

Ministry Meeting Minutes

June 2019

Administrative Support June 2019

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and Living God's Word.

Sharing of joys and concerns. Meeting was opened with prayer.

May minutes were approved.

Preschool Report:

Application Renewal Process for Social Services: In June of each year, prepare papers for Social Services (Religious Exempt Documentation) which includes a Fire Inspection, Health Inspection, Statement of Intent, Staff-Child Ratio info, Staff Health reports and Statement of Code Compliance. Paperwork is almost complete and ready to be sent.

Summer Camps: Camp 1 started Tuesday, June 4 (today) and is full (74 children are scheduled to attend).

Fall Registration: Openings are available in 4 and in 5-day 4's. All other classes are currently full with waitlists.

Old Business:

Staff Evaluations. All have been completed.

Liaison updates – Cherie met with Saul. He working during the summer on music for the Summer Worship and also working to organize contemporary music. There was discussion around compensation for the time – 4-5 hours/month. Amanda will work review contract and propose amount for email vote.

Janet scheduled with Chi Yi, Amanda scheduled with Lacy and David. Kay is meeting with Linda soon.

Technical Update- advised addition to budget was approved by session. The work continues and Linda is tracking and keeping everyone updated on progress.

New Business:

Vacation requests – reviewed current process. The staff is currently not given any regular update on the balance of their accrued/available time. We discussed the process and made changes to the processing – adding a monthly communication to the staff with balances, and changing the routing of request to go to Linda first for addition of accrued, available and requested time prior to the Head of Staff and Admin's approval. Amanda agreed to

send email to staff advising of the changes and David will review in staff meeting. Any discrepancies will be reviewed with the appropriate staff for resolution.

Upcoming Staff Time Away/Birthdays:

David	16 – 22 June	Continuing Ed; Music & Worship
Chi Yi	24 – 28 June	Montreat, ConEd, Music & Worship
David	23 – 29 June	Vacation
Chi Yi	12 – 18 July	ConEd, Service to wider church
David Black	7 July	Birthday
Lacy	7 – 13 July	High School Youth – Montreat
Linda	15 July	Vacation
Lacy	16 – 19 July	Middle School Youth – Massanetta
Emma	27 July	Birthday
Lacy	27 – 4 August	Vacation
Emma	4 – 10 August	Stephen Leader Training

The meeting with closed with prayer.

Christian Education
5 June 2019

Met on Wednesday June 5th at 5 pm due to scheduling conflicts. Lacey, Matt, Laura, Michelle, and Betsy were in attendance.

Youth group has increased in size to the point that Lacey needs additional adult help teach lessons/run youth group on Sundays. We plan on splitting kids into separate middle and high school groups. We plan to ask/circulate the need for volunteers. Volunteers will be asked to help on a rotational basis to help encourage more people to commit (e.g. one Sunday a month). Also discussed need for more adult Male leaders.

Bob Orcutt has volunteered to help with Montreat, and Peggy Damuth will chaperone Massanetta.

Chi Yi requested to alter choir schedule for Wednesdays. We will send out a short survey to parents/families who are already attending Jam. We also internally identified scheduling conflicts that would need to be resolved.

VBS: volunteers are still needed, including leaders for crafts, games, and teams. We agreed to place announcements in the bulletin. Committee members also agreed to ask/search for volunteers. Website has been updated to include VBS.

\$3000 was raised from the donation initiatives for Montreat and Massanetta, which will cover the cost of the trips.

Closed with a prayer.

Community Service
4 June 2019

Meeting Called to Order by Thom Sare, Moderator. Members present were Pam Spillman, Paul Verburg, Martha Rudell, Susie Fulcher, Connie Schreiber, Sheryl Winter, and Joyce Ward.

Minutes from May meeting were sent via email on May 8th.

Session Meeting Highlights: Organ replacement & building security.

Communication: None requiring any action – received thank you from Seton for quarterly donation.

Old Business: Paul has both the Community Service pamphlet that Bob Brenton created years ago, and the 2020 Vision pamphlet that the church created last year. Both include information about our programs. Both are out of date, but Paul thinks it would be nice to create something that explains our programs, to be made available to visitors to the information desk. Paul will send out current information to our members and ask for update, and then ask Linda Vogl to create something for us.

Budget Issues: None

New Business: None

Agency Reports:

- 1) Angel Tags: Lynne Owen, Pam Spillman, no report.
- 2) Beach Health Clinic: Bill Warden, no report, but Paul has asked Bill Warden to visit our Ministry and update us on this program.
- 3) Red Cross Blood Drive: Martha Rudell. Next drive is July 2, Baylake UMC.
- 4) Christmas Caroling: Joyce Ward. Joyce has been ill during the last month, but still would like to pursue more frequent caroling to Bayside Health & Rehab. She will talk to Clint Damuth to see if we can do something for July 4th.
- 5) Easter Baskets: Lynne Owen, Tracy, Connie Schreiber, no report.
- 6) Faith Works: Paul Verburg. FWC completed four jobs for the month of May, including drywall repair, insulation, flooring repair, roof leak, etc. The cost of all four jobs was \$1,831. Paul also received the 2018 Annual Report for FWC and will post it on the Community Service Bulletin Board.
- 7) Food Pantry: Lynn Owen, Tracy, Connie Schreiber. For the month of May, Food Pantry served 15 families (consisting of 34 adults and 25 children). Shoppers spent \$596.46, of which they donated \$371.39.
- 8) Good News Jail Ministry: Audre Cannell, no report.
- 9) Human Kind: Pam Spillman, no report.
- 10) JCOC: Connie Schreiber. There will be an event at Smart Mouth Brewery Pilot House on Thursday, June 6. Proceeds benefit JCOC.'s feeding and housing programs. Tickets can be purchased online. Go to jcoc.org for more information.
- 11) Meals on Wheels: Nancy Hamilton, no report.
- 12) Samaritan House: Susie Fulcher. Oh Baby! Collection in May. This event is completed. Susie has taken at least 2+ car loads of donations to Sam House. One MOPS family gave 12 bags of baby/childrens clothes, and many hand-crocheted items were donated. Susie will do a thank you to the church (via The Binnacle) and to the two mentioned "over-the-top" givers.

13) Back to School Supplies: Connie Schreiber, Lynn Owen. Rev Ouellette wants to know if we want them to do a “Blessing of the Back Packs” on either Aug. 18 or 25? Connie will respond to her.

14) Sentara Pace Bible Study: Lynne Owen, this program is in hiatus for the summer.

15) Seton Youth Shelter: Sheryl Winter. Sheryl bought and delivered some of Seton’s most requested items, at a cost of a little over \$87. Reimbursement request was approved by Thom and has been submitted to the Treasurer. Was previously approved by our Ministry to come out of our Project Activity account. Another item – Sheryl told us that Seton is planning their 25th Annual Fashion Show and Luncheon on Thursday, November 21st, 2019 at 11 am – 2 pm. The theme is “Through the Looking Glass: A Fashion Fairy Tale.” It will be held at Princess Anne Country Club. More info and tickets at www.setonyouthshelters.org/ttlg.

16) St. Columba: Lynne Owen, SIS made 365 sandwiches for the month of May and delivered them to St. Columba – next opportunity to make sandwiches is June 18.

17) Thanksgiving Food Drive & Baskets: Vacant for 2019. Thom advised Session that we were going to look at downsizing this program for this year. Thom will get with Libby to obtain turnover material before Libby moves out of state, and to determine from Libby which agencies in the past have been difficult to work with and/or lax about picking up baskets.

18) Winter Shelter: Connie Schreiber, Lynne Owen. Still planned for 4 days – November 20-24.

19) Virginia Supportive Housing/Crescent Square: Gloria Wardrup, Di Ricks, no report.

Next meeting: There will be no meeting in July, since Session will also not meet. Next meeting is August 6.

Last Call – Susie reminded us that we said previously that we were going to review our program load, based on current levels of volunteers, and budget concerns. Thom said the 2020 budget would be due soon. Pam also mentioned that we agreed as a Ministry to ask the congregation if there was any agency or program we don’t currently support, but should look to adding. Thom asked that all Ministry members review our programs, and at our August meeting discuss which ones to keep and which to discontinue.

Congregational Care
4 June 2019

Members Present: Paula Jesburg, Mike Raymer, Sandy Odom, and Sandy Ronan

Directory

The Directory has been sent to CP Photo and we will have one more chance to proof before the final printing.

BFF

We are arranging 3 Tides baseball games for the summer and have reserved an 18 person Indoor/Outdoor Suite for each. Cost will be about \$20 and food will be on your own.

Fall Kick-off picnic

Our next major event will be the Fall Kickoff picnic in conjunction with Christian Ed., which is scheduled for the Sunday after Labor Day (Sept.8, 2019) at the church outdoors weather permitting.

Fathers’ Day

All adult men will receive a bookmark in honor of Dads.

Stephen Ministry

Paula is collaborating with the other Stephen Ministries in Virginia Beach to respond to the Municipal Center shooting. There was a meeting scheduled the morning after this meeting to

plan on identifying and meeting the needs of those affected in this tragedy in keeping with Stephen ministry strengths and resources such as Crisis Care Assistance.

The meeting was adjourned with prayer at 8:30pm.

Evangelism
4 June 2019

Members Present:

Peggy Damuth, Russ Brown, John Hamilton, Terri Dannemann, and John Dannemann.

Terri Dannemann opened with prayer.

Old Business:

- 1) Continue to work on making the Welcome Center as positive as we can in welcoming our visitors. Butch asked Session members to sign up to help man the Center before and after the 10:00 summer service.
- 2) New members were presented to the congregation at the May 26 service. Please welcome them to our family at Bayside.
- 3) Visitor logs are being followed up on by Rev. David and Rev. Emma.
- 4) The new Harris Teeter store continues to use the bags with Bayside information on them.
- 5) Continue to work on questions regarding a survey that will help our growth.

New Business:

- 1) Edna Etheridge Guest Speaker is scheduled for the weekend of Oct. 6, 2019. Dr. Bill Cockrill will speak about the Theology of Reinhold Niebuhr on Oct. 5 and he will preach at the 11:00 service on Consecration Sunday.
- 2) Living Nativity will be on Dec. 14-15, 2019. Sign Up board will be done by Thanksgiving. Peggy will meet with Laci to see about the children's participation in the event. Peggy confirmed animal availability for the Living Nativity with Spell Bound Animal Co.

Peggy Damuth closed with prayer.

Global Missions
4 June 2019

No Minutes Received

Property
4 June 2019

Those present were Bob Allen, Betsy Davis, Sperry Davis, Les Parr, Rick Rudell, and Moderator Clif Furedy.

The meeting was opened with prayer.

Items Discussed and Actions Taken:

Rick provided a status report on the Access Control project. He is working on a plan for system use so staff will understand how to best use the proposed system and individual responsibilities. We discussed the type of equipment offered by HRCT with suggestions for improvements. As planned there will be a video intercom to the main front door and Adult wing entrance. There will be badge readers on the two doors in the Youth Wing. All other doors will be secured by key locks with new limited-distribution keys.

The Third Saturday Workday in May only had a few volunteers. We'll send a note to Linda and hope for more help on June 15th

The window has passed for significant trimming of the large bushes and trees. This will be deferred until possibly September and there is a lot to do so we may want to hire the major work done so we can catch up. Property has a limited number that come out on Third Saturdays and we are falling behind with outdoor upkeep.

One item of note about outdoor church appearance: as we trim back trees and bushes to let more light in through windows, some windows display unsightly collections of boxes, stored items and assorted junk. Room and office occupants need to be reminded how this looks from the outside. Possibly blinds need to be closed.

Eugene was unable to attend but he sent an email that was read to the group. It touched on the following: Still waiting on cost figures from Janmar Doors to do the replacement Adult Wing door so it can be secured by the access control system. Changed one lamp in the fellowship hall to see if it is a bulb or socket problem. Classroom ceiling and lights have been replaced in room 302. Feedback from everyone was positive. Contractor will start on room 304 around June 14. This includes new ceiling insulation. New tables have been placed in rooms 506 and 512. Now we have an excess of used 8 foot wood tables to dispose of.

We need to stress proper use of thermostats when they are adjusted for meetings. If users continue failing to set them back to energy-saving levels, we will have to re-install covers or invest in thermostats that can re-set themselves.

The group was briefed on the Sanctuary Working Group efforts to move the renovations forward, including potential organ and piano replacement. Ed Spillman joined the group and provided additional information about the work needed and answered questions.

The meeting was closed with prayer at 9:00 pm.

Clifton G. Furedy
Property Moderator

Stewardship
4 June 2019

No Minutes Received



Worship
4 June 2019

No Minutes Received