

Ministry Meeting Minutes

April 2020

In the time of the COVID 19 Quarantine

Administrative Support

No Meeting was held.

Christian Education

No minutes received.

Community Service

The meeting was NOT held (COVID-19) – below is the pertinent information about our Ministry this month.

Minutes from March meeting were received by members; no changes requested.

Our ministry has had several losses recently – Martha lost her brother; Lorraine lost her mother, and a long-time member of our ministry – Carlos Fletcher died. Our heartfelt thoughts, prayers, and love go out to our affected members and their families during this most difficult time.

Agency Reports:

- 1) Angel Tags: Lynne Owen, Pam Spillman, no report.
- 2) Beach Health Clinic: Bill Warden, no report.
- 3) Red Cross Blood Drive: Martha Rudell. Martha received an email from the Red Cross asking to continue to hold our next scheduled Blood Drive (Tuesday, May 5) at the church – due to the significant need for blood during this pandemic. Martha will coordinate with Eugene, but since she and Rick are confined to their home, Martha cannot attend. She requests volunteers to help – 2 people from 1 – 3:30 pm and 2 from 3:30 to 7:30 pm. Martha will contact Emma to tap into the younger folks to help. If anyone else can volunteer, please contact Martha.
- 4) Christmas Caroling: Joyce Ward, no report.
- 5) Easter Baskets: Lynne Owen, Tracy, Connie Schreiber. Easter baskets were severely limited this year due to COVID-19/church closure. Even so, Lynne and Carol Scott were able to cobble together and deliver 24 baskets to St. Columba.
- 6) Faith Works: Paul Verburg, no report.
- 7) Food Pantry: Lynn Owen, Tracy, Connie Schreiber. The food pantry program has continued, albeit in a reduced capacity. During COVID-19, there is limited office presence and limited hours for them – so they take food requests first thing in the morning, with pick up by the family by mid-morning. The shopper is called, and packs groceries from the pantry and our refrigerator/freezers only. Replenishment of pantry items has been a bit of an ordeal, but volunteers are helping with that too.
 - Mar 2020 – 23 families (consisting of 36 adults and 26 children) received groceries. We will update when we have the financial info to go with these numbers. It should be

noted, however, that 17 of the 23 families served in March were post-church closure with assistance of several wonderful volunteers practicing safe social distancing!

- 8) Good News Jail Ministry: Audre Cannell, no report.
- 9) JCOC: Connie Schreiber, no report.
- 10) Meals on Wheels: Nancy Hamilton, no report.
- 11) Samaritan House: Susie Fulcher, no report. Susie hopes to still hold the baby/children clothing drive – but it will likely be postponed from its normal date in May.
- 12) Back to School Supplies: Connie Schreiber, Lynne Owen, no report.
- 13) Sentara Pace Bible Study: Lynne Owen, has been suspended during COVID-19.
- 14) Seton Youth Shelter: Vacant, no report.
- 15) St. Columba: Lynne Owen. Number of sandwiches taken to St. Columba in Mar 2020: 248.
- 16) Thanksgiving Food Drive & Baskets, Pam Spillman. Still need a coordinator for 2020.
- 17) Winter Shelter: Connie Schreiber, Lynne Owen, no report.
- 18) Virginia Supportive Housing (VSH)/Crescent Square: Di Ricks and Gloria Wardrup. Di sent a flyer from VSH soliciting food donations from April 1-15 in light of COVID-19 – options are to deliver nonperishable food items to Church Street Station Studios, 2016 Church Street, Norfolk, VA 23504. Upon arrival, enter bldg., leave food bags on floor with note about donation. Ring bell and leave. Options 2 - deliver groceries to VSH-designated volunteer and they will bring them to Church Street Station. Option 3 is to mail a check donation with memo line saying it is for food security. They appreciate whatever help is possible.

Next meeting: May 5, 2020

Congregational Care

No minutes received.

Evangelism

We had our meeting via email. Email was sent to Rev. Emma, Terri, Paula Sandy and Michael

Old business: discusses the disappointment that we would not have the Easter Brunch due to the quarantine due to COVID-19.

Discussed that we are calling, emailing and sending cards to church members. Keeping in touch to let them all know we are here if they need anything.

New Business: discussed with hope that we are back for Mother's Day -if we are I will purchase flowers to give to each of Bayside's women of the church. If not we have a possible back up to send card or note to each of our women of the church.

We are hopeful to be back in church for the Wednesday at the well dinner We have a Mexican dinner planned if we are blessed to be together.

Paula said there was no Stephens meeting in April

We have Father's Day plans should we be back in the building- if not we will have backup plan.

It is our hope that the quarantine will soon be over and each of us wanted to send out a shout out to all of our church team. The church services have been outstanding, we are blessed to have the staff we have at Bayside.

Respectfully submitted by RoseAnn Wehr, Moderator

Global Mission

No minutes received.

Property

The virtual meeting was held using Zoom. Those present were Bob Allen, Steve Baker, Herb Gordon, Les Parr, Rick Rudell, Eugene Towler, and Moderator Clif Furedy.

Items Discussed and Actions Taken:

Eugene provided an overview of building security and staffing during the coronavirus lockdown. He said he typically comes into the building each day and spends a few hours checking to see that all is secure, no plumbing problems and then tries to clean an area that has been ignored for a while. There have been no problems. He said he has locked the doors on the trash dumpster and had the recycle bin removed to prevent drive-by dumping.

The final stage of the access control project was to re-key outer doors. That has been completed and a very limited number of new keys issued to individuals that might need to enter when there is a power outage or alarm condition. Rick said he plans to make an inspection of the doors to see if any additional security is necessary.

Group landscape projects have all be cancelled, but individuals have still come to the church to accomplish various things. No future work days are scheduled until the coronavirus and social-distancing requirements have changed. Ed has been keeping the parking lot clean. Bob and Linda cleaned the columbarium area. Remaining work for individual volunteers: there are plenty of weeds in flower beds that need pulling and liriopie needs trimming in a number of places. We have had sufficient rain for the two new trees but as summer approaches, it will be our responsibility to keep them watered if it doesn't rain.

Eugene, Tom Sare and Herb's son John Gordon took down the light poles used by the living nativity and stored them for the season. Apparently, these now belong to the church as the firm that originally provided them has never returned for them.

There were no building maintenance issues.

Eugene has spoken to the responsible person for a group activity that allowed children to damage sanctuary AV equipment. Eugene said he would prepare a letter with the cost that will need to be reimbursed to the church and send it to that person.

Possibly the roof drain on the sanctuary can be modified during this quiet period. Eugene continues to monitor it and talk to the contractor.

There has been no significant Vision 2020 activity from last month. The committee is still waiting on additional details and cost figures for the electrical and AV work. The current total of pledged funding is \$200,000. That is less than half of what will be needed. Organ and piano costs are separately funded.

The sanctuary AV equipment has been used to prepare pre-recorded services on multiple occasions. Sperry Davis has been the heart of this effort with his ability to set-up, run the audio and video controls, do post-production editing and posting on Facebook and YouTube. The Property Ministry is prepared to furnish any additional equipment that Sperry thinks might be helpful, but he said he currently has everything necessary.

The meeting was closed with prayer at 7:45 pm.

Clifton G. Furedy
Property Moderator

Stewardship

No minutes received.

Worship

The April meeting was held online via a Zoom conference as a result of the quarantine/social distancing required by the Corona-19 pandemic. The Zoom conference was coordinated by Chris Pascuzzi. Ministry Members Present: Ministry Moderator Chris Pascuzzi, Dardy Long, Doug Mitchell, Marie Parr, George Wong attended as a guest.

Absent: Mary Jo Kennedy, Ashley McLeod, and Music Director Chi-yi Chen Wolbrink. Chi-yi and the pastors were unable to participate as our meeting was held concurrent with the Maundy Thursday service recording in the Sanctuary.

The meeting was called to order at 7:05 pm.

It was discussed and concurred with that we will recommend to the Session that the church continue with streaming service after we return to our regular service conduct in the Sanctuary.

Communion: it was noted that individual communion servings might be helpful during our return to services with anticipated continued consideration for social distancing. David had ordered a couple hundred individual communion servings that he is holding for future use.

The committee will recommend to Session that online communion should continue on first Sundays for virtual services. Communion for the upcoming Easter service was discussed, and it noted that the Session had already approved communion on Easter. Marie will confirm with David on Wednesday evening.

Vision 2020 Sanctuary Renovations: George Wong joined our meeting to provide an update on progress. The Governor has issued a stay put order until June 10 which will impact church worship. Contractors, including the selected contractor for our church, are continuing to work. With an empty sanctuary, it was noted that this could be a good time to begin our renovation, however we do not have the funds pledged as of now. April was going to be capital campaign. Will not be able to be do campaign now until July or August. So without funds available, the commencement of renovations will probably be delayed and might

not be complete until the end of October or November.

The contractor offered to begin demolition now but George told him we didn't have the money collected/pledged yet. As it stands, we have \$207,000 pledged or donated from 33 donors. Two donors gave 50K each, and there was \$107K received from the other 31. So there is good potential growth for the upcoming capital campaign. George talked with David and Emma about a potential "Sanctuary Sunday" where gifts and pledges could be brought to church. The overall goal for collection is \$500,000 to provide for all desired upgrades. If that figure is not reached in pledges, we will have to prioritize improvements. The last 2 quotes pending are for electrical lighting and electronics/screen projector installation. Microphones are also required for choir and praise team to support the audio for live streaming. A specific funding was provided by one member for screen and projector installation. Planning is for large retractable screens that will be in area of current black speakers on the front walls, with the projectors mounted on the forward-most posts/beams not noticeable by the congregation. Once approved, construction crews will enter/depart from the front door next to the columbarium and will establish their office in the balcony. Pews will be taken to Room 508 for storage/restoration, saving money for not taking off site. Additional pew storage is required for pews completed. The two rooms outside 508 will be considered rather than relocating the finished pews to the youth wing or expending additional funds for storage facilities/trailers. There are considerations for Bible school planning and execution. Church and civic groups meeting in our rooms is also a consideration, but the needs of the church should come first. Regarding Bible School, we need to discuss with Lacy so that she is aware of our plans for taking up rooms so that she can coordinate her plan.

Easter Lilies – Nancy ordered and cancelled lilies.

Music Director's Report – Chi-yi provided an advance copy of her report via email for everyone to review in advance. Chi-yi will be late or unable to attend the meeting due to the Maundy Thursday service recording.

With no further business, the meeting was adjourned at 7:55.

Doug Mitchell, recorder