

# Ministry Meeting Minutes

## November 2020

In the time of the COVID 19 Quarantine

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### Administrative Support

Janet Baker, Clint Damuth, Cherie James, Amanda Long and David Rollins were present via Zoom.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and Living God's Word.

David opened the meeting with prayer. Shared joys and concerns of the group.

October minutes were approved.

Preschool report:

Community Service Project:

For November – We have been asked to decorate 30 bags

Election Day and Veteran's Day: Tuesday, November 3<sup>rd</sup> and Wednesday, November 11<sup>th</sup> – Preschool is closed both days.

Thanksgiving Holiday: Wednesday, November 25<sup>th</sup>, Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup>.

Preschool Classes: We have several 4's openings and several 3's openings, everything else is full.

Liaison updates: Members reported liaison contact, Amanda met with David and Emma saw and spoke with David Black, he is fine. Linda is doing well and is back at work. Janet talks with Chi Yi on a regular basis. Saul is doing well, Cheri will reach out to Kathy and Saul, Clint will talk with Lacy. All committee members are encouraged to continue communications with their staff member.

Business:

Budget – we need to keep as close to last year's budget. Amanda will rework budget

2020 Vision Update: Painting and touch up after roof repair, work continues on chancel, organ, pews.

Church Office Status Update – To ease staff anxiety David will, at his discretion, look into some flexibility in staff office coverage.

Live vs Virtual Update

Survey conducted, there will be a called session meeting to determine the way forward.

Discussions with congregants that have been attending in person worship have occurred.

Vacation Carry Over – The BPC Employee handbook already allows employees to carry over half of their annual vacation. Only 2 are impacted. Eugene can carry over 10 and would need to use 4 days, Chi Yi can carry over 5 and would need to use 3. David will talk to them and encourage them to utilize their vacation days by year's end to avoid loss.

#### Upcoming Staff Time Away and Birthdays

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| Eugene | Birthday | 22 Dec |
| David  | Birthday | 31 Dec |

Clint closed the meeting with song!

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#### Christian Education

No minutes received.

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#### Community Service

No minutes received.

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#### Congregational Care

Attended by : Rev. Emma, Paula Jesberg

Old business- discussed the Turkey card that we will be giving to all members It was decided that we would make bundles of 10-11 and have staff and ask elders to help. We will get up to church by middle of month.

New business - discussed these special candy canes with Christian meaning that we were going to hand out or have available at the Living Nativity on Dec 12th.

We discussed sunshine baskets that we hope to begin after the new year we would purchase fun items for about 10 members then they would in turn, pick another person to pass the basket on with more goodies for the new family. We are going to explore this idea and work on doing in 2021.

Talked about ways we are keeping in touch with our church family members and some of the ways we are all communicating and keeping touch during these difficult times.

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## Evangelism

Members present: 1. Peggy Damuth (moderator) 2. John Dannemann 3. John Hamilton 4. Russ Brown

Opening prayer: Waived Old Business/**New Business**

LIVING NATIVITY Discussed pros & cons of whether to have this year because of COVID - 19. Members decided to have for only 1 night, SAT, 12/12 (5:30 – 7:30 PM) with 12/13 Sun as a rain date - tradition setting - not drive by because of traffic control issues in church parking lot, traffic streaming from Independence Blvd. Decision was made not to share with other churches - Advertising for multiple churches begun and already distributed. Bayside Presbyterian not included in that advertisement. Also, local neighborhoods around Bayside would not benefit as much from a remote presentation. LN Building erection & Banner placement date, TBD, probably 1 week before 12/12. Costumes would be provided to participants in plastic bags (COVID-19). Volunteers will help with Social distance spacing and verifying participants are not sick. Music will be pre-recorded. No singing.

Meeting closed with prayer: 7:24 pm – Peggy Damuth

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## Global Mission

No minutes received.

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## Property

The virtual meeting was held using Zoom. Those present were Bob Allen, Steve Baker, Betsy Davis, Les Parr, Rick Rudell and Moderator Clif Furedy.

Items Discussed and Actions Taken:

The meeting opened at 7:05 with prayer.

The group was advised of the incoming Session members that will be added to the Property Ministry next year. They are Ben Hubbard, Russ Brown and Tom Weeks. As Clif will be going off Session, Tom will become the new moderator. They will be invited to attend the December ministry meeting.

There has been no change in building access restrictions. Exterior doors remain secured at all times except for staff, Preschool and Sunday morning service. Preschool continues. The sanctuary renovation workers stay in the sanctuary. Pew restoration workers are in the Adult Wing. Anyone wishing to come into the church office should call and make an appointment.

Sunday morning services are continuing in the fellowship hall, however, the team was advised there is a called Session meeting to discuss and reach a decision whether to continue since attendance is low and a member survey indicated few people were willing to return until the Covid-19 risk was lower. There was considerable discussion and mixed feelings. The general consensus was to protect the staff and use our limited resources in the most efficient manner. It

was suggested the moderator vote for the motion to discontinue in-person worship for now, but encourage frequent re-evaluation and re-opening when safe.

The Sanctuary roof repairs were completed and the Adult Wing roof replacement is almost finished. This took a big bite out of the Special Property Fund, but was essential to protect the Sanctuary renovations and prevent further damage in the Adult Wing. Potentially, some ceiling restoration will have to be done in the Adult Wing where insulation and ceiling tiles were damaged from water leaks.

The reported lag between the Fellowship Hall projector and audio system was resolved by using an SVGA cable rather than connecting through the building WiFi. Streaming and recording of Sunday in-person services continue thanks to Sperry and Betsy.

Rick offered to survey the many outside cleanup needs around the church, particularly in the Prayer Garden and Columbarium. Then we will tentatively plan for a Saturday Work Day on November 21<sup>st</sup> to catch up on over-due trimming and cleanup.

Eugene was involved in a vehicle accident the previous week and was fortunate to sustain only minor injuries. He was not available to provide any updates on building condition and maintenance. He did call in after the Zoom meeting ended and said he is receiving rehab treatment for bruises and sore muscles, but otherwise is ok. The only significant maintenance item was a toilet in the Youth Wing that had to be repaired.

Property was given the opportunity to submit a motion to Session to re-open the church. The proposed motion is "If case numbers remain steady or begin to decline, we recommend limited use of the building to initially include the Presbyterian Women and Presbyterian Men. If those groups decide to use the facilities they would be required to be scheduled through the office and maintain current protocols." Rick volunteered to spear-head coordination and development of procedures necessary to accomplish this if the motion is approved by Session.

The group felt that regardless of possible re-opening of spaces to church organizations, the kitchen should remain closed. It was noted that there may not be any way to secure the kitchen and that will be checked.

The Vision 2020 Sanctuary renovations are moving along very well and nearing completion. Almost all work by ET Gresham is finished. The organ installation remains a wild card with possible completion by the end of November. The organ console and electronic portions are scheduled for installation 7 and 8 November. The wind-driven pipes may be installed near the end of the month. It is the organ contractor's responsibility to remove the old organ console and 10~12 large speakers from the choir loft. Thom Sare built and delivered a new credenza to hold the organ amplifiers. Pew restoration continues with hopes for completion prior to Thanksgiving holidays.

#### New Items

A new, brighter projector is needed in the Fellowship Hall. It was proposed to borrow funding for this from the Special Property Fund that would be paid back when additional pledges are received in the Vision 2020 Fund.

To better support the Fellowship Hall services, the Sanctuary AV contractor has been asked to

provide proposals for a suitable projector, additional licenses for the Content Control Software and a link from the Sanctuary to Fellowship Hall so overflow crowds could see and hear services once they resume in the Sanctuary.

The meeting closed at 8:30 with prayer.



Stewardship

No minutes received.



Worship

No minutes received.