

# Ministry Meeting Minutes

## September 1, 2020

In the time of the COVID 19 Quarantine

---

### Administrative Support

Janet Baker, Clint Damuth, Ed Glucowski, Cherie James, Amanda Long and David Rollins were present via Zoom.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and Living God's Word.

Clint opened the meeting with prayer. Shared joys and concerns of the group.

August minutes were approved.

Preschool report:

No report; Preschool is opening and starts 9 September.

Liaison updates: All committee members are encouraged to continue communications with their staff member.

New Business:

COVID Policy for staff/church

Concern regarding the wearing of masks was addressed. David will address the staff and implement temperature checks upon arrival.

Old business:

Budget: Amanda is working on our asking budget and will provide to committee members for review, she will also advise Stewardship that it is coming.

Nominating Committee – Breach and Recommendations. Suggested and discussed a more formal, intentional process and signing confidentiality statements.

Staff Needs:

New laptop has been ordered for Chi Yi, Janet will check with her to see if it has been received and set up for use.

Upcoming Staff Time Away and Birthdays

Lacy's Birthday	23 Sep
David Vacation	24 – 29 Sep

Amanda closed the meeting with prayer.

---

## Christian Education

No minutes received.

---

## Community Service

Called to Order at 6:30 by Thom Sare, Moderator.

We held an outside meeting in the church yard the following members were present: Thom Sare, Moderator, Lynne Owen, Connie Schreiber, Martha Rudell, Gloria Wardrup.

**Budget 2021:** Our asking budget for 2021 will be \$25,000.

**Agency events that require or required action:**

**Red Cross Blood Drive:** Next drive will be held on September 1 at Haygood United Methodist Church.

**Food Pantry:** Helped 16 families, 27 adults and 21 children. \$696.40 donated by the shoppers.

**St. Columba:** 400 sandwiches in July and 294 in August.

**Winter Shelter:** Scheduled for February 24-March 3, 2021, more information will follow.

**School Supplies:** Will be delivered to Pembroke Elementary on August 26.

**Thanksgiving Baskets:** The food drive will be held on Saturday November 21. The Scouts will collect from the neighborhood, but we will limit the "baskets" for pick-up to 10-15. No frozen turkeys this year, we will request gift cards instead.

---

## Congregational Care

Moderator : RoseAnn Wehr

Present – Emma Ouellette, Terri Wilkins, Mike Raymer and Paula Jesberg was in and out as she was having troubles connecting with meeting

Old Business : Joyful Caravan was a great success. Thank you to all who participated and helped in any way – from putting list together, call the members or routing the mapping for the Caravan – all was well received and those that were home were so happy to see us and the smile on Audre Cannell's face was priceless. We left a total of over 65 with our congregation members in just those two areas near the church. I also gave Emma some of the few left over ones in case she makes any stops along the way and she can leave them for us.

Budget- I sent budget – same budget as last year to Richard Guy

Cards- Sent the cards we discussed last month and spoke with Linda Wallace and she indeed does need some cards so we will look into ordering some for her -she wants ones that have some

kind of writing on inside -not blanks – so we will work on getting those ordered for her this month.

I still need to discuss with her Gloria Potters' idea of sending thinking of you cards to our members during COVID – I have quite a few blank ones that I purchased at dollar tree so I will be happy to give those to her but want to make sure Linda knows what it is and she doesn't feel like we are taking anything away from her – just do not want any hurt feelings. Linda is doing an excellent job with sending cards and birthday calls and she loves doing what she does.

New Business :

Future project: Around Thanksgiving time -we would like to make up a little gift for all of our church members – looking like a turkey but the body of the turkey will have a little Debbie cake – with sticker – We are Thankful for you – I will work with my friend who is graphic artist and have ideas and examples to send you for us to look at. Terri has spoken with Lacy to see if Youth can help assemble some of the turkeys and she said she would love to include them in this endeavor. We will also work with several members of church staff and ministry to have them deliver to about 10 people – that way the list of 300 won't seem so daunting and unattainable - Emma felt that the staff would be happy to help with this. More to come as we plan with Lacy on dates etc.

We would also like to do something like this for Christmas -Advent season -Emma had ideas they come to us instead of us going to them – something to think about and definitely keep our congregation connected since Congregational care isn't able to do the normal ways – dinners, brunch etc.

Prayer request for

Alice Wicks and her family – Husband Steve and son Matt and daughter in law Braden and grandchildren – she is in Hospice care.

Sandy Ronan – prayers for procedure she is having on heart

Prayers for Linda Vogel who has her last surgery on Sept 21<sup>st</sup>

Joy – So happy for Lacy and her engagement and upcoming marriage.

Meeting adjourned at 8:00

---

#### Evangelism

No minutes received.

---

#### Global Mission

No minutes received.

---

#### Property

The virtual meeting was held using Zoom. Those present were Bob Allen, Steve Baker, Betsy Davis, Les Parr, Rick Rudell, Eugene Towler, and Moderator Clif Furedy. Sperry Davis was able to join later.

Items Discussed and Actions Taken:

There has been no change in building access. Exterior doors remain secured at all times except for staff, Preschool and Sunday morning service. The sanctuary renovation workers stay in the sanctuary. Anyone wishing to come into the church office should call and make an appointment. A number of groups are continuing to meet in the parking lot or triangle area. Preschool held a child-only open house today (2 Sept) with parents remaining in the parking lot. Preschool is scheduled to start on 9 Sept

Sunday morning services are continuing in the fellowship hall. Attendance remains low. Betsy runs the audio board and Sperry operates the PC and camera to stream the service live on Facebook and record the video. There have been technical problems which Sperry has worked through and some additional equipment was purchased to replace what was damaged by lightning. Property intends to reimburse Sperry for the new hardware. Sperry and Betsy have advised they will not be available the weekend of 20 September and efforts are underway to recruit and train others to operate the audio and video systems. This is considered essential so this weekly burden is not on just Sperry and Betsy. Tom Weeks and Lacy Schimmel were possible volunteers for training. This should be an excellent opportunity for tech-savvy young people to participate.

The August work day to clean up after the hurricane was very successful with a good turn-out. Ed Spellman is continuing to clean up around the church and has organized several weekly work days to keep everything looking good. It was decided that a Saturday work day would not be necessary in September.

The sanctuary renovations will repair and repaint the water damage caused by past roof leaks. The contractor obtained a quote from National Roofing to make roof modifications to prevent future water damage. They proposed to enlarge the base of each valley, increase the slope and replace the scuppers with larger boxes. The proposal was \$38,000. This amount is not available in Property's annual budget and would take over half of the \$76,000 in Property's rainy day fund. Eugene said he has contacted Bay Exteriors and CenterMark for alternate proposals and bids. He felt that National Roofing's bid included modification to all the valleys on the sanctuary roof while there really are only two locations that are critical. Those are the central valleys on the left and right side.

[Note: During a meeting with ET Gresham on 4 Sept, the statement of work from National Roofing was reviewed with a cost breakdown for each individual part of their proposed modifications. Unfortunately, the majority of the cost is to modify the two central valleys. Scupper enlargement and work in the other sanctuary roof valleys was only a minor expense. Limiting the scope to the central left and right valleys would only reduce the total cost about \$6,000. (These figures are approximate as they had just been received and not finalized by ET Gresham.)]

Eugene was asked to obtain additional roofing quotes in the next ten days with work to be started within 30 days. No decision was made about the scope of work or where funds would come from.

All other parts of the building were in good order with no problems noted.

Betsy reported that the video surveillance PC in the Preschool office had failed and HRCT had been attempting to restore it. However, there had been no progress in two weeks. It was

suggested Linda should contact HRCT and ask for the PC to be repaired, replaced or a temporary substitute be placed in the Preschool office.

The team was provided a summary of the Property Ministry 2020 budget, expenditures as of 31 July and projected expenses to 31 December. Based on this analysis, there may be \$5K to \$10K remaining at the end of the year. They were also advised that the 2021 Property Ministry Asking Budget was submitted to Stewardship for the same amount, \$80,000, as the last several years.

Copies of the Security Survey conducted in 2017 were obtained from the archives of Les and Sperry. The team agreed that most required actions had been accomplished over the intervening years, but it would be prudent to make one final review. Rick volunteered to head up that review and Les said he would assist.

One of the recurring items from the Security Survey was lighting in the parking lot. As the trees grow, they block the street lights. Eugene will advise our regular tree trimming contractor to clear away any over-growth that may block the lights in the parking lot.

2020 Vision Sanctuary Renovation update: When the old chancel was removed, there was no slab under it. A new slab was poured and construction of the new chancel is continuing. Eugene reported that pew restoration would should begin in mid-September. The AV portion is on track with a small adjustment for two additional microphones needed to pick up the ambient sound of the pipe organ for recording. That is expected to add about \$700 to the AV budget. There was a meeting of all contractors on 14 August to lay out final requirements. The only questions remaining are about requirements for the new organ. Another meeting of all contractors is scheduled for 4 Sept. No date for completion was available. Based on renovation costs so far and current pledges from the congregation, it doesn't appear there will be any additional funding available from 2020 Vision money to upgrade any of the Sail On facilities in the Fellowship Hall. The team still feels this needs to be addressed.

[Note: The meeting of all contractors was held on 4 Sept and the organ vendor had additional requirements that were not previously identified. Placement of front speakers will be on the rear-side of the front pillars and angled beams. Approximately five amplifiers will be installed in a new credenza on the chancel. The AV contractor will provide specs and cost for this new credenza, estimated at \$1,000 to \$1,500. Additional conduits will be required for speaker cables, which will be installed by the electrician. Costs to be provided by ET Gresham. Additions to the chancel for sub-woofers will be moved from the current locations to the rear of the chancel so steps can continue on all sides. The electrician advised that all new ceiling lights were going to be on a single on/off/dimmer control rather than the multiple controls requested originally. This was referred to Hitt Electric for further discussion.]

The meeting was closed with prayer at 8:20 pm.

---

Stewardship

No minutes received.

---

Worship

No minutes received.