

Ministry Meeting Minutes

May 2019

Administrative Support
7 May 2019

Janet Baker, Clint Damuth, Cherie James, Amanda Long, David Rollins and George Wong were present.

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Sharing of joys and concerns. Clint opened the meeting with prayer.

Vision: Changing lives by growing Christian disciples and Living God's Word.

April minutes were approved.

Preschool Report:

Fall Registration – Available openings in 4 and 5-day 4's classes. All other classes are currently full with waitlists.

Conference Day – Thursday, May 16th – Preschool Closed, Child care available during conference time in Youth Activity Room.

Graduation and Last Day – Friday, May 24th as follows:

Kindergarten and 4's Graduation is at 11 am in the Church Sanctuary. All classes dismiss at Noon. Picnic with cake celebrating summer birthdays at Noon

Summer Camps:

Summer Camp 1 ("Wild Animals" – June 4, 5, 6, 11, 12 & 13)

Summer Camp 2 ("Weather Fun" – July 9, 10, 11, 16, 17 & 18)

Summer Camp 3 ("Science Fun in Outer Space" – August 6, 7, 8, 13, 14 & 15) There are available openings in all 3 camps.

Old Business:

Staff Evaluations. George and David have scheduled Chi Yi's review on May 16th

Church Windows form for directory received 100 responses. Amanda will work with Linda to see if volunteers might be able to enter data and perhaps partner with Ed Spillman's survey effort. Amanda will follow up with Ed.

Technical Updates: The work being done (upgrades and purchases) are unavoidable and must be done. There is no need for replacement of volunteer computer. We need to purchase 3 computers, preschool will split cost...preschool will get 2 of the new computers, preschool computers repurposed to treasurer's office, Emma's computer will be replaced with laptop, Emma's to Eugene, Eugene's is no longer serviceable, to trash. We don't have money for this, we have expended our computer budget. (prepaid firewall: 3 years). Suggested an option to utilize the

Operations reserve fund balance which has \$45,778.77. Quick estimate of \$5,000 is required for these technical updates. Amanda will make a motion to session after discussing the utilization of the Operations reserve fund with the Treasurer.

Amanda will obtain a better estimate to finish necessary Win10 operating system updates, replacement computers, trend micros, (antivirus) 800ish for 2 years. This renews May 3rd and we have until May 11th to determine renewal options. Amanda will check with Linda to see what she found out about trend micros renewal.

Upcoming Staff Time Away/Birthdays:

Chi Yi	5 May	Birthday
Lacy	10 – 13 May	Vacation
Emma	16 – 18 May	Study Leave
Emma	29 May – 4 June	Vacation
David	16 – 22 June	Continuing Ed; Music & Worship
Chi Yi	24 – 28 June	Montreat, ConEd, Music & Worship
David	23 – 29 June	Vacation
Chi Yi	12 – 18 July	ConEd, Service to wider church
David Black	7 July	Birthday
Lacy	7 – 13 July	High School Youth – Montreat
Linda	15 July	Vacation
Lacy	16 – 19 July	Middle School Youth – Massanetta
Emma	27 July	Birthday
Lacy	27 – 4 August	Vacation
Emma	4 – 10 August	Stephen Leader Training

David closed the meeting with prayer.

Christian Education
7 May 2019

Discussed graduate reception logistics for June 2, 2018 - reception following the single service in the atrium.

Met with congregational care to discuss church picnic planning & logistics. Discussed September 8th as first Sunday we return to 3 services, and a kickoff for fall programming. Noon (following 11 am service), at the church.

Received bible study materials for review and approval for next series of SIS classes.

Addressed having a Wednesday 5 PM meeting for our June ministry team meeting to accommodate scheduling conflicts.

Discuss Bill Graves replacement for long term

Reviewed list of recent grads for graduate luncheon

Laura, Betsy, Lacey and Matt were in attendance.

Community Service
7 May 2019

Meeting was called to order at 7:05 pm by Thom Sare, Moderator. Members present were Pam Spillman, Sheryl Winter, Connie Schreiber, Martha Rudell, and Lynne Owen.

Session Meeting Highlights: None, no meeting in April.

Communication: None requiring any action.

Old Business: 108 Easter Baskets were taken to St. Columba.

Budget Issues: None

New Business: None

Agency Reports:

- 1) Angel Tags: Lynne Owen, Pam Spillman. Nothing to report.
- 2) Beach Health Clinic: Bill Warden, no report.
- 3) Red Cross Blood Drive: Martha Rudell, 24 units of blood were collected at the blood drive today in the Fellowship Hall. Next blood drive is July 2, at Baylake United Methodist Church.
- 4) Christmas Caroling: Joyce Ward, no report.
- 5) Easter Baskets: Lynne Owen, Tracy, Connie Schreiber. See Old Business.
- 6) Faith Works: Paul Verburg, no report, but Lynne found her old CSM brochure that Paul was looking for.
- 7) Food Pantry: Lynne Owen, Tracy, Connie Schreiber. In April, 10 families, consisting of 21 adults and 19 children were served. The total spent by shoppers was \$344.59, of which \$286.46 was donated.
- 8) Good News Jail Ministry: Audre Cannell, no report, but we hear Audre is doing better and will be coming home soon.
- 9) Human Kind: Pam Spillman, no report.
- 10) JCOC: Connie Schreiber. Connie wants to arrange a tour of the new Human Resources Center near Town Center. She will arrange a date and announce to our ministry.
- 11) Meals on Wheels: Nancy Hamilton, no report.
- 12) Samaritan House: Susie Fulcher. Baby drive is currently going on this month. A baby crib is set up in the Atrium, and a collection box in the hall near the Fellowship Hall.
- 13) Back to School Supplies: Connie Schreiber, Lynne Owen, nothing to report.
- 14) Sentara Pace Bible Study: Lynne Owen, going okay.
- 15) Seton Youth Shelter: Sheryl Winter. Sheryl will be buying some much needed supplies for Seton and taking them to them soon.
- 16) St. Columba: Lynne Owen, 305 sandwiches were made and delivered in April. No word yet on how much money was made for St. Columba at their recent dinner and auction held at Bayside Presbyterian Church.
- 17) Thanksgiving Food Drive & Baskets: Vacant for 2019. Since a coordinator for this event has proven difficult, there was discussion about making the process simpler, and reducing the number of turkey dinners given out. Need to capture from Libby which agencies were the most difficult for pick up. Also, perhaps giving a gift certificate vice actual turkey. Members

were asked to think of possibilities for downsizing and report at next meeting. In the meantime, Thom will inform Session of our thoughts. Connie is willing to help coordinate the final event.

18) Winter Shelter: Connie Schreiber, Lynne Owen. Still four days, vice seven, from Nov 20-24. Connie trying to determine how to downsize those wishing to host the evening dinners.

19) Virginia Supportive Housing. Thom, Gloria, and Di took a tour of Crescent Square last month – nice facility, lots of services.

Next meeting: June 4, 2019

Congregational Care
7 May 2019

No Minutes Received

Evangelism
7 May 2019

Members present:

Rev. Emma Ouelette, Butch Brenton, Peggy Damuth, Russ Brown, John Hamilton, Terri Dannemann, and John Dannemann

John Hamilton opened the meeting with prayer.

Old Business:

Visitor to New Member Process

1. Welcome Center volunteer sign up to man the welcome center on Sundays. Peggy asking Session members to sign up at next meeting. We are trying to get the congregation more involved in our growth.
2. Welcome Center Sign is up and looks great. Thanks to John Hamilton and Eugene.
3. Visitor logs to be followed up by either Rev. David or Rev. Emma.
4. The new Harris Teeter has opened and is using bags with Bayside's information printed on them.
5. The D2Design Connect First Mailing Flyer we are doing to advertise our Church to neighboring areas went out the beginning of April. Rev. Emma gets reports once a month and compares them to Friendship Register for crossover names.
6. Survey revisited to see what can be done to increase attendance. Working on questions for the new survey that are pertinent for our growth.
7. Rev. Emma reported that we have 6 adults ready to join our Church in May and 8 youth that will be confirmed sometime in June.

New Business:

1. Summer service will be at 10:00 from May 26 – Sept. 1, 2019. Sunday school will be at 9:00.
2. To determine if the Electronic Sign on Independence Boulevard is something Bayside needs and if so, property ministry to be involved to discuss any rules/laws regarding these signs and funding.
3. Edna Etheridge Guest Speaker is scheduled for the weekend of Oct. 6, 2019. Dr. Bill Cockrill will discuss the Theology of Reinhold Niebuhr as it relates to modern day issues on Sat. Oct. 5th and he will preach on the one Consecration Sunday Service at 11:00.

The Living Nativity Dec. 14th and 15th, 2019

1. Looking for new ideas on how to make this event better. One was to amend the sign up board. Will ask Laci about the children's participation.
2. Peggy to check with company on availability of the animals for these dates in December.

Peggy closed the meeting with prayer.

Global Missions 7 May 2019

No Minutes Received

Property 7 May 2019

Those present were Steve Baker, Sperry Davis, Herb Gordon, Les Parr, Rick Rudell, Eugene Towler and Moderator Clif Furedy.

The meeting was opened with prayer.

Items Discussed and Actions Taken:

Herb prepared a list of recommended actions for the Church Security team, which he shared with all present. (It was sent by email to the members of the ministry.) Herb gave a summary of the training that the Virginia Beach Police Department provided.

Rick and Eugene gave a status report on the Access Control project. A list of questions was forwarded to HRCT to get more detail on their proposal. Rick hoped he would have more time to devote to finalizing this system now. If necessary, an additional meeting with HRCT may be required to get more information.

The Spring Cleanup on April 20th was very successful and the grounds were spruced up nicely for Easter Sunday. Thanks to the Scouts for their assistance. The next cleanup event is May 18th, the third Saturday.

Sperry provided a summary of work done in the triangle area. He and Betsy moved the dirt into a low mound behind the bench and planted a number of small shrubs. Grass is doing well but kids have trampled some of the new plantings and Eugene put up orange fencing until pre-school is out for summer and the plants are better established. A church member has offered a Japanese maple tree if the church wants it. It was agreed that it could be planted in the open area by the church sign on Ewell Road.

Eugene reported that the adult bathrooms and the back walls of the sanctuary were painted. He said that the HVAC contractor has performed routine inspection and maintenance on the AC systems. Youth Wing room 302 will have the ceiling grid, lay-in tiles and insulation replaced. Followed by room 304. He also recommended the tables in rooms 506 and 512 be replaced. This was approved and Eugene will purchase new tables.

The meeting was closed with prayer at 8:00 pm.

Clifton G. Furedy
Property Moderator

Stewardship
7 May 2019

1. Meeting was called to order by the Moderator at approximately 7:05 pm.
 2. Members present were Gary Crossman, Bob Baker, Richard Guy, Ed Spillman, Luanne Wong (Treasurer) and guest Dr. David Rollins.
 3. The treasurer reported that pledged giving was still down.
 4. Dr. Rollins reported that Dr. Bill Cockrill will preach on Consecration Sunday and be the Edna Etheridge Speaker at the dinner the night before.
 5. Richard Guy is still reviewing the Bayside Corporation by-laws and will report back at the June meeting.
 6. Ed Spillman is still working on a church volunteer base and collecting potential questions for the survey. He will report back at the next meeting.
 7. Gary Crossman reported that a planned meeting of the Endowment Committee for last week was cancelled and is being rescheduled.
 8. Bob Baker reminded the Ministry that we need to begin the process of getting 2020 Asking Budgets from all of the ministries. We will initiate the process at the next meeting.
 9. The Choir Director stopped in and informed us of progress of the potential purchase of a replacement church organ and the potential opportunity for a new piano.
 10. The meeting was closed with prayer at approximately 8:00 pm.
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Worship
7 May 2019

In attendance:

Chris Pascuzzi

Chi Yi Chen Wollbrink

Chris Horne

Janet Martin

Marie Parr

Dardy Long

Judy Crossman

Mary Jo Kennedy

Nancy Guy

The meeting was called to order at 7:10 by Chris Pascuzzi. Chi Yi began the meeting with her report as she needed to leave early. There is a request from Voices of Virginia to use our sanctuary on both May 31 and June 7 at 6 pm for a fundraising concert to raise money to support their mission trip to Turkey. Progress is being made on the Organ fund, Mary Phelps has promised a \$100,000 donation to the Hybrid Organ fund. Research is also being conducted into replacing our sanctuary piano. Regular rehearsals for the various choirs and Praise team are winding down as the Summer Worship schedule will begin shortly.

The Wedding Policy Committee will be meeting shortly to finalize any necessary updates. There was a discussion and all agreed that weddings held in our church need to reflect our beliefs and values and that this is after all a Presbyterian church, not a wedding hall.

Pentecost was discussed, we would like to do something involving candles (ie passing the flame) during or at the end of the service, Chris will talk to pastors before the next Worship committee meeting.

We talked about needing to make sure in the future when we have large services that serve Communion the need for additional trays and servers.

Our Committee will recommend that the first 2 Sundays in Advent, December 1 and 8 be combined (First Sunday, second Sunday will be Cantata) and the remainder of the Sundays will be our regular 3 service schedule.

The meeting was adjourned with prayer at 8:10 pm.

Respectfully submitted,

Chris Pascuzzi