

Ministry Meeting Minutes
September 2017

Administrative Support
5 September 2017

Receipt of Minutes pending.

Janet Baker, Recording Secretary

Christian Education
5 September 2017

Receipt of Minutes pending.

George Wong, Moderator

Community Service
5 September 2017

Members present - Pam Spillman (Moderator), Martha & Rick Rudell, Lynne Owen, Connie Schreiber, Libby Graves, Susie Fulcher, Carlos & Judy Fletcher, Lorraine Mahone

Mail – thank you notes for quarterly payments from Good News Jail, Samaritan House, and Faith Works. Also passed around the new Program Guide for Fall.

Events coming up -

1. Discovery Fair – Sep 17, 8:30 to 12:30, Atrium
 - We will have 1 table, 2 chairs, 1 signup sheet.
 - Custodians will set up tables/tablecloths; golf pencils; sign-up sheets.
 - Pam will update and set up CSM Tri-Folds, and pull in the Food Pantry shopper request poster.
 - Pam will be there at 8:30; Libby will come at 9:00, Connie will come at 11:00; Lynne will try to be close by at the SIS booth and be available for both.
 - Connie would like the Moderator next year to sign up for the potluck in a quarter that could be combined with one of our programs (i.e., school supply drive).
2. Quarterly Potluck – hosting with Stewardship – Oct 1st
 - Group voted to let Pam make the arrangements with Stewardship, and report back to the group.
 - CSM wants a regular potluck – not soup and sandwiches.
 - CSM wants to set up (not clean up).

Old Business -

1. Results of School Supply Drive – took donations to St. Columba; Tri-Campus (Bettie F. Williams, Diamond Springs; Newtown Elementary); Pembroke Elementary and Bayside Middle. Next year we might want to offer an option for people to donate money vice supplies – for those who don't want to shop.
2. As requested last meeting, 10 cases of water were delivered to a very grateful St. Columba.
3. Report on replacement of layette donation site (vice Keim Center):
 - Option 1: Planned Parenthood – emailed national organization - there is no donation options nationally; was told to contact local branch

- Option 2: “Newborns in Need – Tidewater, VA” 5690 Campus Drive, Virginia Beach; 757-348-1127; <http://www.newbornsinneed.org>; accepts all baby items – diapers, bottles, clothing, etc.
- Option 3: Susie reported that Samaritan House could use the layette items for their shelter and human trafficking program
- Group wants to pursue Newborns in Need a little further – Pam has action.

New Business –

1. Emma came by and mentioned that she is looking to set up a donation drive for the Hurricane Relief in Texas. She is looking for partners to assist. Will give details when known.

Treasurer’s Report -

1. Budget Status – \$18,882.93 of the \$25,000.00. Spending related to 1st through 3rd quarter payments to our agencies, plus in Project Activity \$45.30 to buy warm weather clothing for Crescent Square; \$13.73 for Blood Donor return date cards; \$48.91 to augment donated razors/deodorant for St. Columba; and \$24.99 for bottled water for St. Columba.
2. Food Pantry – balance available of \$4,674.33.
3. Non-Budget Account – \$0.

Session Highlights – Martha provided the following:

1. Reported that we lost on average 30-40 members with the new summer Worship schedule – not sure if that was/was not normal summer attrition.
2. Funding is in the red in July; pledges are less than planned. Stewardship will get the word out.
3. Laura Touhey hosted a Teacher Appreciation Day over the summer and donated all the proceeds to (we think) the YAVs. About \$700. She would like to do it again and wants to donate the profits this time to Angel Tags. Lynne agreed, and plans to use the profits to take care of the last minute/unplanned Angel Tag requests, and/or possibly for the children of prisoners program.
4. Sanctuary is currently under study for renovations – move organ down, add more space between pews, etc.
5. Christian Ed/Admin wrestling with replacing Kim – waiting for David to return to make decisions.
6. Church Picnic was cancelled because of work being done in the triangle – looking for future picnic ideas.
7. The church received a little over \$20K from the estate of Louise Robinson. Looking for those who knew her to determine how to spend the funding to best memorialize her.
8. Voted to give \$2K each to our YAV members (Patrick, Cherokee, and Sydney Reid).
9. Voted to give Kim Coyle \$2K to support her Seminary education.
10. The folks participating in the Clean Water Project in Peru left Monday.
11. Regular Services begin next week – 8:00 am Worship; 9:00 am Worship; and 11:00 am Worship.
12. It has been determined that Eugene has not been properly compensated for his work with weddings in the past – Treasurer working to resolve.

Agency Reports -

1. Angel Tags (Lynne, Susie) – nothing this month
2. Beach Health Clinic (Bill) – no report
3. Blood Drive (Martha) – Oct 10th is the next Blood Drive
4. Caroling (Pam) – Dec 2 will be Caroling at Bayside Health and Rehabilitation; Pam to set up with Clint
5. Crisis Pregnancy Layette Collection (Pam) – see above
6. Easter Baskets (Connie, Lynne) – nothing to report
7. Emergency Disaster Shelter (Di) – no report
8. Faith Works (Bob) – no report
9. Food Pantry (Lynne, Tracy, Connie)
 - August report – 18 families (42 Adults, 34 children); total costs \$723.84, \$573.42 donated.

- Little Blue Wagon item for the month of September: Juice
 - Poster program to attract new shoppers working well – new shoppers include Lorraine Mahone; Barrie Jeffcoat; and Dawn Burns.
10. Good News Jail Ministry (Audre) – Audre talked to her point of contact – no new news. Gave thanks for our continued support.
 11. HumanKind (Carlos & Judy) – passed around HumanKind’s 2016 Annual Report
 12. JCOC (Connie) – JCOC requested \$150 to wash blankets – all agreed. Connie will submit the voucher to Luanne. Connie reported that we will have one more year of the Girl Scout Troop helping to provide dinner.
 13. Meals on Wheels (Nancy) – no report
 14. Samaritan House (Susie) – SH will create a donor wall, similar to Crescent Square. October is Domestic Violence Awareness Month, and we all are encouraged to support the restaurants and other retail establishments looking to support these “purple” events. Susie to submit an article for the Binnacle.
 15. School Supplies (Connie, Lynne) – see above
 16. Sentara Pace Bible Study (Lynne) – Sentara has withdrawn the changes Lynne described last month; Lynne plans to continue this program.
 17. Seton Youth Shelter (Pam) – no report
 18. St. Columba (Lynne)
 - Sandwiches delivered by SIS for the month of August: 285
 19. Thanksgiving Baskets (Libby) – just starting; similar program to last year. More to come.
 20. Winter Shelter (Lynne, Connie) – refer to JCOC
 21. VA Supportive Housing (Gloria, Di) – nothing to report

Pam Spillman, Moderator

Congregational Care
5 September 2017

Present: Paula Jesberg, Sandy Odom, Sandy Ronan, Emma Ouellette

Activity Fair-September 17th

Posters and general interest sign-up sheets are in the office next to Linda’s. Stephen Ministry will be at the CC table but taking care of their own materials and staffing. We will have the event flyers for BFF displayed if possible as well as sign-up sheets for those events.

BFF

Quarterly meeting is Monday 9/25/17 with speakers from Visiting Angels on “Aging in Your Own Home”. I will give the Sentara Living group information on this as they might be interested in attending. Tech Savvy starts up 10/2/17 and many other events have been scheduled.

Stephen Ministry

There will be a program Tuesday 9/26/17 at 6pm on Alzheimer’s disease which is open to anyone who is interested.

Shepherding program – still in progress but summer events have slowed some of the logistical changes to be made.

Appreciation notes - Sandy Odom has graciously consented to handle this activity

Fall Activity in lieu of picnic

A Chili cook-off has been proposed and we have Fellowship Hall availability Nov 5th and 12th. Will need to firm up plans and publicize this. We have tentatively decided on Nov 12th

December Pot Luck with Property Ministry to be planned.

Meeting adjourned at 8:30 pm

Sandy Ronan & Emily Rudiger, Moderators

Evangelism
5 September 2017

Receipt of Minutes pending.

Minutes submitted by Peggy Damuth

Global Missions
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Receipt of Minutes pending.

Walter Martin, Moderator

Property
5 September 2017

The meeting was opened with prayer by Sperry Davis at 7:15 PM. Also present were Leslie Parr, Bob Allen, Steve Baker, John Jeffcoat and Eugene Towler.

Received a construction update on the Ewell Road Sign. Found later in the week that power is not working.

Approved several items from the Kitchen Committee, Ice machine exhaust fan install, new cabinet drawer pulls, replacement lemonade pitchers, and modify lock on Sacristy.

The ministry discussed the Landscape Project. Contractor will add more fill and reseed. Nuckols Tree service will trim Hollies around building, thin out the Oaks in the triangle, and remove a Magnolia in the preschool playground.

White Electric is scheduled to evaluate the lighting problem in the fellowship hall with the dimmer system and make repairs. They are also to repair outdoor light sensor at fellowship hall entrance.

Eugene reported there are no other electrical, plumbing, or water leak problems.

The September 17th Discovery Fair was discussed.

Reaffirmed the date of November 4th for the Fall Cleanup. Eugene will order an additional dumpster.

Les closed the meeting with prayer at 8:05PM.

Sperry Davis, Moderator

Stewardship

5 September 2017

The Stewardship Ministry met in the Brides Room at 7: 15 PM.

Present were Bill Graves, Bill Warden, Bob Baker, Gary Crossman, and Tom Weeks. During discussion of Treasurer’s Report and Balance Sheet, Bob Baker commented that since pledged offerings received to date were only 89% of pledged, he would remind congregation during Minute for Mission on 9/10.

Bill G said that he had decided on a speaker for Consecration Sunday, Rev Slater of Union Seminary, but wanted approval from David before contacting Rev Slater. Bill W commented that Rev Slater would be an excellent choice.

Bill W said that 400 pledge cards are being printed and would be available in 2-3 days. Discussed need for card to include sign up for talents but all agreed that asking for talents might impact rate of card return and that asking for volunteers should remain separate. Cards would be sent out with letter from Hugh. Letter should be prepared by 9/25 for mailing week of 10/2.

Because of the many activities scheduled for the next two months, we agreed that Tom weeks would email David and Emma the Stewardship Minute for Mission schedule.

Bob commented that, considering the importance of social media, Bayside could probably use a Ministry of Communications.

Updated proposed calendar is shown on next sheet.

The meeting was closed at 8:30 PM.

Minutes submitted by Tom Weeks

Worship
5 September 2017

Present: Judy Crossman, Bonita Gilchrist, Nancy Guy, Dardy Long, Janet Martin, Doug Mitchell, Marie Parr, and Chi-yi Chen Wolbrink.

The moderator called the meeting to order at 7:13

The agenda was approved.

The moderator reported that the Session had met in August but that there were no significant issues to be relayed to the Ministry. Kim has departed and is now at Seminary and Session is providing her with scholarship funds similar to what has been provided to previous seminary students from the church (Keith Phillips).

Old Business:

Summer Worship Survey. This was discussed at last month’s meeting but not resolved. It was decided that a survey would be created and provided to members for their inputs and comment regarding the summer schedule. Various survey questions were presented and discussed. Nancy consolidated those discussed and will smooth them up and work with staff and Linda to see if they can be included in minute for mission / pulpit announcements and collected in the atrium.

Discovery Fair. Will be held two Sundays from now on the 17th. Kim had done all the early coordination and the Atrium will be set up to support the fair to run from 0830-1230. Ministry members volunteered to be available at the Worship ministry booth to cover the time periods.

Children's Music Program Plans. Chi-yi is incorporating music into the Wed@Well program on Wednesday nights where the children will have an opportunity to sing for about 30 minutes. This will be a start.

Apple Tree – it was set up for the start of the school year and apples have started to appear on the lower branches. It will have to be taken down by Friday as there is a wedding scheduled in the Sanctuary on Saturday.

Pet Blessing Service. This was discussed and proposed for Oct 15 at the August meeting but is now recommended to be held on Oct 1st. David and Emma will both be available on that day and both are very interested in participating. Advertising on the Ewell street marquee as well as possible advertising in the local civic league newsletters/email will be explored.

Christmas Eve morning worship. While it was recommended and approved by Session that we would have a combined service on that day, it is assumed that the start time for worship is 11:00. It was discussed and will be recommended to Session that the combined service on Christmas Eve day be held at 10:00.

New Business:

Revision of the Wedding Policy. Marie Parr was asked to provide an overview of the problems experienced during an early August wedding that had been approved to be held in the church. The wedding was a Catholic service officiated by a local priest, but it was observed by the Bayside wedding planners and Eugene that the non-existent relationship between the wedding party, attendees, and officiants provided for a bad situation where the church was little more than a venue for their service and that the church policy was ignored in many places. The policy requires review and update. Marie will coordinate a meeting of the wedding planners and Eugene, and Nancy asked that all of the Ministry members review the policy and make comment.

Reports

Chi-yi noted that she is coordinating a "Hymn Sing" at Westminster Canterbury that will be done during the "off season" when the normal activities at WC have periods of slowing down.

With no further business, the meeting was adjourned at 8:20 pm.

Doug Mitchell, recorder