

Minutes
 Bayside Presbyterian Church Stated Session Meeting
 16 February 2016 7:00 PM Room 508

The Session of Bayside Presbyterian Church met in a Stated Meeting on 16 February 2016 at 7:00 pm in Room 508. Members present, constituting a quorum, were Moderator Rev. Dr. David Rollins and Elders Bob Baker, Bobbie Brenton, Russ Brown, Sperry Davis, Betsy Kennedy, Gregor McLeod, Doug Mitchell, Beth Montoya, Bob Orcutt, Jean Reid, Martha Rudell, Thom Sare, Pam Spillman, Thomas Weeks, Terri Wilkins, and George Wong,

Elders Terri Dannemann, Nancy Guy, Joseph Marcotte, Beth Parker, Hugh Vaughan, and Youth Elder Anthony Peters were excused.

Staff Member Present: Rev. Kate Rascoe, Associate Pastor; Kim Coyle, Director of Christian Education; and Katie Grant, Director of Music Ministries.

Visitors to the meeting included Treasurer Luanne Wong .

The meeting was called to order by the Moderator who asked Session Members to share their joys and concerns, and opened the meeting with prayer.

The devotion was provided by Elder Thomas Weeks.

The Sacrament of Communion was offered to all in attendance.

SESSIONAL RECORDS APPROVAL

The minutes from last month's stated Session meeting, the Minutes from the February 7th Annual Congregational Meeting, and the agenda for tonight's Session meeting were provided in the read ahead package for all Session members.

Motion: It was moved by Clerk Doug Mitchell that the minutes from the last stated Session meeting, the minutes from the February 7th Annual Congregational Meeting, and the agenda for tonight's Session meeting be approved. The motion passed.

STATISTICS REVIEW

Church statistics for the previous month were provided in the agenda and were noted as follows.

1. Attendance:
January

Year	8:00 Service	9:00 Service	11:00 Service	Combined Service	Total of All Sundays
2013		243 Avg. 81	446 Avg. 148	213	902 Avg. 225
2014	121 Avg. 40	223 Avg. 77	290 Avg. 97	173	817 Avg. 204
2015	106 Avg. 35	242 Avg. 81	322 Avg. 107	199	869 Avg. 217
2016	118 Avg. 30	264 Avg. 66	435 Avg. 109	231	1048 Avg. 210

2. Reception of New Members: Jack and Di Ricks
3. Baptisms: Samuel Wicks
4. Church Weddings: Reaffirmation of Vows – Jack and Di Ricks
5. Member Transfers (out): None
6. Member Deaths: None
7. Membership Requests: None
8. Baptism Requests: None
9. Church Wedding Requests: None

REQUESTS FOR SESSION APPROVAL: None

FINANCIAL REPORT

The Balance Sheet & Treasurer's Report were made available to the Session on the website for review prior to tonight's meeting. Treasurer Luanne Wong reviewed the documents and facilitated discussion with the Session.

Motion: It was moved by Bob Baker that the Balance Sheet and Treasurer's Report be accepted with thanks. The motion passed.

For review and for the benefit of new Elders, Luanne reviewed the processes for reading and understanding the monthly financial report and how to prepare a payment voucher for reimbursement of expenses. A question was raised regarding the ability of Ministries to use restricted funds without Session approval. Luanne and Bob Baker will review requirements/limitations and it will be put on the agenda next month for discussion.

Bob Baker provided a brief overview of the previously presented 2020 Vision Plan and its history of development, and answered any questions from the Session regarding its content or intent.

Bob announced that there would be three special Stewardship Sundays throughout the year (1st Sundays in April, June, and August) where a minute for mission would be presented from different Ministries regarding our vision for growth with the 2020 Vision Plan.

COMMUNICATIONS: None

PEVA ISSUES. The Clerk noted that all 2015 sessional records, church statistics, leadership information and a copy of the annual report to the congregation has been provided to the Presbytery (on time) for review and file. Once approved by PEVA, a copy of the 2015 statistical records will be provided to Session in either the March or April stated meeting agenda.

PASTOR TRAINING

Dr. Rollins had distributed 4 articles to Session members last month for their review and consideration during the past month. Comment and discussion followed on a few of the topics including non-traditional worship and its attractiveness to the Y-Generation, young family involvement, outreach to today's society, and giving.

YOUTH ELDER REPORT – Anthony Peters was not present.

CONTINUING ISSUES

1. Ministry Goals Discussion. Was discussed during Bob Baker's presentation during financial reports.
2. Communications & Information Flow to the Congregation. No discussion.
3. Extending communion to the home bound. Kate noted that there were a few holes in the schedule and she passed it around the room for members to fill in. Kate noted that only 3 members were served on 7 February although it was a very busy day in the church with the Etheridge Speaker Series. The hope is to serve more in March and April.
4. Church Policy and Procedures Reviews. The current status of policy reviews was provided as an attachment to the agenda. It was noted that there has been good progress on bringing policies up to date over the past year. One noted outstanding policy was the Personnel Policies and Procedures, which addresses actions to be taken in case of snow days and the impact on hourly employees who are not able to work on those days. Update of that policy is required.
5. Status of Church Renovations (Capital Campaign Funds): Sperry Davis reported that the final \$25-30 thousand of the Capital Campaign funds were being applied to the last of the short term projects which included carpeting in the office area and the adult and youth wings as well as ceiling repairs in a couple of offices/classrooms. Of issue is the pending replacement of the shingles on the sanctuary which are at least 25 years old.
6. Mentors Program. Evangelism Ministry reported that this issue was discussed at the last Ministry meeting and that a method needs to be solidified to track new members and assigned mentors. Kate indicated that a process is somewhat in effect and that she and Russ Brown will get together to discuss.

7. YAV Program Status: Rev Rollins reported that both Cherokee Adams and Patrick Long have been accepted into the program and will be serving in New Orleans. They will begin their formal training in August and begin service in September. In the meantime, they will begin a YAV-developed fundraising effort to defray their personal costs and will be presenting Minutes for Mission regarding their program and funding needs. They may also approach the Endowment Committee for assistance.

8. Associate Pastor Nominating Committee. Rev. Rollins noted that the creation of the APNC was approved at the January stated meeting. The CNC is beginning its development of the elder nominees for the next class as well as the APNC members, and welcomes input and recommendation from Session members for both prospective Elders and APNC members.

9. New Hymnals. Katie Grant noted that a display table was placed in the Atrium this past Sunday to provide awareness of the hymnal. In the past few days, \$2060.00 has been paid towards purchase and donations have totaled \$180.00.

10. Sabbatical for Rev. Rollins. David's Sabbatical request package to the Presbytery Commission on Ministry was provided as an attachment to the agenda for review and endorsement by the Session.

Motion: It was moved by the Administrative Support Ministry that Rev. Dr. Rollins' Sabbatical Request be endorsed for approval by the Presbytery of Eastern Virginia's Commission on Ministry. The motion passed.

It was noted that if the Lily Grant is approved, we will know in August at which time David will begin a 10-month process of educating the congregation on the process leading up to and through the sabbatical period.

NEW ISSUES

1. Stop Hunger Now. Thom Sare noted that the Stop Hunger Now event is scheduled for 24 April, and asked for Session concurrence of that date to ensure no conflicts. The date was concurred with. Neil Bonney will be coordinating the event for the church.

2. Bayside Staffing Pattern. David noted that this issue had been discussed at various times earlier in the meeting, including the APNC process for finding a new associate pastor, David's sabbatical, and the potential for Katie Grant to retire sometime in the coming years.

3. Filling the Role of Youth Elder. It was discussed that the ordination of a Youth Elder might not be the best path for receiving youth input to the Session. In recent history, the youth have been too busy to be completely involved and an ordination for one year of service should be a consideration. The implementation of a Youth Advisory Delegate was discussed where the representation of the youth could be rotated amongst various young members.

STAFF REPORTS

Director of Educational Ministries. Kim provided the following report:

Since our last meeting: I participated in the BFF luncheon with Dee Oliver. Dee's talk was entitled, "Going Out in Style" talking about our preparation for moving to the church triumphant.

Gathered, edited and sent text for the Spring 2015 Program Guide to the graphic designer, completed two rounds of edits and printed the final product.

I served on the Etheridge Speaker Series committee who brought in David LaMotte. I thought his program was different for Bayside; it may have stretched our church a little. Looking at the world through a lens other than our own is very important.

Lenten preparation has kept me busy. Letters to parents accompanied by child-friendly Lenten devotionals: sticker activities for pre-Ks through 5th grade and Easter story books for those younger than pre-K. Included in the packet was a OGHHS fish bank and sharing calendar. Parents are the key faith developers and we are here to help.

I was able to participate in the distribution of ashes and offering prayer at Starbucks on Ash Wednesday. The JAM kids had their own Ash Wednesday service and then played chimes for the prelude for the Ash Wednesday service.

Adult devotionals are available on the Welcome Center. The adult study for Wednesday @ the Well will be Race and Reconciliation led by Pastor Kate Rascoe. The study is based on the Confession of 1967 and the Belhar Confession.

The usual programs and classes are going well.

With Tracy Davis, representing Stewardship, and LuAnne Wong from the Treasurer's office, I've been working on the High school mission trip (June 19-25) to Jamaica where we will work with the Jamaican School for the Deaf; the Montreat Youth Conference (July 9-16); and the Middle School mission trip, Mission @ Massanetta (June 26-30.) Kate Rascoe will lead the trip to Massanetta. Details can be found in the Spring Program Guide.

Friendly reminder: Discipleship classes will not meet on Easter Day. I am coordinating the Easter brunch. Come enjoy brunch with your church family. There will be an Easter Egg hunt for the kids.

Registrations for VBS, July 25 – 29 will start soon! Keep in mind any children who may want to attend, and any teens who may want to help.

After my annual review, it was decided that my new title will be Director of Educational Ministries; it is a more accurate reflection of what I do.

Lastly: only 33 more days until spring!

Grace and peace, Kim.

Director of Music Ministries. Katie provided the following report:

The Glory to God hymnals are ordered, and the donations are coming in. As of 5:30 p.m. this evening (2.16.16), we have \$2,060 paid, and \$80.00 pledged.

I am always pleased when our church facility hosts community musical events. This coming Sunday the Lyons Club Bland Contest will be held in the Music room. High school musicians compete for music scholarships first at this level, then on to a regional contest, and from there to the state level. This contest has been around for decades – I participated when I was in high school! On Sunday Feb. 28, the Concert choir from Virginia Wesleyan College will present a concert in our Sanctuary. Other events throughout the spring will keep us busy – various music teachers' student recitals – and a return visit of the Virginia Children's Choir in May.

Continuing work with our congregation's musicians – the J.A.M. kids played hand-chimes and sang at the Ash Wednesday service. The Sanctuary Choir sang at that service. The Bells of Bayside are rehearsing for this spring's hand bell festival to be held April 1 and 2 at the Hampton Roads Convention Center in Hampton. Several members of that group played bells at the Ash Wednesday service. The Sanctuary Choir continues to serve our traditional services of worship as we prepare for Lent, Holy Week, Easter, and beyond.

And I continue to enjoy working with our Preschool Children every week in Chapel and in music classes. Spring Concert is Thursday May 5 at 6:30 p.m.

Thanks to all who participate in Bayside's Music Ministry!

Associate Pastor. Kate provided the following report:

Ministry in the realms of Congregational Care, Evangelism, and Community Service continues to be busy and fruitful, as the Ministry reports should reflect. I continue to provide assistance to Stephen Ministry, specifically in the area of referrals. I am also coordinating Circle 8's newly formed visitation ministry, our flower delivery ministry, and extended communion. I also have a few folks I visit myself! I continue to track the visitors to worship – making the initial contact with them when possible, and referring them to the Believing & Belonging class when appropriate.

Wed @ the Well is running smoothly, with a few new volunteer cooks! Starting tomorrow, I will be facilitating a Wed night class, Race & Reconciliation through Lent.

We just had our Etheridge Event, which the team and I spent a year planning. Although it was not everyone's cup of tea, I think the event went very well!

Kim and I are still meeting with our 3 confirmands. I look forward to hearing their statements of faith in the near future.

Plans are in place to take the middle schoolers to Mission @ Massanetta again this summer, though we don't yet have anyone committed to go.

My husband, Clayton, is now at Massanetta Springs. Please pray for him in this new call, and for our family as we juggle his absence. I appreciate, also, your patience as I balance life in general.

With the love of Christ, Kate

Pastor / Head of Staff. David provided the following report:

SUPPLEMENTAL MINISTRY REPORTS

Global Missions. Thom Sare noted that Cherokee Adams and Patrick Long both met with the Ministry to discuss their upcoming YAV mission service and their need for funding. As mentioned earlier, they have been accepted into the 2016 YAV program for 2016-2017. Each of them is required to raise at least \$3,000.00

Motion: It was moved by the Global Missions Ministry that the Session approve the process for the Endowment Committee to grant funds within the Endowment Policy in support of Cherokee Adams and Patrick Long in support of the Young Adult Volunteer mission. The motion passed.

Community Service: Pam Spillman noted that the Easter Basket collection is beginning soon and that the March potluck will be the first Sunday of March.

Property. Sperry Davis noted that the Spring Cleanup will be on 12 March and there will also be the opportunity to provide help on inside projects. 8:30 to noon.

Congregational Nominating Committee: Bob Baker noted that they are welcoming input from Session members for the next Elder class of 2020 as well as for representatives on the Associate Pastor Nominating Committee.

CLOSING WITH PRAYER. With no further business, the meeting be closed with prayer at 8:58 pm.

These minutes approved by the Session on March 15, 2016
WDM / Doug Mitchell
Clerk of Session