

Minutes for the Stated Session Meeting

Bayside Presbyterian Church
20 August 2019 7:00 PM Room 508

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins, Clerk and Elder Amanda Long and Elders, Gary Crossman, Cliff Furedy, Herb Gordon, Richard Guy, Walter Martin, Kay Niman Meyers, Michele Parker, Chris Pascuzzi, Mike Raymer, Di Ricks, Sandy Ronan, Thom Sare, Ed Spillman, Rose Ann Wehr and George Wong.

Elders Butch Brenton, Peggy Damuth, and Matthew Wicks were not in attendance.

Staff Member Present: Associate Pastor Rev. Emma Ouellette, Chi-Yi Chen Wolbrink, Director of Music Ministries, Lacy Schimmel, Director of Youth and Family Outreach

Visitors to the meeting included Treasurer Luanne Wong.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

After the sharing of joys and concerns the meeting was called to order by the Moderator who opened the meeting with prayer.

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

DEVOTION

The devotion was shared by Elder Rose Ann Wehr.

REQUESTS FOR SESSION APPROVAL / Motions and Votes Required

- New Member Requests: None
- Baptism Requests: None
- Church Wedding Requests: Karen Bagnell & Trevor Casey, April 18, 2020

Motion: Elder Martin moved that we joyfully that approve the request for the marriage of Karen Bagnell and Trevor Casey. **The motion passed.**

SACRAMENT OF COMMUNION

All in attendance shared in the sacrament of communion.

SESSIONAL RECORDS

Clerk of Session

Minutes from the last Stated Session Meeting
Congregational Meeting - July 8, 2019
Tonight's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from the June Session meeting, the called congregational meeting on July 8, 2019 and the agenda for today's Stated Meeting. **The motion passed.**

STATISTICS

Attendance: A discussion and review of the attendance was held.

Current Plus Previous Three Junes

Year	8:00 Total/Avg	9:00 Total/Avg	11:00 Total/Avg	Combined Service	Special Services	Total of All Sundays	Weekly Average
2016	111/37	198/66	280/93	215	NA	803	201
2017	NA	NA	NA	662/166	NA	662	166
2018	NA	NA	NA	729/182	NA	729	182
2019	NA	NA	NA	868/184*	NA	868	184

Current Plus Previous Three Julys

Year	8:00 Total/Avg	9:00 Total/Avg	11:00 Total/Avg	Combined Service Total/Avg	Special Services	Total of All Sundays	Weekly Average
2016	126/32	283/71	391/98	162	NA	962	192
2017	NA	NA	NA	720/144	NA	720	144
2018	NA	NA	NA	803/161*	NA	803	161
2019	NA	NA	NA	725/181	NA	725	181

*5 Sundays

Reception of New Members: Mac Rollins; Jordan Simonelli;
William Clayton Saville; Abby Fedorowicz
Baptisms: None
Church Weddings: None
Member Transfers: None
Member Deaths: 05/09- Ruth Lancaster

INVITATION CELEBRATION:

Sharing of invitations to Bayside services, events and programs.
Asked if there were any invitations - reviewed the need for intentional invitations.

FINANCIAL REPORT AND ISSUES:

Balance Sheet (enclosure 1) & Treasurer's Report (enclosure 2)

The treasurer reported that the pledges are down from where we want to be - 81% pledged and 83% non-pledged. We are 65,000 in the red this year as opposed to around 19,000 this time last year. Hoping for a robust fall and December.

Ministries are all in good shape. General Fund is at 220k vs 130k where we want/need it to be so that is in good shape.

Endowment account changed vendors and it is also very healthy.

CPA – will be in August to review the books.

Luann Wong announced she is resigning as treasurer effective September 28, 2019.

Motion: Elder Martin moved that we accept the report with thanksgiving.

The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

Letters of thanks from HumanKind and Judeo Christian Outreach (enclosure 3 and 4)

PEVA – Aid to ICE impacted families (enclosure 5)

PEVA / CHURCH INFORMATION

Approaching October Stated Meeting, October 22, 2019, Suffolk Presbyterian Church

PEVA Meeting Review was provided by Elder Raymer.

CONTINUING ISSUES

- Church policy and procedures review updates – (enclosure 6)
No updates received
- Sanctuary Renovation Committee Update

Elder Wong, provided an update on the 2020 Vision Committee. They are meeting weekly now. He thanked Rev. Rollins and Rev. Ouellette. He displayed floor plans on the updates that they are suggesting. Chancel will double in size and 3 rows of pew will be removed in the front. There is a quote coming regarding the pew restoration. Quotes are coming in from multiple sources and they believe they may have found a contractor. Worship services will be moved as needed based on the restoration process and needs to get the work down. Discussion around the restoration of the pews – not stripping but cleaning and repairing – redoing the cushions. Fabric will be selected based on the ultimate choice for the carpet. They will coordinate with the floor repair. The thought at this point is that 508 would be used for restoration as it can be ventilated and control the mess.

Pledge cards will be out after stewardship and will only commence after stewardship is over. Session will be task with soliciting gifts for the campaign. During our next meeting we will discuss how Session will participate.

Thanks to the committee for their hard work.

NEW BUSINESS

- Rev. Ouellette requests approval to serve Communion for a Youth Worship Service on Sunday, September 15th.

Motion: Elder Crossman moved that the Sacrament of Communion be approved for the September 15th Youth Worship Service. **The motion passed.**

Rev. Ouellette shared the vision behind the service – other youth leaders in PEVA are working together to facilitate 4 services during the next school year. The Bayside Praise Team will be hopefully leading the music at the services.

- 25th Anniversary Celebration for Kathy Armstrong on September 15th during the 11am service with a reception in the atrium following.
- **Motion:** Endowment and Global Missions move that \$4,000 to be transferred to Global Mission Ministry in support of Clean Water Mission. (See Attachment 7 for details).
The motion passed.
- Matthew 25 Church – add link to the video about the program. pcusa.org/matthew25

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

**Summer ensemble ends Rehearsal on Monday August 12th. Many thanks to Praise team , Sanctuary Choir Section leaders and Saul Fox offers praise music suggestions.*

Regular activities for Fall 2019:

Joyful Singers (K-2) & *Cantate Domino (3-5) : Sunday, September 8th 9:30-9:55 a.m.

Wednesday, September 11th 5:45-6:10 p.m.

Handbell Choir: Wednesday, August 28th 6:15-7:25 p.m.

Sanctuary Choir: Wednesday, August 28th 7:30-9 p.m., Sunday: 10-10:45.a.m.

Beginner's Handbell Choir: Thursday, September 12, 11:30 a.m.-12:30 p.m.

Drum circle: every first Sunday 9-9:50.a.m. Play in atrium at 10:50 a.m. Participate in the
Combined Service

- Cantate Domino means “Sing to the Lord”

Extra/New Activites:

1. Sanctuary Choir will participate in the 9/11 Peace & Memorial service, Wednesday 7 6:30 p.m. Martha Berryman will be pianist.
2. Sanctuary Choir and Joyful Singers will start rehearsing for the October 6th World Communion service and Advent/Christmas music.
3. The Joyful Singers are ready to split into two different age classes on Wednesdays, K-2rd grade, and 3rd-5th grade (Cantate Domino). Considering the fact that the public school schedule will change next year, we are keeping rehearsal time on Wednesday from 5:45-6:10 p.m. and Sunday from 9:30-9:55 a.m. Chi Yi will lead K-2nd and Choir Section leaders Kate Wesley and Mike Belote are leading 3-5 grade rehearsal from October through May 2020.
4. Visited The Contemporary Music Director from Great Bridge PC, Charity Stephens on late of May, their praise team is about 18 people.
Charity shared about the Praise team music program: the information included filing music, their rehearsal plan, worship music planning, etc. The have invited our open Praise Team to observe their rehearsal on any Thursday night.
5. The fundraising for a Steinway and Sons piano was completed the end of July. This project is moving forward by applying for a grant written by Mary Hubbard. The application will be sent to E.K. Sloane Foundation before October 1st.
6. The Whitesel Church Organs company CEO Josh Dove visited our Sunday service on August 4th. After the service, Josh gave a presentation to the 2020 Renovation Committee. This past Sunday, Josh Dove provided the Hybrid Organ proposal to the Committee.
7. A Suggestion Box has been placed outside of the Music office. Would you like to hear an old favorite? Maybe a new tune? Or, a song that is special to you. You can also let us know how you would like to hear your song. Would you like to hear the Choir sing your song? The Handbell Choir, Chancel choir or Children's Praise Team? Maybe you want the congregation to sing your song with you.... or you want to sing solo? Please, let us know!

In addition to these regular activities of the church, I represent our church in a variety of local and national groups. Among these activities are:

1. June 23-28 I participated in the Montreat Presbyterian Association of Musician- The Music and Worship annual conference. The theme this year was " Not As the World Gives." For the first two days, I was one of planning team for the 2020 conference. After two days of intensive meetings, I had three wonderful days joining the conference.

The highlight of the conference was daily worship. The Worship service as a whole demonstrated that we order our worship around the four-fold pattern of worship. Our former Associate Pastor Rev. Jenny McDevit and Rev. Dr. Rodger Nishioka made a great team, plus the artist Rev. Lisle Gwynn Garrity was painting during the worship service. There is great flexibility within the liturgy to create worship experiences that are unique. Each order of worship was different, and yet fit within the framework so well. Every day I was challenged to think about what I can bring back and offer to our church.

2. I was program co-director for the Hymn Society Conference at Dallas Texas, July 14-18 2019. The theme was “ Every Breath is Borrowed Air.” This organization has members from North America and Canada, and also Asia and Latin America. Four Plenaries were there including Native American Reformed Church Rev. Mark Charlie to remind us how to open our church doors widely to our community. There were also presentations by a philosophy professor, hymn and song writers, and the Committee Chair on the “Glory to God” Hymnal. Dr. Mel Bringle talked about how hymns and songs can help our illnesses, aging and dying. According to the census, in 2040-2042, Spanish and Mandarin will be the major languages. A new hymnal “ Santo.Santo.Santo” has over 800 hymns and songs published by GIA. Four supplemental hymnals were presented with 1,000 hymns and songs presenting during this conference. I am very excited we will have more new hymns and songs to share with the congregation and blend into our worship.
3. I received an invitation from the PCUSA central office to be one of four regular columnists for *Call to Worship* in 2019-2020.
First article: “Space of Worship” will be published in September 2019,
Second article: “Worship for Triune God” is going to be published in December 2019.
4. I gave the lecture at Virginia Wesleyan University’s Sacred Music Summer Conference on “World Hymnody,” Wednesday, July 24.
5. Participated Virginia Wesleyan University’s Sacred Music Summer Sing& Performance on Mendelsohn “Elijah” at Ohel Sholom Temple August 15th , our choir section leader also one of the performers.
6. I will be leading a Global Hymn Sing at Ghent United Methodist Church 7-8pm, Wednesday, August 21.

Coming up vacation:

- September 9-26th , Taiwan
- Subbing Organist : Lisa Smith (September 15th and 22rd)

- Choir rehearsals: Cristina Loyola (September 11, 18, 25)
- Handbell rehearsals: Martha Berryman (September 18 and 25)
- Joyful Singers and Cantate Domino: Mike Belote and Katie Wesley (September 11, 15, 18, 22, 25)

Director of Youth and Family Outreach

Lacy Schimmel

Lacy shared 118 kids at VBS all went well. VBS raised enough money for to feed 1300 meals. Montreat and Massanetta also went well. We are registered for Montreat next year.

Youth group – changes to the structure – we are splitting the middle and high for lessons. She is looking for volunteers to help teach the lessons. Please see her to volunteer. This is a good problem to have.

Another youth retreat at Camp Silver Beach in ?

Lacy shared a little more about the Youth Worship Services.

JAM starts again this Sept 11?

New lesson plans for this year for JAM and Sunday School.

Associate Pastor

Rev. Emma Ouellette

Rev. Ouellette shared that Caroline Williamson will be confirmed in October.

She went to Stephen Ministry training and changes are coming to revitalize our program.

New member class will begin in the fall.

The directory has gone to print and will be delivered soon. Thanks to Sandy Ronan for her leadership and putting it together. Also thanks to George Wong for all the pictures.

September 11th there will be a service or prayer and remembrance.

September 18th Study will start “Inspired” by Rachel Held Evans.

Pastor / Head of Staff

Rev. Dr. David Rollins

Here are some highlights of where I have had the opportunity to share my gifts for ministry over the last two months.

- Made numerous visits to our members that are homebound, in nursing homes, or were in the hospital
- I have been meeting regularly with the 2020 vision implementation team that is overseeing the sanctuary refurbishment and organ replacement
- Worked with Linda on finalizing plans for our Etheridge series speaker and the catered dinner on Saturday, Oct. 5th, 2019
- Scheduled incoming elder training
- Read Inspired and began working on the upcoming Wednesday night study

- I am working with stewardship on a special newsletter that will go out this year with our pledge cards
- Outlined worship services through the end of 2019
- Moderated staff meetings
- Met weekly with Chi to review and plan worship services
- Preached 6 times
- Enjoyed numerous drop-in conversations with members

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

January 10 and 11 – Session retreat.

Motions: Stewardship moves that approval be given to the request of Kim Coyle to continue her scholarship funding of \$3000 for the 2019-2020 academic year. The funds will be taken from the special fund given by the Bertoffs.

The motion passed.

Elder Crossman – budgets are due early September at the very latest.

Elder Raymer is looking for someone to coordinate the meals on Wed@Well for the fall.

Elder Martin advised that he was elected Moderator of Synod Men for the coming year.

Devotion sign ups needed

CLOSING WITH PRAYER

Next Meeting – Tuesday, September 17, 2019 7pm

Devotion – Michele Parker

Enclosure (3): Church Policy and Procedure Reviews

The below table contains the policies and procedures currently in effect in Bayside Presbyterian Church. Note that there is a distinct difference between a policy and a set of procedures. Policies reflect Session or Corporation directed processes. Procedures are written where guidelines only are required to maintain awareness of a routine process that may from time to time be changed, for example Food Pantry or Lay Reader Procedures. Policies and procedures both serve as the approved processes for conduct events within the church and provide guidance for the church officers, Ministries, congregation members as well as non-members in the conduct of routine business or events in our church. These documents are currently available on the church website or in hard copy in the office for reference.

All policies and procedures are approved by the Session. Regardless of the current content, the existing policies are the approved versions and must be kept current if they are to be of value. If they are thought to be out of date, the policy and any decision recommended that is not in

Bayside Presbyterian Church - Virginia Beach VA
Balance Sheet as of July 31, 2019

Saturday, August 17, 2019

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Account #	Account Name	YTD Balance
1100.1000.0000	General Fund - Petty Cash	100.09
1100.1500.0000	Preschool Petty Cash	200.00
1100.2000.0000	Towne Bank Checking	68,116.96
1100.2100.0000	Towne Bank Money Market	92,668.66
1100.2300.0000	Langley Federal Credit Union Savings	25.00
1100.2400.0000	Langley Federal Credit Union Money Market	254,237.72
	Cash Assets	\$415,348.43
1100.2453.0000	Session Loan (4)	1,010.70
1100.2525.0000	Union Bank 5110762150(6/21/2020)2.4%	53,905.74
1100.2527.0000	Union Bank 5110681024 (11/12/2020) 2.5%	60,912.47
1100.2528.0000	Union Bank 5110754383 (12/15/2020)2.5%	31,415.22
1100.2529.0000	Union Bank 5110771861 11/30/2020)2.5%	49,952.61
1100.2622.0000	Union Bank 118320425(06/07/2020)2.20%	30,705.95
1100.2766.0000	Towne632084227(01/15/2020)1.49%	64,293.18
1100.2767.0000	Towne632077972(1/20/2020)1.49%	56,906.82
	Investment Assets	\$349,102.69
1100.4100.0000	Endowment MM TowneBank	4,391.84
1100.4500.0000	TD Ameritrade	1,142.94
1100.4600.0000	Charles Schwab	491,000.00
	Endowment Assets	\$496,534.78
		\$1,260,985.90
Fund Balance		
3100.0000.0000	General Fund	220,069.80
3100.7000.0000	Assoc Pastor Cont Educ Fund	2,048.24
3200.0000.0000	Non-Budget Fund	913.65
3200.0200.0000	Minister's Special Benevolence	2,457.77
3200.4430.0000	Wedding Fund	85.65
3200.5000.0000	Food Pantry Fund	14,857.50
3300.0000.0000	Preschool Fund	93,793.37
3400.0000.0000	Educational Fund	6,317.77
3400.1000.1000	Library Fund	657.15
3400.1100.0000	Youth Ministries Fund	3,202.04
3400.1110.0000	Youth Mission Trips	15,069.38
3400.1120.0000	Adult Mission Trip Fund	2,911.80
3500.0000.0000	Property Fund	112,514.61
3500.0210.0000	Transportation Fund Balance	26,956.46
3500.0300.0000	Operations Reserve Fund Balance	38,262.55
3500.0700.0000	Columbarium Fund	46,642.51
3600.0000.0000	Music Fund	57,956.86
3600.0100.0000	Organ Fund	35,317.62
3600.1000.1000	Handbell	1,686.87
3700.0500.0000	Session Operating Fund	3,801.74
3800.0000.0000	Scholarship Fund	2,244.70
3800.2000.0000	Minister Loan Fund	30,027.39
3800.4000.0000	Missions Fund	13,265.62
3800.5000.0000	Earnings Fund	13,483.90
	General & Special Funds	\$744,544.95
3900.0000.0000	Endowment Fund	387,509.16
3900.3100.0000	Edna E Etheridge Fund Fund	111,025.62
	Endowment Funds	\$498,534.78

Bayside Presbyterian Church - Virginia Beach VA
Balance Sheet as of July 31, 2019

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Account #	Account Name	YTD Balance
3200.0400.0000	Louise Robinson Benevolence Fund Balance	5,000.00
3800.1005.0000	William & Rhonda Bertholf Education Fund Balance	12,906.17
	Total Fund Balance	\$1,260,985.90
	Total Liabilities and Fund Balance	<u>\$1,260,985.90</u>

Bayside Presbyterian Church - Virginia Beach VA
Treasurer's Report as of July 2019 for General Fund

Saturday, August 17, 2019 8:49 PM

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
Income					
4100.0000.0000	Pledge Offering	41,073.00	276,988.00	81	584,748.00
4100.0100.0000	Non-pledged Offering	5,294.00	48,397.00	83	100,000.00
4100.0200.0000	Visitor Offering	77.00	616.29	42	2,500.00
4100.0300.0000	Loose Cash Offering	862.00	5,337.33*	114	8,000.00
4100.0400.0000	Church School Offering	25.00	28.00*	0	0.00
4100.0500.0000	Envelope Offering	0.00	296.00*	169	300.00
	Regular Offerings	\$47,331.00	\$331,662.62	82	\$695,548.00
4100.1000.0000	Interest/Investment Inc.	0.00	0.00	0	7,760.00
	Net Investment Income	\$0.00	\$0.00	0	\$7,760.00
4100.1100.0000	Overhead Donation	1,070.00	7,490.00	97	13,200.00
4100.2100.0000	Soft Drinks/Coffee Inc.	4.85	107.26	61	300.00
4100.2200.0000	Tenant Donations	560.00	6,060.00*	115	9,000.00
	Other Income	\$1,634.85	\$13,657.26*	104	\$22,500.00
4100.1101.0000	Preschool DoMM Donation	0.00	1,527.50*	168	1,560.00
4100.8888.8888	Restricted Fund Budget Supplement	0.00	0.00		
4100.9999.9999	G/F ROLLOVER	0.00	0.00	0	17,066.00
	Total Income	\$48,965.85	\$346,847.38	80	\$744,434.00
Expense					
5100.1000.0000	Salary - Minister	8,516.53	59,615.71	100	102,346.00
5100.1005.0000	Salary - Associate Pastor	4,810.17	33,903.61*	100	57,954.00
5100.1010.0000	Salary - Director of Music	4,318.86	30,232.02	100	51,826.00
5100.1011.0000	Salary - Praise Team Music	910.92	6,259.35	98	10,931.00
5100.1015.0000	Salary - Dir Educ Min	3,333.35	23,333.45*	100	40,000.00
5100.1020.0000	Salary - Church Secretary	2,523.40	18,925.30	99	32,786.00
5100.1022.0000	Salary - PT Bookkeeper	50.00	550.00	82	1,150.00
5100.1023.0000	Salary -Part Time Receptionist	0.00	0.00		
5100.1030.0000	Salary - Nursery	550.00	5,195.50	94	9,500.00
5100.1031.0000	Salary - Bldg/Grnds Super	3,049.11	21,343.77*	100	36,589.00
5100.1032.0000	Custodian A	1,037.76	6,935.88	91	13,045.00
5100.1035.0000	Employer Social Security	1,109.51	7,720.82	99	13,398.00
	Salary Expense	\$30,209.61	\$214,015.41	99	\$369,525.00
5100.0100.0000	Office Supplies	29.54	2,009.64*	111	3,100.00
5100.0105.0000	Postage Exp. 2	200.00	1,008.23	86	2,000.00
5100.0110.0000	Postage Meter Lease	108.00	324.00*	110	500.00

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Treasurer's Report as of July 2019 for General Fund

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.0115.0000	Copier Lease/Maintenance	770.27	5,647.68*	101	9,600.00
5100.0120.0000	Internet Expense	150.00	2,044.37*	117	3,000.00
5100.0125.0000	Other Office Equipment	0.00	0.00		
5100.0126.0000	Office Equipment Repair	0.00	250.00	43	1,000.00
5100.0130.0000	Telephone Service	228.00	1,554.37	92	2,900.00
5100.0155.0000	Phone Message System	85.00	680.00*	114	1,020.00
5100.0157.0000	Staff Appreciation	0.00	0.00	0	500.00
5100.0158.0000	Staff Travel	0.00	0.00		
5100.0160.0000	Worker's Comp Insurance	0.00	2,367.11*	135	3,000.00
5100.0165.0000	Property & Liability Ins	0.00	0.00	0	9,750.00
5100.0175.0000	Computer Equip/Software	330.00	5,372.89*	142	6,500.00
5100.0180.0000	Beneflex	0.00	0.00		
	Office Administration	\$1,900.81	\$21,258.29	85	\$42,870.00
5100.1040.0000	Benefits - Minister	2,943.92	20,977.44*	101	35,697.00
5100.1041.0000	Benefits - Minister's Supplemental	0.00	0.00		
5100.1045.0000	Benefits - Assoc Pastor	1,659.94	11,619.58	98	20,289.00
5100.1050.0000	Benefits - Director of Music	388.39	2,743.73*	100	4,686.00
5100.1051.0000	Director of MM Insurance Opt Out	250.00	1,750.00	100	3,000.00
5100.1055.0000	Benefits - Dir of Educ Min	882.79	6,192.02*	100	10,607.00
5100.1061.1000	Benefits - Church Secretary	831.73	5,847.11*	100	10,006.00
5100.1064.0000	Benefits - Bldg/Grnds Supe	889.17	6,249.19*	100	10,695.00
	Benefits Expense	\$7,845.94	\$55,379.07	100	\$94,980.00
5100.1065.0000	Prof. Exp. - Minister	111.11	2,018.67	87	4,000.00
5100.1066.0000	Cont Ed - Minister	575.60	1,301.69	89	2,500.00
5100.1070.0000	Prof. Exp. -Assoc Pastor	65.39	1,315.12	75	3,000.00
5100.1071.0000	Cont Ed - Assoc Pastor	0.00	414.19	47	1,500.00
5100.1075.0000	Prof. Exp. - Dir. Music	28.03	1,216.53	89	2,350.00
5100.1080.0000	Prof Exp - Dir of Educ Min	0.00	50.51	4	2,350.00
5100.1085.0000	Prof.Exp - Administrator	0.00	117.05	44	450.00
	Professional Expense	\$780.13	\$6,433.76	68	\$16,150.00
	Total Administrative Expense	\$40,736.49	\$297,086.53	97	\$523,525.00
5100.2001.0000	Beach Health Clinic	0.00	200.00	86	400.00
5100.2005.0000	Dwelling Place	0.00	0.00		
5100.2009.0000	Samaritan House	0.00	1,200.00	86	2,400.00
5100.2010.0000	Good News Jail & Prison Minist	0.00	250.00	85	500.00

Bayside Presbyterian Church - Virginia Beach VA
 Treasurer's Report as of July 2019 for General Fund

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.2013.0000	St. Columba Ministries	0.00	5,200.00	86	10,400.00
5100.2021.0000	Judeo-Christian Outreach Cente	0.00	1,400.00	86	2,800.00
5100.2027.0000	Seton Youth Shelter	0.00	250.00	86	500.00
5100.2029.0000	Volunters of America	0.00	0.00		
5100.2030.0000	Human Kind	0.00	800.00	86	1,600.00
5100.2033.0000	Winter Shelter Program	0.00	0.00	0	400.00
5100.2038.0000	Faith Works Coalition	0.00	1,200.00	86	2,400.00
5100.2039.0000	Virginia Supportive Housing-Crescent Square	0.00	1,400.00	86	2,800.00
5100.2041.0000	Project Activity	0.00	106.77	23	800.00
	Community Service Expense	\$0.00	\$12,006.77	82	\$25,000.00
5100.2055.0000	Fellowship	0.00	324.88	33	1,700.00
5100.2060.0000	Card Ministry	0.00	0.00	0	100.00
5100.2063.0000	Bereavement Team	0.00	170.00	39	750.00
5100.2070.0000	Stephen Ministry	122.35	122.35	46	450.00
	Congregational Care Expense	\$122.35	\$617.23	35	\$3,000.00
5100.3000.0000	Equipment/	0.00	0.00	0	750.00
5100.3001.0000	Supplies	117.46	117.46	10	2,000.00
5100.3003.0000	DCE Conferences	0.00	588.20	81	1,250.00
5100.3005.0000	Curriculum	72.29	1,416.64	76	3,200.00
5100.3006.0000	Background_ Checks	0.00	30.00	52	100.00
5100.3010.0000	Library	0.00	0.00	0	200.00
5100.3013.0000	First Fridays	274.50	1,251.50*	143	1,500.00
5100.3014.0000	MOPS	0.00	2,351.35*	224	1,800.00
5100.3015.0000	Vacation Bible School Exp.	2,967.91	3,461.28*	156	3,800.00
5100.3022.0000	Nursery	0.00	53.92	31	300.00
5100.3040.0000	MS Ministry	0.00	181.32	44	700.00
5100.3041.0000	HS Ministry	0.00	133.33	46	500.00
5100.3042.0000	Confirmation	0.00	480.62*	275	300.00
5100.3043.0000	Children's Ministry	21.05	572.42	82	1,200.00
5100.3045.0000	Publicity/Promotion	0.00	500.83	48	1,800.00
	Education Expense	\$3,453.21	\$11,138.87	98	\$19,400.00
5100.3505.0000	New Visitor Materials	0.00	0.00	0	500.00
5100.3525.0000	Evangelism Materials	180.00	1,089.00*	370	500.00
5100.3531.0000	Evangelistic Events	0.00	0.00	0	500.00
5100.3540.0000	Living Nativity	0.00	0.00	0	3,000.00
	Evangelism Expense	\$180.00	\$1,089.00	41	\$4,500.00

Bayside Presbyterian Church - Virginia Beach VA
 Treasurer's Report as of July 2019 for General Fund

Saturday, August 17, 2019 8:49 PM

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.4000.0000	Building Maintenance	1,566.41	6,374.38*	104	10,500.00
5100.4001.0000	HVAC Maintenance	0.00	818.52	22	6,300.00
5100.4005.0000	Van Ops/Maint	0.00	0.00	0	0.00
5100.4010.0000	Exterminating Service	0.00	1,368.00	94	2,500.00
5100.4015.0000	Fire & Safety System Maint.	290.97	1,263.67*	108	2,000.00
5100.4020.0000	Grounds Maintenance	740.00	4,128.08	51	13,959.00
5100.4025.0000	Supplies & Cleaning Materials	0.00	2,081.72	89	4,000.00
5100.4030.0000	Kitchen Maintenance	85.00	847.09	73	2,000.00
5100.4035.0000	Vending Machines	0.00	0.00		
5100.4050.0000	Electricity	2,687.99	13,824.25	93	25,500.00
5100.4055.0000	Gas	75.31	6,587.56*	103	11,000.00
5100.4060.0000	Water & Sewer	757.17	5,189.42	89	10,000.00
5100.4065.0000	Refuse Collection	229.82	2,175.30*	124	3,000.00
	Property Expense	\$6,432.67	\$44,657.99	84	\$90,759.00
5100.4080.0000	Payroll Preparation	84.20	635.13*	103	1,050.00
5100.4082.0000	Bank Fees	71.43	540.63*	168	550.00
5100.4086.0000	Audit Fees	0.00	600.00	73	1,400.00
	Stewardship Expense	\$155.63	\$1,775.76*	101	\$3,000.00
5100.4101.0000	Church Develop - Limete	125.00	250.00	86	500.00
5100.4110.0000	Mission Giving	8,000.00	16,000.00	86	32,000.00
5100.4120.0000	Theological Education Fund	0.00	0.00	0	0.00
5100.4121.0000	Field Missionary Support	0.00	0.00	0	0.00
5100.4122.0000	Congo Maternity Hospital	125.00	250.00	86	500.00
5100.4123.0000	Congo-Mark Shreiber School	125.00	250.00	86	500.00
5100.4125.1000	Ticul Scholarship & Staff	0.00	0.00	0	0.00
5100.4125.2000	Ticul - Material	0.00	0.00	0	2,000.00
5100.4125.5000	Youth - Mission Trips- 1/3	0.00	0.00	0	0.00
5100.4128.0000	Disaster Response	0.00	0.00	0	0.00
5100.4130.0000	Massanetta support	0.00	500.00*	171	500.00
5100.4132.0000	Miscellaneous expenses	0.00	0.00	0	500.00
5100.4134.0000	Clean Water Project	(249.75)	9,164.27*	224	7,000.00
5100.4135.0000	Mogodeshu Hospital Project	125.00	250.00	86	500.00
5100.4136.0000	American Indian Children School Support	0.00	0.00	0	4,000.00
	Witness/Global Mission	\$8,250.25	\$26,664.27	95	\$48,000.00
5100.4200.0000	Special Music Programs	308.76	2,191.86*	107	3,500.00
5100.4205.0000	Music Literature(all sevices)	746.90	1,471.11*	168	1,500.00

Bayside Presbyterian Church - Virginia Beach VA
Treasurer's Report as of July 2019 for General Fund

Saturday, August 17, 2019 8:49 PM

Page 5 of 5

Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.4215.0000	Robe Maintenance/Cleaning	0.00	0.00	0	500.00
5100.4220.0000	Workshops/Memberships/licensing	520.00	1,247.45*	153	1,400.00
5100.4225.0000	Substitute Organist	0.00	400.00	57	1,200.00
5100.4230.0000	Music/Pulpit Honoraria	0.00	0.00	0	1,000.00
5100.4232.0000	Section Leaders	790.00	7,270.00*	125	10,000.00
5100.4236.0000	Seasonal Decor	0.00	54.44	23	400.00
5100.4240.0000	Usher Supplies/Cleaning	0.00	0.00	0	400.00
5100.4245.0000	Communion Supplies	0.00	169.29	97	300.00
5100.4250.0000	Supplies/Equipment	0.00	824.96*	236	600.00
5100.4251.0000	Children's Choir Supplies	14.77	475.61*	136	600.00
5100.4255.0000	Keyboard Instr. Maintenance	0.00	450.60	86	900.00
5100.4260.0000	Audio/Visual	0.00	68.33	46	250.00
5100.4265.0000	Handbell Maintenance	110.31	235.11*	0	0.00
5100.4270.0000	Praise Team Drummer	240.00	1,410.00	76	3,200.00
5100.4275.0000	DoMM Continuing Education	453.46	579.46	66	1,500.00
	Worship Expense	\$3,184.20	\$16,848.22*	106	\$27,250.00
	Total Expenses	\$62,514.80	\$411,884.64	95	\$744,434.00
	Difference	(\$13,548.95)	(\$65,037.26)		\$0.00

* = Income/Expense exceeds amount budgeted to date

HumanKind

June 20, 2019

Rev. David Rollins
Bayside Presbyterian Church
1400 Ewell Rd
Virginia Bch, VA 23455-4908

Dear Rev. Rollins,

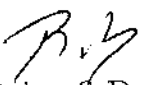
Thank you for continuing to support our residents from the Zuni campus!

Your donation of \$800.00 to HumanKind is already at work. Many of the residents who were cared for at our Zuni campus continue to benefit from the care provided by HumanKind. We are dedicated to ensuring loving homes, skilled support, and faithful care for more individuals with developmental disabilities across Virginia.

Their lives are being uplifted because of your generosity. You are providing opportunities for these residents to thrive and live to their full potential. What a wonderful gift.

Thank you for being a part of our HumanKind family, and **thank you again for making a difference by paving the way to help us continue serving this amazing community of individuals.**

With gratitude,


Robert S. Dendy, Jr.
President & CEO

*The Faithful and
prayerful support of
Bayside continues to
sustain our ministry.*

No goods or services were received in exchange for this gift.

HumanKind is a 501(c)(3) nonprofit.

Please retain this receipt for your records. 317

Blessings,

Micah 6:8

HumanKind is a 501(c)(3) nonprofit organization, Tax ID 54-0346118

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Executive Director

Kristin Ward

Development Director

Fatima Tomlin

Program Director

July 9, 2019

Rev. David Rollins

Bayside Presbyterian Church

1400 Ewell Rd

Virginia Beach, VA 23455-4908

Dear Rev. Rollins,

Thank you for giving a generous donation of \$700.00 to Judeo-Christian Outreach Center (JCOC). The contribution was dated 06/11/2019.

You are helping to feed hungry individuals and families, and provide shelter for homeless adults in Virginia Beach. JCOC has provided more than 55,000 meals through our three feeding programs and given shelter to at least 170 homeless men and women in the last 10 months!

Darlene is a familiar face at our Food Pantry. This middle-aged guest has been coming to get fresh produce, dairy, meat and baked goods for almost 11 years. After a brain operation left her with 50% vision, Darlene could no longer drive or work. Her meager income consists of social security and taking care of a friend's children. "This [food] is a tremendous help," she said. "Thank God for this place!"

Thank you again for your donation. Check JCOC.org for the latest news and updates. If you would like to find out more about JCOC's goals or have questions or ideas, we would be happy to schedule an in-person meeting or phone call. Please let us know!

With gratitude,



Todd Walker
Executive Director



Kristin Ward
Development Director



1053 Virginia Beach Boulevard, Virginia Beach, VA 23451
Office: (757) 491-2846 | Fax: (757) 425-2607 | jcoc@jcoc.org | jcoc.org



Amanda Long <amandalong328@gmail.com>

Aid to ICE impacted families

Raymond Rodrigues <Rrodrigues@pcusa-peva.org>
To: Raymond Rodrigues <Rrodrigues@pcusa-peva.org>
Cc: Jessica Fitzgerald <jessica@pcusa-peva.org>

Mon, Aug 12, 2019 at 3:11 PM

Greetings Pastors, Clerks of Session, Church Administrators/Secretaries

We have been receiving some inquiries about how to help the families in Mississippi impacted by the ICE raids last week.

If your church wishes to make a monetary donation (Walmart gift cards or a check), send them to:

Susan H. Sumrall, Stated Clerk

Presbytery of Mississippi

P. O. Box 13451

Jackson, MS 39236

Below is a portion of an email she received from the pastor of First Presbyterian Church of Canton, MS

Members of FPC Canton are assisting families within the Canton community impacted by the ICE raids last week. We are donating cash and collecting supplies to stock the legal aid center established at Sacred Heart Catholic Church. One of FPC's newest members is heading up a team of attorneys offering free help to families that have been separated, as well as help to many Hispanic members of the community who are terrified. Thus far, 125 families directly affected by the raids have been taken under the care of the legal team. Hundreds more have been counseled. A daycare center has been established as well as a food pantry. Based on the lines of people waiting to be seen, I imagine this will be an ongoing effort for quite a while.

Below, you will find the most recent version of a list of desperately needed supplies:

NON-Perishable Foods: maseca (corn flour), rice, dry black beans (NOT canned), Fideo (ramen noodle), sugar, salt, corn oil, Lala milk (boxed),

corn and Flour Tortillas (small / non-refrigerated), Instant coffee, Marias cookies

Baby items: Baby food, diapers (sizes 1-6), wipes, baby formula, baby shampoo all-in-one

Daily Essentials: feminine products, toilet paper, soap, shampoo/conditioner, toothbrushes, toothpaste, dishwasher soap, deodorant, laundry detergent

School Supplies: Canton Wal-Mart for specifics; backpacks

Raymond Rodrigues

Administrator/Journal Clerk

Presbytery of Eastern Virginia

[801 Loudoun Ave., Portsmouth, Va 23707](#)

757-397-7063

“We build bridges across divides to deepen connection to Christ and one another to serve the world.”

accordance with the policy must be approved by the Session as “an exception to policy”. When updating a policy, the final draft should be reviewed by the Ministry and other involved congregation members by way of email correspondence or at a Ministry meeting. The final policy will be presented to the Session for approval.

While a policy may not be able to address every possible situation, it should be encompassing for normal operations in the church. Exceptions to policy, anticipated that they will be kept to a minimum, must be addressed and approved by the Session. A statement regarding the process for requesting an exception to policy should be included at the end of every policy document.

Each of the below policy or procedure reviews should be included as a standing agenda item for each Ministry meeting until they are current. The status of the reviews should be included in the monthly Ministry minutes.

Responsible Ministry	Policy or Procedure Name	Current Version	Comments / Updates since last month in Red
Admin Support	Personnel Policies & Procedures	2017	
Admin Support	Manual of Administrative Operations	2016	
Admin Support	Sexual Misconduct Policy	2016	
Admin Support	Child and Youth Protection Policy	2017	
Christian Education	Library Procedures	2015	
Christian Education	Transportation Policy	2015	
Community Service	Food Pantry Procedures	2015	
Congregational Care	Bereavement Reception Procedures	2016	
Congregational Care	Visitation/Shepherding Program Procedures	New	
Congregational Care	Active Membership Policy	2016	
Property	Building Use Policy	2018	
Property	Memorial Garden and Columbarium Rules & Procedures	2015	
Stewardship	Mission Trip Funding Policy	2015	
Stewardship	Stewardship and Fundraising Policy	2016	
Stewardship	Operating Rules and Investment Policy for the Endowment Fund Committee	2015	
Stewardship	Terms of the Endowment Fund and Endowment Committee	2015	
Stewardship	Corporate By-Laws	2013	
Stewardship	Credit Card Points Usage Policy	2016	
Stewardship	Priorities Plan – 2020 Vision	2017	
Worship	Funeral Policy	2016	
Worship	Wedding Policy	2015	Update in progress
Worship	Lay Reader Guidelines	2015	