

Minutes
Bayside Presbyterian Church Stated Session Meeting
20 June 2017 7:00 PM Room 508

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Rev. Vernon Murray and Elders Russ Brown, Gary Crossman, Sperry Davis, Bonita Gilchrist, Nancy Guy, Clancy Holland, John Jeffcoat, Betsy Kennedy, Gregor McLeod, Walter Martin, Doug Mitchell, Sandy Ronan, Martha Rudell, Pam Spillman, Hugh Vaughan, Thomas Weeks, and George Wong.

Elders Beth Montoya, Beth Parker, Emily Rudiger, and Debbie Sparks were not in attendance.

Staff Member Present: Rev. Emma Ouellette, Associate Pastor; Kim Coyle, Director of Christian Education; Chi-Yi Chen, Director of Music Ministries was serving in Montreat.

Visitors to the meeting included Treasurer Luanne Wong

The meeting was called to order by the Moderator who asked Session Members to share their joys and concerns, and opened the meeting with prayer.

The devotion was provided by Sperry Davis

Welcome and Requests for Session Approval:

1. New member request for Kim Coyle. Kim is headed to Union Theological Seminary in the fall and is required to be under the care of a home congregation while she is there. Accordingly she is seeking membership at Bayside since this is her new home as developed over the past 4 years.

Motion: It was moved by Nancy Guy that Kim Coyle be accepted into membership of the church. The motion passed.

Motion: It was moved by Nancy Guy that Bayside accept Kim Coyle to be under the care of the church during her studies at Union Theological Seminary, and that Mary Hubbard, who has already agreed, will serve as Kim's liaison to the church. The motion passed.

2. Wedding request for Melissa Miley and Justin Farmer. The wedding request form was provided as an attachment to the agenda. They are requesting that Emma officiate the ceremony and Emma has agreed to conduct counselling prior to the marriage and to perform the service.

Motion: It was moved by Pam Spillman that the wedding of Melissa Miley and Justin Farmer be approved. The motion passed.

The Sacrament of Communion was offered to all in attendance.

SESSIONAL RECORDS APPROVAL

The minutes from last month's stated Session meeting, the minutes from the 4 June Congregational Meeting, and the agenda for tonight's Session meeting were provided in the read ahead package for all Session members.

Motion: It was moved by Clerk Doug Mitchell and seconded by John Jeffcoat that the minutes from the last stated Session meeting, the minutes from the Congregational Meeting, and the agenda, as amended, for tonight's Session meeting be approved. The motion passed.

STATISTICS REVIEW

1. Attendance statistics for the Month of May were provided for review and amendment
2. Reception of New Members: None.
3. Baptisms: None.
4. Church Weddings: None.
5. Member Transfers: None.
6. Deaths: Dudley Gordon on 21 May, Norvell Scott on 29 May, and Margaret Hobson on 11 June
7. Membership Requests: Kim Coyle
8. Baptism Requests: None.

9. Church Wedding Requests: Melissa Miley and Justin Farmer.

FINANCIAL REPORT

1. The Balance Sheet & Treasurer's Report were made available to the Session on the website for review prior to tonight's meeting. Treasurer Luanne Wong reviewed the documents and facilitated discussion with the Session.

Motion: It was moved by Hugh Vaughan that the Balance Sheet and Treasurer's Report be accepted with thanks. The motion passed.

Luanne reported that at the request of Stewardship, the 1st Sunday in June addressed the budget in the bulletin. She noted that she had reviewed the process for the Pastor's Continuing Education Fund and the similar budget line item in support of David's sabbatical, and that funds would be moved between the funds as appropriate to support and balance the line item.

Sperry Davis noted that Property was over budget due to termite inspection and resulting repairs and was looking at the requirement for additional funds to be made available to the annual property budget from the Property line item in the church property fund. Luanne noted that it will be brought to session at the end of the year to transfer funds as required.

There was some discussion regarding church membership numbers and the current mission donation to PEVA. It had been reduced by \$10,000 in 2017 as a result of our membership adjustment.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

1. Replies to letter from Donna Wilkins re: Louise Robinson. It was noted by the Clerk that Donna's letter had been sent to the Head of Staff, President of the Corporation, and to the Clerk, and that each of them had sent their own response.

PEVA / CHURCH ISSUES:

None.

PASTOR TRAINING

Emma noted that David had sent an email to all Session members with an article that he recommended for reading titled "Love the One You're With". A short article that Emma reiterated for reading.

She also reminded everyone about the request to read "Sailboat Church" that David was also reading during his sabbatical. Emma has read it and said her copy was available for anyone who needed a copy to read. There will be an August conversation on the book during the session meeting and Emma will be sending our review questions during July.

CONTINUING ISSUES

1. Communications & information flow to the Congregation. Facebook activity was noted as well as the self-appointed "cub reporting" by Kim Coyle and George Wong who have made some good public posts. There will also be a Discovery Fair on 17 Sept that Kim is organizing prior to her departure for Seminary. An email from Kim with an outline is pending.

The 2020 Vision update will be distributed by Stewardship soon in its near final draft form. Inputs are requested by 1 August. It will be produced on 8 August and distributed to the congregation on September 17.

Nancy Guy noted a recent Google review that was made about the church that was disparaging. There are only 2 reviews. Discussion noted that we can't control what people post (even anonymously) but we can do our best to provide a welcoming place to worship.

2. Church policy and procedures review updates. The clerk noted that enclosure 2 to the agenda provided the most current status of updates and that appropriate Ministries were all working towards currency.

3. Sanctuary Updates – Task Force. Enclosure 3 to the agenda outlined the current Ministry participants to form the nucleus of the group. Emma will coordinate for a first meeting to occur in the coming weeks.

4. 202 Priority Plan Enclosure 4 to the agenda provided the draft Priority Plan as was presented in the May session meeting. Hugh Vaughan noted that it will be replacing the 2012 plan and that the update is currently being worked by bob Baker. Hugh solicited inputs from all Ministries to be submitted as soon as possible.

NEW ISSUES

1. Director of Christian Education Search. Betsy Kennedy noted that Janet Baker and Amanda Long are meeting with Kim to work on the process as well as the job description to capture all that is currently being done. There is discussion of hiring a part-time DCE when Kim leaves in the fall. The timing is difficult with David on sabbatical, and he had noted to Betsy to “not move ahead too fast without me.” Kim noted that she has assembled a church program guide for the fall and will extend it though Advent if needed. George Wong (who recently chaired the Associate Pastor nominating committee) questioned why we are not organizing a search committee now, posting the position, and searching for potential candidates. There doesn’t need to be a decision made until David returns, but we should at least be organizing.
2. Ministry Meeting Highlights: the following highlights were extracted from the Ministry minutes to bring attention to session of possible advance planning and discussion between ministries if required.
 - a. Church Picnic, Sunday 24 September, 4-7
 - b. Neighborhood Involvement / Food Trucks / E-Cycle / Carrollton Band
 - c. Landscape Project
 - d. 2018 Budget Targets / 2020 Vision Inputs

STAFF REPORTS

Director of Educational Ministries – Kim provided the following report:

Since we met last...I lost my May calendar, so I’m not entirely sure what happened! JAM concluded with a party; we had a drive-in movie in Fellowship Hall; Youth group went to a Tides game for their end of year excursion; the BFF book club completed their meetings until the fall; and we watch a movie on the lawn outside!

Thank you for the wonderful staff appreciation lunch! I always enjoy eating with my church family!

Graduation breakfast honoring our high school grads was June 4.

Bob Brenton’s Sunday school class, The Search for the Truth about Islam concluded with a visit by Amy Tschai, a local woman active in the Islamic community. She had a short presentation and answered questions. The class is hoping to continue the interfaith dialogue.

I’m continuing my work with the Peacemaking Committee through July. A program of the United Nations designates the 25th of every month as “Orange Day.” United Nations partners highlight issues relevant to preventing and ending violence against women and girls. Let’s do our part!

On Sunday after worship I’m taking 4 youth—Aaron Long, Jordan Simonelli, Jayden Taylor and Mariah Taylor—to Mission @ Massanetta. We’ll be there through Thursday to provide service work to area agencies in the Harrisonburg/Massanetta Springs area.

BFF went to a Tides games—that went into 6 extra innings! Those that stayed certainly got their monies worth! The next BFF Tides game is July 3. For this game food—BBQ, hamburgers and hotdogs—will be provided! Sign up at the Welcome Center.

Sunday school for the summer is advertised at the Welcome Center—Verse by Verse, Present Word, Everyday Life is in the second week of a 6 week study, Wired Word, Young adults. Bill Graves’ class will resume in the fall using N.T. Wright’s Acts for Everyone.

The children are in a “one room schoolhouse” using a DVD curriculum “What’s in the Bible.” All 66 books are covered in 13 weeks!

First Friday has such a following that parents are requesting we continue in the summer. If enough families register, we will continue in the summer months.

So that everyone has a road map for the fall I’m putting together a Program Guide for the fall. If you have information that you would like to have included, please have that information to me in an electronic form no later than August 1!

Another thing for the ministries to think about this summer is the Discovery Fair! Think about your volunteer needs. I’ll send a letter to you soon asking for information.

VBS will be July 24 – 28. Most Station Leaders are in place; I still need a few more, and I’m looking for teen age Crew Leaders. If you are interested in helping decorate—painting, building, installing scenery—there is a sign-up sheet at the Welcome Center.

On a personal note, I’m having arthroscopic surgery on my knee on June 30. I will be out of the office the following week!

As always, you are a blessing to me. I am honored to be your partner in ministry!

Director of Music Ministries – Chi-yi was in Montreat but provided the following written report:
June to August 2017

1. Rehearsing Monday nights with the Praise team and some choir members, and section leaders, June 5 through August 27.
2. Planning worship with Rev. Emma Ouellette, Rev. Vernon Murray, Kim Coyle and Saul Fox
3. Service to the wider church:
 - Judge for 500 Anniversary Reformation Hymns & Songs competition.
 - June 17-June 30 –Presbyterian Association of Musicians Annual Conference, faculty for Children Choir, Montreat, NC
 - July 13-July 20- The Hymns and Songs Society of North America and Canada annual conference, Executive Committee.
 - August 17-18, Presbyterian Women North East Synod conference, Albany NY. Music Director/Presenter
4. Subbing organist Linda Althoff will play on Sunday, June 18. Both Saul and Chi Yi are away.
5. Saul Fox will be the solo Worship Music Leader on June 25, July 16, and August 20 while I am serving the wider church.
6. Chi Yi will be the solo Worship Music Leader on July 30 and August 6th.
7. Vacation days, July 3, 5-7, 2017
8. Reading project, preparing for the Calvin Worship Institution grant writing of Bayside's 2020 vision:
 - Church Scape by Suzanne Power Bratton.
 - Lovin' on Jesus: A Concise History of Contemporary Worship by Dr. Swee Hong Lim (Church Music Department Chair, Immanuel University Canada) and Dr. Laster Ruth (Duke Divinity School Worship Professor)
9. Working with Mary Hubbard and Kim Coyle on writing liturgical season articles for the Binnacle "Why do we..." June: ...celebrate Pentecost? July: ...recognize Ordinary Time?
10. The Sanctuary Choir resumes rehearsals in the last week of August; Hand bell will have small rehearsal groups during August, and will resume regular rehearsal after September 13.

Associate Pastor Report – Emma provided a verbal report.

Bridge Pastor / Head of Staff – Rev. Vernon Murray provided the following:

Thanks for the opportunity to serve Bayside Presbyterian Church for the summer; and thanks for the warm welcome you are giving me and my wife, Jackie.

So far things have gone well. Dr David Rollins invited me to serve on Emma's installation Commission a few weeks before I was officially taken on as a part of the staff. This was an honor and I am happy to be working with Emma as a team in leading worship and caring for the congregation. It has also been my privilege of meeting the staff and getting to know them.. All of them have welcomed me and have helped me transition from seven years of rest to three more months of serving God and the Church. I hope I have been as useful to them as they have been to me.

Emma printed out a visitation list for me and I have been busy scheduling visits and following through with either a home visit or a visit to one of the "care facilities".

Chi Yi has worked closely with Emma and I as we have coordinated music and liturgy for each of the Sunday Morning Worship Services. As I mentioned last Sunday, Chi Yi helped me plan parts of the worship and helped coordinate the music with the chosen theme of the homily. This is much appreciated. It helps to provide an accent to the message and allows me to spend more time in preparation.

SUPPLEMENTAL MINISTRY REPORTS

-Community Service – Pam Spillman noted that the donation drive for St Colombo is ongoing. The Red Cross Blood Drive is 11 August, and the school supplies drive will be 16 July to 27 August

-Congregational Care – Sandy Ronan provided a handout that is a nomination form for congregation member recognition and asked session members to assist in identifying people in the congregation that should be recognized for their contributions

-Christian Education. George Wong gave a "shout out" to Kim for the Bayside Scholars program. There have been 4 applicants so far and we will be soliciting for others. The Stewardship committee is meeting soon to review. George also noted that there is a new live streaming camera that has been received and is in the office and is ready for installation. We will be up and using it soon.

-Property. Sperry Davis noted that there may be some issues between the fall Picnic planning and the upgrade to the park in the parking lot. Discussion to be had offline.

CLOSING WITH PRAYER

With no further business, Emma closed the meeting with prayer at 8:27 pm.

These minutes approved by the Session on August 15, 2017
WDM / Doug Mitchell
Clerk of Session