt moved that we accept the Caroline Tetschner with joy and thanksgiving.
The motion passed.

REQUESTS FOR SESSION APPROVAL / Motions and Votes Required

1. New Member Requests: None
2. Baptism Requests: None
3. Church Wedding Requests: Syndie Allen (granddaughter of Bob and Linda Allen)

Motion: Elder Brenton moved that we approve the wedding request.
The motion passed.

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Minutes from the Called Session Meeting November 5, 2020.
3. Tonight's Agenda – updated to include wedding request.

Motion: It is moved by the Clerk that the Session approve the minutes from last month's Session meeting, the November 5, 2020 Called Session Meeting and the updated agenda for today's Stated Meeting. **The Motion Passed.**

STATISTICS

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: None

INVITATION CELEBRATION:

Sharing of invitations to Bayside services, events and programs.
Upcoming opportunities?

None were shared.

FINANCIAL REPORT AND ISSUES:

Balance Sheet & Treasurer's Report

Elder and Treasurer Spillman shared the following report.

Oct Balance Sheet –

- General Fund is well above the desired \$130K at \$236K
- The 2020 Sanctuary Reno Fund is down about \$100K as we pay the bills.
- The Property Fund dropped roughly \$10K as they repaired the sanctuary roof.

Oct Treasurer Report –

- We are at 88% of expected pledges collected at the end of Oct – 88% last month and 82% last year
- The Total Income line is 79% of expected income – 79% last month and 81% last year.

Motion: Elder Sare moved that we accept the report.

The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

None

PEVA / CHURCH INFORMATION

None

CONTINUING BUSINESS

1. 2020 Vision Update

2021 campaign update – 81 units for \$450+K

Rev. Rollins shared that progress continues – pews are the remaining piece. Roofer is coming to correct a minor repair. He thanked all that has been given and stated how beautiful it is and will be.

Elder Furedy shared that the organ has been installed and Chi Yi has had a chance to play it. It is a bit hollow sounding right now but should be corrected with pews and people.

He shared that there were some concerns about the screens – the committee is meeting to discuss the concerns.

We have achieved over \$450,000 – so there is money for the risers for choir and screen repairs.

There are 2 lenses that will not work with our equipment so that is being reviewed and corrected. With the new lenses the projectors can be moved back and will be less intrusive. The projectors are very quiet.

The wind driven pipes for the organ – George Wong has been speaking with the vendor – we are hopefully they will be installed in November. The vendor will be taking the existing organ as a trade and they are responsible for the removal of the organ and the speakers. Looking forward to the new organ. He hopes that the sanctuary will be open in December for weddings, etc.

Elder McLeod asked about what is happening in the balcony. Will the AV be upstairs and will it be upgraded? Elder Furedy shared there is no renovation for the loft – the flooring is staying the same – measuring to see if some of the existing pews could be installed as seating but also storage.

He also shared that the AV control console will now sit on the main floor – in the back of the sanctuary. It is a small raised platform – house projectors, audio controls, video controls and a computer. Will require 2 people to operate.

Elder McLeod – will there be any funds left to see about upgrades for Fellowship Hall. Elder Furedy shared that those discussions are happening. It is the committee's intent to upgrade AV in the Fellowship Hall. Elder McLeod requested that the correct people are involved to make the decisions regarding. Elder Furedy – the only thing working on now is a new projector and a link to use Fellowship Hall as overflow and project the service. Elder McLeod will take charge with Worship to make sure we get the correct equipment.

2. COVID 19 Updates

Rev. Rollins shared we have been fortunate that we have not been more impacted. We have had some children drop out of the preschool due to the new requirement to wear masks.

Elder Guy shared that we have had some impact to pledges – so we are watching and will make a determination on where we are.

Payroll Protection Plan (PPP) –

3 points up front

1. We are in the bank's 9th tier of customers having PPP loans that can have applications to become grants (forgiven). They now tell us we should be contacted in the next couple

weeks.

2. It appears we have about \$15,000 less in anticipated collections because of COVID related “in-person” worship restrictions as well as school impacts and general building use by tenants. We may also have impacts to our main sources of income (pledge and non-pledge). However, we need to wait until the year closes to investigate any impacts. And, lastly, there could be some people who have completely changed worship habits while we have been closed. Those that could impact us financially would be the ones who pledged or we members who provided substantial “non-pledge” contributions. We can investigate some of this after the first of the year to determine likely COVID impacts.
3. We will most likely have similar impacts to collections in 2021 – at least 3-6 months.

We plan to apply for the grant.

Elder McLeod shared that given our circumstances and that we have not been impacted and should we give the funds back. Elder Guy respectfully disagreed and stated that we have been impacted and it is too soon to make a determination. More to come.

3. Budget

2021 Budget –

All ministry inputs received. Stewardship working with ministries individually for initial discussions. Received all revised inputs except Worship – still working. Planning to have a basic budget to vote on by Dec Session meeting. A work in progress.

NEW BUSINESS

1. Ministry Team Assignments

Elders and ministry team assignments for 2021:

Administration Support	Ed Glukowski, Moderator Amanda Long
Christian Education	Co-Moderators Michelle Parker and Cherokee Adams
Community Service	Di Ricks, Moderator Connie Schrieber
Congregational Care	Mike Raymer, Thom Sare, Moderator Rose Ann Wehr
Evangelism	Caroline Tetschner, Co-Moderators Brenda Reid and Peggy Damuth
Global Missions	Karyn Simonelli, Will Albertoli, Moderator Bob Orcutt
Stewardship	Ed Spillman, Moderator Richard Guy
Worship	Braden Wicks, Moderator Ashley McLeod
Property	Ben Hubbard, Russ Brown, Moderator Tom Weeks

*The moderator decisions were made to try to align experience, wisdom, and to provide some continuity in a very different year. I am aware that as we continue to navigate a world upended by a pandemic flexibility is important.

2. BPC Preschool Budget

Motion: Admin Support moves that the proposed 2021 BPC Preschool Budget be approved as presented. **The Motion Passed.**

3. Proposal from Property regarding group usage of facilities – (full document on website)

Proposal: The Property Ministry suggests that “small groups” of Bayside Presbyterian Church members be permitted to utilize indoor BPC spaces for regularly scheduled meetings. These groups would consist of 15 or fewer members, specifically the Presbyterian Women, the Men’s Organization, and Ministry Groups. These small groups shall comply with the guidelines listed in section D of supporting document.

Motion:

“If case numbers remain steady or begin to decline, we recommend limited use of the building to initially include the Presbyterian Women and Presbyterian Men. If those groups decide to use the facilities they would be required to be scheduled through the office and maintain current protocols.” **Amended to include Ministry Teams** **The motion failed.**

Elder Furedy shared that there was a different motion. The motion was shared.

Rev. Rollins asked if the proposal/motion was made prior to the increased numbers.

Elder Albertoli – shared that the Governor’s order did exclude

Elder McLeod shared that the motion leaves is vague – and if we use the guidelines as the rules as they change. This is different than worship. This is for small groups only and should not effect weddings and funerals.

Elder Sare – shared that last month we voted it down, last Sunday we had our last service – we need to make up our minds.

Elder McLeod shared that the main reason for the discontinuation of worship was due to resources not the COVID restrictions.

Elder Pascuzzi agreed and discussed more the reason.

Elder Guy shared liability concerns – if someone in that group gets COVID we could be blamed and held liable. We could have participants sign waivers. This would protect the church. We should review if our insurance handles these types of claims. We are worried about exposure. Rev. Rollins asked if Elder Guy would be able to secure a waiver form.

Elder Long spoke against as it puts the staff at risk – and we can’t guarantee that the facility can be appropriately cleaned.

Elder Spillman shared that he spoke to Eugene and he does not share the same concerns.

Elder McLeod is concerned about helping the groups meet virtually. Do they have access. Rev. Rollins shared the staff should not be responsible for setting them up. Elder McLeod asked if we should pay for the Zoom costs. Rev. Rollins shared that we could do that. Rev. Ouellette shared that we could set up a church Zoom account that could be set.

The motion was reread – and the motion was called.

The motion failed.

We agreed to open a church Zoom account.

4. Congregational Care – Turkey Card Delivery

Elder Wehr – shared that Congregational Care had Turkey cards made with a treat and one was made for each member. There were some that were mailed but we are looking for elders to deliver

those that can be delivered. Just a want to stay in touch and wanted the congregation to know they are loved and being thought of.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Chi Yi is doing some recording tonight and was not in attendance.

Director of Youth and Family Outreach

Ms. Lacy Schimmel

Lacy shared that Youth group is going well and that the group has been meeting outside, but will be moving into Zoom. Some parents have offered to host some outside events.

JAM is going well – 3 regular attendees – working on music for Advent.

She and Emma are working on the Christmas Eve Service.

Associate Pastor

Rev. Emma Ouellette

Things are going well – there has been several pastoral care concerns recently. The Browns are very appreciative for the care, prayers and dinners.

The Advent study will be starting after Thanksgiving and will tie into the sermons

Starting to work on 2021 and looking at technology.

Pastor / Head of Staff

Rev. Dr. David Rollins

Looking forward to the Advent study by Adam Hamilton.

Will be doing a “how to make your advent wreath” at home session

Grateful for the conversations and the connections he has had with the congregation.

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Rev. Ouellette shared that Living Nativity is being held outside on the 12th with rain day on the 13th. More to come.

Elder Furedy – Property is hosting clean up in the morning at 8:30 until we run out of energy.

Rev. Rollins asked that we remain in prayer for their family due to the passing of their son Ian. The service will be at Holloman Brown – not sure of details or limitations.

Elder McLeod – shared that her father is suffering from dementia and she is headed to Florida to care for him.

CLOSING WITH PRAYER at 8:15pm

Next Meeting – December 15, 2020 7pm

Elder Amanda Long Devotion