

Agenda for the Stated Session Meeting  
 Bayside Presbyterian Church  
 17 May 2016 7:00 PM Room 508

Please prepare for all stated meetings of the Session by reading all of the most recent Ministry Minutes and all Enclosures to this Agenda prior to the meeting. Your preparation will make the presentations and conversations much easier if we are all properly informed. Thank you!

**Mission: Bayside is a covenant community of Christ's people seeking to know and do the will of God.**  
**Vision: Changing lives by growing Christian disciples, and living God's Word.**

SHARING OF JOYS AND CONCERNS – OPENING PRAYER

DEVOTION Elder Terri Wilkins

INTRODUCTION OF NEW MEMBERS Rev. Rascoe  
 Mat & Morgan Rechkemmer and infant son Brent  
 Leigh & Tim Wahl and daughter Mary

SACRAMENT OF COMMUNION All are invited!

SESSIONAL RECORDS / **Clerk Motion** to approve the following Clerk of Session

1. Minutes from the last Stated Session Meeting
2. Minutes from the Called Session Meeting of 01 May 2016
3. Tonight's Agenda

STATISTICS FOR APRIL

1. Attendance Trends for Previous Four Years - Aprils:

Year	8:00 Service	9:00 Service	11:00 Service	Combined Service	Total of All Sundays	Monthly Average
<b>2013</b>	152 Avg. 76	144 Avg. 72	209 Avg. 104	277	1634	327
Total above includes Palm Sunday 355 and Easter 497						
<b>2014</b>	58 Avg 58	64 Avg. 64	85 Avg. 85	207	1193	298
Total above includes Palm Sunday 251 and Easter 528						
<b>2015</b>	89 Avg. 30	230 Avg. 77	285 Avg. 95		999	250
Total above includes Easter 395						
<b>2016</b>	104 Avg. 35	222 Avg. 74	306 Avg. 102	194	826	207

2. Attendance Trends for Previous 12 Months:

Month	8:00	9:00	11:00	Combined Service	Monthly Total	Average Sunday	Notes
<b>May 2015</b>	144	309	478	190	1121	224	
<b>June</b>	142	248	257	220	867	217	
<b>July</b>	102	220	246	165	733	183	
<b>August</b>	133	315	368	189	1005	201	
<b>September</b>	103	218	295	146	762	191	
<b>October</b>	93	200	281	198	772	193	
<b>November</b>	158	300	403	226	1087	217	
<b>December</b>	95	168	373	203	839	210	
<b>January 2016</b>	118	264	435	231	1048	210	
<b>February</b>	95	198	335	191	819	205	
<b>March</b>	133	289	476	167	1065	266	
<b>April</b>	104	222	306	194	826	207	
<b>12 Months Total</b>	1420	2951	4253	2320	10944		
<b>Average Monthly</b>	118	246	354	193	912		
<b>Average Sunday</b>	35	74	118	193		221	
	<b>8:00</b>	<b>9:00</b>	<b>11:00</b>	<b>Combined Service</b>	<b>Monthly Total</b>	<b>Average Sunday</b>	<b>Notes</b>

\*\*\* Christmas Eve Services not included above: 4:00 – 312 / 7:00 – 286 / 11:00-50

3. Reception of New Members: Christopher and Leah Dollahon (4/3)  
Youth Confirmands (5/1): Tessa Demarest; Stephen Opitz; Connor Rayhill  
Reinstatement of Membership: (4/19) Somer Queenan and Chandler Queenan
4. Baptisms: Walter Rayburn Dollahon (4/3)
5. Church Weddings:: Jessie Turner & Heidi Baker (4/23)
6. Member Transfers: None
7. Member Deaths: Joanne Young (4/8) ; Carroll Page (5/3)

REQUESTS FOR SESSION APPROVAL (Motions reqd.)

1. New Members: Mat and Morgan Rechkemmer (letter of transfer) Requested for 29 May  
Leigh (reaffirmation) and Tim (affirmation) Wahl Requested for 5 June
2. Baptism Requests: Tim Wahl (adult) Requested for 5 June  
Mary Wahl (child) Requested for 5 June
3. Wedding Requests: None

FINANCIAL REPORT AND ISSUES:

1. Balance Sheet & Treasurer's Report (Motion reqd.) Luanne Wong
2. Restricted Funds – Ministry authorizations and limitations Luanne Wong

COMMUNICATIONS: (Members, PCUSA, PEVA, Other):

1. Letter from congregation member John Jeffcoat Enclosure (1)
2. Letter from Gustaaf Giesekech Enclosure (2)

PEVA / BAYSIDE PRESBYTERIAN CHURCH ISSUES

1. Report on Stated PEVA Meeting of 26 April Pam Spillman / Thom Sare

PASTOR TRAINING

Rev. David Rollins

YOUTH ELDER REPORT

Anthony Peters

CONTINUING ISSUES

1. Church / Ministry Goals Discussion Rev. David Rollins
2. Communications/Information Flow to the Congregation Open Discussion
3. Extending Communion to the Home Bound Rev. Kate Rascoe
4. Church Policy & Procedures Review Updates Clerk Enclosure (3)
5. Associate Pastor Nominating Committee George Wong/Rev. Rollins
6. Filling the Role of Youth Elder Rev. David Rollins
7. Facility Security Plan Property
8. Congregational Life Survey Worship / Pastors
9. Director of Music Ministry Search Rev. David Rollins

NEW ISSUES

1. Congregational Meeting 5 June (Motion reqd.) Congregational Nominating Committee  
APNC Membership Increase & Elder Class of 2019
2. Presbyterian Men – Man of the Year Award (Motion reqd.) Clerk Enclosure (4)
3. xxx

STAFF REPORTS

Director of Educational Ministries Kim Coyle  
 Director of Music Ministries Katie Grant  
 Associate Pastor Rev. Kate Rascoe  
 Pastor / Head of Staff Rev. David Rollins

SUPPLEMENTAL MINISTRY REPORTS

Admin Support Betsy Kennedy  
 Christian Education George Wong  
 Community Service Pam Spillman  
 Congregational Care Bobbie Brenton  
 Evangelism Russ Brown  
 Global Missions Thom Sare / Bob Orcutt

Property  
Stewardship  
Worship

Sperry Davis  
Bob Baker  
Nancy Guy

CLOSING WITH PRAYER

Enclosure (1): Letter from Congregation Member – John Jeffcoat

22 April 2016

Doug Mitchell, Clerk of Session

Doug,

I left the Marriage discussion last Wednesday evening feeling very uneasy about the future of Bayside Presbyterian Church. After listening to those who voiced opinions I feel that we as a congregation have lost our identity...we have no common direction, and worst of all our "Big Church" polity is perpetuating the demise of our denomination, and our own specific church .

At one moment toward the end of the conversation a long standing active member of the church made a comment..."who are we to Judge". I assume he was commenting about our opinion of those who engage in same-sex unions. That being the case, I believe the real question for all of us on this major issue is one of faith and personal belief and not one of judgement, for our Lord and Savior Jesus was appointed as the Judge of all. We are all taught that Man by nature is sinful, and time and time again has revolted against God, but only through His grace we are brought back into the fold. Once again, we seem to be turning our backs on God. Hopefully, through his Son, he will again pull us back to Himself.

The devil today has become more devious and in this environment of political correctness and instant communication, perpetuated by the use of social media, Satan is gaining ground on capturing the souls of many. We now live in an era where immorality is becoming more and more socially acceptable in the secular world. The idea of seeking and receiving forgiveness for our misdeeds and then really trying to not repeat those same misdeeds has become a thing of the past. After all, as Christians, are we not supposed to be thankful that God has forgiven us... And really try "to go and sin no more"? Condoning same sex marriage as an acceptable lifestyle within the church condones acceptance of immorality. Those that want to perpetuate an unnatural lifestyle may have partially branded their cause within the concept of "Inclusiveness". Furthermore, this same faction of society appears to have a goal of forcing their position into every organization in our society, public and private. If we as a church body include immorality as part of the definition of inclusiveness then we are in big trouble. It is one thing to display mutual forbearance toward all people, but to cave in to popular notions of modern day human behavior in order to make the Church more popular is way out of line. The action of the General Assembly has driven a wedge within congregations and is challenging the long held beliefs of many. It is certainly doing so at our church.

Membership in PC(USA) is rapidly declining both in individual church goes as well as member churches. The people are leaving faster than churches are being dismissed from their respective Presbyteries. But the message is clear...those individuals leaving and those churches seeking dismissal are feed up with the movement of the church. Over the past 5 years that decline has accelerated, and by no small coincidence parallels the action of the General Assembly to accept same sex unions within the church. And now the decision of our session to allow a same sex marriage to take place at Bayside is a collective statement that this session, just like those Presbyteries who approved the recommendations of the General Assembly, condones immorality as an acceptable way of life...plain and simple. Can we please stop this madness!

People join churches for many reasons, but I believe the driving factors are but a few: location, a welcoming environment comprised of people with common belief, strong dedicated pastoral leadership who dwell among us, and support for and of the local community. I believe people join with very little concern of church polity, and really ignore big church politics until it hits them right in the face. Once becoming personally affected in a negative way, especially in the area of core religious beliefs, they depart and start their search process all over. This is particularly sad when congregants have been dedicated members of a specific church for decades. For a time Bayside was doing pretty good at all of the reasons mentioned above, but more recently is failing in at least half of them. If this were not so then our membership would not be declining, especially among more senior members. Next time you attend the combined service take a look around...where have our long standing members gone? What have we done at Bayside to stop the exodus, what have we done to identify the major reasons why we have lost so many members, and are we willing to take bold action to correct the situation... I prayerfully hope so.

If Bayside wants to continue on its present path it should do so with the full support of its membership, and not just from 21 members who currently serve as active elders...the stakes are simply too high. If a preponderance of our membership want to continue on the present course then so be it, but if it is clear that the membership and session are completely out of sync then collectively as a body we may want to examine options to help save Bayside church. There clearly is a process within the denomination that permits such a discussion. Maybe we are at the point where that discussion needs to take place, or we may also be at the point that it may be too late.

My comments are not judgmental, they are based on my core religious beliefs and my faith in God, acknowledging that judgement rests solely with our Lord and Savior Jesus Christ.

In His name only we are saved,

John Jeffcoat

April 20, 2016

Dear Rev. Kate Rascoe,


I am sending this check to you because I am unfamiliar with the contribution process for the church.

Please help me out with getting the check to the right person. It constitutes my contribution to the Bayside Presbyterian Church for 2016.

I very much appreciate your kindness and acceptance of me, an atheist, in your congregation, The people of this Church are so genuinely Christian and I really like to be among them on Sundays.

Please allow me to continue coming to the Sunday services.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gustaaf Giesekoch".

Gustaaf Giesekoch

## Enclosure (3): Church Policy Reviews

## Enclosure (4): Church Policy Reviews

The below table contains the Policies and Procedures currently in effect in Bayside Presbyterian Church. Note that there is a distinct difference between a Policy and a set of Procedures. Policies reflect Session or Corporation directed processes. Procedures are written where guidelines only are required to maintain awareness of a routine process that may from time to time be changed, for example Food Pantry or Lay Reader Procedures. Policies and Procedures both serve as the approved processes for operating the church and provide guidance for the church officers, Ministries, and congregation members in the conduct of routine business or events. These documents are currently available through the church website or in hard copy in the office for reference by all church members. .

All of the Policies were approved by the Session at some point in time, although some of them are out of date. Regardless of the current content, the existing Policies are the approved versions and must be kept current if they are to be of value. If they are thought to be out of date, the Policy and any decision recommended that is not in accordance with the Policy must be approved by the Session as “an exception to Policy”. When updating a Policy, the final draft should be reviewed by the Ministry and other involved congregation members by way of email correspondence or at a Ministry meeting. The final Policy will be presented to the Session for approval.

While a Policy may not be able to address every possible situation, it should be encompassing for normal operations in the church. Exceptions to Policy, anticipated that they will be kept to a minimum, must be addressed and approved by the Session. A statement regarding the process for requesting an exception to Policy should be included at the end of every Policy document.

Each of the below Policy or Procedure reviews should be included as a standing agenda item for each Ministry meeting until they are current. The status of the reviews should be included in the monthly Ministry minutes.

Responsible Ministry	Policy or Procedure Name	Current Version	Comments / <b>Recent updates in Red</b>
Administrative Support	Personnel Policies & Procedures	2012	7 April 15 – update required to reflect inclement weather closing procedures and explanation of wages for non-exempt, full-time and part-time hourly wages during church closure. Session approved changes on 4/21/15 but the policy has not been updated. 3/1/16 Amanda, Betsy, Janet and Cherie will work to complete
Administrative Support	Manual of Administrative Operations	2013	<b>5/17 Need to insert policy and process of electing executive staff and the hiring of other staff, the description of the responsibilities of the positions, the method of performance review, and the manner of termination of employment iaw the BoO.</b>
Administrative Support	Sexual Misconduct Policy	2015	
Administrative Support	Fundraising Policy	2016	
Christian Education	Library Procedures	2015	
Christian Education	Transportation Fund Policy	2015	
Community Service	Food Pantry Procedures	2015	
Congregational Care	Bereavement Reception Procedures	New	Final draft in progress
Congregational Care	Visitation / Shepherding Program Procedures	New	1 Mar 16 – Terri, Bobbie and Kate working.
Property	Building Use Policy	2010	3 March 15 – policy discussed with 3 potential modifications. Include modification that references the new Fundraising Policy.
Property	Memorial Garden and Columbarium Rules & Procedures	2015	
Stewardship	Mission Trip Funding Policy	2015	
Stewardship	Stewardship Policy	2015	
Stewardship	Operating Rules and Investment Policy for the Endowment Fund Committee	2015	
Stewardship	Corporate By-Laws	2013	
Worship	Funeral Policy	2016	Discussion to amend at recommendation of Congregational Care
Worship	Wedding Policy	2015	
Worship	Lay Reader Procedures	2015	
TBD	Priorities Plan	2012	
TBD	Strategic Plan / Review Notes	2003 / 2012	

Enclosure (4): Presbyterian Men's Organization – Man of The Year Nomination

Subject: Man of the Year approval by Session  
To: Clerk of Session

As you are aware, Bayside Presbyterian Men's Organization (BPMO) conducted the annual Man of Faith recognition nomination process. We received 6 nominations that were accepted by the nominees for recognition. The BPMO staff, BPMO past Moderator, and Pastor Rollins convened a meeting to determine a man of the year for Bayside Presbyterian Church from 6 nominees.

The next step in the Man of the Year Award process is for Session to approve the selection and then we can forward to the National Council of Presbyterian Men. Man of Faith nominees who accepted the recognition are:

Bob Baker	Thom Sare	Bob Brenton
Ed Spillman	Lin Haskins	Bill Warden

The Bayside Presbyterian Men's Organization selection for Man of the Year is – Ed Spillman

\*\*\*\*\*

From the PCUSA Website:

## Church Man of the Year Nomination

“The purpose of the Church Man of the Year Award is to encourage others, by the example of the recipient, to stir up the gift of God within them and to bring such a vitality of inspiration and motivation for the Gospel that many will become active followers of Christ.”



### PRESBYTERIAN MEN Presbyterian Church (U.S.A.) Qualifications for the Church Man of the Year Award

1. Any man in the Presbyterian Church (U.S.A.) is eligible for the award.
2. He must have the endorsement of the Session of the church of which he is a member.
3. The reason(s) for his selection shall be noted on the Church Man of the Year form.
4. The reasons will ordinarily include exceptional demonstration of his Christian faith and outstanding service to the Church and/or Community.
5. To award the Church Man of the Year pin and Certificate, the chapter must be a registered member of the national Presbyterian Men's organization.
6. The recipient should be recognized by a presentation in worship in the church of which he is a member.
7. The purpose of the award is to encourage others, by their example, to stir up the gift of God within them and to bring such a vitality of inspiration and motivation for the Gospel that many will become active followers of Christ.

**Bayside Presbyterian Man of the Year Award Form on Next Page**

