

Minutes
Bayside Presbyterian Church Stated Session Meeting
17 May 2016 7:00 PM Room 508

The Session of Bayside Presbyterian Church met in a Stated Meeting on 17 May 2016 at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins and Elders Bob Baker, Bobbie Brenton, Russ Brown, Terri Dannemann, Sperry Davis, Nancy Guy, Doug Mitchell, Beth Montoya, Bob Orcutt, Beth Parker, Jean Reid, Martha Rudell, Thom Sare, Pam Spillman, Hugh Vaughan, Thomas Weeks, Terri Wilkins, and George Wong.

Elders Betsy Kennedy, Joseph Marcotte, Gregor McLeod, and Youth Elder Anthony Peters were not in attendance.

Staff Member Present: Rev. Kate Rascoe, Associate Pastor; Kim Coyle, Director of Christian Education; and Katie Grant, Director of Music Ministries.

Visitors to the meeting included Treasurer Luanne Wong, Mat & Morgan Rechkemmer and infant son Brent, and Leigh & Tim Wahl and their daughter Mary.

The meeting was called to order by the Moderator who asked Session Members to share their joys and concerns, and opened the meeting with prayer.

The devotion was provided by Elder Terri Wilkins.

INTRODUCTION OF NEW MEMBERS Kate introduced Mat & Morgan Rechkemmer and their infant son Brent, and Leigh & Tim Wahl and daughter Mary. All introduced themselves to Session and provided a brief history of their paths to Bayside. A brief period was taken to provide the opportunity for Session to meet and greet the Rechkemmer and Wahl families.

The Sacrament of Communion was offered to all in attendance.

SESSIONAL RECORDS APPROVAL

The minutes from last month's stated Session meeting, the minutes from the 01 May called session meeting, and the agenda for tonight's Session meeting were provided in the read ahead package for all Session members.

Motion: It was moved by Clerk Doug Mitchell that the minutes from the last stated Session meeting, the minutes from the 01 May called session meeting, and the agenda for tonight's Session meeting be approved. The motion passed.

STATISTICS REVIEW

Church statistics for the Month of April were provided in the agenda and were noted as follows.

- Attendance for previous 4 years in April:

Year	8:00 Service	9:00 Service	11:00 Service	Combined Service	Total of All Sundays	Monthly Average
2013	152 Avg. 76	144 Avg. 72	209 Avg. 104	277	1634	327
Total above includes Palm Sunday 355 and Easter 497						
2014	58 Avg 58	64 Avg. 64	85 Avg. 85	207	1193	298
Total above includes Palm Sunday 251 and Easter 528						
2015	89 Avg. 30	230 Avg. 77	285 Avg. 95		999	250
Total above includes Easter 395						
2016	104 Avg. 35	222 Avg. 74	306 Avg. 102	194	826	207

- Attendance Trends for previous 12 Months

3.

Month	8:00	9:00	11:00	Combined Service	Monthly Total	Average Sunday	Notes
May 2015	144	309	478	190	1121	224	
June	142	248	257	220	867	217	
July	102	220	246	165	733	183	

August	133	315	368	189	1005	201	
September	103	218	295	146	762	191	
October	93	200	281	198	772	193	
November	158	300	403	226	1087	217	
December	95	168	373	203	839	210	
January 2016	118	264	435	231	1048	210	
February	95	198	335	191	819	205	
March	133	289	476	167	1065	266	
April	104	222	306	194	826	207	
12 Months Total	1420	2951	4253	2320	10944		
Average Monthly	118	246	354	193	912		
Average Sunday	35	74	118	193		221	
	8:00	9:00	11:00	Combined Service	Monthly Total	Average Sunday	Notes

*** Christmas Eve Services not included above: 4:00 – 312 / 7:00 – 286 / 11:00-50

3. Reception of New Members: Christopher and Leah Dollahon (4/3)
Youth Confirmands (5/1): Tessa Demarest; Stephen Opitz; Connor Rayhill
Reinstatement of Membership: (4/19) Somer Queenan and Chandler Queenan
4. Baptisms: Walter Rayburn Dollahon (4/3)
5. Church Weddings:: Jessie Turner & Heidi Baker (4/23)
6. Member Transfers: None
7. Member Deaths: Joanne Young (4/8) ; Carroll Page (5/3)

REQUESTS FOR SESSION APPROVAL

1. New Members: Mat and Morgan Rechkemmer (letter of transfer) Requested for 29 May
Leigh (reaffirmation) and Tim (affirmation) Wahl Requested for 5 June
2. Baptism Requests: Tim Wahl (adult) Requested for 5 June
Mary Wahl (child) Requested for 5 June
3. Wedding Requests: None

REQUESTS FOR SESSION APPROVAL: Having been introduced and discussed, the following action was taken with regard to reinstatement of members and baptism.

Motion: It was moved by Terri Dannemann that Mat and Morgan Rechkemmer be accepted into membership of the church by letter of transfer. The motion passed.

Motion: It was moved by Terri Dannemann that Leigh and Tim Wahl be accepted into membership of the church, Leigh by reaffirmation of faith and Tim by affirmation. The motion passed.

Motion: It was moved by Terri Dannemann that Tim Wahl be presented to the congregation for baptism on 5 June 2016. The motion passed

Motion: It was moved by Terri Dannemann that Mary Wahl be presented to the congregation for baptism on 5 June 2016. The motion passed

FINANCIAL REPORT

The Balance Sheet & Treasurer's Report were made available to the Session on the website for review prior to tonight's meeting. Treasurer Luanne Wong reviewed the documents and facilitated discussion with the Session. Luanne noted that we are approximately \$1000 behind budget at this point in time but that there is probably no cause for concern and that we should not have to dip into the carryover funds at the end of the year. She noted that scholarship forms are in the office for graduating high school seniors as well as undergraduate college students who are looking for church supported financial assistance.

Bob Baker reminded everyone that asking budgets are due from each Ministry on July 15th.

Motion: It was moved by Bob Baker that the Balance Sheet and Treasurer's Report be accepted with thanks. The motion passed.

COMMUNICATIONS:

1. Letter from congregation member John Jeffcoat. It was asked by Bobbi Brenton if the occasional letters from congregants were answered. It was noted that all letters are forwarded to Session for information and that

confirmation of receipt is routinely provided to the writers noting that the letters will be provided to Session. Feedback on letters is only provided should the letter provide the impetus for Session discussion and notation in the minutes. David noted that either he or the Clerk would respond to John.

2. Letter from Gustaff Giesekech. Kate provided the background of Gus' letter to the Session. She felt it important that everyone understand the circumstances of Gus' participation and contribution to the church.

PEVA / BAYSIDE PRESBYTERIAN CHURCH ISSUES.

1. Report on Stated PEVA Meeting of 26 April. Pam Spillman provided her observations and experiences from the PEVA meeting.

PASTOR TRAINING

David turned the floor over to Bob Baker who had asked for time to address the 2020 Vision where Bob provided an overview of our current Priority Plan and pending modifications, including "Commitment to Growth" (of both numbers and commitment) and Participation. Additional priorities may be considered upon completion of the Congregational Survey being administered this Sunday.

YOUTH ELDER REPORT – Anthony Peters was not present at tonight's meeting.

CONTINUING ISSUES

1. Church / Ministry Goals Discussion. It was noted that this topic was discussed previously by Bob Baker.

2. Communications & Information Flow to the Congregation. Beth Montoya indicated that she is taking responsibility for the Facebook account from Kate. She asked everyone to please submit pictures of their Ministry events, either by email to "baysidepresbypics@gmail.com" or by tagging someone in a photo posted on the church's Facebook account.

3. Extending communion to the home bound. Kate noted that volunteers are always needed. The list is growing of those who desire communion. Kate noted that the next 2 opportunities to serve will be on June 5th and July 17th.

4. Church Policy and Procedures Reviews. The current status of policy reviews was provided as an attachment to the agenda. It was noted that the Funeral Policy is complete and requires no modification regarding financial payment to funeral coordinators. Bobbie Brenton noted that the issue of payment will be addressed in the Bereavement procedures currently in final draft..

5. Associate Pastor Nominating Committee. George Wong noted that there will be a total of 7 people on the committee, with 2 additional members being proposed to the congregation for approval. A called meeting of the congregation will be required and is proposed for June 5th. Jenn Rayhill and Ed Spillman are being added as representatives from the Sail-On congregants. The committee has met 4 times in the past month and tomorrow's meeting should finalize the Minister Information Form (MIF) which then will be sent to PEVA for review/endorsement. Upon completion of the MIF at tomorrow's meeting, Janet Martin will send to all Session members soliciting their review and comment.

6. Filling the Role of Youth Elder. Rev. Rollins noted that Session had approved the transition to a Youth Advisory Delegate in place of a Youth Elder and that Kim is engaged in identifying youth to fill and maintain representation in this role.

7. Facility Security Plan Ideas. Sperry Davis noted that Joey Marcotte is developing the initial draft of this plan, including items of discussion from over the past few years.

8. Congregational Life Survey. David noted that the Survey will be distributed at the conclusion of all three of the worship services this coming Sunday. He is "trimming" the services to allow for the 15 minutes estimated for completion of the survey by congregants. He reiterated the requirements that this in a one-time-opportunity to complete the survey per administering guidelines and that those congregants 15 and older are permitted to take the survey. Feedback on the results will be provided in about 8 weeks.

9. Director of Music Ministry Search. David provided an overview of the search committee, noting that 7 applications have been received and that 2 are currently in consideration. David shared the 2 applications with Katie for her review and she was very impressed with the stated qualifications of one of the candidates. David

noted that we might be hopeful that we can arrive at a candidate who may have the opportunity to overlap with Katie and the various music programs prior to Katie's departure.

NEW ISSUES

1. Congregational Meeting 5 June. A meeting is required for 2 issues that require congregational approval: (1) the addition of 2 additional members to the Associate Pastor Nominating Committee and (2) the proposal for the new members of the ruling Elder class of 2019. It was requested that the nominated Elders be identified to the congregation in advance of the meeting by way of early communication.

Motion: It is moved by the Congregational Nominating Committee that a called meeting of the congregation be approved for June 5th, 2016. The motion passed.

2. Presbyterian Men's Organization Man of the Year Award. David provided an overview of the Presbyterian Men's Organization process for nominating and selecting a Bayside Man of the Year. His overview referenced the enclosure to this evening's agenda. Specific accomplishments and volunteer efforts by Ed Spillman were identified.

Motion: It is moved by Bob Baker that Ed Spillman be endorsed Session as the Man of the Year as recommended by the Bayside Presbyterian Men's Organization. The motion passed.

STAFF REPORTS

Director of Educational Ministries. Kim provided the following report: Since we last met:

First Friday, MOPS, MOMS next, JAM, and yoga are programs that belong to Bayside, but really reach members of our community---preschool families, Navy moms, church members, and friends of friends both young and young at heart.. We extend our hospitality to neighbors and welcome them with the love of Jesus. Thank you for supporting these programs not just financially, but with your hands and your hearts. Thank you!

Youth Sunday was a true gift to all who attended as the young people led us in worship and the confirmation class was received into membership. Eden Fox and Alli McLeod gave an inspiring meditation. Bayside Fun and Fellowship will attend 3 Norfolk Tides baseball games; the first is July 1. Please sign up at the Welcome Center. The other dates are July 26, and August 13 (Navy Night.)

The Gamer Bus (provided by Bill Bertholf) will come to Bayside on June 1 for the LOL (Middle School Youth Group) end of the year party on June 1. We'll eat at Pembroke pizza, first! The High School Youth Group will go to the Adventure Park at the Virginia Aquarium for their end of year celebration on June 12.

Graduation breakfast honoring our high school grads will take place on June 12. They will be recognized in worship.

With Pentecost marking the end of a liturgical cycle and the beginning of Ordinary Time, the children will meet in a "One Room Schoolhouse" setting for Sunday school through September 4. Youth and Adults will meet as usual. Please note some adult classes disband in the summer.

JAM and Wednesdays @ the Well conclude May 25 with a potluck dinner (fried chicken provided.) The Jamaica mission trip and Montreat Youth Conference trips are moving forward.

Scenery planning and prep is underway for VBS. As always, it is my honor to serve with you all here at Bayside.

Director of Music Ministries. Katie thanked everyone for supporting her time away last week to attend the burial of her cousin in western Virginia. She noted that the music year is winding down: JAM is completing at the end of May, Choir and Bell rehearsals will be continuing at a reduced rate through the summer. She noted that she is excited about the potential for a new Director of Music Ministries. She is enjoying and hopes that the congregation is enjoying the new hymnal – she is working with David and Kate to introduce new hymns each week during the services.

Associate Pastor. Kate provided the following report. There are lots of things wrapping up! The final meetings of MOPs and MOMS Next, which I consider to be some of our best hospitality and evangelism... both groups are eager to start back up again in the fall! The Last W@W will be a celebration & thank you to our volunteers on May 25th.

June 21 will be my last session meeting – anyone want to have a potluck before the meeting? Of course, there are still many new beginnings... I continue to contact our visitors and meet with people interested in membership. I am looking forward to officially welcoming the Rechkemmer and Wahl families in worship soon. I have enjoyed the creativity others have brought to our worship services recently, and hope that we all can continue that enthusiasm! On June 5th our summer mission trips will be commissioned. On June 19th (Father's Day), we will celebrate Presbyterian Men, utilizing many of their voices in worship.

In the realm of the larger church, the PC(USA) General Assembly convenes in Portland June 18-25th. The Presbyterian Outlook publishes a brief overview of “big” topics (bulletin insert sized) that we will distribute prior to the meeting. They usually publish a recap, that I also hope to make available. Please educate yourselves, and encourage others to read up also... You can also watch the GA live online!

On a personal note, the sale of our house closed today! We are renting it back until school gets out, and then we'll move back in with my dad in Suffolk. Now we just need to find a place to rent in Harrisonburg... I thank you and the church as a whole for your love and support during all of our transitions. Please know that I am holding Bayside, with all of its transitions in my prayers as well.

-Kate

Pastor / Head of Staff. David provided the following report: Since last month's meeting I have made 22 pastoral visits in my office or in member's homes. I have been meeting with the APNC and the Director of Music Ministry search team as we work to try to insure healthy transitions. My serve to the Presbytery of Eastern Virginia includes the Commission on Ministry and being part of a task force looking into the future of Makemie Woods Camp & Conference Center. Volunteering as a little league baseball coach gives me another avenue to serve the wider community and it brings me great joy. I am looking forward to the congregation's participation in the U.S. Congregational Life Survey and interested to see how the feedback will help us shape future goals.

SUPPLEMENTAL MINISTRY REPORTS

Congregational Care noted that the new hardcopy Directory will be arriving within 2 weeks. The online directory will be available in about 6-8 weeks.

Property noted that the new roof on the Sanctuary will be put on during late May/early June.

CLOSING WITH PRAYER. With no further business, the meeting be closed with prayer at 8:28 pm.

These minutes approved by the Session on June 21, 2016
WDM / Doug Mitchell
Clerk of Session