

Minutes
Bayside Presbyterian Church Stated Session Meeting
20 September 2016 7:00 PM Room 508

The Session of Bayside Presbyterian Church met in a Stated Meeting on 20 September 2016 at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins and Elders Bob Baker, Russ Brown, Terri Dannemann, Sperry Davis, Nancy Guy, Betsy Kennedy, Gregor McLeod, Doug Mitchell, Beth Montoya, Bob Orcutt, Beth Parker, Jean Reid, Martha Rudell, Thom Sare, Pam Spillman, Hugh Vaughan, Thomas Weeks, and George Wong,

Elders Bobbi Brenton, Terri Wilkins, and Anthony Peters were not in attendance.

Staff Member Present: Chi-Yi Chen, Director of Music Ministries.

Visitors to the meeting included Treasurer Luanne Wong.

The meeting was called to order by the Moderator who asked Session Members to share their joys and concerns, and opened the meeting with prayer.

The devotion was provided by Hugh Vaughan

BAPTISM REQUEST. Zoe Rain Sizemore requested adult baptism.

Motion: It was moved by Terri Dannemann that Zoe Rain Sizemore be approved for baptism on Sunday 25 September 2016. The motion passed.

The Sacrament of Communion was offered to all in attendance.

SESSIONAL RECORDS APPROVAL

The minutes from last month's stated Session meeting and the agenda for tonight's Session meeting were provided in the read ahead package for all Session members.

Motion: It was moved by Clerk Doug Mitchell that the minutes from the last stated Session meeting and the agenda, as amended, for tonight's Session meeting be approved. The motion passed.

STATISTICS REVIEW

1. Attendance statistics for the Months of June, July and August for the past 3 years were provided for review.
2. Reception of New Members: Luke Dobbs was received by letter of transfer (8/28)
3. Baptisms: Rylee Hathaway, daughter of Samantha Hathaway (9/18)
4. Church Weddings: None
5. Member Transfers: Gary and Joni Combs requested removal from the rolls
They have moved to KY, and are visiting various churches, undecided
6. Member Deaths: None
7. Membership Requests: None
8. Baptism Requests: Zoe Rain Sizemore on 25 Sept 2016
9. Church Wedding Requests: None

FINANCIAL REPORT

The Balance Sheet & Treasurer's Report were made available to the Session on the website for review prior to tonight's meeting. Treasurer Luanne Wong reviewed the documents and facilitated discussion with the Session. Luanne noted that we are \$41,675 in the red and that pledges are at 90% through the 1st of August. The PEVA quarterly commitment payment is due this month.

Motion: It was moved by Bob Orcutt that the Balance Sheet and Treasurer's Report be accepted with thanks. The motion passed.

COMMUNICATIONS:

1. Letter from Keith Phillips was noted.

2. Note of thanks from Williams Elementary School was noted.

PEVA / BAYSIDE PRESBYTERIAN CHURCH ISSUES.

1. The next meeting of PEVA is scheduled for Tuesday October 25th at 1:00 at Kings Grant Presbyterian Church. Commissioners are required. After discussion and agreement by those involved, the following motion was made.

Motion: It was moved by George Wong that Nancy Guy and Martha Rudell be elected as our Commissioners for the 25 October PEVA meeting. The motion passed.

PASTOR TRAINING

David distributed the “ABC Diffusion Pyramid of Serial Success” from the book *Reinvent: A Leader’s Playbook for Serial Success*. He provided a brief review of the ABC’s (Attitude shapes Behavior influences Culture) and encouraged Session members to read the book from the library or other sources.

YOUTH ELDER REPORT – Anthony Peters was not present

CONTINUING ISSUES

1. Communications & Information Flow to the Congregation. The results of the Congregational Life Survey were posted on the church website. A link to the church directory was also added to the website.

2. Extending communion to the home bound. Thomas Weeks noted that a couple of groups went out on September 1st. There was good response to a request for help from past and present Elders. An email will be sent out again for the coming month. Thomas will solicit Congregational Care for any needs of our congregants to be addressed/served.

3. Church Policy and Procedures Reviews. The current status of policy reviews was provided as an attachment to the agenda. It was noted that almost all of the policies in existence are up to date with only a few outstanding for update. Attachments to the Agenda included a replacement policy for the current Fundraising and Stewardship policies.

4. Cancellation of current Stewardship Policy and the Fundraising and Moneymaking Policy, and replacement with a new Stewardship Policy. Bob Baker felt that we needed to cancel the existing policies due to overlaps. Words such as “over and above giving” and “fundraising” could be confused. He also felt that Admin Support should not have the responsibility for approving fundraising requests and that all requests should come to Session for approval.

Motion: It was moved by the Stewardship Ministry that the Stewardship and the Fundraising and Moneymaking Policies be cancelled and replaced with a new Stewardship and Fundraising Policy. The motion passed.

5. Status of Church Renovations (Capital Campaign Funds): Sperry Davis reported that quotes on the Atrium restrooms were pending. Regarding the bride’s room, it was felt that the wedding committee and Sandy Warden should be consulted regarding any modifications before proceeding ahead.

6. Associate Pastor Nominating Committee. George Wong noted that we had received about 100 resumes over a 3 month period. Ten phone interviews were planned but 6 of those were lost to calls from other churches. So there were 4 phone interviews. There will be one personal interview in the near future as well as an opportunity for the APNC to hear the applicant preach from a “neutral pulpit” in the area. The committee looked at 11 additional Pastor Information Forms and replaced 3 of the previous 4 finalists. The APNC will brief David, Admin, and Stewardship on their decisions and will make an offer after concurrence by the Presbytery. They feel that they can’t wait again as they have in the past as applicants are gone quickly. They hope to finish interviews in the next few weeks.

7. Filling the Role of Youth Elder. Rev. Rollins reported that he and Kim are working the issue.

8. Employee Benefits Package. Betsy Kennedy reported that there are no changes to the current benefits offered. Amanda had met with staff members last week.

NEW ISSUES

1. Modification to Rev. Kate Rascoe's loan repayment plan. Bob Baker noted that the church had loaned Kate \$10,000 for their home purchase. The terms of the loan included the statement that the "entire unpaid balance can become immediately due upon end of employment". There is \$7,900 remaining balance. Kate is continuing with bi-weekly payments. Stewardship asked Kate how she would feel about paying off the loan by the end of December. Kate asked if she would be able to pay off by the end of March. After some discussion, the following motion was presented.

Motion: It was moved by the Stewardship Ministry that the balance of the loan to Rev. Kate Rascoe be approved to be due in full payment by the end of March 2017. The motion passed.

STAFF REPORTS

Director of Educational Ministries. Kim was on vacation.

Director of Music Ministries. Chi-Yi provided a verbal report.

Pastor / Head of Staff. David provided the following report: This report in an effort to give some insight into what I have been doing lately. I have spent a number of hours working with the Task Force that is looking into the large term viability of Makemie Woods (the presbytery's camp). In fact I will be presenting the report of the task force at the upcoming presbytery meeting. I am an active member of the C.O.M. as part of my service to the wider-church and my role in PEVA. As the C.O.M. liaison to First Presbyterian Virginia Beach, VA I have met with their Associate Pastor nominating committee a few times to help them with the call process. At Bayside I have been meeting with both our Associate Pastor Nominating Committee and the Church-wide nominating committee on a regular basis. I presented the survey results to the worship ministry team and with Linda's help made sure they are available on the church web site. I have scheduled next year's session retreat, help finalize plans for the Etheridge Speaker Series, and I have begun leading elder training for the incoming elders. A few afternoons each week I visit with our members who are in the hospital, recovering from surgery, or find themselves in long term care facilities. I continue to facilitate staff meetings and plan for worship each week. Finally I remain confident that God has great things in store for Bayside.

David also announced the details of and distributed an announcement flyer to all Elders for the Session retreat to be held at the Wakefield 4-H Conference Center on 27-28 January 2017.

SUPPLEMENTAL MINISTRY REPORTS

Community Service. Reminder of the October 11th Red Cross blood drive in the Fellowship Hall

Property – Fall cleanup will be November 5th vice October 29th – this is a better day for the Scout Pack/Troop, some of our best helpers!

Stewardship – At the Ministry meeting Bob Baker had asked Moderators to review and expand their "we will" statements. Please send to Bob to support development of the 20/20 brochure in mid-October.

CLOSING WITH PRAYER. With no further business, the meeting was closed with prayer at 8:07 pm.

These minutes approved by the Session on October 18, 2016
WDM / Doug Mitchell
Clerk of Session