

Ministry Meeting Minutes

June 2020

In the time of the COVID 19 Quarantine

Administrative Support

Janet Baker, Clint Damuth, Ed Glucowksi, Cherie James, Amanda Long, Kay Niman-Meyer and David Rollins were present via Zoom.

Shared joys and concerns of the group. Clint opened the meeting with prayer.

Preschool report:

Application Renewal Process for Social Services: In June of each year, prepare papers for Social Services (Religious Exempt Documentation) which includes a Fire Inspection, Health Inspection, Statement of Intent, Staff-Child Ratio info, Staff Health reports and Statement of Code Compliance. Paperwork is ongoing and hopefully will be sent soon.

Summer Camps: Camp 1 has been cancelled, we are hoping to have a summer camp in July and August depending on what happens with gatherings of more than 10 persons.

Fall Registration: Openings are available in W/F 2 1/1's class, 4 and 5-day 4's and several kindergarten spots. All other classes are currently full with waitlists.

Liaison updates: All committee members have been in communication with their staff members.

Old Business:

2020 Vision update:

As put out in worship minute for mission, funds are coming in and we need to reach set monetary milestone to begin work.

Church Office Opening: Limited hours from 9a.m. – 2 p.m. M – F.

Church Opening: To be discussed by session, one suggested consideration once we do open is sanitation fees for outside users.

Staff Needs: Each liaison will continue to reach out and touch base with their staff member to ensure all is well.

Upcoming Staff Time Away and Birthdays

Emma is currently taking some time away, David and Lacy will be taking some time off towards the end of the month.

David Black	Birthday	7 July
Emma	Birthday	27 July

David closed the meeting with prayer.

Christian Education

No minutes received.

Community Service

The meeting was NOT held (COVID-19) – below is the pertinent information about our Ministry this month. Minutes from May meeting were received by members; no changes requested.

Agency Reports:

- 1) Angel Tags: Lynne Owen, Pam Spillman, no report.
- 2) Beach Health Clinic: Bill Warden, no report.
- 3) Red Cross Blood Drive: Martha Rudell. The next Blood Drive is Tues, July 7 at Baylake United Methodist Church.
- 4) Christmas Caroling: Joyce Ward, no report.
- 5) Easter Baskets: Lynne Owen, Tracy, Connie Schreiber, no report.
- 6) Faith Works: Vacant, no report.
- 7) Food Pantry: Lynn Owen, Tracy, Connie Schreiber. The food pantry program has continued, and is especially necessary during COVID. There is limited church office presence and limited hours – currently Eugene takes food requests first thing in the morning, with pick up by the family by mid-morning. A shopper packs groceries from the pantry in advance of family requests. The shopper generically plans for a 2 or 4 person family. Eugene adjusts to special needs when the family arises. The family is augmented with 1 or 2 gift cards, depending on size. Replenishment of pantry items has been a bit of an ordeal, but volunteers are helping with that.
 - May 2020 – 15 families (consisting of 26 adults and 19 children) received groceries. \$540.00 was spent (all gift cards) – all was donated.
 - We are going through quite a few \$25 grocery store gift cards, so if anyone wants to donate them, let Lynne or Eugene know. Give Lynne the receipt for the gift card purchase too, she will get it to Pam who will ensure it gets on your giving statement as an in-kind donation. Thanks!!
- 8) Good News Jail Ministry: Audre Cannell, no report.
- 9) JCOC: Connie Schreiber. Recently Lynne asked us to support JCOC's efforts to appeal to VB City Council to support their Campus Rebuild project. JCOC met with City Council on June 2, 2020 and they unanimously approved the plan! It means building a multi-use facility that will provide 38 affordable apartments for single adults, and includes a dining hall, kitchen, food pantry, and office space. JCOC will now launch a Capital Campaign to pay for all of this.
- 10) Meals on Wheels: Nancy Hamilton, no report.
- 11) Samaritan House: Susie Fulcher, no report.
- 12) Back to School Supplies: Connie Schreiber, Lynne Owen. Planning is currently uncertain for this upcoming event. Due to COVID, we aren't sure if in-person school will be held in the Fall – although it could still occur online, and in either event some supplies will be needed. But online school may require different supplies, and without open church we don't have as much opportunity to receive donations of supplies from congregants. Maybe we simply use our asking budget to buy supplies. Lynne and Connie will discuss with the schools to determine their needs – and it will have to be discussed in the Ministry to see how to do this.
- 13) Sentara Pace Bible Study: Lynne Owen, has been suspended during COVID-19. Lynne says she will need to have a conversation with the organization this summer to determine the future of

this program as it deals with the most COVID vulnerable population.

14) Seton Youth Shelter: Vacant, no report.

15) St. Columba: Lynne Owen. Number of sandwiches taken to St. Columba in May 2020: 289.

18) Virginia Supportive Housing (VSH)/Crescent Square: Di Ricks, Gloria Wardrup. VSH Director Arden Reed sent out an update on their COVID-19 response plan, and noted they received a PPP loan last month in support of the facility. Both piece of news related to all the VSH facilities – not just Crescent Square. One part of their plan was to close the common areas in the facilities (i.e., the space where we hosted bingo a while back), and asked residents to wear masks when leaving their units. They got these masks from generous donations. In the long term, VSH thinks we will see a significant growth in homelessness as a result of the pandemic, and are accelerating their efforts to prepare for the next wave, by expanding housing opportunities. If you would like to read their full report, contact Pam.

17) Thanksgiving Food Drive & Baskets, Pam Spillman. Still need a coordinator for 2020.

18) Winter Shelter: Connie Schreiber, Lynne Owen. Lynne attended a Zoom meeting for “Winter Shelter Reimagined” on Friday, May 29th. The PIN (People In Need) organization have been awarded the city funding to run winter shelter 2020-21. Due to COVID, there are many questions to be answered in regard to safety and screening of guests and volunteers, adequate facility size and housekeeping requirements, transportation, etc. PIN, along with others including Todd Walker from JCOC will come up with some initial plans. They will plan a meeting (virtual or in person) to include the contact persons with each past participating church to further discuss issues and plans. At that time also, a survey will be given to each church to see if they are able and willing to host this year. If churches are unable to host due to size of facility, etc., they may consider pairing with a church that is able to host. Also, the number of churches and cleaning requirements may lengthen the stay at each facility. So....once we receive the survey, we will need to have some serious conversations within our CSM ministry and will need to involve our staff to determine how BPC will be able to participate in Winter Shelter 2021-22.

Next meeting: Jul 7, 2020

Congregational Care

Zoom meeting held on Tuesday June 2nd 2020 at 7:00 Emma, RoseAnn, Sandy, Paula, and Terri. Mike had to work and couldn't attend.

We opened with prayers led by Pastor Emma

Old business

Discussed our final decision on how to celebrate our Bayside Men of the church on Father's Day. We decided to repeat our Mother's Day card and designed a nice card with sunset and bible verse with message saying happy Father's Day from Congregational Care Ministry at Bayside Presbyterian Church. I will attach copy of the card sent to notes. RoseAnn will get cards printed, list of addresses and bring cards, envelopes and addresses to Sandy and Terri to put cards together and get to Emma to stamp them at church. I will get them to the ladies by Tuesday or Wednesday the 10th or 11th.

We discussed the continuation of contacting our congregation vis mail, email or phone calls.

New Business :

We discussed a great idea the Emma and Terri came up with - a drive by with members of the church getting together to visit our members that are definitely house bound due to virus or health. Emma will get with David to plan date and we set at church at noon everyone bring sign and balloons to decor cars. If we were to do around the Fourth of July leave a flag for our members. Dates were tossed around June 28th or July 5th weekend. Emma to discuss and get back with RoseAnn who will coordinate with Emma on who to call and arrange times and date with congregation.

We closed meeting at 8:00 with blessing and wish for all to stay well and keep praying for our world, country and city and all our church members
Respectfully submitted by RoseAnn

It was later found out that Paula was having back surgery on June 12 which is why she wouldn't be available to help with cards or the parade drive by. Will put on her prayer list.

Evangelism

No minutes received.

Global Mission

The Congo trip has been put off because on the Covid-19 issue.

Mark talked to Papa Tshiek and he reluctantly agreed to put the Congo trip off, probably until next summer. That should give us more time to organize and for him to raise funds through Presbytery for the trip.

Will talks with Pedro Flores via email weekly. Pedro is the pastor of the church in Juan Guerra, Peru where we had our most recent clean water system install. They are now using the system on limited basis for consumption of the church people and some friends. They can't sell yet. Waiting on the permit from the government. It is hard to distribute water due to quarentine. Health folks are giving Azitromocin (antibiotic) and hydrocloroquine (the malaria med) to few sick people with some good results.

Will sent Pedro USD \$100 For the kids (he has 4!) and he was very appreciative. There is not much work and the farmers are not selling product so little contributions to church.

Property

The virtual meeting was held using Zoom. Those present were Bob Allen, Steve Baker, Betsy Davis, Sperry Davis, Les Parr, Eugene Towler, and Moderator Clif Furedy.

Items Discussed and Actions Taken:

Church remains closed. Eugene reported that the church building remains locked and secure. He makes a physical inspection each morning to confirm there are no issues with doors,

bathrooms, roof leaks or other parts of the structure.

The session has a task force developing plans for possibly re-opening the church in July. No details available yet. Members of the Property Ministry team were invited to join the task force if they wished.

Some staff members are coming into their offices for limited periods. Two members of the PreSchool staff are in their office part time preparing for possible summer camp sessions and fall school opening. They hope to hold three day camps sessions in July and August for 28~30 children and about eight teachers.

The Election Board has been given approval to use the Fellowship Hall on June 23rd for an election. Eugene will open the building for them in the morning and secure it after the polls close. Access will be limited to the Adult Wing hallway, handicapped restrooms and the Fellowship Hall. The Election Board is responsible for allowing/restricting voter access and complete cleanup afterward.

Eugene will discuss with Rev. Rollins the possibility that we may need to assess a "Covid-19 Cleaning Fee" on outside groups using church facilities. Although outside groups are responsible for post-meeting cleanup, our staff may have to follow-up with sanitizing and disinfecting so spaces will be safe when church members come into them later.

Grounds maintenance is falling behind as no work days have been scheduled. Areas needing attention by individual volunteers are: bush trimming across the entire front of the church, including the prayer garden, open areas by Youth Wing and the Columbarium.

There have been few building maintenance issues while there is limited use of facilities. Eugene repaired the ice machine in the kitchen. He is planning to move area carpets out of youth classrooms during June so he can deep-clean the floors. He is researching a service to clean the rugs while they are out of the rooms.

The well pump in the adult wing is being rebuilt and will hopefully be back in service shortly. Rebuilding was determined to be a cost-effective alternative to total replacement.

The roof drain on the south side of the Sanctuary has been modified to prevent rain water backup and overflow into the interior of the building. This was a long-term problem that is now resolved at minimum cost.

The recorded video of Sunday services continues and has been very well received. Sperry Davis was again recognized for the high quality of his productions and was thanked again for his unique skills and time spent both in recording and in post-production. The music director, Chi Yi Chen Wolbrink, is now assisting with some recording sessions, but Sperry acknowledged that 8 to 10 hours of every Saturday go into each Sunday video.

Vision 2020 update: Session approved a plan to begin fund raising and begin the renovations when 75% of the necessary funds have been pledged. This is to take advantage of the Sanctuary being vacant. Fund raising efforts have begun with minutes for mission each Sunday and special information sent out by Linda via email. The working group chairman, George Wong, hopes that by Mid-July we can reach the fund target and sign the contract. Fund raising will continue with hopes of securing sufficient pledges to also provide enhancements for the contemporary service

in the Fellowship Hall. Most contract details have been worked out with the exception of chancel lighting and the AV installation. Discussions for both are on-going.

The meeting was closed with prayer at 8 pm.

Clifton G. Furedy
Property Moderator



Stewardship

No minutes received.



Worship

No minutes received.