

Agenda for the Stated Session Meeting

Bayside Presbyterian Church
20 August 2019 7:00 PM Room 508

Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.

Vision: Changing lives by growing Christian disciples and living God's Word.

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

DEVOTION

Elder Rose Ann Wehr

REQUESTS FOR SESSION APPROVAL / Motions and Votes Required

1. New Member Requests: Karen Bagnell & Trevor Casey
2. Baptism Requests: None
3. Church Wedding Requests: None

SACRAMENT OF COMMUNION

All are invited!

SESSIONAL RECORDS

Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Tonight's Agenda

Motion: It is moved by the Clerk that the Session approve the minutes from the June Session meeting, the called congregational meeting on July 8, 2019 and the agenda for today's Stated Meeting.

STATISTICS

Attendance:

Current Plus Previous Three Junes

Year	8:00 Total/Avg	9:00 Total/Avg	11:00 Total/Avg	Combined Service	Special Services	Total of All Sundays	Weekly Average
2016	111/37	198/66	280/93	215	NA	803	201
2017	NA	NA	NA	662/166	NA	662	166
2018	NA	NA	NA	729/182	NA	729	182
2019	NA	NA	NA	868/184*	NA	868	184

Current Plus Previous Three Julys

Year	8:00 Total/Avg	9:00 Total/Avg	11:00 Total/Avg	Combined Service Total/Avg	Special Services	Total of All Sundays	Weekly Average
2016	126/32	283/71	391/98	162	NA	962	192
2017	NA	NA	NA	720/144	NA	720	144
2018	NA	NA	NA	803/161*	NA	803	161
2019	NA	NA	NA	725/181	NA	725	181

*5 Sundays

1. Reception of New Members: Mac Rollins; Jordan Simonelli;
William Clayton Saville; Abby Fedorowicz
2. Baptisms: None
3. Church Weddings: None
4. Member Transfers: None
5. Member Deaths: 05/09- Ruth Lancaster

INVITATION CELEBRATION:

Sharing of invitations to Bayside services, events and programs.
Upcoming opportunities?

FINANCIAL REPORT AND ISSUES:

1. Balance Sheet (enclosure 1) & Treasurer's Report (enclosure 2)

Motion needed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

Letters of thanks from HumanKind and Judeo Christian Outreach (enclosure 3 and 4)

PEVA – Aid to ICE impacted families (enclosure 5)

PEVA / CHURCH INFORMATION

Approaching October Stated Meeting, October 22, 2019, Suffolk Presbyterian Church

CONTINUING ISSUES

1. Church policy and procedures review updates – (enclosure 6)
No updates received

NEW BUSINESS

1. Rev. Ouellette requests approval to serve Communion for a Youth Worship Service on Sunday, September 15th. Motion Needed.

2. 25th Anniversary Celebration for Kathy Armstrong on September 15th during the 11am service with a reception in the atrium following.
3. Endowment and Global Missions move that \$4,000 to be transferred to Global Mission Ministry in support of Clean Water Mission. (See Attachment 7 for details).
Needs vote.

STAFF REPORTS

Director of Music Ministries

Chi-Yi Chen Wolbrink

Director of Youth and Family Outreach

Lacy Schimmel

Associate Pastor

Rev. Emma Ouellette

Pastor / Head of Staff

Rev. Dr. David Rollins

SUPPLEMENTAL MINISTRY REPORTS

(Items/issues not included in Ministry Minutes)

CLOSING WITH PRAYER

Next Meeting – Tuesday, September 17, 2019 7pm

Devotion - TBD

Bayside Presbyterian Church - Virginia Beach VA
Balance Sheet as of July 31, 2019

Saturday, August 17, 2019

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Account #	Account Name	YTD Balance
1100.1000.0000	General Fund - Petty Cash	100.09
1100.1500.0000	Preschool Petty Cash	200.00
1100.2000.0000	Towne Bank Checking	68,116.96
1100.2100.0000	Towne Bank Money Market	92,668.66
1100.2300.0000	Langley Federal Credit Union Savings	25.00
1100.2400.0000	Langley Federal Credit Union Money Market	254,237.72
	Cash Assets	\$415,348.43
1100.2453.0000	Session Loan (4)	1,010.70
1100.2525.0000	Union Bank 5110762150(6/21/2020)2.4%	53,905.74
1100.2527.0000	Union Bank 5110681024 (11/12/2020) 2.5%	60,912.47
1100.2528.0000	Union Bank 5110754383 (12/15/2020)2.5%	31,415.22
1100.2529.0000	Union Bank 5110771861 11/30/2020)2.5%	49,952.61
1100.2622.0000	Union Bank 118320425(06/07/2020)2.20%	30,705.95
1100.2766.0000	Towne632084227(01/15/2020)1.49%	64,293.18
1100.2767.0000	Towne632077972(1/20/2020)1.49%	56,906.82
	Investment Assets	\$349,102.69
1100.4100.0000	Endowment MM TowneBank	4,391.84
1100.4500.0000	TD Ameritrade	1,142.94
1100.4600.0000	Charles Schwab	491,000.00
	Endowment Assets	\$496,534.78
		\$1,260,985.90
Fund Balance		
3100.0000.0000	General Fund	220,069.80
3100.7000.0000	Assoc Pastor Cont Educ Fund	2,048.24
3200.0000.0000	Non-Budget Fund	913.65
3200.0200.0000	Minister's Special Benevolence	2,457.77
3200.4430.0000	Wedding Fund	85.65
3200.5000.0000	Food Pantry Fund	14,857.50
3300.0000.0000	Preschool Fund	93,793.37
3400.0000.0000	Educational Fund	6,317.77
3400.1000.1000	Library Fund	657.15
3400.1100.0000	Youth Ministries Fund	3,202.04
3400.1110.0000	Youth Mission Trips	15,069.38
3400.1120.0000	Adult Mission Trip Fund	2,911.80
3500.0000.0000	Property Fund	112,514.61
3500.0210.0000	Transportation Fund Balance	26,956.46
3500.0300.0000	Operations Reserve Fund Balance	38,262.55
3500.0700.0000	Columbarium Fund	46,642.51
3600.0000.0000	Music Fund	57,956.86
3600.0100.0000	Organ Fund	35,317.62
3600.1000.1000	Handbell	1,686.87
3700.0500.0000	Session Operating Fund	3,801.74
3800.0000.0000	Scholarship Fund	2,244.70
3800.2000.0000	Minister Loan Fund	30,027.39
3800.4000.0000	Missions Fund	13,265.62
3800.5000.0000	Earnings Fund	13,483.90
	General & Special Funds	\$744,544.95
3900.0000.0000	Endowment Fund	387,509.16
3900.3100.0000	Edna E Etheridge Fund Fund	111,025.62
	Endowment Funds	\$498,534.78

Bayside Presbyterian Church - Virginia Beach VA
Balance Sheet as of July 31, 2019

Saturday, August 17, 2019

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Account #	Account Name	YTD Balance
3200.0400.0000	Louise Robinson Benevolence Fund Balance	5,000.00
3800.1005.0000	William & Rhonda Bertholf Education Fund Balance	12,906.17
	Total Fund Balance	\$1,260,985.90
	Total Liabilities and Fund Balance	<u>\$1,260,985.90</u>

Bayside Presbyterian Church - Virginia Beach VA
 Treasurer's Report as of July 2019 for General Fund

Saturday, August 17, 2019 8:49 PM

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
Income					
4100.0000.0000	Pledge Offering	41,073.00	276,988.00	81	584,748.00
4100.0100.0000	Non-pledged Offering	5,294.00	48,397.00	83	100,000.00
4100.0200.0000	Visitor Offering	77.00	616.29	42	2,500.00
4100.0300.0000	Loose Cash Offering	862.00	5,337.33*	114	8,000.00
4100.0400.0000	Church School Offering	25.00	28.00*	0	0.00
4100.0500.0000	Envelope Offering	0.00	296.00*	169	300.00
	Regular Offerings	\$47,331.00	\$331,662.62	82	\$695,548.00
4100.1000.0000	Interest/Investment Inc.	0.00	0.00	0	7,760.00
	Net Investment Income	\$0.00	\$0.00	0	\$7,760.00
4100.1100.0000	Overhead Donation	1,070.00	7,490.00	97	13,200.00
4100.2100.0000	Soft Drinks/Coffee Inc.	4.85	107.26	61	300.00
4100.2200.0000	Tenant Donations	560.00	6,060.00*	115	9,000.00
	Other Income	\$1,634.85	\$13,657.26*	104	\$22,500.00
4100.1101.0000	Preschool DoMM Donation	0.00	1,527.50*	168	1,560.00
4100.8888.8888	Restricted Fund Budget Supplement	0.00	0.00		
4100.9999.9999	G/F ROLLOVER	0.00	0.00	0	17,066.00
	Total Income	\$48,965.85	\$346,847.38	80	\$744,434.00
Expense					
5100.1000.0000	Salary - Minister	8,516.53	59,615.71	100	102,346.00
5100.1005.0000	Salary - Associate Pastor	4,810.17	33,903.61*	100	57,954.00
5100.1010.0000	Salary - Director of Music	4,318.86	30,232.02	100	51,826.00
5100.1011.0000	Salary - Praise Team Music	910.92	6,259.35	98	10,931.00
5100.1015.0000	Salary - Dir Educ Min	3,333.35	23,333.45*	100	40,000.00
5100.1020.0000	Salary - Church Secretary	2,523.40	18,925.30	99	32,786.00
5100.1022.0000	Salary - PT Bookkeeper	50.00	550.00	82	1,150.00
5100.1023.0000	Salary -Part Time Receptionist	0.00	0.00		
5100.1030.0000	Salary - Nursery	550.00	5,195.50	94	9,500.00
5100.1031.0000	Salary - Bldg/Grnds Super	3,049.11	21,343.77*	100	36,589.00
5100.1032.0000	Custodian A	1,037.76	6,935.88	91	13,045.00
5100.1035.0000	Employer Social Security	1,109.51	7,720.82	99	13,398.00
	Salary Expense	\$30,209.61	\$214,015.41	99	\$369,525.00
5100.0100.0000	Office Supplies	29.54	2,009.64*	111	3,100.00
5100.0105.0000	Postage Exp. 2	200.00	1,008.23	86	2,000.00
5100.0110.0000	Postage Meter Lease	108.00	324.00*	110	500.00

Bayside Presbyterian Church - Virginia Beach VA
Treasurer's Report as of July 2019 for General Fund

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.0115.0000	Copier Lease/Maintenance	770.27	5,647.68*	101	9,600.00
5100.0120.0000	Internet Expense	150.00	2,044.37*	117	3,000.00
5100.0125.0000	Other Office Equipment	0.00	0.00		
5100.0126.0000	Office Equipment Repair	0.00	250.00	43	1,000.00
5100.0130.0000	Telephone Service	228.00	1,554.37	92	2,900.00
5100.0155.0000	Phone Message System	85.00	680.00*	114	1,020.00
5100.0157.0000	Staff Appreciation	0.00	0.00	0	500.00
5100.0158.0000	Staff Travel	0.00	0.00		
5100.0160.0000	Worker's Comp Insurance	0.00	2,367.11*	135	3,000.00
5100.0165.0000	Property & Liability Ins	0.00	0.00	0	9,750.00
5100.0175.0000	Computer Equip/Software	330.00	5,372.89*	142	6,500.00
5100.0180.0000	Beneflex	0.00	0.00		
	Office Administration	\$1,900.81	\$21,258.29	85	\$42,870.00
5100.1040.0000	Benefits - Minister	2,943.92	20,977.44*	101	35,697.00
5100.1041.0000	Benefits - Minister's Supplemental	0.00	0.00		
5100.1045.0000	Benefits - Assoc Pastor	1,659.94	11,619.58	98	20,289.00
5100.1050.0000	Benefits - Director of Music	388.39	2,743.73*	100	4,686.00
5100.1051.0000	Director of MM Insurance Opt Out	250.00	1,750.00	100	3,000.00
5100.1055.0000	Benefits - Dir of Educ Min	882.79	6,192.02*	100	10,607.00
5100.1061.1000	Benefits - Church Secretary	831.73	5,847.11*	100	10,006.00
5100.1064.0000	Benefits - Bldg/Grnds Supe	889.17	6,249.19*	100	10,695.00
	Benefits Expense	\$7,845.94	\$55,379.07	100	\$94,980.00
5100.1065.0000	Prof. Exp. - Minister	111.11	2,018.67	87	4,000.00
5100.1066.0000	Cont Ed - Minister	575.60	1,301.69	89	2,500.00
5100.1070.0000	Prof. Exp. -Assoc Pastor	65.39	1,315.12	75	3,000.00
5100.1071.0000	Cont Ed - Assoc Pastor	0.00	414.19	47	1,500.00
5100.1075.0000	Prof. Exp. - Dir. Music	28.03	1,216.53	89	2,350.00
5100.1080.0000	Prof Exp - Dir of Educ Min	0.00	50.51	4	2,350.00
5100.1085.0000	Prof.Exp - Administrator	0.00	117.05	44	450.00
	Professional Expense	\$780.13	\$6,433.76	68	\$16,150.00
	Total Administrative Expense	\$40,736.49	\$297,086.53	97	\$523,525.00
5100.2001.0000	Beach Health Clinic	0.00	200.00	86	400.00
5100.2005.0000	Dwelling Place	0.00	0.00		
5100.2009.0000	Samaritan House	0.00	1,200.00	86	2,400.00
5100.2010.0000	Good News Jail & Prison Minist	0.00	250.00	85	500.00

Bayside Presbyterian Church - Virginia Beach VA
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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.2013.0000	St. Columba Ministries	0.00	5,200.00	86	10,400.00
5100.2021.0000	Judeo-Christian Outreach Cente	0.00	1,400.00	86	2,800.00
5100.2027.0000	Seton Youth Shelter	0.00	250.00	86	500.00
5100.2029.0000	Volunters of America	0.00	0.00		
5100.2030.0000	Human Kind	0.00	800.00	86	1,600.00
5100.2033.0000	Winter Shelter Program	0.00	0.00	0	400.00
5100.2038.0000	Faith Works Coalition	0.00	1,200.00	86	2,400.00
5100.2039.0000	Virginia Supportive Housing-Crescent Square	0.00	1,400.00	86	2,800.00
5100.2041.0000	Project Activity	0.00	106.77	23	800.00
	Community Service Expense	\$0.00	\$12,006.77	82	\$25,000.00
5100.2055.0000	Fellowship	0.00	324.88	33	1,700.00
5100.2060.0000	Card Ministry	0.00	0.00	0	100.00
5100.2063.0000	Bereavement Team	0.00	170.00	39	750.00
5100.2070.0000	Stephen Ministry	122.35	122.35	46	450.00
	Congregational Care Expense	\$122.35	\$617.23	35	\$3,000.00
5100.3000.0000	Equipment/	0.00	0.00	0	750.00
5100.3001.0000	Supplies	117.46	117.46	10	2,000.00
5100.3003.0000	DCE Conferences	0.00	588.20	81	1,250.00
5100.3005.0000	Curriculum	72.29	1,416.64	76	3,200.00
5100.3006.0000	Background_ Checks	0.00	30.00	52	100.00
5100.3010.0000	Library	0.00	0.00	0	200.00
5100.3013.0000	First Fridays	274.50	1,251.50*	143	1,500.00
5100.3014.0000	MOPS	0.00	2,351.35*	224	1,800.00
5100.3015.0000	Vacation Bible School Exp.	2,967.91	3,461.28*	156	3,800.00
5100.3022.0000	Nursery	0.00	53.92	31	300.00
5100.3040.0000	MS Ministry	0.00	181.32	44	700.00
5100.3041.0000	HS Ministry	0.00	133.33	46	500.00
5100.3042.0000	Confirmation	0.00	480.62*	275	300.00
5100.3043.0000	Children's Ministry	21.05	572.42	82	1,200.00
5100.3045.0000	Publicity/Promotion	0.00	500.83	48	1,800.00
	Education Expense	\$3,453.21	\$11,138.87	98	\$19,400.00
5100.3505.0000	New Visitor Materials	0.00	0.00	0	500.00
5100.3525.0000	Evangelism Materials	180.00	1,089.00*	370	500.00
5100.3531.0000	Evangelistic Events	0.00	0.00	0	500.00
5100.3540.0000	Living Nativity	0.00	0.00	0	3,000.00
	Evangelism Expense	\$180.00	\$1,089.00	41	\$4,500.00

Bayside Presbyterian Church - Virginia Beach VA
 Treasurer's Report as of July 2019 for General Fund

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.4000.0000	Building Maintenance	1,566.41	6,374.38*	104	10,500.00
5100.4001.0000	HVAC Maintenance	0.00	818.52	22	6,300.00
5100.4005.0000	Van Ops/Maint	0.00	0.00	0	0.00
5100.4010.0000	Exterminating Service	0.00	1,368.00	94	2,500.00
5100.4015.0000	Fire & Safety System Maint.	290.97	1,263.67*	108	2,000.00
5100.4020.0000	Grounds Maintenance	740.00	4,128.08	51	13,959.00
5100.4025.0000	Supplies & Cleaning Materials	0.00	2,081.72	89	4,000.00
5100.4030.0000	Kitchen Maintenance	85.00	847.09	73	2,000.00
5100.4035.0000	Vending Machines	0.00	0.00		
5100.4050.0000	Electricity	2,687.99	13,824.25	93	25,500.00
5100.4055.0000	Gas	75.31	6,587.56*	103	11,000.00
5100.4060.0000	Water & Sewer	757.17	5,189.42	89	10,000.00
5100.4065.0000	Refuse Collection	229.82	2,175.30*	124	3,000.00
	Property Expense	\$6,432.67	\$44,657.99	84	\$90,759.00
5100.4080.0000	Payroll Preparation	84.20	635.13*	103	1,050.00
5100.4082.0000	Bank Fees	71.43	540.63*	168	550.00
5100.4086.0000	Audit Fees	0.00	600.00	73	1,400.00
	Stewardship Expense	\$155.63	\$1,775.76*	101	\$3,000.00
5100.4101.0000	Church Develop - Limete	125.00	250.00	86	500.00
5100.4110.0000	Mission Giving	8,000.00	16,000.00	86	32,000.00
5100.4120.0000	Theological Education Fund	0.00	0.00	0	0.00
5100.4121.0000	Field Missionary Support	0.00	0.00	0	0.00
5100.4122.0000	Congo Maternity Hospital	125.00	250.00	86	500.00
5100.4123.0000	Congo-Mark Shreiber School	125.00	250.00	86	500.00
5100.4125.1000	Ticul Scholarship & Staff	0.00	0.00	0	0.00
5100.4125.2000	Ticul - Material	0.00	0.00	0	2,000.00
5100.4125.5000	Youth - Mission Trips- 1/3	0.00	0.00	0	0.00
5100.4128.0000	Disaster Response	0.00	0.00	0	0.00
5100.4130.0000	Massanetta support	0.00	500.00*	171	500.00
5100.4132.0000	Miscellaneous expenses	0.00	0.00	0	500.00
5100.4134.0000	Clean Water Project	(249.75)	9,164.27*	224	7,000.00
5100.4135.0000	Mogodeshu Hospital Project	125.00	250.00	86	500.00
5100.4136.0000	American Indian Children School Support	0.00	0.00	0	4,000.00
	Witness/Global Mission	\$8,250.25	\$26,664.27	95	\$48,000.00
5100.4200.0000	Special Music Programs	308.76	2,191.86*	107	3,500.00
5100.4205.0000	Music Literature(all sevices)	746.90	1,471.11*	168	1,500.00

Bayside Presbyterian Church - Virginia Beach VA
Treasurer's Report as of July 2019 for General Fund

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Account #	Account Name	Period Activity	YTD Balance	% of Budget YTD	Annual Budget
5100.4215.0000	Robe Maintenance/Cleaning	0.00	0.00	0	500.00
5100.4220.0000	Workshops/Memberships/licensing	520.00	1,247.45*	153	1,400.00
5100.4225.0000	Substitute Organist	0.00	400.00	57	1,200.00
5100.4230.0000	Music/Pulpit Honoraria	0.00	0.00	0	1,000.00
5100.4232.0000	Section Leaders	790.00	7,270.00*	125	10,000.00
5100.4236.0000	Seasonal Decor	0.00	54.44	23	400.00
5100.4240.0000	Usher Supplies/Cleaning	0.00	0.00	0	400.00
5100.4245.0000	Communion Supplies	0.00	169.29	97	300.00
5100.4250.0000	Supplies/Equipment	0.00	824.96*	236	600.00
5100.4251.0000	Children's Choir Supplies	14.77	475.61*	136	600.00
5100.4255.0000	Keyboard Instr. Maintenance	0.00	450.60	86	900.00
5100.4260.0000	Audio/Visual	0.00	68.33	46	250.00
5100.4265.0000	Handbell Maintenance	110.31	235.11*	0	0.00
5100.4270.0000	Praise Team Drummer	240.00	1,410.00	76	3,200.00
5100.4275.0000	DoMM Continuing Education	453.46	579.46	66	1,500.00
	Worship Expense	\$3,184.20	\$16,848.22*	106	\$27,250.00
	Total Expenses	\$62,514.80	\$411,884.64	95	\$744,434.00
	Difference	(\$13,548.95)	(\$65,037.26)		\$0.00

* = Income/Expense exceeds amount budgeted to date

HumanKind

June 20, 2019

Rev. David Rollins
Bayside Presbyterian Church
1400 Ewell Rd
Virginia Bch, VA 23455-4908

Dear Rev. Rollins,

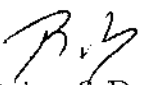
Thank you for continuing to support our residents from the Zuni campus!

Your donation of \$800.00 to HumanKind is already at work. Many of the residents who were cared for at our Zuni campus continue to benefit from the care provided by HumanKind. We are dedicated to ensuring loving homes, skilled support, and faithful care for more individuals with developmental disabilities across Virginia.

Their lives are being uplifted because of your generosity. You are providing opportunities for these residents to thrive and live to their full potential. What a wonderful gift.

Thank you for being a part of our HumanKind family, and **thank you again for making a difference by paving the way to help us continue serving this amazing community of individuals.**

With gratitude,


Robert S. Dendy, Jr.
President & CEO

*The Faithful and
prayerful support of
Bayside continues to
sustain our ministry.*

No goods or services were received in exchange for this gift.

HumanKind is a 501(c)(3) nonprofit.

Please retain this receipt for your records. 317

Blessings,

Micah 6:8



Judeo-Christian Outreach Center

Board of Directors

George E. Moore, III

Co-Chairman

Sharon Smith

Co-Chairwoman

Drew Lankford

Vice-Chairman

Doug Archer

Secretary

Victor Philleo

Treasurer

Robert Bibbs

Steve Freeman

Jim McCaa

Allison McDuffie

Michele Partridge-Lane

Liz Stevenson

Bruce Stewart

Robert Timms

Directors

Todd Walker

Executive Director

Kristin Ward

Development Director

Fatima Tomlin

Program Director

July 9, 2019

Rev. David Rollins
Bayside Presbyterian Church
1400 Ewell Rd
Virginia Beach, VA 23455-4908

Dear Rev. Rollins,

Thank you for giving a generous donation of \$700.00 to Judeo-Christian Outreach Center (JCOC). The contribution was dated 06/11/2019.

You are helping to feed hungry individuals and families, and provide shelter for homeless adults in Virginia Beach. JCOC has provided more than 55,000 meals through our three feeding programs and given shelter to at least 170 homeless men and women in the last 10 months!

Darlene is a familiar face at our Food Pantry. This middle-aged guest has been coming to get fresh produce, dairy, meat and baked goods for almost 11 years. After a brain operation left her with 50% vision, Darlene could no longer drive or work. Her meager income consists of social security and taking care of a friend's children. "This [food] is a tremendous help," she said. "Thank God for this place!"

Thank you again for your donation. Check JCOC.org for the latest news and updates. If you would like to find out more about JCOC's goals or have questions or ideas, we would be happy to schedule an in-person meeting or phone call. Please let us know!

With gratitude,



Todd Walker
Executive Director



Kristin Ward
Development Director



1053 Virginia Beach Boulevard, Virginia Beach, VA 23451
Office: (757) 491-2846 | Fax: (757) 425-2607 | jcoc@jcoc.org | jcoc.org



Amanda Long <amandalong328@gmail.com>

Aid to ICE impacted families

Raymond Rodrigues <Rrodrigues@pcusa-peva.org>
To: Raymond Rodrigues <Rrodrigues@pcusa-peva.org>
Cc: Jessica Fitzgerald <jessica@pcusa-peva.org>

Mon, Aug 12, 2019 at 3:11 PM

Greetings Pastors, Clerks of Session, Church Administrators/Secretaries

We have been receiving some inquiries about how to help the families in Mississippi impacted by the ICE raids last week.

If your church wishes to make a monetary donation (Walmart gift cards or a check), send them to:

Susan H. Sumrall, Stated Clerk

Presbytery of Mississippi

P. O. Box 13451

Jackson, MS 39236

Below is a portion of an email she received from the pastor of First Presbyterian Church of Canton, MS

Members of FPC Canton are assisting families within the Canton community impacted by the ICE raids last week. We are donating cash and collecting supplies to stock the legal aid center established at Sacred Heart Catholic Church. One of FPC's newest members is heading up a team of attorneys offering free help to families that have been separated, as well as help to many Hispanic members of the community who are terrified. Thus far, 125 families directly affected by the raids have been taken under the care of the legal team. Hundreds more have been counseled. A daycare center has been established as well as a food pantry. Based on the lines of people waiting to be seen, I imagine this will be an ongoing effort for quite a while.

Below, you will find the most recent version of a list of desperately needed supplies:

NON-Perishable Foods: maseca (corn flour), rice, dry black beans (NOT canned), Fideo (ramen noodle), sugar, salt, corn oil, Lala milk (boxed),

corn and Flour Tortillas (small / non-refrigerated), Instant coffee, Marias cookies

Baby items: Baby food, diapers (sizes 1-6), wipes, baby formula, baby shampoo all-in-one

Daily Essentials: feminine products, toilet paper, soap, shampoo/conditioner, toothbrushes, toothpaste, dishwasher soap, deodorant, laundry detergent

School Supplies: Canton Wal-Mart for specifics; backpacks

Raymond Rodrigues

Administrator/Journal Clerk

Presbytery of Eastern Virginia

[801 Loudoun Ave., Portsmouth, Va 23707](#)

757-397-7063

“We build bridges across divides to deepen connection to Christ and one another to serve the world.”

Enclosure (3): Church Policy and Procedure Reviews

The below table contains the policies and procedures currently in effect in Bayside Presbyterian Church. Note that there is a distinct difference between a policy and a set of procedures. Policies reflect Session or Corporation directed processes. Procedures are written where guidelines only are required to maintain awareness of a routine process that may from time to time be changed, for example Food Pantry or Lay Reader Procedures. Policies and procedures both serve as the approved processes for conduct events within the church and provide guidance for the church officers, Ministries, congregation members as well as non-members in the conduct of routine business or events in our church. These documents are currently available on the church website or in hard copy in the office for reference.

All policies and procedures are approved by the Session. Regardless of the current content, the existing policies are the approved versions and must be kept current if they are to be of value. If they are thought to be out of date, the policy and any decision recommended that is not in accordance with the policy must be approved by the Session as “an exception to policy”. When updating a policy, the final draft should be reviewed by the Ministry and other involved congregation members by way of email correspondence or at a Ministry meeting. The final policy will be presented to the Session for approval.

While a policy may not be able to address every possible situation, it should be encompassing for normal operations in the church. Exceptions to policy, anticipated that they will be kept to a minimum, must be addressed and approved by the Session. A statement regarding the process for requesting an exception to policy should be included at the end of every policy document.

Each of the below policy or procedure reviews should be included as a standing agenda item for each Ministry meeting until they are current. The status of the reviews should be included in the monthly Ministry minutes.

Responsible Ministry	Policy or Procedure Name	Current Version	Comments / Updates since last month in Red
Admin Support	Personnel Policies & Procedures	2017	
Admin Support	Manual of Administrative Operations	2016	
Admin Support	Sexual Misconduct Policy	2016	
Admin Support	Child and Youth Protection Policy	2017	
Christian Education	Library Procedures	2015	
Christian Education	Transportation Policy	2015	
Community Service	Food Pantry Procedures	2015	
Congregational Care	Bereavement Reception Procedures	2016	
Congregational Care	Visitation/Shepherding Program Procedures	New	
Congregational Care	Active Membership Policy	2016	
Property	Building Use Policy	2018	
Property	Memorial Garden and Columbarium Rules & Procedures	2015	
Stewardship	Mission Trip Funding Policy	2015	
Stewardship	Stewardship and Fundraising Policy	2016	
Stewardship	Operating Rules and Investment Policy for the Endowment Fund Committee	2015	
Stewardship	Terms of the Endowment Fund and Endowment Committee	2015	
Stewardship	Corporate By-Laws	2013	
Stewardship	Credit Card Points Usage Policy	2016	
Stewardship	Priorities Plan – 2020 Vision	2017	
Worship	Funeral Policy	2016	
Worship	Wedding Policy	2015	Update in progress
Worship	Lay Reader Guidelines	2015	

From: bob orcutt boborcutt100@gmail.com

Subject: Chairman of the endowment committee

Date: Mar 30, 2019 at 9:30:49 AM

To: bob orcutt boborcutt100@gmail.com

To: Chairman of the endowment committee

The global missions ministry is requesting a grant of \$4000 for the two items detailed below:

1. \$2500 to satisfy the requirement for the covenant agreement between our church and our client (Iglesia Cristo Viene) in Juan Guerra, Peru.

Living Waters of the World in 2018 instituted a requirement for a team to pay a \$5000 fee for each clean water system installed. This money goes to fund the LWW networks in the various countries in which water systems are installed.

Our budget for the year 2019 did not include a \$5000 expenditure for this purpose. As a result we do not have sufficient funds in the budget to pay for this covenant fee as well as the installation expenses to be incurred.

We have applied for and expect to receive a \$2500 grant from living waters of the world for this purpose. Our application with attached documents and photos has been submitted for review by LWW.

2. \$1500 to assist our client in Juan Guerra in bringing the proposed site for the water system up to sanitation standards.

When we sign an agreement with a client to install a clean water system we specify the requirements to ensure a sanitary operating area. These requirements include such things as ample electrical power, clean level floors and appropriate treatment for the walls, etc. The following are the requirements we set for this location. These were translated into Spanish and sent to the client.

Floor: Fill in and level, cover dirt with concrete and apply sealant, paint, or tile to facilitate cleaning. A floor drain is required.

Walls: Smooth and cover with washable paint or tile at least 1 1/2 meters high.

Door: A lockable door needs be installed in the opening on the north wall.

Tank: A 600 gallon (2200 l) clean water tank needs to be installed in the SE corner (under 2500 l tank). The tank needs to set on a suitable frame as high as possible with enough head

room so there is enough room to gain access to remove the cover and clean tank.

Electricity: A electrical input of suitable gauge wire will need to be brought into the building.

A bottle washing/ filling station with at least two deep sinks should be installed on the west wall.

A 4x8 sheet of 3/4 inch plywood needs to be attached to the south wall. The bottom needs to be at least 1m above the floor. It should be painted white.

It is highly recommended that the gap between the wall and the roof panels be enclosed or screened in to keep out birds and as much dirt/dust as possible.

Due to the high level of sediment in the local water supply a sand filter should be installed.

Example of material to complete the water room:

Sand

Gravel

Cement

Tile for walls and floor
Glue for tile
Door and lock
Window
Installation of light fixtures

Our client in Juan Guerra does not have many financial resources. We would like to be able to offer some financial assistance to defray some of the cost of bringing the room up to standard. The \$1500 requested would go a long way toward the required work. They have already built the enclosed room for the system and that was done prior to our arrival.

I have attached several photographs to this application. Two are of the room that will be used to have the water system. Two show what the completed room will look like (from our last install at CIMA). One photo shows the water as it comes out of the tap at the church. The water is opaque and it is so filled with sediment you cannot even see through it. Another is a photo of the water after our testing for bacteria. In order to test for bacteria we have a process whereby we add a chemical agent to a water sample to promote the growth of any bacteria in the water. We review the color of the water after 48 hours and if the water is dark it means that there are a lot of bacteria present in the water. As you can see from the photo the water sample is

completely black which indicates a very large colony of bacteria in the water. When we install our system the water that is processed will remain clear after the test thereby getting rid of all of the pathogens that are currently present.

We hope you will rule favorably upon his application for the funds as we are currently planning for our return in September or October for the installation of the clean water system.

Thank you for your consideration.

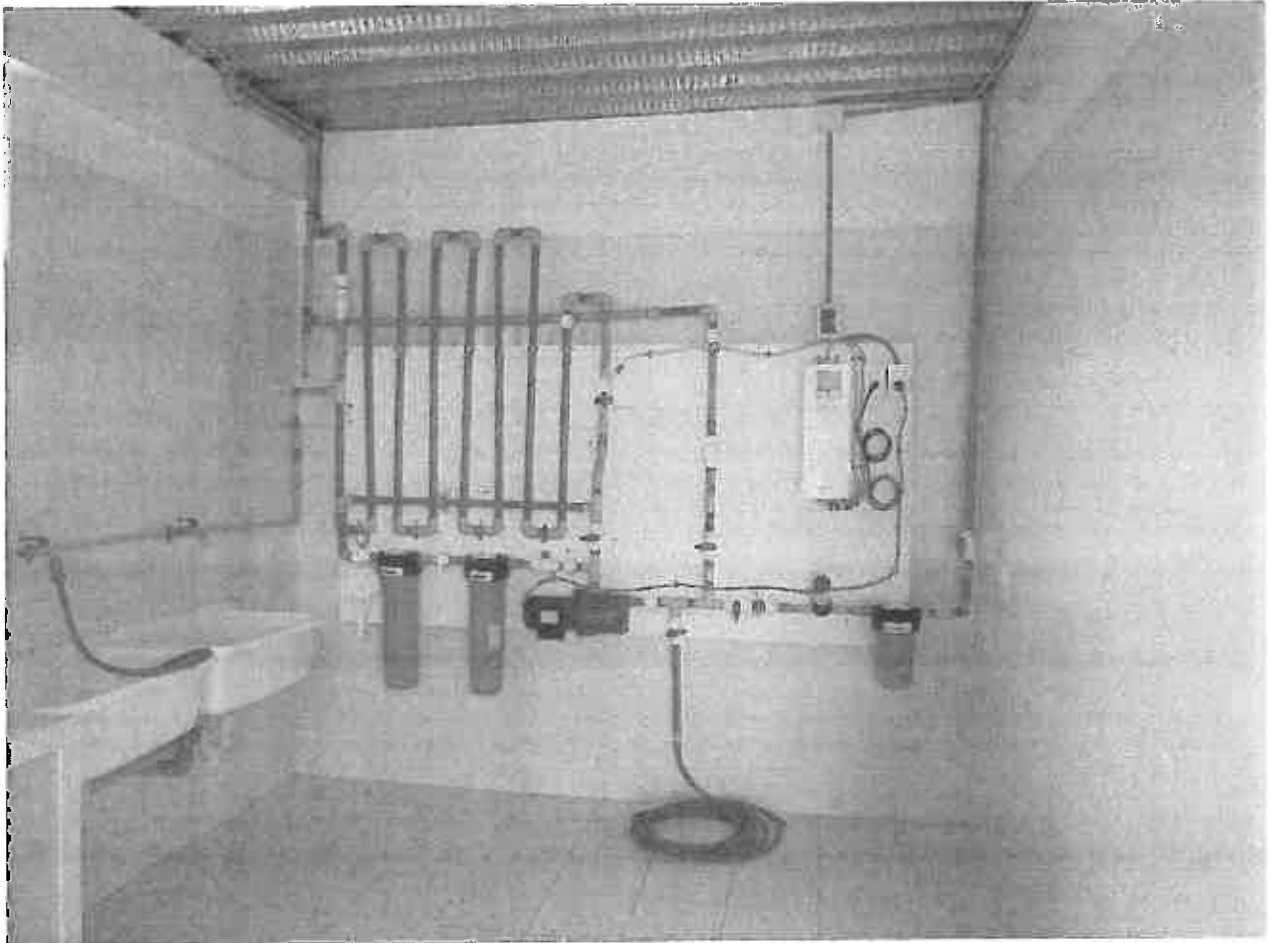
Bayside church clean water team

Current Water Room

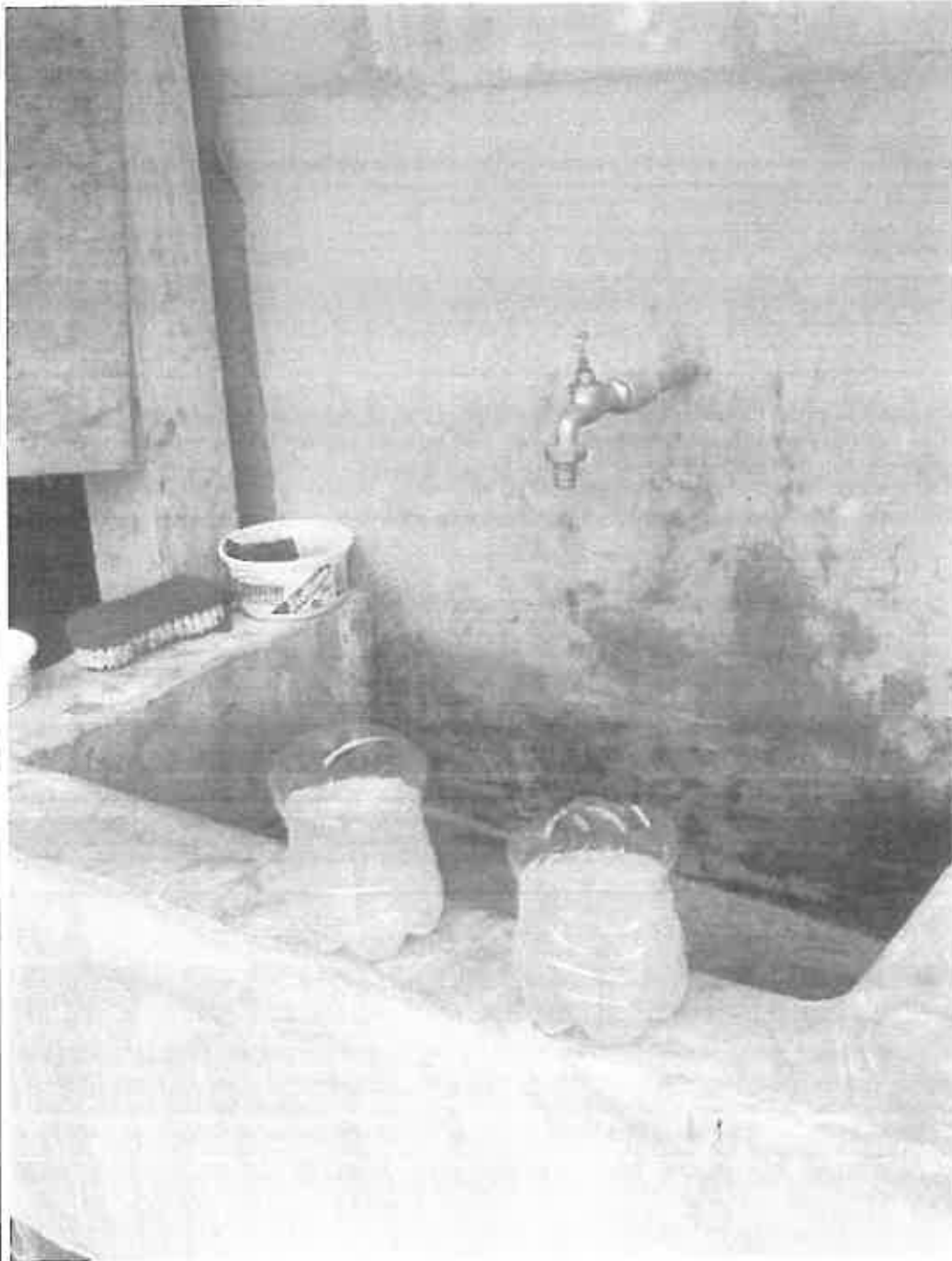
Walter M. Minter
Moderator - Debra *W. Jones*
April 2, 2019



Proposed updated Water Room



Raw water from the tap



Water sample after bacteria test



Sent from my iPhone