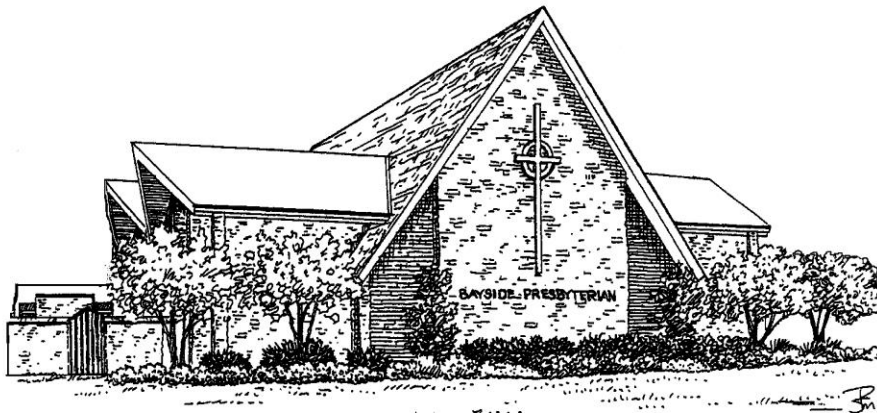


Bayside Presbyterian Church

Annual Congregational Meeting

2017



Our Mission

*We are a covenant community of Christ's people
seeking to know and do the will of God.*

Our Vision

*Changing Lives by
growing Christian Disciples and
Living God's Word.*

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**Bayside Presbyterian Church
Congregational Meeting Agenda**

Sunday, February 5, 2017 12:00 pm

- I. Call to Order
- II. Opening Prayer
- III. Declaration of Quorum
- IV. Purpose of Meeting
- V. Items of Business
 - a. Statistics
 - b. Budget
 - c. Congregational Nominating Committee *
 - d. Terms of Call - Informational Purposes only
- VI. Reports of Bayside Directors
 - a. Written reports are included from Staff & Ministry Teams for congregational members to read.
- VII. Reports of Church Ministries and Committees
 - b. Written reports are included from Staff & Ministry Teams for congregational members to read.
- VIII. Adjournment and Closing Prayer

* Require approval by the Congregation

**Bayside Presbyterian Church
Meeting of the Corporation Agenda**

**Sunday, February 5 12:15 pm
Immediately Upon Conclusion of the Congregational Meeting**

- I. Call to Order
- II. Opening Prayer
- III. Declaration of Quorum
- IV. Discussion of Matters of Mutual Interest
 - a. The Corporate By-Laws
 - b. The Role of Our Ministers
 - c. The Role of Session
 - d. The Role of Trustees
 - e. The Officers of the Corporation
 - f. The “Exemption Clause”
- V. 2016 Accomplishments – Deeds Consolidation
- VI. Adjournment and Closing Prayer

Our Mission

*We are a covenant community of Christ's people
seeking to know and to do the will of God.*

Our Vision

*Changing Lives by
Growing Christian Disciples and
Living God's Word.*

We are led by Jesus Christ, the head of the Church, who challenges us to live into his **Great Commission:**

"Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to observe all things that I have commanded you." Matthew 28:19-20

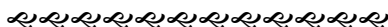
...and his **Great Commandment:**

"You shall love the Lord your God with all your heart, and with all your soul, and with all your mind, and with all your strength. Love your neighbor as yourself." Mark 12:29-31

Christ calls us to respond to his challenges by using the resources with which God has blessed us.

We believe we are called:

- To participate in meaningful worship. *Worship Ministry*
- To grow in knowledge of God and self. *Christian Education Ministry*
- To provide a supportive, loving, and caring ministry. *Congregational Care Ministry*
- To proclaim God's healing and reconciling love here
- and around the world. *Evangelism Ministry*
- To reach out and serve others in word and deed. *Community Service, Global Missions*
- To exercise good stewardship of God's creation
and blessings. *Administrative Support, Property,
and Stewardship Ministries*



Circle of the Saints

Eternal God, we praise your name for these and all your servants who have kept the faith, finished their course, and are at rest in you. Help us to abide in their fellowship and to follow their example, that, with them, we may share the feast that Christ has prepared for us all. We trust that you are with us always, O God, in our grief and our celebration. In the name of Jesus Christ, in whom love lives forever we pray. Amen.

Margaret Cornell
Jim Eckroade
Bonnie Forrest
Gwendolyn Gehring
Caroll Page
Eva Rask
Kelsie Reece
Mary Ruth Scott
Joanne Young



Outgoing Elders

The Book of Order notes that, “congregations should elect persons of wisdom and maturity of faith, having demonstrated skills in leadership and being compassionate in spirit.” Bayside has a rich tradition of elders sharing their gifts and serving well. We express our heartfelt thanks to

Bob Baker
Bobbie Brenton
Terri Dannemann
Bob Orcutt
Jean Reid
Thom Sare and
Terri Wilkins

for hearing God’s call and responding with faithful service. We give thanks to God for how they all shared their time and talents.



Statistics and Budget

Membership

Prior Active Members		563
Gains		
New Members	14	
Transfers	2	16 (+)
Losses		
Transfers	7	
Deaths	9	<u>16</u> (-)

Current Active Members **563**

Baptisms

Infant	6
Adult	2

Results of the Stewardship Campaign

	2016	2017
Estimates of Giving	135	126
Estimated Income	\$ 576,711	\$629,486

Budget	2016 Budget	2016 Actual	2017 Budget
Estimates of Giving	\$ 572,359	\$553,813	\$568,203
Other Income	<u>186,248</u>	<u>149,658</u>	<u>181,442</u>
Total	\$ 758,607	\$ 703,471	\$ 749,645

Ministry Budgets

Administrative Support	543,057	506,333	534,895
Christian Education	19,500	14,490	20,000
Community Service	23,500	21,125	25,000
Congregational Care	3,000	1,133	3,000
Evangelism	4,000	3,695	4,000
Property	75,000	78,285	82,000
Stewardship	3,000	2,111	3,000
Global Missions	63,400	60,277	52,200
Worship	24,150	18,074	25,550
Section Leaders	<u>0</u>	<u>0</u>	<u>7,938</u>
Total	\$ 758,607	\$ 705,523	\$ 749,645

Congregational Nominating Committee

2017

“Ruling Elders and deacons shall be nominated by a committee elected by the congregation, drawn from and representative of its membership. Congregations may provide by their own rule for a congregational nominating committee, provided that the committee shall consist of at least three active members of the congregation, and shall include at least one ruling elder who is currently serving on the session. The pastor shall serve ex officio and without vote.”

(Book of Order G-2.0401)

The following members of the church are proposed for election by the congregation.
Nominations from the floor shall also be considered prior to election.

Pam Spillman	Ruling Elder
Nancy Guy	Ruling Elder
Bob Allen	Congregation at Large
Marie Parr	Congregation at Large
Charlie Arado	Congregation at Large
Janet Straddeck	Congregation at Large
Rev. Dr. David N. Rollins	Pastor (Ex Officio)

Terms of Call

Rev. Dr. David N. Rollins

	<u>2016</u>	<u>2017</u>
Effective Salary		
Cash Salary	\$ 57,906	\$ 57,906
Housing	<u>35,700</u>	<u>35,700</u>
Total Effective Salary	93,606	93,606
Pension Dues	34,166	34,166
SECA (FICA)	6,748	6,725
Professional Reimbursement	4,000	4,000
Continuing Education Allowance	2,500	2,500
Supplemental Benefit Package	<u>00</u>	<u>00</u>
Total Cost to the Church	\$ 141,020	\$ 140,997

**Terms of Call
Associate Pastor**

	<u>2016</u> Rev Rascoe	<u>2017</u> Rev Ouellette
Effective Salary		
Cash Salary	\$ 37,758	\$ 37,600
Housing	14,400	14,400
Medical Reimbursement	<u>5,000</u>	<u>0</u>
Total Effective Salary	57,158	52,000
Pension Dues	18,647	18,980
SECA (FICA)	3,745	3,978
Professional Reimbursement	3,200	2,700
Continuing Education Allowance	<u>1,500</u>	<u>1,000</u>
Total Cost to the Church	\$ 84,250	\$ 78,658

Report of the Pastor
Head of Staff
Rev. Dr. David N. Rollins

There is an old saying that, “the only thing constant in life is change.” There is a great deal of truth in those words. Things change summer gives way to fall which quickly ushers in winter and when the cold seems to have permanently settled in signs of spring begin to appear on the landscape. Over the course of the past 12 months Bayside has navigated a number of changes. Our Associate Pastor Kate Rascoe left at the end of July, and our Director of Music retired at the end of August.

The search for the new Director of Music went swiftly and we were able to have Chi Yi join us right before Katie retired. This insured a smooth transition as the baton was passed from Katie to Chi. Chi has already made great stride building on the program that Katie helped to nourish for many years.

The congregation elected a very talented well representative group to undertake the task of identifying Bayside’s next Associate Pastor and as I write this report we are preparing for the congregational meeting to extend the call to Emma Oulette. I am very thankful for the work of the APNC knowing that we will be fully staffed once again, but more importantly that God has led us to Emma and Emma to us. I know in the years ahead we will all be blessed by her ministry and her presence here.

While 2016 was a season of transition Bayside continued to be a vessel of God’s light and love in this community and beyond. I encourage you to take the time to read the entire annual report it gives a good overview of our mission and ministry. The report shows that there is much to celebrate, and there is room to grow. God called me to Bayside and I began my service here in August of 2010, and while I am thankful for the journey thus far, I am truly excited about what God has in store. I believe if we all continue to share our God-given gifts our best days are in front of us. Thanks for all you do in Christ service.

Report of the Director of Music Ministries

Chi Yi Chen Wolbrink

It has been a true blessing to serve as the Director of Music Ministry at Bayside Presbyterian Church since August 23, 2016. All our efforts in Music Ministry are given to the glory of God, and to lift up our gratitude for the gift of life that we have been given; may our efforts continue to reflect this gratitude.

The following lists are continuations from my predecessor Katie Grant, reflect some of the areas of responsibility for the Director of Music Ministries, and new areas of focus:

Continuing:

Continuing core duties: Choir, Hand bells, Children, Worship planning

Area of focus:

Continue growth in musicianship of our Sanctuary choir

Continue growth in musicianship of our Hand bell choir

Continue to develop section leaders, encourage different ages to be involved in music groups and recruit when necessary

Continue to monitor the status of musical instruments: pianos, organ, hand bells, contemporary instruments

Continue to work with audio/visual people to ensure equipment is in good working order and to recruit more sound board operators.

Continue to encourage singers and hand bell ringers to participate in classes, workshops, and conferences to help them grow in their skills.

Continue to work with the Choir, Praise Team Director and Praise Team to bring quality music to combined services.

Continue to work with children's music in JAM, and others as needed.

New:

Created new ideas by working with gifted colleagues; work with them and incorporate Music Ministry when needed.

Work with colleagues to help communication, especially on the selection of hymns, how to improve congregational singing at worship.

Additional children's choir rehearsal on Sunday morning at 9:30 am, and encourage our children to sing at least twice each season.

Try to find our organic elements from our grassroots e.g. nurture and encourage our Boy Scouts and preschoolers to join our worship and music activities.

I am thankful for God's grace and all your wonderful support of Music Ministries at Bayside. In many ways, *Glory to God!*

Report of the Director of Christian Education

Kim Harper Coyle

...and you shall love the LORD your God with all your heart, and with all your soul, and with all your might. And these words which I command you this day shall be upon your heart; and you shall teach them diligently to your children, and shall talk of them when you sit in your house, and when you walk by the way, and when you lie down, and when you rise.
—Deuteronomy 6:5-7

What a year! I am so blessed to be part of such a loving, caring community of faith. The year brought new events and new staff, and although it is always hard to say goodbye to colleagues who have become family, it is a privilege to affirm their calls to life changes whether it be new ministry or milestones. Through it all, you, the congregation, have remained faithful to your call to change lives, grow Christian disciples, and live God's word. Personally, please know how much I appreciate everything you do for me: affirm my call to Bayside, welcome me into your homes and your lives, step up when I need a hand, and your faithfulness to your own call to serve. I feel so at home here with all of you, and count you all as family. Thank you!

It's been busy. The Christian Education Ministry added:

- theology pub
- led The Longest Night service
- responsibility for worship liturgy
- led worship with guest preachers
- Distribution of ashes on Ash Wednesday at Starbucks
- MOPS liason
- Seasonal Adult Sunday morning Discipleship classes
- Attended the WhyChristian2016 lectures in Chicago at Fourth Presbyterian Church
- Responsibility for social media presence

Christian Ed continued:

- Published the Advent and Spring program guides
- MOMSnext
- First Fridays: Parents' Night Out
- Bayside Fun and Fellowship liason
- Distributed Bibles to children in Kindergarten through fifth grade
- Led Touch the Water, Taste the Bread, a children's class on the sacraments
- We Make the Road by Walking book study in my home
- Collaborated with Kate for Wednesday @the Well
- JAM (Jesus and Me, K through 5th grade), and LOL (Middle school)
- Mission trip to Jamaica
- Montreat Youth Conference
- Youth Mission Fundraisers: Virginia Diner Peanut sale, Assisting the Presbyterian Men's golf dinner, March potluck luncheon

Lenten Vespers on Wednesday night
Collaborated with Kate on the Maundy Thursday meal and communion service
Good Friday Tenebrae Service
Vacation Bible School –with 110 campers and over 40 teen leaders!
Winter Shelter
Tree of Memories
Advent Worship Stations
Celtic Christmas
Assisted Kate with the Longest Night service
Greeter at the Living Nativity
Family Christmas Eve service
PW Moderator Training and teaching Circle studies
Time with the Children
Live from Studio K
FIN (Faith Inclusion Network)
Adult (6), Youth (1), and Children’s (2) Sunday school classes
Yoga liaison
Responsibility for the church library
Oversee the nursery workers and volunteers
Continued to serve with the Etheridge Speaker Series

One of the joys of my day is visiting with members. It was with great sadness that we said goodbye to our Associate Pastor, Kate Rascoe, and Director of Music Ministries, Katie Grant. I miss working with them both. However, it was a great joy to welcome Chi Yi Chen Wolbrink as our new Director of Music Ministries. Her talent, enthusiasm and understanding of church music have made a wonderful contribution to worship.

The Christian Education Ministry would not run smoothly without the help of all of our volunteers. They cut, glue, decorate, fold, bring snacks, shop, sort, put things away, copy, print, create, and of course—teach. Thank you from the bottom of my heart!

I would be remiss if I did not thank all of the members of the Christian Education Ministry: Moderator, George Wong, Beth Montoya, Gary Crossman, David Joshua, Linda Vogl, our Church Secretary, and our volunteer receptionists. The success of our programming is largely due to the hard work, enthusiasm, and extraordinary talent of those with whom I work.

I am honored to serve you. Each one of you holds a special place in my heart as we work individually and as a community of believers to further God’s Kingdom. Thank you for your support and thank you especially for walking with me as we strive to be the hands and feet of Christ.

Kimberly Harper Coyle
Director of Christian Education

George Wong
Moderator, Christian Education Ministry

Report of the Director Bayside Preschool

Kathy Armstrong

- In January, the preschool began Registration for the fall of 2016. Current preschool families started registering on Wednesday, January 20th. Church families and class waitlists started registering on Monday, January 25th and Open Registration began on Wednesday, January 27th.
- In February, the preschool had several parent Community Helpers that visited the preschool (doctors and dentists). We also celebrated Valentine's Day with cards and pizza parties.
- In March, the preschool celebrated St. Patrick's Day with lots of green. "Buckets" the Clown visited the preschool and taught the children about fire safety.
- In April, the preschool celebrated Easter with Egg Hunts and Easter parties. The "Bird Lady" shared her birds and their talents with the children.
- In May, the preschool learned about all kinds of animals. The Virginia Aquarium visited the preschool with the "touch tanks" and the Spring Program on Thursday, May 5th was exciting. Graduation for kindergarten and the 4's was on May 27th as well as our annual outdoor picnic.
- During the summer months, the preschool celebrated lots of fun with our three 2-week camps. The children learned about the ocean, space and science experiments.
- In September, the children returned for a new school year. The Preschool and kindergarten classes were completely full (100%). The children were busy making new friends and teachers and getting reacquainted with their old friends and former teachers.
- In October, the preschool visited the Taylor Farms "Pumpkin patch" for a hayride, to see the farm animals and of course pick a pumpkin to bring home. The preschool children finished the month out with our annual "Trunk or Treat" in the Church parking area.
- In November, the preschool celebrated family and friends and gave thanks for our blessings. The children decorated 120 "Thanksgiving Bags" for the Church. The children celebrated with a Thanksgiving Feast.
- In December, the children are learning about advent by waiting for the birthday of "Baby Jesus". The children performed our annual Christmas program, "We Celebrate Christmas Around the World" with Ms. Chi Yi on Thursday, December 8th. Santa visited the children on Tuesday, December 13th and Wednesday, December 14th to hear all of their Christmas wishes. The Preschool prepared 30 stockings for the St. Columba Ministries for those less fortunate than our children.

Administrative Support Ministry
Betsy Kennedy, Moderator

In 2016, the Administrative Support Ministry was responsible for ensuring that Bayside had the appropriate staff to support the mission and vision of church. In coordination with other ministries, members of the ministry provide support, guidance, performance reviews, and they strive to ensure effective communication among all staff members.

Ministry Team:

Betsy Kennedy (Moderator)	Amanda Long
Janet Baker, Recorder	Cherie James
Gregor McLeod	Clint Damuth

The Administrative Support Ministry has worked to support the staff at Bayside Presbyterian Church. Each staff member is assigned a liaison from the Administrative Support Ministry. The liaison's role is to be a point of contact for the staff, to provide guidance, and to support them as they work toward accomplishing their goals and the mission of the church.

Liaisons for 2017 are as follows:

Rev. David Rollins – Betsy Kennedy	Chi-Yi Wolbrink – Clint Damuth
Rev. Kate Rascoe – Betsy Kennedy	Saul Fox – Clint Damuth
Linda Vogl – Cherie James	Kathy Armstrong – Amanda Long
Kim Coyle – Janet Baker	Eugene Towler – Gregor McLeod
Katie Grant – Clint Damuth	David Black – Gregor McLeod

The Administrative Support Ministry conducted yearly staff appraisals for 2015. The appraisals are a time to provide the staff feedback on their performance, set goals for the next year and to review the job description to ensure it is still relevant and in support of the mission of the church.

The ministry continued to support the Bayside Presbyterian Preschool and received monthly reports from its director, Kathy Armstrong. We developed a Sexual Misconduct Policy based on information from PCUSA. We continue to review personnel policies to be in compliance with PEVA, Commonwealth regulations, and Federal laws and regulations. We worked with lay staff on Board of Pension changes to medical coverage beginning in 2017.

Finally, we worked closely with other ministries during staff transitions. The Administrative Support Ministry worked with the committee tasked with hiring our new Director of Music Ministries. We also coordinated two farewell events for Rev. Kate Rascoe and Katie Grant.

The following are the ministry goals:

1. Conduct yearly staff evaluations and goal setting.
2. Provide staff support through quarterly meetings with staff liaisons and monthly touch points.
3. Provide staff appreciation events.
4. In support of individual staff goals, provide the necessary continuing education and training.
5. Through coordination with other ministries, continue to evaluate the staffing needs to support the church's mission and vision.

Christian Education Ministry
George Wong, Moderator

See Page 13 & 14
Report of Director of Education

Community Services Ministry
Pam Spillman, Moderator

In 2016, the Community Service Ministry, with generous donations from Bayside members:

- Collected layette items to the Keim Crisis Pregnancy Center to help expectant mothers.
- Provided 264 Christmas gifts to children and adults through our Angel Tag Ministry.
- Conducted a monthly Bible Study for patients at the Sentara Senior Care Center.
- Delivered 113 Easter Baskets to children at St. Columba.
- Provided groceries to 203 families (414 adults, 313 children) throughout the year through our Food Pantry program, and began a Little Blue Wagon program to solicit “Items of the Month” food donations from our congregation.
- Began selling Virginia Diner peanuts in support of the Food Pantry program.
- Hosted a “Souper Bowl” event in February to collect canned goods for the Food Pantry.
- Delivered meals twice a month to the elderly in our Meals on Wheels program.
- Picked up excess bread and pastries each Sunday evening as donated by Panera, hand wrapped and shared with two other churches for distribution to those in need. This program was regrettably discontinued in November of 2016.
- Collected 141 units of blood in our Red Cross Quarterly Blood Drive.
- Collected several hundred pounds of school supplies to help area students.
- Took in 3,000 pounds of food items collected by the Cub Scouts during its annual “Scouting for Food” campaign – many items were needed for our Thanksgiving baskets.
- Provided a Thanksgiving Basket of “fixin’s” and a turkey for to 111 families.
- Provided a warm place to sleep, food, and clothing (including 70 coats) for 59-64 homeless folks during our annual Winter Shelter program (November 16-23).
- Provided financial support for Faith Works Coalition, which assisted 102 low income families with needed home repairs plus many families who suffered damage from Hurricane Matthew.
- Sisters in Spirit (SIS) prepared and delivered 2,688 sandwiches to St. Columba Ecumenical Ministries.
- Stayed organized and prepared for Bayside to act as a backup emergency shelter for the Red Cross.
- Participated in the St. Columba “Baskets of Love” Auction and Dinner in April at our church, and the Volunteers of America Annual Dinner and Auction and Spaghetti Dinner at our church in January where \$2,400 was raised for that organization.
- Sang Christmas carols to the patients at Bayside Health & Rehabilitation Center.
- Took on a worthy program to help the homeless – Virginia Supportive Housing – where our Endowment Committee approved and sent \$3,000 for VSH’s Adopt-a-Home project.

We financially supported the following community agencies in the Hampton Roads area: Beach Health Clinic, Faith Works Coalition, Good News Jail and Prison Ministry, Judeo-Christian Outreach Center, Samaritan House, Seton Youth Shelters, St. Columba, Volunteers of America, and HumanKind (formerly Zuni Presbyterian Training Center).

Congregational Care Ministry *Bobbie Brenton, 2016 Moderator*

Purpose: Congregational Care is the ministry that oversees nurture, care, support and fellowship of the congregation. As a church family we meet the charge expressed in our Mission Statement to: “provide supportive, loving, caring ministry to and with one another.”

Bereavement Receptions:

Bereavement receptions are offered by our ministers to families who may want to hold a reception in our church. This past year, we held 5.

Bayside Fun and Fellowship (BFF)

- Paula Jesberg chaired and coordinated all programs. Quarterly informational lunch meetings were held in the Fellowship Hall. A free-will donation is made by participants who enjoy soup, salad and dessert prepared by Bill Bertholf. We seek volunteers to coordinate various events which have this year included: Baseball Games at Tides Park/Summer evening tributes at the Boardwalk Military Monuments for Naval Aviation and the Seals/Narrated Bus Tours to Oceana and special attendance at the Blue Angels Air Show/Tours at the Botanical Gardens/Sandler Center Theatre programs/Princess Anne High School Musical performances/A Virtual Dementia tour (rescheduled)/Book Club/Yoga classes/Genealogy/Tech Savvy. A Bridge Class/and Wine Tasting (off site) are being planned for 2017. Chesapeake Wind Ensemble performances on the Peninsula and features our Doug Mitchell. We included Sentara Living programs and The Riptides Square Dance group in our publicity since both meet in our Fellowship Hall Monthly.
- Maintained the BFF Bulletin Board in the Fellowship Hall Wing and provided flyers and sign-up sheets at the Welcome Center in the Atrium for current events
- Coordinated BFF current event information for the Church Monthly newsletter – The Weekly Helmsman/the Revo Board in the Atrium/The Church Website and the BFF calendar-working with the DCE and Church Secretary
- Sent e-mail updates to BFF members – mailing some to non-internet members
- Maintained current BFF membership Roster.

Church Pictorial Directory

The Directory was completed and delivered to all known members by April 2016. An additional bonus is a Directory for your Android/I phone or IPAD. It can be updated by each person when their information changes. The provider was CP Photo and Video from Winston-Salem. They were excellent to work with.

Development of a Shepherding Program

On-going development of a current/accurate listing of homebound and assisted living members was maintained by the Associate Pastor. That position went vacant in July 2016 and there is a current need for someone to maintain those records.

Development of home delivery of communion every month by Current and Resting Elders: Tom Sare and Tom Weeks have taken on the responsibility for this program.

Card Ministry

Linda Wallace calls members on their Birthdays and Anniversaries. In 2016 the following cards were sent:

- Get Well and Thinking of You Cards: 49
- Sympathy Cards: 20
- Birthdays to those over “90”: 30

Stephen Ministry

Bayside has 9 Stephen Ministers including 2 who have received a week of additional in-depth training. Bayside has qualified as an Outpost for a H.E.R.O.E.S. Program and have trained 3 Stephen Ministers specifically for H.E.R.O.E.S. The Program is designed to support service members and their families before, during and after deployment. Since we have military support assets in our community we will unlikely accept military family members in locations outside Tidewater until we have a sufficient number of available Stephen Ministers to stay current with the needs of our own Congregation. We maintain connection and awareness weekly through internet communication with H.E.R.O.E.S. (a 501(c) (3) nonprofit www.heroescare.org). If Bayside Presbyterian Church is activated to serve as a Crisis Center during a disaster, our Stephen Ministers will assist the Red Cross as volunteers to augment their needs at our facility.

Stephen Ministers will also stand by to assist in Bayside’s Longest Night Service to meet with worshippers about special needs - to pray with and for as well as encourage, listen and care. We continue to walk alongside providing comfort and support as long as the need is present one-on-one with total CONFIDENTIALITY. Contact the Pastor (460-1188) or Stephen Leader Coordinator Paula Jesberg (464-6777).

Church Membership

This was a very difficult task because the church software program is not accurate and no one in our church has been trained in its use. With the help of Paula Jesberg, Linda Vogel, Kim Coyle and Bobbie Brenton, a count of 404 members was reported to session. Session was asked by Congregational Care to give our Church Secretary training or get a new program. A Policy was written but needs final approval by Session.

Church Picnic

Because of demands for other needs, a picnic was not offered this year.

Prayer Shawl Ministry

Shawls to members by Pastors who are in special need and care (approx. 10 delivered)

Baby Love Ministry

Bags of goodies including knitted or crocheted blanket and hand-made welcome baby card.

Mother’s Day and Father’s Day gift

Small gifts given on their particular day.

Endowment Committee
John Jeffcoat, Moderator

The Endowment Committee, acts on behalf of Bayside Presbyterian Church, Inc. to administer the Endowment Fund assets to include: receiving, promoting, investing, expending and managing the donations of the Fund in accordance with the policies and procedures approved by the Trustees of the Corporation. The Committee may also manage other special Restricted Funds as directed by the Trustees. The Committee reports annually to the Corporation Trustees who also serve as Elders of the active Session. A copy of this report is included in the Annual Report to the Congregation.

In addition to the Moderator the following individuals served on the Committee during 2016:

Bob Baker, Stewardship Moderator	Cherie James
Barrie Jeffcoat	Jack Hamilton
Frank Tehel	Luanne Wong
Connie Moerschell	Powell Peters
Lynn Chewning	Hugh Vaughan

The Objectives of the Endowment Fund are to maximize the long-term, total return of funds invested consistent with a total return investment practice and prudent investor guidelines, and to provide a reliable, growing source of funds for distribution pursuant to a spending rate of not more than 5% of the Funds value (less Restricted Fund Value) on an annual basis. Distributions of Fund assets may be used to further support the Ministry work of the church, and may not, except under unusual circumstances, be used to support the general operations and administration of the church. In those unusual circumstances when Endowment Funds are used for administrations or operations, the Session may borrow from the Endowment Fund provided it provides a loan pay back schedule at the time funds are requested.

The Fund once again supported Scholarship requests for eligible applicants in accordance with approved church-wide procedures. Additionally, the fund supported a variety of Ministry related programs to include: Stop Hunger Now, Virginia Supportive Housing, Youth Mission Projects for Patrick Long and Cherokee Adams in southern Louisiana, and CRU (formerly Campus Crusade for Christ) for Jennifer Sperry in Northern Virginia. Total Fund support for 2016 was \$17,700.00.

At the time of this report submission the Funds managed by the Endowment Committee ended the year with the following Fair Market Value including Unrealized Gains. End of the year investment earnings are not included as they have yet to be distributed.

Endowment Fund	\$441,151.13
Etheridge Fund	\$ 99,409.24
Total	\$540,560.37

Evangelism Ministry
Russ Brown, Moderator

Mentoring

2016 has been a busy year for Evangelism with the assumption of the new church member mentoring program. This was a function overseen by our previous associate pastor. This was a trial and error process and new ideas had to be developed by our ministry. At this point, a program is in place with a YTD monthly progress report. Coupled with this new responsibility was a request from ***Believing and Belonging*** to help identify new visitors to attend the Believing and Belonging class.

We Will Statement

Evangelism created their “We Will” statement as part of the 2020 Vision and Priorities plan.

Revision of Evangelism Web Site Statement

Revised and submitted to web site director

Edna Etheridge Speaker

Evangelism also provided assistance for the Edna Etheridge Speaker Series – helping set up and with registration the night of the event.

Living Nativity

This major event was held on 10 and 11 December from 5-8 pm. Evangelism Ministry members and other ministry members worked diligently to make this as successful as the productions in the past. Last year’s weather was balmy and relatively dry. Not this year, especially the first night. Despite the cold temps, there was good attendance on both nights. Unlike last year, we had to rely exclusively on church members and volunteers. Last year we had support from Calvin Presbyterian Church. As in the past, after hearing Scripture and singing Christmas carols, everyone was invited to the Fellowship Hall for hot chocolate and cookies. This was a time for meeting our staff and members as well as sharing with the community the many opportunities that Bayside provides for Worship, learning, and “doing for others”.

Members of Evangelism Ministry

Russ Brown
Peggy Damuth
John Dannemann
Terri Dannemann
John Hamilton
Mike Raymer
Jackie Weitzel

Special Mention to **Sperry Davis** – maintaining the sound system for narrators and song leaders; **Amanda Long** and her family for their help in singing, narrating, greeting and visual program; **Clint Damuth** for his music contribution leading song leaders with his guitar and vocal skills.

Global Missions
Thom Sare, Moderator

Ticul – We did not send a team to Ticul in 2016. Some of the buildings still need some “heavy construction” that is beyond our capabilities. We did donate \$2,000.00 to help with to completion of the structures.

Clean Water Initiative – We are still trying to put a full team together. Two members completed training at the Clean Water University in Mississippi and we are looking for suitable sites in Peru for a mission in 2017.

Congo Support – We worked throughout the year with our Congo Partnership Ministry and hosted a dinner for them in October. This group also attended the PEVA quarterly meeting. We sent funds to both of our sister churches in the Democratic Republic of the Congo to support the feeding, and women’s programs and for the hospital, clinics and the school in Kinshasa.

PEVA Support – Supported PEVA and the PEVA Theological Education with a \$45,000.00 donation.

Stop Hunger Now – Hosted this feeding program with Neil Bonney’s able assistance. Enough money was raised for 20,000 meals. The meals were packed on an October Sunday with super participation from Bayside members, Scouts and other interested parties. We are planning on making this an annual event.

Yearly Offerings - Bayside supported PEVAs One Great Hour of Sharing, Pentecost, Peace and Global Witness, and Christmas Joy Fund in 2016. Thanks to all who made contributions.

Disaster Response – Bayside donated \$500.00 to the Faith Works Coalition to help those whose homes were damaged in Virginia Beach during hurricane Matthew.

Eye Glass Recycling – We installed a new collection box on the wall near the kitchen. Thanks to all who donated their old glasses, these are turned over to the Lyons Club who refurbish and distribute them to give the “gift of sight” around the world.

Property Ministry
Sperry Davis, Moderator

We will, with God's help, prayerfully utilize the church's many gifts and talents to provide a welcoming and safe facility, in which to grow Christian disciples and support the community.

The Bayside Property Ministry strives to provide a clean and comfortable worship space and church school spaces for our congregation and visitors every Sunday morning.

During the remainder of the week our 65,000 square feet of space provides various meeting spaces for 52 different community organizations, including the Boy Scouts, Cub Scouts, and a very active preschool program.

Like any home, the church is always in need of some type of repairs and maintenance. During 2016 one of the biggest maintenance item was the somewhat overdue replacement of the Sanctuary roof. The new roof should carry us for the next thirty years.

Also during 2016 new carpeting was installed in both the preschool and adult wing hallways. The ceiling grids and the ceiling tiles were also replaced in both hallways. The prayer room was renovated. And the admin offices were painted and new carpet installed.

The youth wing restrooms were renovated, and plans are currently underway to renovate the handicap restrooms in the Atrium. New tables were purchased for the Fellowship hall.

We would like to thank the many church members, friends, Scouts, and staff that help with the annual Spring and Fall church cleanup, and those that assist with the many individual repairs that occur throughout the year.

As utility bills continue to rise, it is up to everyone at Bayside to practice conservation of our resources by turning off unneeded lights and air conditioning. If you notice any property related items that need attention, or has suggestions, please notify a member of the Property Ministry or the church staff.

Robert Allen
John Jeffcoat
Eugene Towler

Steve Baker
Leslie Parr
Sperry Davis

Betsy Davis
Ed Spillman

Stewardship Ministry
Bob Baker, 2016 Moderator

The Stewardship Ministry combines the functions of two previously existing Ministries: Finance and Commitment. Thus the Stewardship Ministry is responsible for overseeing the “life-cycle” of our church’s financial assets: from the pledges obtained from the Stewardship Campaign, to the weekly accounting for the offering by our tellers and the disbursement of our funds thru our Ministries in accordance with the approved budget. The Church’s Treasurer and Associate Treasurers are members the Stewardship Ministry. The Ministry insures the Session’s plans are faithfully implemented and comply with Federal and PC (USA) policies and regulations.

This year the Ministry:

- Worked with individual Ministries to develop annual “asking budgets” that support the Ministry’s responsibilities. The aggregate of all the asking budgets is the goal for the annual stewardship campaign.

- Conducted the annual stewardship campaign and kept the congregation informed of the status.

- Helped to develop the annual budget that, when adopted by Session, addressed all the “asking budgets”, to the extent possible, with resources generated by the annual stewardship campaign.

- Updated Bayside’s Stewardship and Fund-Raising Policy

- Coordinated the award of \$ 1,000.00 undergraduate scholarships to eight qualified members of the Congregation and a \$2,000.00 scholarship to Keith Phillips, our pastoral candidate.

- Worked with the other Ministries to develop Session’s “2020 Vision and Priority Plan”. Published the “2020 Vision and Priority Plan” Brochure and distributed it to the congregation.

- Researched and took steps to initiate electronic-giving for the congregation. Electronic-giving will be available for members to use in early 2017.

- Supported and facilitated the on-going, day to day functions of the treasures’ office.

- Recruited, trained & coordinated the schedule of tellers to count weekly congregation offerings.

- Sponsored quarterly financial reviews of treasurer’s accounts.

- Distributed giving statements in January and giving envelopes in December.

- Encouraged congregation members to remember Bayside in their wills and/or bequests.

- The Stewardship Moderator serves as a member of the Endowment Committee and as the President of the Board of Trustees.

The Stewardship Ministry:

Bob Baker Moderator, Bill Warden, Bill Graves, Hugh Vaughan, Tom Weeks, Luanne Wong, Church Treasurer and Tracy Davis, Associate Treasurer.

Worship Ministry

Nancy Guy, Moderator

SPECIAL PROJECTS

Worship Ministry spearheaded and organized the drive to purchase the new Presbyterian “Glory to God” hymnals. We raised the \$10,000 necessary in “over and above” donations and memorial dedications from the church membership and ordered 500 hymnals. We placed these new hymnals in the pews in time for Easter and collected the old ones. We sorted the old ones with memorial dedications and distributed them to present and former members to whom they would be meaningful. We let the general membership and friends have the others as desired.

A Congregational Life Survey was conducted at all three services on May 15 to help our leadership understand both the strengths and weaknesses of our congregation.

We helped Administrative Support to organize and host the farewell luncheons for Associate Pastor, Kate Rascoe and Director of Music Ministries, Katie Grant.

The Moderator and two members served, along with representatives of Administrative Support, the church Treasurer and Pastor, David Rollins, on the search committee to locate and hire a new Director of Music Ministries, Chi-Yi Wolbrink who started in August so that we could have a smooth transition.

MUSIC

The music program continues to include an adult choir, with four paid section leaders who sang at all 11:00 services (including combined) and on Christmas Eve, except in June, July and August, when the section leaders alone provided music.

The music program continues to include a bell choir that performs at various times throughout the year.

The music program continues to include a Praise Team ensemble that provides music at the Sail On contemporary service and at combined worship.

The music program was expanded in the fall, to include music time with the elementary Sunday school students. In addition, Chi-Yi provided music instruction for the Preschool and for the JAM children at the Wednesday Nights at the Well. She is teaching the same songs to each group in an effort to gather enough children for children’s performances in Worship. The group sang and led us to worship on November 6.

Special music with guest instrumentalists was performed at Easter and Christmas, a bagpiper played for Reformation Sunday

Exploration was begun on replacing our aging electronic organ and moving it down to the sanctuary floor along with dedicated space for the choir so that we can better integrate music into worship.

The sound board was operated for every service by volunteers.

FLOWER GUILD

60 Easter Lilies and 52 Poinsettias were donated by members in honor and memory of various loved ones and arranged in the Sanctuary for Easter (1 week) and Christmas (2 weeks)

Flowers were arranged in the sanctuary for worship for the remaining 49 weeks by volunteers and funded by over and above member donations. These large arrangements were broken down each week into three arrangements and delivered by volunteers and staff to over 100 sick and bereaved members.

OTHER DECORATIONS

Decorative Banners, and Angels were put up in the Atrium to decorate for Holy Week

A new, wooden, "Thanking Tree" was erected during November decorated with die cut leaves on which members wrote notes of thanks

Five Christmas Trees, 14 wreaths, ten window sill decorations and lighted garland were put up in the Atrium, Sanctuary, Office and Fellowship Hall to decorate for Advent.

A Tree of Remembrance was put up in the Sanctuary during Advent and decorated with the memorial ornaments that were donated by members in 2015 as well as 29 additional ornaments made at the request (and donation) of members in 2016

COMMUNION

Elements were prepared for Communion for 12 First Sundays, plus Maundy Thursday, Pentecost and Christmas Eve Services and Elders were organized for distribution

Communion on the third Sunday of January, April, July and October was instituted for the 8:00 Worship Service and elements were prepared and Elders organized for distribution

Communion continued by intinction for the third Sunday of each month at the Sail-On Service.

USHERS/GREETERS AND NAME TAGS

Ushers were recruited and organized for every service to distribute bulletins, collect offerings, collect Friendship registers and tidy the sanctuary after worship

Name tags were obtained for 17 new members and arranged on the kiosk, replacement name tags were obtained for 10 members who lost them

The greeter program was discontinued for lack of volunteers

SANCTUARY GUILD

Following the resignation of the Presbyterian Women from the duty of monitoring the pews each week, a new Guild was organized to make sure that the Friendship Registers have paper, and that pens, collection envelopes and prayer request cards are in the pews.

COFFEE SERVICE

Following the resignation of Judy Crossman after eight years of preparing the coffee for Sunday service, the duty was transferred to the Presbyterian Men's Breakfast Group and out of Worship

NEW AND EXPANDED WORSHIP CELEBRATIONS

Pentecost was celebrated as the birthday of the church with a children's processional, singing and bringing in red balloons, and cupcakes were served in the Atrium following the service.

Red crepe paper stoles with decorative stickers were distributed to the congregation to commemorate the descent of the Holy Spirit on all of us.

A "Blessing of the Backpacks" was instituted at the first service in September to help children in the congregation remember that God is with them always as they start a new school year and bookmarks were distributed with that message.

A Pet Blessing Service was held on October 16 attended by members bringing 30 dogs and 2 cats.

Memorial Garden and Columbarium Committee
2016 Annual Report
John Jeffcoat, Moderator (Powell Peters for 2017)

Bayside Presbyterian Church, Inc. administers and maintains a Memorial Garden and Columbarium through the Columbarium Committee with the support of the Session Ministries. Day-to-day management of the Memorial Garden and Columbarium is exercised by the Committee. Membership of the Committee is determined in accordance with the Memorial Garden and Columbarium Rules and Procedures established by Session. Financial support for the operations and maintenance of the Memorial Garden and Columbarium is provided by a Restricted Fund generated through advanced Niche reservations and other designated donations. The Fund Balance at the time of this report submission was \$ 50,568.51.

Eligibility for inurnment or scattering of ashes includes members of Bayside Presbyterian Church (current and past), friends of the congregation, and current/former Bayside Presbyterian Church clergy.

Applications for Niche reservations are maintained in the church office. Eligible persons interested in obtaining additional information about the Memorial Garden and Columbarium are encouraged to complete an application, or contact a Committee member for assistance.

At the time of this report submission only 24 Double Niches remain available for reservations and purchase.

The Committee wishes to thank the Property Ministry and all those members who assisted in maintaining the Memorial Garden and Columbarium this past year.

Stephen Ministry

Bayside Presbyterian Church Stephen Ministers

Janet Baker
Paula Jesburg
Janet Martin
Jill Mitchell
Lynne Owen
Marie Parr
Cathy Ritzo
Louise Wombolt

Bayside Presbyterian Men's Organization

Rick Rudell, Moderator

Bible studies – Continued Luke: Changed format to parable by parable, with discussion; seems preferred and has increased participation. Completed 13-15.

Corps group attending meetings is about 25-30, with any specific meeting varying due to extensive travel schedules and other issues. Continued an active effort to encourage attendance. All male members of Bayside are members of our group.

January – Hank Lowery relieved Bob Orcutt as treasurer.

February – Hosted Valentine's Day breakfast. Rev Clayton Rascoe presented.

March – Participated in the church's Spring clean-up, in concert with Property Ministry and the Boy Scouts. Plants trimmed and the grounds cleaned. Helped provide lunch for the Easter brunch and egg hunt. Enjoyed an excellent turnout for and presentation of Ken Maynard's reenactment of Paul's Letter to the Galatians.

April – Received 9 nominations for Man of Faith recognition. Three from outside our active group. Great response. Selected BPC's Man of the Year (Ed Spillman).

June – Held the annual Roy Brun Memorial Golf Tourney to raise funds for Youth Mission. Raised and provided \$1,500 through sponsorships (\$200 donated by BPMO); made \$333 for BPMO off fees less expenses. Approved up to \$50 for Tristan Walker's Eagle Scout project. Presented Man of Faith nominee certificates and pins.

July – Approved up to \$75 for Wyatt Walker's Eagle Scout project. Also, approved Cherokee Adams' and Patrick Long's requests (\$100 each) for their year-long mission trip to Louisiana. 3 men attended the annual Massanetta Springs PEVA retreat - Bill Warden, Lin Haskins, and Walter Martin. Provided a picnic lunch for Vacation Bible School's final day. Approved CRU support for Jenny Davis (\$200.00).

August – BPMO lost a very active member, Jim Eckroade: approved \$100 donation to a charity suggested by his family.

September – Dr. Jaques Makambo (Medical Director of the Presbyterian Church of Kinshasa Presbytery (CPK)) and director of Mudishi Hospital (which BPC helped to complete) discussed the status of the hospital and incorporated a Bible study lesson of Luke 13. The event was well attended.

October – Thom Sare provided a mounted shelf below our bulletin board.

November – Participated in Winter Shelter, helping provide shelter, food and clothing to roughly 63 homeless persons per night for a week. Provided a full breakfast in addition to some general support. Delivered Turkey Baskets.

December – Donated \$200 to Massanetta Springs. Selected new officers: Moderator – Ed Spillman; Vice Moderator – Tom Weeks; Secretary – Rick Rudell; Treasurer – Hank Lowery.

Bayside Presbyterian Men's Organization officers

Moderator – Rick Rudell

Vice Moderator – Ed Spillman

Secretary – David Joshua

Treasurer – Bob Orcutt

Bayside Presbyterian Women's Organization

Amanda Long, Moderator

PW offers women in the church meaningful ways to live out their faith in the midst of a caring community of women. For more than 200 years Presbyterian women's groups have strengthened the Presbyterian Church and played a major role in sharing the good news of Jesus Christ and witnessing to the promise of God's kingdom.

Bayside has close to 70 members in six Circles, and 14 Lifetime members. The Circles meet once a month from September through May for the purpose of Bible study, fellowship and community service. For the 2015-2016 year the Circles had a choice of 2 studies to choose from – *Come to the Water* the Horizon study and *Undaunted* by Christine Caine. For the 2016-2017 year the Circles had a choice of *Through the Eyes of Jesus* a Horizon Study or *Come to the Water* a Horizon study.

The highlights of this year are as follows.

- PW held a Spring Gathering in April. We gathered for brunch and worship.
- In September we held a Fall Gathering and had a Bible Study overview, fellowship and worship.
- Monthly PW supports the BPC Food Pantry with donations of food and money.
- We supported our church at a number of memorial services during the year with our time and talents at memorial receptions.
- PW continued our college student ministry. 8 college freshmen, a Seminary student and 2 youth serving as Young Adult Volunteers from our church were “adopted” by the Circles and received monthly cards and care packages.
- Participated in PEVA events:

Spring Gathering at Great Bridge Presbyterian Church, Summer Gathering at Massanetta Springs and the Fall Gathering at Carver Memorial Presbyterian Church

- Service events:

Blessing Bags for the homeless, VBCPS Beach Bag Program, Assembled baskets for St Columba Silent Auction and Assembled Health and Food Kits for Migrant Farm Workers

- Through our budget we supported ten local charities for a total amount of \$1400.

We continued to participate in the following special offerings throughout the year: Least Coin, Sunnyside Links, PW Thank Offering and PW Birthday Offering.

Presbyterian Women's Organization Officers

Moderator	Amanda Long
Vice Moderator (2015-2016)	Theresa Cipriano
Vice Moderator (2016-2017)	Jane Copeland
Secretary	Janet Baker
Treasurer and Ecumenical Missions	Louise Gordon
Historian	Libby Graves
Spiritual Nurture	Rose Ann Wehr
Ecumenical Missions	Louise Gordon

Session Roster

Class of 2017

Sperry Davis
 Nancy Guy
 Doug Mitchell
 Pam Spillman
 Hugh Vaughan
 Thomas Weeks
 George Wong

Class of 2018

Betsy Kennedy
 Gregor McLeod
 Beth Montoya
 Beth Parker
 Martha Rudell
 Debbie Sparks

Class of 2019

Gary Crossman
 Bonita Gilchrist
 Clancy Holland
 John Jeffcoat
 Walter Martin
 Sandy Ronan
 Emily Rudiger

Clerk of Session: Doug Mitchell
 Treasurer: Luanne Wong
 Asst. Treasurer: Traci Davis
 Asst. Treasurer: Pam Spillman

In order to live into the Mission and Vision of Bayside Presbyterian Church, the roll-up-your-sleeves and hands on efforts that strive to serve our Church, our Community, and our World happens within our Ministries. The Ministries are made up of YOU - members of the congregation who contribute in their own way to every facet of church growth and development in service to our God. The Ministries serve to carry out the decisions of the Session, but through their continuous thoughtful and forward-looking efforts, the Ministries are also the originator as well as the conduit of issues from the congregation to the Session for discernment and the continued growth of our Church. Please consider your offering of time and talent, as much or as little as you are able to give, by contacting any of the below Ministry Session Representatives.

The Ministry Moderators and Session Representatives for 2017 are:

Ministry

Administrative Support
 Christian Education
 Community Service
 Congregational Care
 Evangelism
 Global Missions
 Property
 Stewardship
 Worship

Moderators

Betsy Kennedy
 George Wong
 Pam Spillman
 Sandy Ronan
 Russ Brown
 Walt Martin
 Sperry Davis
 Hugh Vaughan
 Nancy Guy

Session Reps

Gregor McLeod
 Beth Montoya
 Martha Rudell
 Emily Rudiger
 Clancy Holland,
 Beth Parker,
 John Jeffcoat, Gary Crossman
 Bonita Gilchrist, Doug Mitchell