

# Ministry Meeting Minutes

October 6, 2020

In the time of the COVID 19 Quarantine

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## Administrative Support

Janet Baker, Clint Damuth, Ed Glucowksi, Cherie James, Amanda Long and David Rollins were present via Zoom.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and Living God's Word.

Ed opened the meeting with prayer.

Shared joys and concerns of the group.

September minutes were approved.

Preschool report:

Lifetouch Studios: Pictures Monday October 5<sup>th</sup> – Wednesday October 7<sup>th</sup>

Student Reports: Evaluations for all students will go home during the first week of November.

Halloween Celebrations: Begin on Wednesday, October 28<sup>th</sup> continue through Friday the 30<sup>th</sup>. No Trunk of Treat this year.

Preschool Enrollment: We have several openings at this time.

Liaison updates: Members reported liaison contact, All committee members are encouraged to continue communications with their staff member.

Business:

Church Administration/Technical Needs – No known needs

2020 Vision Update: Roof repair is occurring 8 October, then the interior can continue. David will make an inquiry regarding when the pew restoration work will begin.

Live vs Virtual Update

Worship will be conducting a survey to aid in determining whether to continue in person worship or return to virtual. Attendance numbers are low, in person worship adds another level of complexity and work to merge pre-recorded segments, powerpoint slides and live content. Other things to consider are Staff and Volunteer feedback with regard to their comfort level, extra time and effort required to pull it all together, etc. Staff/volunteer burnout is the concern. Is the juice worth the squeeze?

Budget:

Amanda worked with Ed and Pam to clarify/address a couple of lines of accounting. BOP plan must be in by 9 Oct. Amanda will meet with Ed and Pam Spillman on Thursday 8 October to go through the BOP website and confirm the benefits that we are offering. Employees will need to update/elect their benefit options. Once these actions are complete we will have final salaries.

Vacation Carry Over –Due to COVID, PEVA COM has recommended to allow pastors to carry over up to 2 weeks of vacation. Our Personnel Policy Handbook already addresses vacation carry over amounts. Amanda will ask Linda to provide vacation balances for all staff members so we can determine who may be impacted by this and how to proceed.

Upcoming Staff Time Away and Birthdays

Emma	Vacation	October 25 – 31
Eugene	Birthday	22 Dec
David	Birthday	31 Dec

David closed the meeting with prayer.



Christian Education

No minutes received.



Community Service

No minutes received.



Congregational Care

No minutes received.



Evangelism

Members present:

1. Peggy Damuth
2. John Hamilton
3. Russ Brown

Opening prayer: Waived

Old Business/**New Business**

LIVING NATIVITY

Discussed pros & cons of whether to have this year because of COVID -19. Rev. Emma's 10/13 Email read aloud, and members present voiced their thoughts.

The consensus was to make decision during NOV ministry meeting and to watch COVID-19 trend to see if it continued to spike upward as predicted.

Peggy contacted other churches to see if they were cancelling theirs - Rev Emma doing same.

Each member of the Evangelism ministry is requested to submit their vote in time for the NOV ministry meeting on 11/10/20 @ 7 PM because of 11/3 elections.

1. Items to consider

Not enough volunteers to help with production.

2. Traffic control if we have a drive by event.

3. Older church members unable to participate because of COVID-19.

4. No Singing

5. Music / narrator, etc.

Special Mention - OCT 2020 Binnacle (A look behind the Curtain on Evangelism, page 11 was written by Ed Spillman. Great Job!

Closed meeting with prayer: 7:50 pm – Russ Brown

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Global Mission

No minutes received.

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Property

The virtual meeting was held using Zoom. Those present were Bob Allen, Steve Baker, Betsy Davis, Les Parr, Rick Rudell, Eugene Towler, and Moderator Clif Furedy.

Items Discussed and Actions Taken:

There has been no change in building access restrictions. Exterior doors remain secured at all times except for staff, Preschool and Sunday morning service. Preschool has started. The sanctuary renovation workers stay in the sanctuary. Pew restoration workers are in the Adult Wing. Anyone wishing to come into the church office should call and make an appointment. A number of groups that were meeting in the parking lot or triangle area are now anxiously waiting to come inside as temperatures drop and days are shorter. Eugene advised this was to be addressed to the Session.

Sunday morning services are continuing in the fellowship hall. Tom Weeks and Lacy Schimmel have assisted with audio and video controls so Betsy and Sperry could take a Sunday off. Hopefully, additional volunteers can be recruited. It was identified that the projector lags the audio and it was most noticeable during the video of the guest minister that was pre-recorded. Some additional testing will be done to see how the lag can be eliminated.

Ed Spellman continues to organize church grounds work parties on most Wednesday morning.

This has kept many areas looking neat. Additional work needs to be planned for the Prayer Garden. No Saturday work day is planned for October.

A contract for sanctuary roof repairs was signed with CentiMark Roofing and a down payment made with work scheduled to start on Thursday, 8 October. It was estimated to take only a few days. [Work did not begin on that date. Actual start date remains unknown at this time.] Final plaster and painting work by E.T. Gresham is depending on the roof to be fixed so that additional water damage does not occur.

A contract was also signed with CentiMark to repair the roof over the Adult Wing once the renovations on the sanctuary roof are complete. The leaks in the Adult Wing need to be fixed to prevent damage to the restored pews. The only source of funding for both roof projects is the Property Special Fund. No additional funding will be available for this work next year, so it was decided to have the work done now.

A window leak was reported in a Preschool classroom. Eugene said he would investigate to find a permanent fix.

All other parts of the building were in good order with no problems noted.

HRTC provided a loaner PC so the Preschool has a working monitor on the video surveillance system again. According to HRTC, the primary PC remains under warranty, but they have been unable to fix or replace it. This needs to be followed up.

Les and Rick reported their initial review of the Security Survey conducted in 2017. They developed two very thorough task lists and plan to conduct on-site inspections to validate which items have been resolved and which require additional attention. The original surveys of the church and Preschool are quite in depth and this will take some time. It was generally agreed that most significant items, like installation of a video surveillance system and a card access system for doors, had been completed.

2020 Vision Sanctuary Renovation update: The organ vendor has installed 16 speakers in the front of the sanctuary. Most electrical work is complete. The chancel construction is continuing with the steps and plywood top in place. The AV vendor is installing equipment and cables. Thom Sare volunteered to build an additional credenza to hold the new organ amplifiers. The most recent Vision 2020 pledge total is \$400,000. The goal remains \$450,000, but fund raising will stop while the fall stewardship campaign begins.

New Items:

The music director requested recommendations for a portable video camera to capture musical events that are around the church and in the Preschool. Suggestions were provided but such a purchase is not in the Property budget and would have to come from other sources. Prices vary from around \$250 to \$600. A suitable video camera with many features, including an external mic input jack and streaming capability, is available for about \$450.

The meeting was closed with prayer at 8:30 pm.



Stewardship

No minutes received.



Worship

No minutes received.