

Minutes for the Stated Session Meeting

Bayside Presbyterian Church
21 January 2020 7:00 PM Room 508

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Associate Pastor Rev. Emma Ouellette, Clerk and Elder Amanda Long and Elders Cherokee Adams, Clif Furedy, Ed Gluckowski, Herb Gordon, Richard Guy, Bob Orcutt, Michele Parker, Chris Pascuzzi, Mike Raymer, Morgan Reckemmer, Di Ricks, Thom Sare, Ed Spillman, and Rose Ann Wehr.

Elders Will Albertoli, Butch Brenton, Ashley McLeod, Kay Niman Meyers, Brenda Reid, and Matthew Wicks were not in attendance.

Rev. Dr. David Rollins and Chi-Yi Chen Wolbrink, were not in attendance. Rev. Rollins was away on Continuing Education Leave and Chi-Yi was ill.

Staff Member Present: Lacy Schimmel, Director of Youth and Family Outreach

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

Prayer concerns and joys were shared and Rev. Ouellette opened the meeting with prayer.

DEVOTION was shared by Elder Thom Sare

REQUESTS FOR SESSION APPROVAL

1. New Member Requests: None
2. Baptism Requests: Wesley Hathaway, January 26, 2020
3. Church Wedding Requests: None

Motion: Elder Guy moved that we approve the baptism request for Wesley Hathaway on the 26th of January at the 8am service.

The motion passed.

SACRAMENT OF COMMUNION all in attendance shared communion.

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Called Session Meeting – December 22, 2019
3. Called Congregational Meeting
4. Tonight's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from last month's Session meeting, the December 22nd Called Session Meeting, the January 4th Called Congregational Meeting and the agenda for today's Stated Meeting.

The motion passed.

STATISTICS

Attendance: Current Plus Previous Three – December and Special Services

Year	8:00 Total/Avg	9:00 Total/Avg	11:00 Total/Avg	Combined Services	Total All Sundays	Weekly Average	Total All Services
2016	59/30	145/72	271/136	184/55*	659	165	1291
2017	76/25	165/55	379/126	169/148**	937***	187	1504
2018^	NA	NA	NA	938/188***	938***	188	1618
2019	54/18	208/69	368/123	353/177	983***	197	1594

* Christmas Day ** Christmas Eve Morning *** 5 Sundays ^ All Combined Services

Year	Celtic	Blue Christmas	Christmas Eve – 4pm	Christmas Eve – 7pm	Christmas Eve – 11pm	Total Special Services
2016	50	41	175	254	57	577
2017	NA	43	208	258	58	567
2018	75	8	288	241	68	680
2019	52	30	262	208	59	611

1. Reception of New Members: None
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: Lee Norton, Jr. 12/9, Terri Dannemann 12/10

INVITATION CELEBRATION:

Sharing of invitations to Bayside services, events and programs.
Upcoming opportunities?

Discussion around the invitations...reminder events is a great opportunity.

FINANCIAL REPORT AND ISSUES:

1. Balance Sheet (enclosed) & Treasurer's Report (enclosed)
Reports are not quite complete – more to come.

Motion: Elder Rechkemmer moved that we accept as presented.
The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other): (enclosed) Reviewed

Humankind
Rev. Keever
PEVA – Neighborhood Initiative

PEVA / CHURCH INFORMATION

None – reminder of the Presbytery meeting on Saturday.

CONTINUING ISSUES

1. Church policy and procedures review updates – (enclosed)
No updates received

Reviewed how to access documents.

2. 2020 Budget (enclosed)

Elder Guy reviewed the budget proposal. Elder Gordon and Elder Furedy shared that Property will not be able to stay within the 80K budget for 2020. They shared that there are expenses outside of our control. Electricity, water, trash, etc. Discussion was held around the property fund, general fund and capital campaign residual funds to refund the property account.

Motion: Stewardship moves that we adopt the 2020 Budget as presented.
The motion passed.

3. 2020 Vision update

Elder Furedy shared details regarding the updates from the architect. Discussion was around steps all the way around or just steps in certain spots. The overall consensus is that we try for steps all the way around if we can afford to do that.

NEW BUSINESS

Discussion about annual meeting of the corporation. Elder Guy shared the reason why we have a corporation. Since there will not be another session meeting prior to the Annual Meeting of the Corporation. We need to so elect the president and vice-president.

Motion: Elder Gordon moves that as moderator of Stewardship Elder Richard Guy serve as President and as moderator of Administrative Support Elder Amanda Long serve as Vice President of the Corporation.

The motion passed.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Regular activities for Spring 2020

Joyful Singers (K-2) & *Cantate Domino (3-5): Sundays from 9:30-9:55 a.m. and
Wednesdays from 5:45-6:10 p.m.

Handbell Choir: Wednesdays from 6:15-7:25 p.m.

Sanctuary Choir: Wednesdays from 7:30-9 p.m. and Sundays from 10-10:45 a.m.

Beginner's Handbell Choir: Thursdays from 11:30 a.m.-12:30 p.m.

- Cantate Domino means "Sing to the Lord"

Extra/New Activities:

1. Handbell choir will resume Spring season rehearsal on Wednesday, January 8th. We have two new Bell Trees hand made by Thom Sare. They were played in the atrium and during

worship at the January 5th Combined service. We plan to have handbell ringers play the Bell Trees once or twice a month at 11 am worship service.

2. New Beginners' Handbells will resume rehearsal on Thursday, January 9.
3. Joyful Singers and Cantate Domino continued Sunday rehearsals during the holidays and will resume the Wednesday rehearsals on Jan 8th. Plans are to sing on February 2nd, March 1st, and April 5th (Palm Sunday) combined services. Additional dates for them to sing include the] Animal Blessings service (date to be determined), Easter Sunday (April 12) and Youth Sunday (May 3rd).
4. Sanctuary Choir starts rehearsals on Sunday, Jan 5. Besides singing at 11am service on Sundays, the choir will sing at the Ash Wednesday and Maundy Thursday services.
5. 2020 Vision Committee: Thank you to Clift Furedy made wonderful Sanctuary renovation model, showing the model to Handbell , Sanctuary and Children Choir, the most important to have conversation with young worshipers to know what they are think for their future church.
6. A new Boston concert grand piano (with DNA of Steinway & Sons company made) has arrived Virginia Wesleyan University, Martha Berryman and some other Vision 2020 committee are going to check out this Thursday (January 24) 1pm. Its limited-production piano, with this option, Steinway promise-meaning we have 10 years FULL trade-up towards a Steinway grand in the future. The pricing for the Boston GP215 is \$49,050 after 10% discount. This great option would help us to moving forward our worship musical quality and outreach program while we continue to apply Sloan found for next year.

In addition to these regular activities of the church, I represented our church in a variety of local and national groups. Among these activities are:

1. I received an invitation from the PCUSA central office to be one of four regular columnists for *Call to Worship* in 2019-2020. My first article was titled "Space of Worship, On Music: Stirring the Soul- Creating a Hospitable Space for Community" and was published in November 2019. The second article, "Worship for Triune God," is going to be published in January 2020.
2. I am a member of the planning team for the Presbyterian Association of Music (PAM) Montreat Conference 2020. The theme will be : A Great Cloud of Witnesses. This is the conference's 50th Anniversary. I will be working with Lacy Schimmel to encourage our young worshipers to attend. This year is very exciting because St. Phillip Presbyterian Church from Houston, TX gave a \$20,000 grant to offer 30-50 scholarships to youth and children. This is a great opportunity that will only happen in the coming year. I am hoping we can have some of our young worshipers attend. And I will be presenting information about this conference at the PEVA meeting at the Williamsburg Presbyterian Church in January 25th 2020.
3. I had a very wonderful interview on Thursday, December 29th. This invitation was from Duke University Chapel for their project on: *Teaching Toward Pentecost: Moving Beyond Eurocentric Worship*

4. Will be play organ concert (Called Organ Swell) at Monumental United Methodist Church on March 8th 4pm , This is one of Virginia Arts Festival series .

I will not have vacation plan so far.

Director of Youth and Family Outreach

Ms. Lacy Schimmel

Lacy shared that we had 11 youth at the beach retreat. The youth had a great time and asked to do it again next year.

Lacy was asked to be part of the Youth and Young Adult team that plans PEVA youth retreats and trip to the Triennium ?

30-hour famine in March

Planning the youth service began at the retreat.

Associate Pastor

Rev. Emma Ouellette

Getting the year started, liturgy writing, Lenton study will be Adam Hamilton's The Walk.

Emma reported that she is the co-moderator of the Committee for the Preparation for Ministry. Helping Linda get organized, moving to a cloud-based version of Church Windows, Emma is helping with the transition. There has also been pastoral care.

There was discussion around coverage for Linda when is not in the office or is out unexpectedly.

Pastor / Head of Staff

Rev. Dr. David Rollins

Away on Continuing Education Leave

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

Elder Guy passed out the Stewardship minutes from the January meeting.

Rev. Ouellette thanked everyone for their participation in the session retreat.

CLOSING WITH PRAYER

Next Meeting – Tuesday, February 18, 2020 7pm

Elder Mike Raymer – Devotion

Bayside Presbyterian Church - Virginia Beach VA

Balance Sheet as of December 31, 2019

Wednesday, January 15, 2020

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Account # Account Name YTD Balance

1100.1000.0000	General Fund - Petty Cash	100.09
1100.1500.0000	Preschool Petty Cash	200.00
1100.2000.0000	Towne Bank Checking	230,479.89
1100.2100.0000	Towne Bank Money Market	92,928.17
1100.2300.0000	Langley Federal Credit Union Savings	25.00
1100.2400.0000	Langley Federal Credit Union Money Market	255,521.52

Cash Assets \$579,254.67

1100.2525.0000	Union Bank 5110762150(6/21/2020)2.4%	53,905.74
1100.2527.0000	Union Bank 5110681024 (11/12/2020) 2.5%	60,912.47
1100.2528.0000	Union Bank 5110754383 (12/15/2020)2.5%	31,415.22
1100.2529.0000	Union Bank 5110771861 11/30/2020)2.5%	49,952.61
1100.2622.0000	Union Bank 118320425(06/07/2020)2.20%	30,664.25
1100.2766.0000	Towne632084227(01/15/2020)1.49%	64,293.18
1100.2767.0000	Towne632077972(1/20/2020)1.49%	56,906.82

Investment Assets \$348,050.29

1100.4100.0000	Endowment MM TowneBank	21,028.71
1100.4600.0000	Charles Schwab	586,744.31

Endowment Assets \$607,773.02

\$1,535,077.98

Liabilities

2000.0000.0000	Accounts Payable/Vendors	(0.30)
	Total Liabilities	(0.30)

Fund Balance

3100.0000.0000	General Fund	280,266.74
3100.5000.0000	Pastor's Cont Educ Fund	976.58
3100.7000.0000	Assoc Pastor Cont Educ Fund	2,480.69
3200.0000.0000	Non-Budget Fund	(4,336.13) →
3200.0200.0000	Minister's Special Benevolence	2,325.77
3200.4430.0000	Wedding Fund	85.65
3200.5000.0000	Food Pantry Fund	12,366.69
3300.0000.0000	Preschool Fund	112,899.48
3400.0000.0000	Educational Fund	4,289.77
3400.1000.1000	Library Fund	657.15
3400.1100.0000	Youth Ministries Fund	3,202.04
3400.1110.0000	Youth Mission Trips	23,257.09
3400.1120.0000	Adult Mission Trip Fund	2,939.00
3500.0000.0000	Property Fund	95,519.61
3500.0210.0000	Transportation Fund Balance	24,532.50
3500.0300.0000	Operations Reserve Fund Balance	38,262.55
3500.0700.0000	Columbarium Fund	45,418.61
3600.0000.0000	Music Fund	66,710.21 ✗
3600.0100.0000	Organ Fund	64,235.62 ↷
3600.1000.1000	Handbell	1,686.87
3700.0500.0000	Session Operating Fund	5,426.74
3700.1000.0000	Sanctuary Renovation Fund 2020 Balance	67,680.00
3800.0000.0000	Scholarship Fund	2,244.70 +
3800.2000.0000	Minister Loan Fund	30,027.39
3800.4000.0000	Missions Fund	13,025.62
3800.5000.0000	Earnings Fund	16,218.15 ↷

General & Special Funds \$912,399.09

Bayside Presbyterian Church - Virginia Beach VA
Balance Sheet as of December 31, 2019

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Account #	Account Name	YTD Balance
3900.0000.0000	Endowment Fund	469,494.85
3900.3100.0000	Edna E Etheridge Fund Fund	133,801.12
3900.9000.0000	Qtrly Endow Earnings Fund	4,477.05
	Endowment Funds	\$607,773.02
3200.0400.0000	Louise Robinson Benevolence Fund Balance	5,000.00
3800.1005.0000	William & Rhonda Bertholf Education Fund Balance	9,906.17
	Total Fund Balance	\$1,535,078.28
	Total Liabilities and Fund Balance	\$1,535,077.98

Bayside Presbyterian Church - Virginia Beach VA
 Treasurer's Report as of December 2019 for General Fund

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
Income					
4100.0000.0000	Pledge Offering	112,503.00	576,684.66	99	584,748.00
4100.0100.0000	Non-pledged Offering	16,974.00	104,843.76*	105	100,000.00
4100.0200.0000	Visitor Offering	654.55	1,971.84	79	2,500.00
4100.0300.0000	Loose Cash Offering	2,307.90	11,071.50*	138	8,000.00
4100.0400.0000	Church School Offering	0.00	28.00*	0	0.00
4100.0500.0000	Envelope Offering	0.00	296.00	99	300.00
	Regular Offerings	\$132,439.45	\$694,895.76	100	\$695,548.00
4100.1000.0000	Interest/Investment Inc.	0.00	0.00	0	7,760.00
	Net Investment Income	\$0.00	\$0.00	0	\$7,760.00
4100.1100.0000	Overhead Donation	1,070.00	12,840.00	97	13,200.00
4100.2100.0000	Soft Drinks/Coffee Inc.	0.00	123.87	41	300.00
4100.2200.0000	Tenant Donations	1,445.00	10,155.00*	113	9,000.00
	Other Income	\$2,515.00	\$23,118.87*	103	\$22,500.00
4100.1101.0000	Preschool DoMM Donation	276.25	2,535.00*	163	1,560.00
4100.8888.8888	Restricted Fund Budget Supplement	0.00	0.00		
4100.9999.9999	G/F ROLLOVER	0.00	0.00	0	17,066.00
	Total Income	\$135,230.70	\$720,549.63	97	\$744,434.00
Expense					
5100.1000.0000	Salary - Minister	8,516.54	102,198.37	100	102,346.00
5100.1005.0000	Salary - Associate Pastor	4,810.17	57,954.46*	100	57,954.00
5100.1010.0000	Salary - Director of Music	4,568.86	52,576.32*	101	51,826.00
5100.1011.0000	Salary - Praise Team Music	910.92	11,164.20*	102	10,931.00
5100.1015.0000	Salary - Dir Educ Min	3,333.35	40,000.20*	100	40,000.00
5100.1020.0000	Salary - Church Secretary	2,523.40	32,173.10	98	32,786.00
5100.1022.0000	Salary - PT Bookkeeper	275.00	1,575.00*	137	1,150.00
5100.1023.0000	Salary -Part Time Receptionist	0.00	0.00		
5100.1030.0000	Salary - Nursery	1,078.50	9,015.00	95	9,500.00
5100.1031.0000	Salary - Bldg/Grnds Super	3,049.11	36,589.32*	100	36,589.00
5100.1032.0000	Custodian A	839.04	12,014.28	92	13,045.00
5100.1035.0000	Employer Social Security	1,073.11	13,186.25	98	13,398.00
	Salary Expense	\$30,978.00	\$368,446.50	100	\$369,525.00
5100.0100.0000	Office Supplies	0.00	4,123.66*	133	3,100.00
5100.0105.0000	Postage Exp. 2	259.70	1,667.93	83	2,000.00
5100.0110.0000	Postage Meter Lease	0.00	432.00	86	500.00

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.0115.0000	Copier Lease/Maintenance	1,538.40	10,345.73*	108	9,600.00
5100.0120.0000	Internet Expense	315.00	3,768.15*	126	3,000.00
5100.0125.0000	Other Office Equipment	0.00	0.00		
5100.0126.0000	Office Equipment Repair	0.00	250.00	25	1,000.00
5100.0130.0000	Telephone Service	242.49	2,660.66	92	2,900.00
5100.0155.0000	Phone Message System	0.00	1,025.00*	100	1,020.00
5100.0157.0000	Staff Appreciation	0.00	0.00	0	500.00
5100.0158.0000	Staff Travel	0.00	0.00		
5100.0160.0000	Worker's Comp Insurance	0.00	2,367.11	79	3,000.00
5100.0165.0000	Property & Liability Ins	9,945.00	10,445.00*	107	9,750.00
5100.0175.0000	Computer Equip/Software	0.00	5,809.89	89	6,500.00
5100.0180.0000	Beneflex	0.00	0.00		
	Office Administration	\$12,300.59	\$42,895.13*	100	\$42,870.00
5100.1040.0000	Benefits - Minister	2,943.92	35,697.04*	100	35,697.00
5100.1041.0000	Benefits - Minister's Supplemental	0.00	0.00		
5100.1045.0000	Benefits - Assoc Pastor	1,659.94	19,919.28	98	20,289.00
5100.1050.0000	Benefits - Director of Music	388.39	4,411.51	94	4,686.00
5100.1051.0000	Director of MM Insurance Opt Out	0.00	2,250.00	75	3,000.00
5100.1055.0000	Benefits - Dir of Educ Min	882.79	10,880.14*	103	10,607.00
5100.1061.1000	Benefits - Church Secretary	831.73	10,005.76	100	10,006.00
5100.1064.0000	Benefits - Bldg/Grnds Supe	889.17	10,695.04*	100	10,695.00
	Benefits Expense	\$7,595.94	\$93,858.77	99	\$94,980.00
5100.1065.0000	Prof. Exp. - Minister	244.23	2,926.31	73	4,000.00
5100.1066.0000	Cont Ed - Minister	976.58	2,500.00	100	2,500.00
5100.1070.0000	Prof. Exp. - Assoc Pastor	100.00	1,912.66	64	3,000.00
5100.1071.0000	Cont Ed - Assoc Pastor	1,311.14	1,500.00	100	1,500.00
5100.1075.0000	Prof. Exp. - Dir, Music	0.00	1,490.83	63	2,350.00
5100.1080.0000	Prof Exp - Dir of Educ Min	0.00	65.51	3	2,350.00
5100.1085.0000	Prof. Exp - Administrator	0.00	233.11	52	450.00
	Professional Expense	\$2,631.95	\$10,628.42	66	\$16,150.00
	Total Administrative Expense	\$53,506.48	\$515,828.82	99	\$523,525.00
5100.2001.0000	Beach Health Clinic	0.00	400.00	100	400.00
5100.2005.0000	Dwelling Place	0.00	0.00		
5100.2009.0000	Samaritan House	0.00	2,400.00	100	2,400.00
5100.2010.0000	Good News Jail & Prison Minist	0.00	500.00	100	500.00

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.2013.0000	St. Columba Ministries	0.00	10,400.00	100	10,400.00
5100.2021.0000	Judeo-Christian Outreach Cente	0.00	2,800.00	100	2,800.00
5100.2027.0000	Seton Youth Shelter	0.00	500.00	100	500.00
5100.2029.0000	Volunters of America	0.00	0.00		
5100.2030.0000	Human Kind	0.00	1,600.00	100	1,600.00
5100.2033.0000	Winter Shelter Program	0.00	0.00	0	400.00
5100.2038.0000	Faith Works Coalition	0.00	2,400.00	100	2,400.00
5100.2039.0000	Virginia Supportive Housing-Crescent Square	0.00	2,800.00	100	2,800.00
5100.2041.0000	Project Activity	66.33	284.75	36	800.00
	Community Service Expense	\$66.33	\$24,084.75	96	\$25,000.00
5100.2055.0000	Fellowship	0.00	1,570.38	92	1,700.00
5100.2060.0000	Card Ministry	0.00	0.00	0	100.00
5100.2063.0000	Bereavement Team	0.00	196.57	26	750.00
5100.2070.0000	Stephen Ministry	23.50	231.60	51	450.00
	Congregational Care Expense	\$23.50	\$1,998.55	67	\$3,000.00
5100.3000.0000	Equipment/	0.00	0.00	0	750.00
5100.3001.0000	Supplies	84.33	201.79	10	2,000.00
5100.3003.0000	DCE Conferences	0.00	588.20	47	1,250.00
5100.3005.0000	Curriculum	(41.25)	2,545.54	80	3,200.00
5100.3006.0000	Background_ Checks	0.00	70.00	70	100.00
5100.3010.0000	Library	0.00	0.00	0	200.00
5100.3013.0000	First Fridays	(288.85)	973.65	65	1,500.00
5100.3014.0000	MOPS	(387.50)	2,249.56*	125	1,800.00
5100.3015.0000	Vacation Bible School Exp.	0.00	3,195.58	84	3,800.00
5100.3022.0000	Nursery	0.00	23.92	8	300.00
5100.3040.0000	MS Ministry	0.00	181.32	26	700.00
5100.3041.0000	HS Ministry	0.00	150.19	30	500.00
5100.3042.0000	Confirmation	0.00	480.62*	160	300.00
5100.3043.0000	Children's Ministry	0.00	884.87	74	1,200.00
5100.3045.0000	Publicity/Promotion	0.00	858.67	48	1,800.00
	Education Expense	(\$633.27)	\$12,403.91	64	\$19,400.00
5100.3505.0000	New Visitor Materials	0.00	140.24	28	500.00
5100.3525.0000	Evangelism Materials	0.00	1,447.56*	290	500.00
5100.3531.0000	Evangelistic Events	0.00	0.00	0	500.00
5100.3540.0000	Living Nativity	2,009.60	2,009.60	67	3,000.00
	Evangelism Expense	\$2,009.60	\$3,597.40	80	\$4,500.00

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.4000.0000	Building Maintenance	3,076.33	13,887.86*	132	10,500.00
5100.4001.0000	HVAC Maintenance	619.68	8,166.27*	130	6,300.00
5100.4005.0000	Van Ops/Maint	0.00	0.00	0	0.00
5100.4010.0000	Exterminating Service	0.00	1,368.00	55	2,500.00
5100.4015.0000	Fire & Safety System Maint.	100.00	4,991.65*	250	2,000.00
5100.4020.0000	Grounds Maintenance	65.00	8,969.58	64	13,959.00
5100.4025.0000	Supplies & Cleaning Materials	587.99	3,422.75	86	4,000.00
5100.4030.0000	Kitchen Maintenance	0.00	1,022.02	51	2,000.00
5100.4035.0000	Vending Machines	0.00	0.00		
5100.4050.0000	Electricity	3,396.82	24,415.89	96	25,500.00
5100.4055.0000	Gas	1,032.96	7,982.98	73	11,000.00
5100.4060.0000	Water & Sewer	721.46	9,145.11	91	10,000.00
5100.4065.0000	Refuse Collection	542.04	3,636.62*	121	3,000.00
	Property Expense	\$10,142.28	\$87,008.73	96	\$90,759.00
5100.4080.0000	Payroll Preparation	70.74	1,011.53	96	1,050.00
5100.4082.0000	Bank Fees	0.00	703.83*	128	550.00
5100.4086.0000	Audit Fees	0.00	1,200.00	86	1,400.00
	Stewardship Expense	\$70.74	\$2,915.36	97	\$3,000.00
5100.4101.0000	Church Develop - Limete	165.00	540.00*	108	500.00
5100.4110.0000	Mission Giving	8,000.00	32,000.00	100	32,000.00
5100.4120.0000	Theological Education Fund	0.00	0.00	0	0.00
5100.4121.0000	Field Missionary Support	0.00	0.00	0	0.00
5100.4122.0000	Congo Maternity Hospital	145.00	520.00*	104	500.00
5100.4123.0000	Congo-Mark Shreiber School	145.00	520.00*	104	500.00
5100.4125.1000	Ticul Scholarship & Staff	3,000.00	3,000.00*	0	0.00
5100.4125.2000	Ticul - Material	0.00	0.00	0	2,000.00
5100.4125.5000	Youth - Mission Trips- 1/3	0.00	0.00	0	0.00
5100.4128.0000	Disaster Response	0.00	0.00	0	0.00
5100.4130.0000	Massanetta support	0.00	500.00	100	500.00
5100.4132.0000	Miscellaneous expenses	0.00	155.29	31	500.00
5100.4134.0000	Clean Water Project	(2,901.86)	9,380.26*	134	7,000.00
5100.4135.0000	Mogodeshu Hospital Project	145.00	520.00*	104	500.00
5100.4136.0000	American Indian Children School Support	0.00	0.00	0	4,000.00
	Witness/Global Mission	\$8,698.14	\$47,135.55	98	\$48,000.00
5100.4200.0000	Special Music Programs	2,110.00	4,780.79*	137	3,500.00
5100.4205.0000	Music Literature(all seivces)	50.63	1,581.07*	105	1,500.00

Bayside Presbyterian Church - Virginia Beach VA
 Treasurer's Report as of December 2019 for General Fund

Wednesday, January 15, 2020 5:38 PM

Page 5 of 5

Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.4215.0000	Robe Maintenance/Cleaning	(1,246.65)	500.00	100	500.00
5100.4220.0000	Workshops/Memberships/licensing	0.00	1,383.25	99	1,400.00
5100.4225.0000	Substitute Organist	0.00	900.00	75	1,200.00
5100.4230.0000	Music/Pulpit Honoraria	1,400.00	1,400.00*	140	1,000.00
5100.4232.0000	Section Leaders	1,890.00	14,020.00*	140	10,000.00
5100.4236.0000	Seasonal Decor	0.00	54.44	14	400.00
5100.4240.0000	Usher Supplies/Cleaning	153.20	153.20	38	400.00
5100.4245.0000	Communion Supplies	0.00	169.29	56	300.00
5100.4250.0000	Supplies/Equipment	9.54	842.67*	140	600.00
5100.4251.0000	Children's Choir Supplies	0.00	599.19	100	600.00
5100.4255.0000	Keyboard Instr. Maintenance	0.00	450.60	50	900.00
5100.4260.0000	Audio/Visual	0.00	89.21	36	250.00
5100.4265.0000	Handbell Maintenance	66.36	301.47*	0	0.00
5100.4270.0000	Praise Team Drummer	320.00	2,570.00	80	3,200.00
5100.4275.0000	DoMM Continuing Education	0.00	621.70	41	1,500.00
	Worship Expense	\$4,753.08	\$30,416.88*	112	\$27,250.00
	Total Expenses	\$78,636.88	\$725,389.95	97	\$744,434.00
	Difference	\$56,593.82	(\$4,840.32)		\$0.00

* = Income/Expense exceeds amount budgeted to date

HumanKind

November 20, 2019

Rev. David Rollins
Bayside Presbyterian Church
1400 Ewell Rd
Virginia Bch, VA 23455-4908

Dear Rev. Rollins,

Thank you for continuing to support our residents from the Zuni campus!

Your donation of \$400.00 to HumanKind is already at work. Many of the residents who were cared for at our Zuni campus continue to benefit from the care provided by HumanKind. We are dedicated to ensuring loving homes, skilled support, and faithful care for more individuals with developmental disabilities across Virginia.

Their lives are being uplifted because of your generosity. You are providing opportunities for these residents to thrive and live to their full potential. What a wonderful gift.

Thank you for being a part of our HumanKind family, and **thank you again for making a difference by paving the way to help us continue serving this amazing community of individuals.**

With gratitude,



Robert S. Dendy, Jr.
President & CEO

Your faithful and faith-filled support of our mission and ministry are truly blessings to those we serve.

No goods or services were received in exchange for this gift.

HumanKind is a 501(c)(3) nonprofit.

Please retain this receipt for your records. 317

Micah 6:8

HumanKind is a 501(c)(3) nonprofit organization, Tax ID 54-0346118

150 LINDEN AVENUE, LYNCHBURG, VA 24503 | 434.384.3131 | WWW.HUMANKIND.ORG
LYNCHBURG • LEXINGTON • FREDERICKSBURG • RICHMOND • HAMPTON ROADS

4637 Priscilla Lane
Virginia Beach, VA
January 6, 2020

Dr. David Rollins and Session
Bayside Presbyterian Church
1400 Ewell Road
Virginia Beach, VA 23455

Dear David and Session:

The purpose of this letter is to thank you for allowing the Keavers to celebrate our 50th Wedding Anniversary in the Fellowship Hall of Bayside Church on Sunday afternoon, December 29th.

It was a special occasion in our lives and we were touched by those who were able to attend and by the generous donations that were offered to the Bayside Food Pantry in our honor.

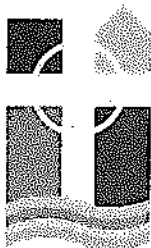
Many thanks are also extended to Eugene Towler and Paula Jesburg for their tireless efforts

efforts in making the anniversary celebration so meaningful.

Know that we are very grateful.

Sincerely,

Richard J. Keever



peva

Presbytery of
Eastern Virginia
PRESBYTERIAN CHURCH (U.S.A.)

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To: All Pastors and Clerks of Session of PEVA Member Churches

Greetings from the Council of the Presbytery of Eastern Virginia!

This letter is an invitation to you, your Session and congregation to engage in deliberate collaboration with other churches in proximity to yours within the Presbytery. We are proud of such efforts within PEVA, such as the ongoing shared mission of 3 Portsmouth churches, "**Peace, Love & a Bag of Chips**," that provides bagged lunches for the homeless on Sunday evenings, and the success of the recent "**Praise and Potatoes**" event organized by 8 Norfolk churches and the Hunger Ministry Team: together they bagged and distributed 20,000 lbs. of potatoes brought in via tractor trailer! Please tell us what you have been doing so we can share the good news with others. The Council has identified 11 church "neighborhoods" within the bounds of the Presbytery, and you will find your church on the list enclosed.

PEVA adopted a mission statement at the start of this year: "*We build bridges across divides to deepen connection to Christ and one another to serve the world.*" In furtherance of that mission, the Council hopes to inspire our member churches to actively engage with one another through activities such as combined Bible study, pulpit swaps, shared fellowship events, and joint mission projects.

This effort also coincides with the PCUSA's **Matthew 25 Initiative** to connect, celebrate and clarify who we are as Christians engaged in active, community-centered ministries.

The scripture "...calls all of us to actively engage in our communities and the world to act boldly and compassionately to serve people who are hungry, oppressed, imprisoned or poor. Jesus invites us to be fearless and purposeful disciples." *Presbyterians Today, July/August 2019.*

Accepting the Matthew 25 invitation means embracing one or more of three focuses of discipleship: 1) building congregational vitality; 2) dismantling structural racism; and 3) eradicating systemic poverty.

We believe that connecting congregations within the Presbytery will result in deeper understanding of our shared faith and energize new and creative endeavors to achieve Matthew 25 objectives. Please join us in this journey! Identify someone in your congregation who will reach out to their counterparts in your church neighborhood and plan an activity for this year. Combine your annual church picnics, share in a mission project already being undertaken by one of the churches, or generate an entirely new community outreach ministry. The needs are great, and the call to this shared mission is likewise. Council, staff and COM liaisons will be working together to ensure that these ideas come to fruition and offer support and encouragement as we continue to work together as disciples of Christ.

Yours in Christ,

The Council of the Presbytery of Eastern Virginia

*RE Diane P. Griffin, Moderator, Rev. Deborah Dail, RE Kelvin Jackson,
CP William "Billy" Ricketts, RE Dianne Schoonover, Rev. Helen "Lou" Ventura
General Presbyter Rev. Elizabeth Hendricks, Stated Clerk Q. John Tamm*

Pursuing PEVA Mission by promoting collaboration and communication among our churches

PEVA Church Neighborhoods

Council Contact: Ventura

Franklin
Bethany
Suffolk
St. Andrew

Council Contact: Ventura

First Portsmouth
Simonsdale
Community Portsmouth
Green Acres

Council Contact: Ricketts

First Norfolk
Lafayette
Knox
Squires Memorial
New Horizons

Council Contact: Jackson

Second Norfolk
Royster
Third Norfolk
First United
Ocean View
Oakdale
Calvin

Council Contact: Ricketts

Great Bridge
Greenbrier
Providence
Lynnhaven
Grace Covenant
Christ

Council Contact: Griffin

First Virginia Beach
Bayside
King's Grant
Wycliffe

Council Contact: Dail

First Hampton
LaCrosse
Community Hampton
Wythe

Council Contact: Schoonover

Jamestown
Williamsburg
Stonehouse

Council Contact: Griffin

Denbigh United
Hilton
Hidenwood
Carver Memorial

Council Contact: Schoonover

Yorkminster
Kirkwood
Groves Memorial

Council Contact: Tamm

Holmes
Powelton
Naomi Makemi
Frances Makemi

Church Policy and Procedure Reviews

The below table contains the policies and procedures currently in effect in Bayside Presbyterian Church. Note that there is a distinct difference between a policy and a set of procedures. Policies reflect Session or Corporation directed processes. Procedures are written where guidelines only are required to maintain awareness of a routine process that may from time to time be changed, for example Food Pantry or Lay Reader Procedures. Policies and procedures both serve as the approved processes for conduct events within the church and provide guidance for the church officers, Ministries, congregation members as well as non-members in the conduct of routine business or events in our church. These documents are currently available on the church website or in hard copy in the office for reference.

All policies and procedures are approved by the Session. Regardless of the current content, the existing policies are the approved versions and must be kept current if they are to be of value. If they are thought to be out of date, the policy and any decision recommended that is not in accordance with the policy must be approved by the Session as “an exception to policy”. When updating a policy, the final draft should be reviewed by the Ministry and other involved congregation members by way of email correspondence or at a Ministry meeting. The final policy will be presented to the Session for approval.

While a policy may not be able to address every possible situation, it should be encompassing for normal operations in the church. Exceptions to policy, anticipated that they will be kept to a minimum, must be addressed and approved by the Session. A statement regarding the process for requesting an exception to policy should be included at the end of every policy document.

Each of the below policy or procedure reviews should be included as a standing agenda item for each Ministry meeting until they are current. The status of the reviews should be included in the monthly Ministry minutes.

Responsible Ministry	Policy or Procedure Name	Current Version	Comments / Updates since last month in Red
Admin Support	Personnel Policies & Procedures	2017	
Admin Support	Manual of Administrative Operations	2016	
Admin Support	Sexual Misconduct Policy	2016	
Admin Support	Child and Youth Protection Policy	2017	
Christian Education	Library Procedures	2015	
Christian Education	Transportation Policy	2015	
Community Service	Food Pantry Procedures	2015	
Congregational Care	Bereavement Reception Procedures	2016	
Congregational Care	Visitation/Shepherding Program Procedures	New	
Congregational Care	Active Membership Policy	2016	
Property	Building Use Policy	2010	Requires alignment with the new Stewardship/Fundraising policy.
Property	Memorial Garden and Columbarium Rules & Procedures	2015	
Stewardship	Mission Trip Funding Policy	2015	
Stewardship	Stewardship and Fundraising Policy	2016	
Stewardship	Operating Rules and Investment Policy for the Endowment Fund Committee	2015	
Stewardship	Terms of the Endowment Fund and Endowment Committee	2015	
Stewardship	Corporate By-Laws	2013	
Stewardship	Credit Card Points Usage Policy	2016	
Stewardship	Priorities Plan – 2020 Vision	2017	
Worship	Funeral Policy	2016	
Worship	Wedding Policy	2015	Update in progress based on August wedding experience
Worship	Lay Reader Guidelines	2015	

Bayside Presbyterian Church

Proposed 2020 Budget

Income

Pledge Offering	561,300
Non-Pledge Offering	80,000
Visitor Offering	2,000
Loose Cash	8,500
Church School	0
Envelope Offering	300
Interest/Investment	18,225
Overhead Offering – Preschool	13,800
Soda Drinks/Coffee	300
Tenant Donations	9,000
Preschool DoMM Donation	1,998
GF Rollover	<u>44,547</u>
Total Proposed Income	739,970

Expenses

Admin Support	533,420
Community Service	23,000
Congregational Care	3,250
Education	14,850
Evangelism	6,300
Property	80,000
Stewardship	3,500
Witness/Global Mission	44,000
Worship	<u>31,650</u>
Total Proposed Expenses	739,970