

Ministry Meeting Minutes
November 2016

Administrative Support
1 November 2016

Members present: Janet Baker, Betsy Kennedy, Cherie James, Gregor McLeod and David Rollins

BPC Mission Statement: Bayside is a covenant community of Christ's people seeking to know and do the will of God.
Vision: Changing lives by growing Christian disciples and Living God's Word.

Janet Baker, Recording Secretary

Christian Education
1 November 2016

Members present: George Wong, Kim Coyle, Gary Crossman

Theology Pub @ New River Taphouse - will be meeting on the first Monday of the month from 7 -9 pm. The next meeting will be Nov. 7, 2016. The topic of the evening will be: Is the Bible the word of God? Minute for mission this Sunday will be an invite to our congregation to attend the 2nd Theology Pub of 2016.

Triangle Renovation - We joined the Property ministry for a presentation for enhancing the open space in front of the main entrance to the church. Pavers or a concrete pad and paths would lead to the gazebo and meander through a beautiful garden space. A possible start will be in the next 9-12 months.

Live Streaming and archiving of our Pastor's Sermon will be dependent on funding for 2017. Should we appeal for a one-time special offering or a line item increase in the 2017 budget?

Membership: Gary Crossman will be moving to Stewardship from Education. We thank Gary for his many years of service to Christian Education. We will be joined by Debbie Sparks who is active with Sunday School and the MOPs program.

Advent Brochure: Deadline for Articles for inclusion will be in 7-10 days.

George Wong, Moderator

Community Service
1 November 2016

Members present – Martha (standing in for Moderator) & Rick Rudell, Lynne Owen, Connie Schreiber, Susie Fulcher, Libby Graves, Sandy Ronan, Gloria Wardrup, Di Ricks, Judy and Carlos Fletcher, Thom Sare and Steve Wilkins.

Mail – thank you note from Diamond Springs Elementary School for our school supplies donation; 2015 annual report from VA Supportive Housing

Events coming up

- **Happy Birthday** to Pam (Nov 4); Carlos (Nov 18); Libby (Nov 26); Audre (Nov 29)
- Angel Tags – start/end (Nov 13 to Dec 4)
- Thanksgiving Baskets – Nov 19-20

- Winter Shelter – Nov 16-23
 - Connie said she will be taking some coats to JCOC tomorrow.
 - Several volunteers will meet on Mon., Nov 14, at 12:00 noon to sort donations received so far.
 - Judy & Carlos will take unused donations to St. Columba the day Winter Shelter is completed.
 - Di Ricks will do a Minute for Mission for Winter Shelter on Sun., Nov 6.
- Caroling at Bayside Healthcare – Dec 3, 10 am – confirmed with Kelly Betts, Activities Director. Everyone is invited.
- Community Service Christmas Party at the Spillman’s – Saturday Dec 17, at 6 pm.

Old Business:

- Business cards are in – put a bunch in the Food Pantry, and asked shoppers to give one per family. Put a box of cards in the “Signs” container in the Community Service storage closet in the back of room 508 – please feel free to take what you need.

Treasurer’s Report (as of October 19, 2016)

1. Budget Status – \$16,325 of the \$23,500 Budget has been spent to date.
2. Food Pantry – balance available \$1,599.65 (includes \$100 from Russ Brown for cereal).
3. Non-Budget Account – zero.

Session Highlights

1. Faith Works needs help – inundated with requests for help with hurricane damage. Their little group has been assigned 13 houses. Call Bob Brenton at 464-0748.
2. The Preschool’s test of a new program “Stay and Play” afternoon care has been successful and is expected to continue.
3. Mark Schreiber announced monetary plea by Mudishi Hospital in the Congo (Kinshasa). They are trying to raise \$74,400 for equipment/furniture, medicine, etc. Looking at a possible fundraiser in January. Might also explore endowment funds. Will extend efforts to PEVA and other churches.
4. Speaking of finances – our church is not doing well – behind in pledges and general giving for 2016. Session will hold a budget meeting about our 2017 budget on Dec 3rd – we will compare pledges received for 2017 with 2017 asking budgets – expect cuts.
5. Had first meeting of “Theology Pub” – went well – about 7 or so attended. Held first Monday of month at 7 pm.
6. Kim is in need of childcare workers – if you know of any.
7. Chi is starting a children’s choir.
8. Blessing of the pets went well – about 30 dogs/cats attended.
9. Living Nativity will be Dec 10-11 from 5-8 pm.
10. Fall cleanup of church grounds was Nov 5, starting at 8 am.

Agency Reports:

- Angel Tags (Lynne, Susie) – All Angel Tags are ready but Lynne has not received names from agencies. She will follow up with the agencies.
- Beach Health Clinic (Bill) – no report
- Blood Drive (Sandy)
 - Number of units collected at the Oct 11, 2016 Blood Drive: 39
 - Sandy reported that since some drives had been cancelled due to the recent hurricane, the Red Cross had signed some donors to come to our church this time.
- Caroling at Bayside Healthcare Clinic (Pam) – see above
- Crisis Center Layette Collection (Pam) – no report
- Easter Baskets (Lynne, Connie) – no report

- Emergency Disaster Shelter (Di, Pam)
- Faith Works (Bob) – Bob had called and said there are a lot of people in need after the hurricane. All agencies are meeting this coming Thursday and, hopefully, a plan of action will be forthcoming. He will follow up with Pam and let her know of any help that we might be able to offer.
- Food Pantry (Lynne, Tracy, Connie, Audre)
 - Oct 2016 report: 17 Families, 36 Adults/28 Children, \$534.20 Total Costs/\$503.24 donated by shoppers.
 - Item of the Month Wagon – October – Russ Brown gave \$100 for cereal – Pam deposited it to Food Pantry account, and Tracy will bulk order \$100 worth of cereal; Item of the Month for November is Canned Fruit - Dana/Caroline to change sign on Nov 1 and put cereal away.
- Good News Jail Ministry (Audre)
- Human Kind (Carlos) – Carlos reported that he received an email from Byron Nagle, Program Director, Humankind, stating they had found new homes for 9 of their individuals to date, identified options for approximately 10 other individuals in their care and continue to look for options for approximately 20 more individuals living at Zuni. They are confident they will be able to locate appropriate homes for the remaining individuals. They have announced a closing date of 3/31/17.
- JCOC – Connie is working with them to coordinate our Winter Shelter.
- Meals on Wheels (Nancy Hamilton) – Pam talked to Nancy last Tuesday - deliveries going well (2X per month)
- Panera (Martha)
 - Pickup: 11/6–Spillman/Robbins; 11/13–Sare; 11/20–Raymer; 11/27–Weeks
 - Wrap: 11/7–Carol/Connie Z.; 11/14–Rudell; 11/21–Bossom; 11/28–Owens
 - Shelba and Stuart Bossom, who wrap on the 3rd Mondays of each month, notified us that they, regrettably, will no longer be able to help due to all the events going on in their lives. Connie Schreiber volunteered to help but not sure if she could commit to every month. Members were asked to please consider helping or soliciting new helpers from the congregation.
 - Martha will put an article in the Binnacle soliciting help.
- Samaritan House - Susie reported that their Crisis Hotline is now open and gave each member a card.
- School Supplies (Connie, Lynne) – no report
- Sentara PACE Bible Study (Lynne) – everything going well.
- St. Columba (Lynne)
 - Sandwiches made for the month of Oct 2016: 240
 - More sandwiches will be made on November 15 and we do not make any in December.
- Seton Youth Shelters (Pam)
 - Through the Looking Glass Seton is hosting a “Through the Looking Glass “ – their 22nd annual fashion show and luncheon on Thursday, Nov 17 from 11 am – 2 pm at the Princess Anne Country Club. Tickets \$55. Go to www.setonyouthshelters.org for more information.
- Thanksgiving Baskets (Libby) – Libby announced that everything is on schedule and asked that people please come to help on Sat., Nov. 19, to sort and fill the baskets and help on Sun., Nov. 20, to give out baskets. Fifty-two turkeys have been signed up to be donated so far.
- VA Supportive Housing (Di, Gloria) – It was brought up that Crescent Square is in need of volunteers and supplies for upcoming programs and events (Holiday Party, Pot Luck Dinner, Bingo, Art Class, Life Skills classes; i.e., cooking lessons, cleaning, food, canned goods and Christmas tree decorations). After discussion, it was voted on to participate if it is approved by Session at its next meeting in November.

Closed with prayer

Pam Spillman, Moderator

Congregational Care
1 November 2016

Attendees: Nancy Hamilton, Paula Jesberg, Terri Wilkins, Bobbie Brenton

Update on programs for the end of year:

Bayside Friends and Fellowship: Paula briefed us on the status of programs for November and December 2016:

- Tech Savvy
- Sentara Living Program in Fellowship Hall
- Virtual Dementia Tour
- Botanical Gardens Million Bulb Walk
- A Christmas Carol, Sandler Center
- Princess Anne High School Winter Concert
- Chesapeake Bay Wind Ensemble Holly Days - Ferguson Center

Bereavement Receptions

Paula briefed us on the reception for Bonnie Forrest: Getting volunteers to work is difficult if the person has been out of “circulation” for a while and/or has no Circle or Bible Study connection. If Congregational Care continues to offer the reception service, sources for help need to be identified.

New Baby/Prayer Shawl Ministries

Terri reported none delivered. A card was sent to family in Pre-School who had a new baby.

Directory

Bobbie reported several phone calls after October presentation for Stewardship concerning adding Apps to phones and pads. Responded to all.

Shepherding

Bobbie reported no further work since no replacement for Kate.

Budget

Bobbie reported we will hopefully know final budget after Session meets for the Budget Session in November.

Stephen Ministry

Paula reported that when speakers come to Stephen Ministry training, their presentation will be open to the entire church. Many of the speakers offer information that would benefit others in the church as well as members of Stephen Ministry.

Membership

Paula and Bobbie reported real problems trying to get a true picture of our Membership. The following problems/issues are noted regarding the “Church Windows” membership tracking program:

- Deceased members for 2016 cannot be entered until yearly Annual Report at the end of the January 2017 is completed.
- A list of deceased members cannot be calculated and printed.
- A list those families/individuals transferred out cannot be calculated and printed.
- A list of New Members cannot be calculated and printed. That includes, for example, this year, last year, and total for last five years.
- A List of Active Duty cannot be calculated and printed.
- A list of members Homebound/Shut-ins cannot be calculated and printed.
- A list of folks over 90 cannot be calculated and printed.
- A list of members Out of State cannot be calculated and printed.

- A list of members in Assisted Living cannot be calculated and printed.
- A list of Baptisms cannot be calculated and printed.
- A list of those members who have served as Elders (Resting Elders) cannot be calculated and printed.
- A list of members over 65 cannot be calculated and printed.
- A list of members in college cannot be calculated and printed.
- A list of children of any age or grade cannot be calculated and printed.
- All of the above may be possible but Linda Vogel has never been sent to a “church windows” training and she wants to go and needs to go.

Kate had to compile and set up a list of members she was keeping for special “Shepherding” on her own. Will new Pastor have to start from scratch when he/she arrives? Kim has to keep her children/youth, of any age, in her head. Dan had to keep all of his kids on a special Excel spread-sheet. Will replacement for Christian Education have to compile and set up his/her own list of children? This calculation and learning curve happens every time we hire new staff. The final question is “Why can’t we get a true picture of our membership”? It would make it easier to serve our membership and target specific groups with specific programs. A questionnaire could be sent out to our congregation yearly, bi-annually to update our data.

One final question is: Who is ultimately responsible for keeping our church records current and accurate? Clerk of Session? Church Secretary? The latest list in the Annual Report for the Circle of Saints for 2015 had 6 folks who had died in a previous year.

Bobbie will bring the current Membership numbers we have gathered to the Nov 15th meeting. Does Session want number of households or number of individuals?

December 9 2016: Congregational Care will not hold its regular meeting on Dec 6th but will meet at Bobbie’s house on December 9 at 6 pm for dinner. Spouses or significant other invited.

Bobbie Brenton, Moderator

Evangelism
1 November 2016

Members Present: Russ Brown, Peggy Damuth, Terri Dannemann, John Hamilton and Jackie Weitzel

Terri Dannemann opened the meeting in prayer at 7:18 pm

Old Business

1. Mentoring - Mentoring is at a standstill as we continue to reach out to visitors that wish to join.
2. Living Nativity - Terri Dannemann and Cheri Larson met at the church on Oct 25th and worked on the costumes. Terri also met with Chi Yi and gave her a folder with instructions on her part in the nativity. Terri handed out the minute for mission speech and nativity timeline.

New Business

1. Mary Hubbard has asked Evangelism and Rev David to help identify new visitors to attend the Believing and Belonging class. The ministry suggests that the class is held monthly starting on the combined service Sunday and advertised. The visitors spreadsheet maintained by Linda Vogl has been reviewed by John Hamilton and Terri Dannemann. Visitors that have given us contact information will receive the initial contact from John Hamilton. Then John Hamilton will pass on this visitor contact information to Mary Hubbard.
2. A new Combined Service banner will be ordered ASAP.

The meeting was closed in prayer by Russ Brown at 8:52 pm

Peggy Damuth, Moderator

Global Missions
1 November 2016

Attendees: Thom Sare (Moderator), Bob Orcutt, Mark Schreiber, Jack Ricks and Beth Parker (Scribe)

Call to Order: Thom Sare

Minutes from September Meeting: Sent via e-mail

Old Business: See notes provided below.

Communications: See notes provided below.

New Business: Clean Water Team should form up and have meetings separate from ministry Meetings, and make monthly reports. This was discussed and confirmed meetings to be held the 1st Tuesday at 6:15 beginning 12/6/16. Ministry should look for other opportunities to reach out to in 2017 to better promote Yearly Offerings.

On Going Business:

Budget: No change, 1/2 day meeting on 11/12/16 to finalize for 11/15 Session meeting. There is going to be a PEVA cut to the budget of about \$4,500 in 2017.

Ticul Mission: Bob Orcutt, Nothing to report.

Living Waters: Bob Orcutt, Thom Sare (103) & Jack Ricks (101) attended CWU in October. Still need 102 members. It was suggested to have a Clean Water BBQ fundraiser. As previously mentioned, the site for future Clean Water projects in Peru have hard water. These filtration systems cost more and so we would need to carefully weigh selecting the site. We are looking at a January/February time frame for the project. Congo Mission School and Hospital: Capital Campaign, Mark Schreiber The idea for a Fundraiser was presented at the last Session Meeting. A letter was sent to PEVA, however, there has not been a response yet. Prior to event, we need to review the BPC Fundraising Policy on our website.

Congo Sister Churches: Mark Schreiber

Stop Hunger Now: Make an annual event. \$2,000.00 line item added to budget

Christmas Shoe Box Program 2016: Bob Orcutt No decisions have made at this time.

Massanetta Support: No action needed

Disaster Response: No action needed

Eyeglass recycle: On going

Yearly Offerings:

- One Great Hour of Sharing (2/10-3/27)
- Pentecost Offering (3/28-5/15)
- Peace & Global Witness (9/3-10/2)
- Christmas Joy (11/27-12/18) Mark Schreiber

Beth Parker, Recorder

Attendees: Bob Allen, Leslie Parr, Eugene Towler, Betsy Davis, Steve Baker, and Sperry Davis.

The group received status updates from Eugene on various building maintenance issues.

Quotes were reviewed for refurbishing the Atrium restrooms. And it was decided to go ahead with renovations after the holidays.

A slide presentation of the various plants proposed for the triangle landscaping project was viewed.

The 2017 Property budget was reviewed for any suggestion before the upcoming budget meeting.

The upcoming Fall Cleanup Day on November 5th was discussed.

A quote request has been submitted to another party for proposed security camera system.

Les Parr closed the meeting with prayer.

Sperry Davis, Moderator

Stewardship
1 November 2016

Minutes not received.

Bob Baker, Moderator

Worship
1 November 2016

Minutes not received.

Nancy Guy, Moderator