

Ministry Meeting Minutes
May 2017

Administrative Support
2 May 2017

Minutes not received.

Janet Baker, Recording Secretary

Christian Education
2 May 2017

Members present: George Wong, Kim Coyle, Beth Montoya, Deb Sparks, Laura Touhey

Theology Pub - The 4th Tuesday of the month will be the new time. The most recent meeting at Lubos was not ideal due to the lack of privacy. Other locations: New River Tap House or the Commonwealth.

Live Streaming 2020 - Sept. 2017

Phase 1 - Streaming of our church service to our nursery / video board in the Atrium

Phase 2 - Archives of our Pastors' Sermon - short term (6 weeks) vs months

Phase 3 - Live Streaming - the entire service (Sermon / Music / Liturgy)

Discussions will be held with our church staff, Property Ministry and Web Master in the near future.

Facebook - Contributions - There is a need to invite the greater church community for contributions (information / pictures). Emma Ouellette and Beth Montoya are the administrators to our Facebook. We will recruit Cub reporters to take pictures and add to our Facebook coverage. Deb Sparks will be our cub reporter with MOPS and Beth will be our cub reporter with the Preschool.

Laura Touhey will be working on a Family Movie Night on 6/9/2017 & a Family Game Night 6/21/17.

MOPs at Bayside - Deb Sparks will work with MOPs and Kim Coyle for the Drive-In movie night in the Fellowship Hall. (May 2017). Our JAM kids and The Preschool are invited to attend. The children will make their own cars (large box). There will be Popcorn, Rita's Ices or frozen yogurt.

Kim Coyle: Post Lenten Studies - The Truth about Islam (book) culminating with a visit from an Iman and a meal, possibly during Ramadan - (fellowship with a Muslin Group from Turkey). Middle School - Mission at Massanetta, Golf Tournament with BPOC - Montreat Youth Conference July 9 -15

Bayside Presbyterian Scholars - Kim Coyle has updated the application for the Bayside Scholarships. A short essay question will be added. Our Bayside Scholars will be celebrated at a Graduation Breakfast on June 4, 2017. Applications can be found on our Church Website and Facebook. Invitations will be mailed to 10 high school seniors.

Meeting was closed with a prayer by Kim Coyle

George Wong, Moderator

Community Service
2 May 2017

Members Present - Pam Spillman (Moderator), Martha Rudell, Connie Schreiber, Libby Graves, Susie Fulcher, Gloria Wardrup, Di Ricks, Thom Sare, Emma Ouellette

Mail – brochure from JCOC – lists Bayside as a participant in Winter Shelter; letter from Red Cross thanking us for the Blood Drive on April 11; thank you note from JCOC for quarterly donation

Events coming up

1. Pentecost Sunday (Sunday, June 4) relates to youth, young adults, and children at risk; 40% of the collection remains local and will be given to a charity that helps children/teens. We agreed again to again nominate Seton Youth Shelter.
2. Asking Budget – due July 15, but we usually do not have Session/Ministries meetings in July, so we have to approve in June. Distributed in the May meeting to discuss. Pam had proposed reducing the budget overall, and a small increase to St. Columba (to help make quarterly dividing easier), and a larger increase to Virginia Supportive Housing to put them on par with many of our larger agencies. In the discussion, Susie wanted to give more to Samaritan House – either as a one time (to help with their “Home for the Holidays” donation drive in December), or in quarterly payments to help with the additional role they have taken on with Human Trafficking. There were questions about why we continue to budget for HumanKind (because they have not closed yet, and we don’t know when they will close). All Ministry members were asked to think about the Budget, and bring their proposals to the June meeting for determining consensus of the group.

Old Business

1. Blood Drive Results – Apr 11 – 23 units – thanks to Sandy Ronan for substituting for Martha!
2. Easter Baskets – delivered 85 Easter Baskets to a very grateful St. Columba
3. St. Columba Dinner and Silent Auction was well attended and nice. No word yet on how much funds they raised.
4. Keim Center Visit – still no date to visit.
5. IAB Participation – Lynne please send out the meeting dates/places to the group.
6. HumanKind Closing when?

New Business

1. Took fudge and a card to Linda Vogl for Administrative Professional’s Week (April 24) on behalf of our Ministry.

Treasurer’s Report

1. Budget Status – \$5,095.30 of the \$25,000.00. Spending related to 1st quarter payments to our agencies, plus small amount to buy warm weather clothing for Crescent Square.
2. Food Pantry – balance available of \$5,662.75.
3. Non-Budget Account – \$0.

Session Highlights

1. Reminder – starting June 11th we will switch to one worship service per month for the summer – at 9 am. Sunday School is at 10:15 am. This abbreviated worship schedule will last through Aug 27th. Spread the word!
2. The Asking Budget for 2018 is due July 15th to Stewardship. Discussed above.
3. The Church-wide Nominating Committee (CNC) announced the next class of elders to Session. Next step, bios of each candidate will appear in the June Binnacle and/or church bulletin. The CNC will present the slate to the congregation at a called Congregational Meeting on Sunday, June 4, 2017 immediately following the combined service at 11:00. The elders to be presented are Matt Wicks, Clif Furedy, Libby Graves, Butch Brenton, Chris Pascuzzi, Kay Niman-Meyers, and Mike Raymer. Those elders will begin service January 2018. Mark Schreiber also agreed to complete the elder term to be vacated by Debbie Sparks (military move) – he will begin service August 2017.
4. Session agreed our church would host the April 24, 2018 PEVA meeting.
5. David’s last worship service before sabbatical is June 4th.
6. The Property Ministry is working on planning/installing a new sign on the Ewell Road side of our property. Looks similar to the brick sign on Independence, except lettering can be changed. Funds donated by one generous giver for this project.

7. All Ministries were asked to keep their info current on our church website. It is getting a lot of “hits.” I completed this task. The website also needs pictures (especially from SIS). Send pictures to Beth Montoya for Facebook, with a duplicate to Mary Hubbard for our website. Also we have a hashtag site for Instagram pictures (#BaysidePresbyterian). They can use pictures too – Doug Mitchell can help.
8. George Wong is working on posting our live sermons on our website – hopes to be complete by the end of the summer.
9. Youth Sunday is May 7th at the 11 am service.

Agency Reports:

1. Angel Tags (Lynne, Susie) – nothing to report
2. Beach Health Clinic (Bill) – no report
3. Blood Drive (Martha) – see above
4. Caroling (Pam) – nothing to report
5. Crisis Pregnancy Layette Collection (Pam) – see above
6. Easter Baskets (Connie, Lynne) – see above
7. Emergency Disaster Shelter (Di) – nothing to report
8. Faith Works (Bob) – no report from Bob, but we reminded all that if you would like to help with lunches to let Bobbie Brenton know.
9. Food Pantry (Lynne, Tracy, Connie)
 - April report – 11 families (24 Adults, 17 children); total costs \$433.90, \$415.88 donated.
 - Little Blue Wagon item for the month of May: Cooking Oil
10. Good News Jail Ministry (Audre) –
 - Audre conveyed GNJ will host a Golf Tournament on June 9 at Sewells Pt. Cost is \$100 which covers golf, lunch, dinner, and prizes. See Audre for more details.
11. HumanKind (Carlos) – no report
12. JCOC (Connie) –
 - Connie said JCOC will host a meeting June 19th to discuss Winter Shelter. She and Lynne will attend, with Pam as backup.
13. Meals on Wheels (Nancy) – no report
14. Samaritan House (Susie) –
 - Susie reminded us about the “Home for the Holidays” donation drive in December where the safe houses are renovated and decorated for the holidays – need donations and volunteers;
 - also reminded that Sam House has taken on the task of helping thwart human trafficking – and specifically discussed a related pet issue where they partner with SPCA to take in pets. Looking for foster homes for the pets. Recommended Susie write an article about that for the Binnacle, or feed info to Emma for her column in same;
 - Finally Sam House was going to speak at a Stephen Ministries event – that has been delayed.
15. School Supplies (Connie, Lynne) – nothing yet, but need to discuss in June, since we may not meet in July.
16. Sentara Pace Bible Study (Lynne) – no report
17. Seton Youth Shelter (Pam)
 - Seton is hosting its 18th Annual Derby Celebration, Celebrating the 143rd running of the Kentucky Derby. Event is on Saturday, May 6, from 5-10 pm at Back Bay Farms, 1833 Princess Anne Road, VB, 23456. Tickets starting at \$115 are available on Seton’s website, or let me know and I can send you the email.
18. St. Columba (Lynne)
 - Sandwiches made by SIS for month of April: 240
19. Thanksgiving Baskets (Libby) – no report
20. Winter Shelter (Lynne, Connie) – see JCOC
21. VA Supportive Housing (Gloria, Di)
 - Pillars of Hope Society Annual Celebration, Wednesday, May 3rd at Westminster Canterbury Penthouse Suite. RSVP was required by April 25th to Arden Reed at 757-355-0508. Circulated invite with mail last month; if you want it electronically, let me know. Gloria and Di will attend.

Finally, Emma mentioned that she is looking for good causes to spotlight in her monthly columns in the Binnacle. She knows who does what in our Ministry and may be tapping someone for information about various programs.

Pam Spillman, Moderator

Congregational Care
2 May 2017

Minutes not received.

Sandy Ronan & Emily Rudiger, Moderators

Evangelism
2 May 2017

Members Present: Russ Brown, Peggy Damuth, Terri Dannemann, Clancy Holland, and John Hamilton

The meeting opened at 7:22 pm

Old Business

1. John Dannemann will have the new summer combined service banner at church on Thursday May 4, 2017. Russ Brown has completed the payment voucher and submitted it to LuAnn Wong, church treasurer.
2. Visitor to New Member Process - Our ministry suggests that Rev Emma should be in charge of this process. Russ Brown will email her our former associate pastor's guidelines. Ask Rev Emma any ideas for gifts for new visitors. The ministry came up with little stuffed animals, small NT Bibles and letter openers.
3. Children and Youth Sunday May 7th combined service at 11am - Russ will get cookies, lemonade and small waters at BJ's Wholesale Club. John Hamilton, Clancy, and Terri and John Dannemann will man the tables after the service. Terri Wilkins from congressional care came by and we firmed up the details for this Sunday.
4. Russ Brown updated Evangelisms "We Will" statement, with timelines, and submitted it to stewardship, Hugh Vaughan, on 4/12/17. It is to be included in the upcoming 2020 vision brochure (fall).

New Business

1. The 2018 budget requested from stewardship is due in June. No July ministry and session meetings.
2. Peggy will check the calendar with Linda and see if 12/9 and 12/10 at 5-8pm are good dates and times for the living nativity.
3. Slate of session members was presented to the session by the church wide nominating committee.
4. The website now has the 2017 session roster posted.

The meeting was closed in prayer by Terri Dannemann at 8:23 pm.

Minutes submitted by Peggy Damuth

Global Missions
2 May 2017

Minutes not received.

Walter Martin, Moderator

Property
2 May 2017

The Property Ministry met on May 2nd at 7:15 PM with Leslie Parr, Steve Baker, Bob Allen, Betsy Davis, Bob Brenton, and Sperry Davis in attendance.

The main discussion for the evening was the Ewell Road sign Project. Bob Brenton was invited to the meeting to assist us in finding a suitable contractor to supervise the project. Bob was updated on the work done so far and explained what work the contractor typically would be doing. Les Parr handed out packets of the information from the city and Stewart Signs.

Thom Sare has taken the Fellowship Hall, Sail-On Communion Table to his shop for much needed repairs. Thanks Thom.

Recent plumbing problem in the youth wing restrooms required a plumber for \$700 in work.

The Preschool hall carpet was replaced during spring break.

Thom Sare, woodworker extraordinaire, has turned a preschool classroom door into a Dutch Door.

20/20 project timelines were discussed.

Sperry closed the meeting with prayer at 8:30PM

Sperry Davis, Moderator

Stewardship
2 May 2017

The Stewardship Ministry met in the Brides Room at 7: 15 PM.

Present were Moderator; Hugh Vaughan, Tom Weeks, Bill Graves, Gary Crossman, Bill Warden, Bob Baker, and Treasurer; Luanne Wong.

Hugh Vaughan opened the meeting by asking Bob Baker to present the proposed 2020 Priority Plan (would replace the 2012 Plan). The Plan has three priorities, Membership, Participation, and 2020 Vision Projects. Bob said his idea is to distribute the Plan to the Ministries at the May Session meeting and then to approve at June meeting. Bob also said that he initially intended to publish the Plan on Bayside’s website but thought the Administration may have reservations. Luanne commented that the Plan doesn’t have to be the first thing you see when going to the site and we could maybe have a tab of “Hopes and Dreams” with the plan under that tab. Gary asked if we wanted input from the Ministries. Bob responded yes and the Ministries should provide a status of where we are now and then periodically provide updates to the status.

Priority 2 on the Plan is increasing member participation in church activities with goal of everyone being involved in at least two activities in addition to worship. Bill G. commented that, because of physical condition, some of our worshipers are doing the best they can do to just to get to service on Sundays and we should be careful about too strong a recommendation for more involvement. Bill suggested using words like “encourage” and “opportunity”.

Priority 3 is projects and the first project is replacing the organ and rearrangement of the sanctuary to place the choir in front of the congregation. Tom commented that the first item on the list could cost hundreds of thousands of dollars. Bob responded that the upgrades have been talked about for years and that we should at least investigate

and determine what would be required. Luanne commented that the arrangement could be as simple as turning some front row pews around to face the congregation. All agreed that rearrangement should be investigated.

Luanne presented the treasurer's report. Said our pledges are about 93% of promised and visitor offering is approaching 98%. Bill W. asked about the number of pledging units. Luanne responded that it is around 130. Luanne added that exterminating termites in youth wing had pushed property expenses higher than expected, Worship Ministry also spent more than most months due to Easter, and said that Endowment cashed CD for scholarship funding.

Gary said that he was still working to schedule tellers for all remaining months of 2017. Said his goal was to have more than one family counting each Sunday to avoid appearance of impropriety.

Discussed ways to remind congregation to keep pledges current. Decided to include bar graph in shape of thermometer in Sunday bulletin to provide indication of how we're doing.

The meeting was closed at 8:30 PM.

Minutes submitted by Tom Weeks

Worship
2 May 2017

Present: Judy Crossman, Bonita Gilchrist, Mary Jo Kennedy, Darden Long, Doug Mitchell, Berny Wallace, and Marie Parr.

The following topics were discussed:

Pentecost- Sunday, June 4, 2017

1. We have several hundred red crepe paper stoles that were made last year in the seasonal closet. We will use them again this year.
2. Chi is hoping to get some red ribbon "whirls" from the Dollar Store for the children to use during the processional
3. The regular Pentecost Banners will be hung
4. Nancy will make sure the flowers are red
5. Other Suggestions – The group felt that this was sufficient for Pentecost Sunday.
6. Judy expressed a concern about Communion Sundays. She stated that there should be a note in the bulletin to let visitors know that we use grape juice. It was agreed that David would be notified.

Congregational Luncheon

1. The Worship Committee and Admin Support will co-host the luncheon on June 4th
 2. The main course will provide be chicken
 3. Side dishes will be provided by congregation
 4. Nancy will order the chicken & a birthday cake
 5. Table decorations – red table cloths from the sacristy and use the doves from previous
 6. Several themes/ideas were discussed for table center pieces. Marie showed us several examples. After some discussion, it was decided that we should email any suggestions to Nancy by the end of the week.
 7. We will need to meet at 9:30 am on Sunday to make luncheon preparations
- 2018 Budget – will be discussed at the June meeting

Upcoming Dates

1. Sunday, May 7 there will be is a special "Children's Service"

- a. Chi has invited the children from the Pre-School to participate
- b. Special music
- c. Gifts for children

Things to Remember -Sunday, June 4, 2017

- 1. Congregational Meeting – election of Elder Class of 2020
- 2. David's last Sunday before Sabbatical
- 3. Last 11am Sunday before summer schedule. It was also decided that there should be a reminder to the congregation of the summer time schedule.

The meeting was closed with prayer and special blessings to Anne Marie, her husband & family.

Bonita Gilchrist, recorder