

Minutes
Bayside Presbyterian Church Stated Session Meeting
17 January 2017 7:00 PM Room 508

The Session of Bayside Presbyterian Church met in a Stated Meeting at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins and Elders Russ Brown, Gary Crossman, Sperry Davis, Bonita Gilchrist, John Jeffcoat, Betsy Kennedy, Gregor McLeod, Walter Martin, Doug Mitchell, Beth Montoya, Beth Parker, Sandy Ronan, Martha Rudell, Emily Rudiger, Debbie Sparks, Pam Spillman, Thomas Weeks, George Wong, and Hugh Vaughan.

Elder Nancy Guy was not in attendance.

Staff Member Present: Chi-Yi Chen, Director of Music Ministries; Kim Coyle, Director of Christian Education

Visitors to the meeting included Treasurer Luanne Wong

The meeting was called to order by the Moderator who asked Session Members to share their joys and concerns, and opened the meeting with prayer.

The devotion was provided by Thomas Weeks

The Sacrament of Communion was offered to all in attendance.

SESSIONAL RECORDS APPROVAL

The minutes from last month's stated Session meeting and the agenda for tonight's Session meeting were provided in the read ahead package for all Session members.

Motion: It was moved by Clerk Doug Mitchell that the minutes from the last stated Session meeting and the agenda, as amended, for tonight's Session meeting be approved. The motion passed.

STATISTICS REVIEW

1. Attendance statistics for the Month of December were provided for review and amendment
2. Reception of New Members: None.
3. Baptisms: None.
4. Church Weddings: None.
5. Member Transfers: None.
6. Deaths: None.
7. Membership Requests: None.
8. Baptism Requests: None.
9. Church Wedding Requests: None.

FINANCIAL REPORT

1. The Balance Sheet & Treasurer's Report were made available to the Session on the website for review prior to tonight's meeting. Treasurer Luanne Wong reviewed the documents and facilitated discussion with the Session. Luanne noted that most of the 2016 data has been entered. Possibly a few outstanding items. All bank accounts are reconciled. Property overspent a bit due to the bee-hive and honey problem. Overall we finished in the black as recorded in the Treasurer's Report

Motion: it was moved by the Treasurer that the 2016 budget for the Property ministry be adjusted by the required amount (just over \$3,000) to cover the unanticipated expenses of removing the bee hive. The motion passed.

Motion: It was moved by Hugh Vaughan that the Balance Sheet and Treasurer's Report be accepted with thanks. The motion passed.

2. Approval of 2017 Budget. The 2017 budget was provided as an attachment to the agenda.

Motion: It was moved by Stewardship ministry that the budget be approved. The motion passed.

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

1. None.

PEVA / CHURCH ISSUES

1. Election of Commissioners for PEVA meeting. Amanda Long was approved as a standing commissioner at the December meeting. This quarter's meeting is being held the same weekend as the Session Retreat. There were no volunteers from the church at this point to serve as a second commissioner. There are some potential fills in the works.

Note: At the time of the Session meeting, a volunteer had not yet been received to serve as Commissioner to the meeting. Resting Elder Cherie James volunteered to serve and a virtual vote was taken by email to approve. The email was sent on Friday afternoon and a majority of votes were received by Saturday afternoon in support of the motion

Motion: It is moved by the Clerk that Cherie James be approved as a commissioner to the quarterly PEVA meeting to be held at Royster Memorial Presbyterian Church on 28 January 2017. The motion passed.

PASTOR TRAINING

David read from the Book of Order regarding God's calling those to serve.

CONTINUING ISSUES

1. Communications & information flow to the Congregation - no additional comments
2. Extending communion to the home bound – Tom Weeks noted that we served only one person so far this month on January 1st. Still looking to serve others.
3. Church policy and procedures review updates – the current status of policies was attached to the agenda - it was noted that there were some policy updates on tonight's agenda and that for the most part we are current in church policies.

Update to Personnel Policies & Procedures – a copy of the amended Personnel Policies was attached to the agenda as a read ahead. Betsy Kennedy provided a verbal overview of the 3 significant changes.

Motion: It was moved by Admin Support ministry that the Personnel Policies and Procedures be approved as amended. The motion passed.

4. Church renovations update – Sperry Davis noted that the handicap bathroom modifications are in progress. Floors are done. There were some roof leaks discovered after the snowstorm and the slow melting process. Those will need to be fixed
5. APNC update – George Wong noted that the congregational meeting on the 22nd will present the selected associate pastor to the congregation for approval. Janet Martin will provide an overview of the process and Hugh will present the terms of call. At this point, the new Associate wishes to start on 27 February. The new associate will speak at the Men's breakfast on 4 March – all are welcome. The associate will be visiting next week for house hunting and will be assisted by Lin Haskins.
6. Session Retreat Reminder: January 27-28 Wakefield 4-H Conference Center. Please make confirmation and get monies to David soon.

NEW ISSUES

1. Election of Officers to Board of Trustees and new Chair of Endowment Committee – Convene meeting of trustees at end of Session meeting

STAFF REPORTS

Director of Educational Ministries – Kim provided a verbal report.

Director of Music Ministries – Chi-yi provided a verbal report

Pastor / Head of Staff – David provided a verbal report. In addition to his report he noted that there will be a pot luck luncheon on the first Sunday of March to welcome the new Associate Pastor. We will need volunteer ministries to host. The next pot luck will be in June to celebrate Pentecost.

SUPPLEMENTAL MINISTRY REPORTS

Global Missions – Walt Martin noted that Mark Schreiber has been asked by PEVA to lead the effort to raise funding for a new clinic hospital in Mogadishu. Also, Christmas Shoebox program was not conducted this year but will be done in 2017.

Community Service – Pam Spillman reminded everyone of the “Souper Bowl” contribution next month. Also, the blood drive was cancelled the weekend of the snowstorm and has been rescheduled for 2 February (Thursday)

Announcement of near term Ministry activities

MOPS/Mom’s Next – Debbie Sparks noted that from Feb 19-Mar 3 we will be collecting children’s clothes.

CLOSING WITH PRAYER

With no further business, the meeting was closed at 7:50

These minutes approved by the Session on February 21, 2017
WDM / Doug Mitchell
Clerk of Session