

Ministry Meeting Minutes

August 4, 2020

In the time of the COVID 19 Quarantine

Administrative Support

Janet Baker, Ed Glucowksi, Cherie James and Amanda Long were present via Zoom.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Shared joys and concerns of the group.

Vision: Changing lives by growing Christian disciples and Living God's Word.

July minutes were approved.

Preschool report:

No report; Plans for the fall TBD.

Liaison updates: All committee members are encouraged to continue communications with their staff member.

New Business:

Asking Budget is due by the July Session meeting. Amanda will provide committee members with the treasurer's report, obtain office supplies input from Linda and work up our draft input for our review.

Congregant Complaint – Discussed letter received and next steps.

Staff Needs:

Chi Yi has inquired about using money from her professional expenses and continuing education and line items from Worship to purchase a laptop. She was advised that if utilizing Worship accounting line items, she would need to speak with Worship moderator. Discussed the following: First and foremost, any computers purchased must be compatible with the existing Church network, any purchased laptop will be church property, not personal property. Janet will check with Linda to find out where Chi Yi's computer is on the list of replacing. We may be able to move money from one of our other accounting lines to purchase vice Chi Yi utilizing professional expenses, continuing ed or Worship lines of accounting.

Upcoming Staff Time Away and Birthdays

Lacy 23 Sep

Amanda closed the meeting with prayer.

Christian Education

No minutes received.

Community Service

No minutes received.

Congregational Care

Congregational Care Meeting held on Tuesday Aug 4th 2020

Moderator RoseAnn Wehr

Present : Paul Jesburg, Michael Raymer , Terri Wilkins and Emma Ouellete

Old business – discussed that we never were able to do the Drive by greeting that we spoke of and would like to revisit that this month -Emma will speak with David and see if Aug 23rd or Aug 30th would be a good day to do this perhaps after worship service – would like to work on some goodies to leave at doorstep when we visit -we spoke of leaving flag but that was because we were doing around 4th of July – Pinterest has some good ideas and we have money in our budget so that is worthwhile effort – will explore and get back to our committee in near future.

Picnic – will not be held this year – discussion with Worship but very doubtful any events in near future due to COVID -not like that with members

New Business

Will help if we figure way to do outdoor movie at church –we are here to help our congregation. Emma is getting in touch with other churches to see how they are communicating and keeping in touch with their members and hopefully will have some news in future

Keep in touch – Gloria Potter called and asked if we needed help with sending card to congregation during Pandemic – we will work on dividing up directory and ask committee members and anyone who wants to volunteer -such as Gloria did and begin sending monthly cards to our congregation to keep in touch

Cards – will send extra special cards to Will Abertoli and the Wicks Family and we found out that Carol Ann Kerr is sick with kidney disease -Paula will send cards and keep in touch
Bob LeMay had surgery – we will send thinking of you card
Steve Wilkins had knee surgery but is healing and goes to for check up to see if stitches can be removed -will send card

Budget-it was decide we would use same budge for 2021 as this past year – with things so up in air -we really are not sure what new expenditures we will have but will explore if needed. Felt it was good start.

Paula suggested we take off BFF information via website -Emma said she would take care of that for us.

Closed with Emma saying prayer

Evangelism

No minutes received.

Global Mission

No minutes received.

Property

The virtual meeting was held using Zoom. Those present were Steve Baker, Betsy Davis, Sperry Davis, Les Parr, Rick Rudell, Eugene Towler, and Moderator Clif Furedy.

Items Discussed and Actions Taken:

The Church office has re-opened and staff are in most of the time. The exterior doors remain locked at all times. Those wishing to come into a church office should call and make an appointment. There is only limited activity inside the building. A number of groups are now meeting in the parking lot or triangle area. PreSchool held a virtual summer camp. The kitchen is not in use.

Sunday morning services began in July using the fellowship hall but attendance is low. Sperry has been able to set up a system to live stream the service on Facebook. Property has offered to reimburse Sperry for an audio device he purchased to complete the system but he chose to make it a donation. The group expressed sincere thanks to Sperry for all his efforts.

Eugene continues to make a physical inspection each morning to confirm there are no issues with doors, bathrooms, roof leaks or other parts of the structure.

The recent near-miss hurricane and follow-on storms have littered the parking lot with branches, twigs, pine needles and pine cones. It was agreed that the next Saturday, August 8th, should be a work day to clean up and also do maintenance in flower beds and other outdoor areas that have been partially ignored all spring and summer. Linda will be contacted to send out an announcement.

There continue to be few building maintenance issues while there is limited use of facilities. Eugene cleaned the roof drains prior to the hurricane and no water intrusion was observed.

Chi Yi requested the electric and data outlets in her office be moved so she could rearrange her desk against a different wall. Eugene brought in an electrical contractor to do this work.

There was an apparent fault with the kitchen range fan switch which prevented proper use of the gas controls. Eugene arranged for the fan switch to be properly re-wired so the fan runs when it should without having to turn the circuit breaker on and off.

With limited building use, the single trash dumpster is only emptied when Eugene calls for pick-up.

Eugene was able to find a suitable new concrete angel statue for the columbarium garden to

replace the old one that was disintegrating. This was purchased and placed.

Review of Property Ministry's 2020 Vision objectives: The 2017 document containing the goals laid out by Property was distributed to all team members prior to the meeting for review. There were two parts applicable to Property. The first for the Session as a whole and the second just for Property. It was agreed that almost all goals and objectives either have been accomplished or are in progress now. These include:

- Landscape the "island" in our parking lot.
 - Plan developed, new plants installed, existing trees trimmed, some trees removed, level areas raised with filled and seeded with grass, cement walkways, tables and gazebo installed. Complete. Maintenance on-going.
- Install a security system throughout our facilities.
 - Security camera system with live and recorded video. Complete.
 - Key card system to manage access control. Complete.
- Initiate "streaming video" of services of worship.
 - Video camera and recorder installed in Sanctuary. Complete.
 - Video camera, recorder and streaming PC moved into Fellowship Hall during renovations. Complete. Requires operator each Sunday.
- Maintenance Projects. Roofs repaired, LED fixtures and bulbs installed in atrium, classrooms, halls and fellowship hall. Continuing HVAC replacements and repairs. Periodic tree trimming. Vented the ice machine. Classroom ceilings replaced, as required, including new LED lighting and insulation. Sanctuary stained glass windows repairs are scheduled after the renovation is complete.

2020 Vision Sanctuary Renovation update: Onyx AV's final proposal for the sanctuary AV work was \$48,000 and included all the requested elements for electric screens, projectors, content preparation PC, movement of the existing sound board, connecting all necessary cables and re-balancing the sanctuary sound system. Demolition has begun in the sanctuary. Eugene, David Black and Tom Sare unbolted and moved almost all the pews into the adult wing where their restoration will be done by Weathersby Upholstery. Only a few remained for the volunteer work party to move. Unfortunately, traces of asbestos were found in the flooring that was being removed by the demolition crew. The work had to be stopped, the sanctuary sealed off, air samples taken and an asbestos abatement contractor brought in. (The abatement was successfully completed and demolition work resumed after the ministry meeting date.) According to George Wong, fund raising has reached \$325,000. An additional \$75,000 must still be raised. ET Gresham, HITT Electric, Onyx AV and Whitesel Organs are scheduled to meet for coordination on August 12th. (This meeting was cancelled and rescheduled for August 14.)

The meeting was closed with prayer at 8:30 pm.

Stewardship

No minutes received.

Worship

No minutes received.